

OFFICIAL NOTICE AND AGENDA

Notice is hereby given that Business Park North Committee of the City of Stoughton, Wisconsin, will hold a regular or special meeting as indicated on the date and at the time and location given below.

Meeting of:	BUS	INESS PARK NORTH COMMITTEE OF THE CITY OF STOUGHTON
Date//Time:		Monday April 13, 2020 @ 5:45 p.m.
Location:	Virtual	https://global.gotomeeting.com/join/880176565
		You can also dial in using your phone.
		United States: <u>+1 (312) 757-3121</u>
		Access Code: 880-176-565

AGENDA

- 1. Call to Order
- 2. Request by Scott Truehl for site plan approval to construct a building addition at The Printing House/Madison Powder Coating, 540 Business Park Circle.
- 3. Future agenda items.
- 4. Adjournment.

COMMITTEE MEMBERS

Matt Bartlett, Council member, Chair Brett Schumacher, Council member Sarah Ebert, Chamber of Commerce Director Laura Mays, Chamber Board President, Vice-Chair Rodney Scheel, Planning Director Jamin Friedl, Finance Director Vacant, Chamber member

E-MAIL NOTICES:

All Department Heads City Attorney Matt Dregne Peter Sveum Area Townships <u>mackenzie.krumme@wcinet.com</u> stoughtoneditor@wcinet.com Council members Stoughton Hub Michael Stacey <u>smonette@stolib.org</u> <u>stoughtonreporter@wcinet.com</u> Steve Kittelson Derek Westby BPN Committee Chamber of Commerce <u>Scott Truehl</u>



Design/Build | Construction Management

P.O.Box 248 | 500 Utility Court Reedsburg, Wisconsin 53959 t 608-524-4383 | t 608-524-8393 www.friede.com

March 30, 2020

Mr. Mike Stacey Stoughton Plan Department 207 S. Forrest Street Stoughton, WI 53589

Mike,

Attached please find the application for Site Plan Review and Approval for the planned expansion of The Printing House/Madison Powder Coating located at 540 Business Park Circle, Stoughton, WI.

The planned expansion will add approximately 13,425 square feet to the existing 12,700 square foot facility and will be used to expand the existing powder coating operation. As part of the expansion, a new 6" water line will be installed so that the entire facility will be sprinkled.

The expansion will result in an increase of 2-4 new employees, bringing the overall employment at the facility to 6-8.

The new addition will be similar in structure, look and color to the existing facility and will include the addition of a 3' brick wainscot along the south/street elevation. As part of this addition, we will also be adding on wall pack light fixture adjacent to the walk door on the south/street elevation.

Sincerely, OD

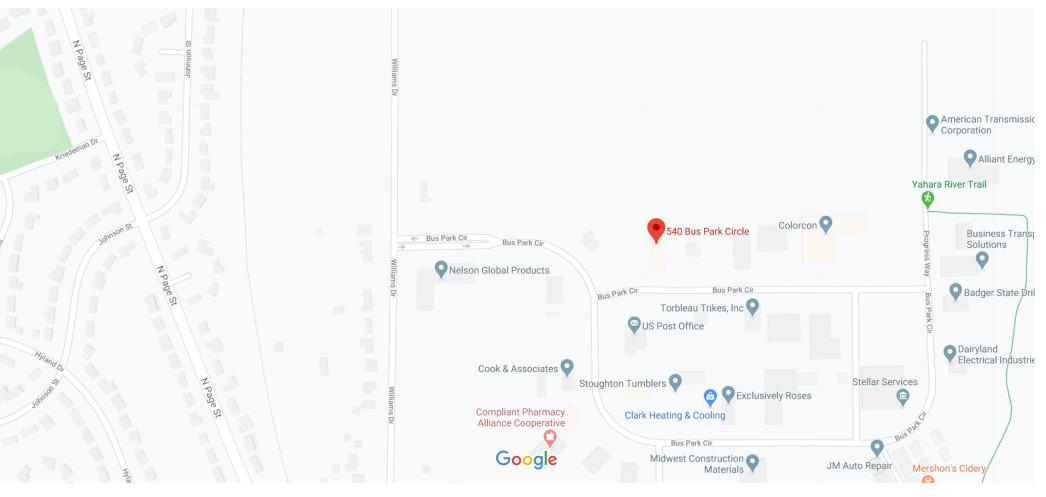
Scott Truehl Executive Vice President Direct (608) 768-9802 / Cell (608) 963-7060 sgtruehl@friede.com

