

COMMISSION ON AGING MEETING MINUTES

Tuesday, April 4, 2023
Stoughton Area Senior Center

Present: Roz Gausman, Lou Havlik, Jeanne Schwass-Long, Barb Manson, Faith Schuck, Dave Thomas, Joyce Tikalsky, Sue Wollin

Staff Present: Cindy McGlynn, Hollee Camacho

Absent & Excused: Bob McGeever, David Sharpe, Sue Springman

Call to order: L. Havlik called the meeting to order at 11:10 am.

February Minutes: Moved by R. Gausman, seconded by J. Tikalsky to approve; passed unanimously.

Director Comments: C. McGlynn

- We have determined it will be most cost-effective to purchase a different sign-in database instead of facing the significant costs of obtaining new touchscreens for our current system. We will make this change once we are back to full staff so we can all be trained at the same time.
- We are still on the lookout for tables and chairs. What we had in mind are very expensive.
- The Center is due for a new roof. The City is handling the decision on which type, and whether or not to install solar panels on the annex.
- Cindy is beginning to put the re-accreditation committee together. Ideally, membership will include a handful of COA members and community members both familiar and unfamiliar with the Senior Center. The commitment would involve one to two meetings per month for four to five months. In order to cover all nine standards of the process, committee members will be divided into subsections to review our organization and determine areas for improvement. The Commission on Aging will be kept up-to-date with the process and all items and final action plans will come to COA for approval.
- We are still looking for a local caterer. Until we can secure one that can work within the County's budget, our meal program will be covered by the County's current RFP.
- Distributed the Annual Report.
- Many thanks to Joyce Tikalsky for serving on COA during her term on City Council. We are grateful for your continued volunteer service of providing tech help for our participants. Thanks also to her for her work in requesting the City use some of its ARPA relief funds to purchase more tablets and laptops for the Senior Center's lending program.

Construction Update:

- The walls in the annex are all up and painted. This week they are working on the ceiling, and then will move on to flooring and installing the audio/visual equipment. We hope to be able to move in by the end of May.
- Once the annex space is complete, we will expand the Wood Shop five feet into the Yahara Room to give this popular activity more space. It will provide the room with an outdoor exit too.

Staff Updates: C. McGlynn

- The Program & Volunteer Coordinator position is still open. In working with the Mayor and City Finance and Personnel Directors, funding was found to increase the position from 32 hours to a

- 40-hour position with full-time benefits. With this change we hope to attract more applicants.
- Kristin Ott, our Office Assistant has put in her resignation. She will be moving at the end of May. We will post her position once she confirms her leave date.

Committee Reports: no news

Legislative Update: Dane County is beginning to discuss budget priorities for 2024. The Area on Aging is suggesting more funding to go to Adult Protective Services. There is currently a nutrition deficit of \$400,000, and there is a continual need to increase case management services. Cindy appreciates County Supervisor Michael Engelberger as an advocate to understanding our Center's struggles and the City's support in holding the services we provide to the community in high regard.

Meeting Adjourned: Moved by F. Schuck, seconded by J. Schwass-Long to adjourn the meeting. Carried unanimously. Meeting adjourned at 12:07 PM by L. Havilk.

Next Meeting: Tuesday, May 2, 2023 at 11:00 AM