Friede & Associates 500 Utility Court, P.O. Box 248 Reedsburg, WI 53959 Office (608) 524-4383 / Fax (608) 524-8393 www.friede.com

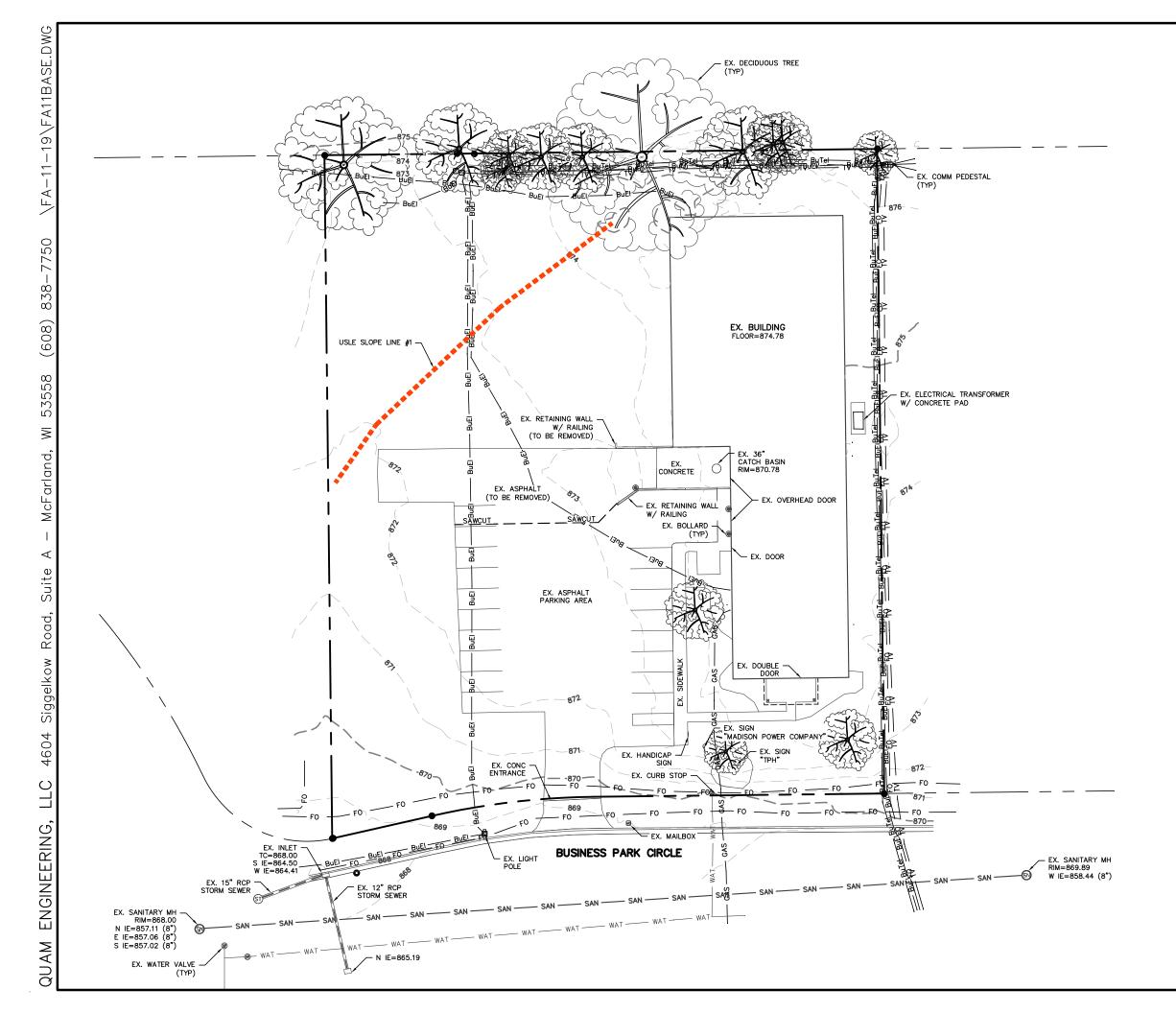
The Excitement is Building!



Google Maps 540 Bus Park Cir



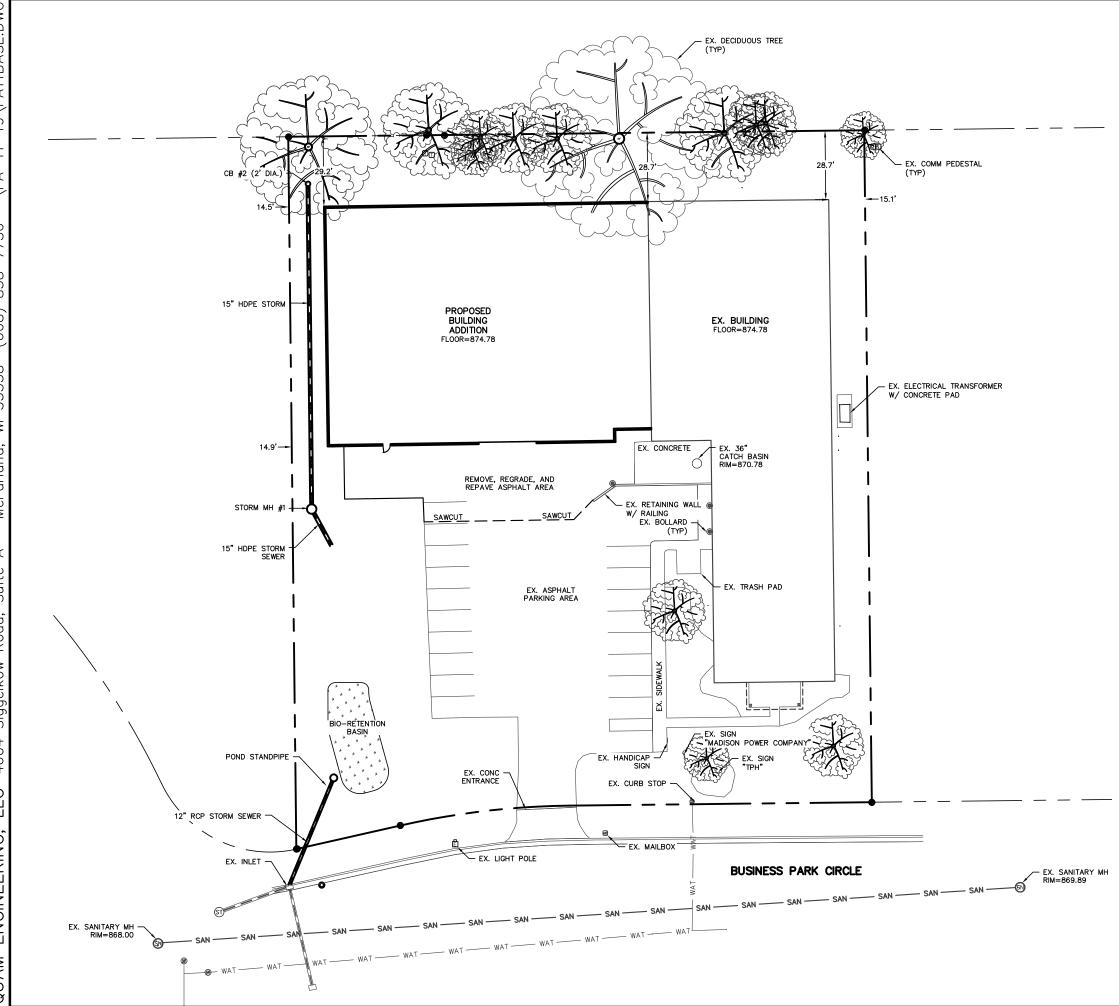
Map data ©2020 200 ft **∟____**





*NO MARKINGS WERE FOUND FOR THE WATERMAIN, SANITARY SWER, OR STORM SEWER. THE LOCATION SHOWN IS BASED ON CITY DRAWINGS AND THE LOCATION IS APPROXIMATE. THIS INFORMATION HAS NOT BEEN FIELD VERIFIED **540 BUSINESS PARK CIRCLE – STOUGHTON** EXISTING SITE AND REMOVALS PLAN SHEET: C–1 DATE: APRIL 3, 2020 **QUAM ENGINEERING, LLC** Residential and Commercial Site Design Consultants WWW.quamengineering.com 4604 Siggelkow Road, Suite A – McFarland, Wisconsin 53558 Phone (608) 838–7750; Fox (608) 838–7752

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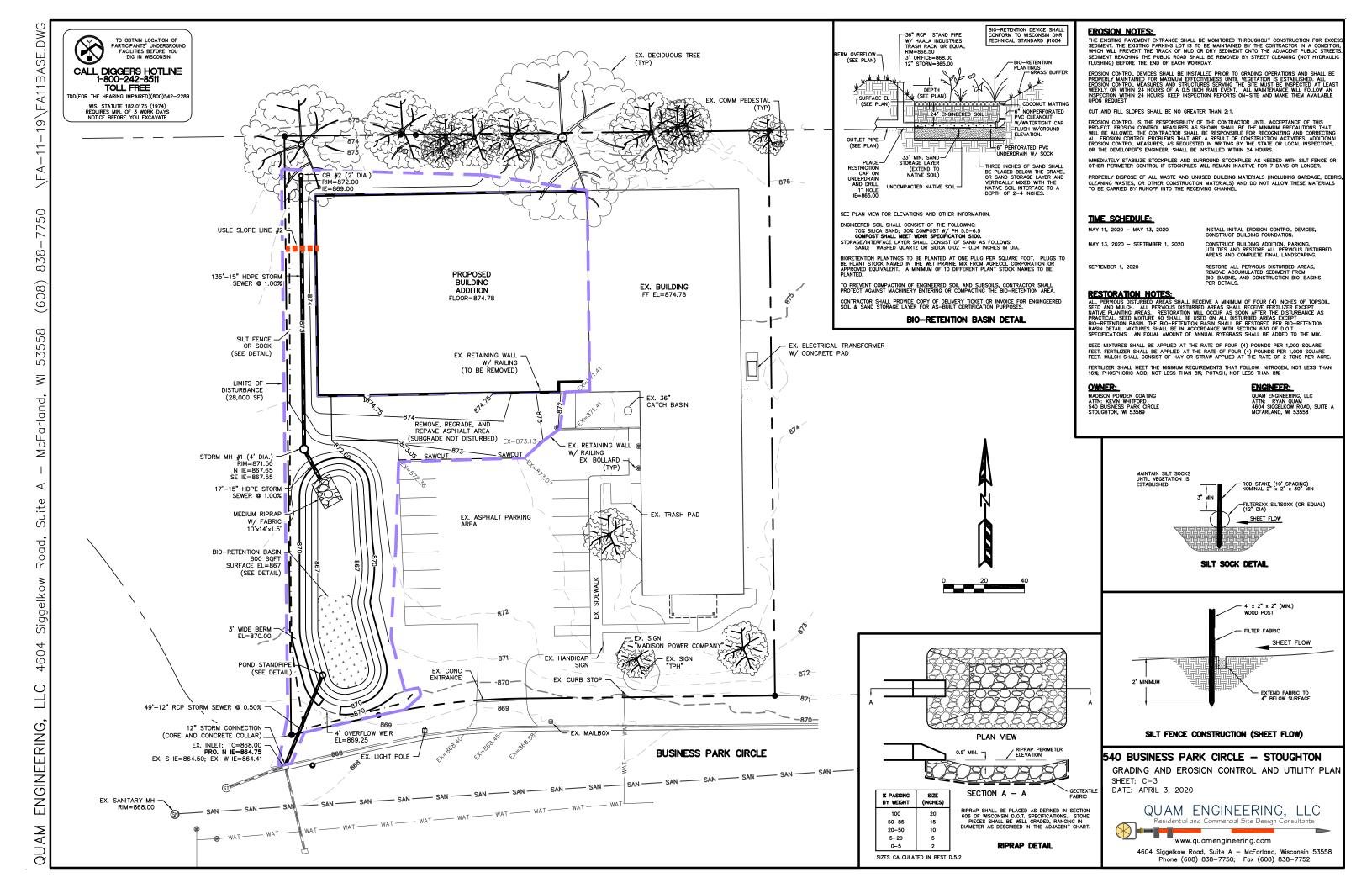


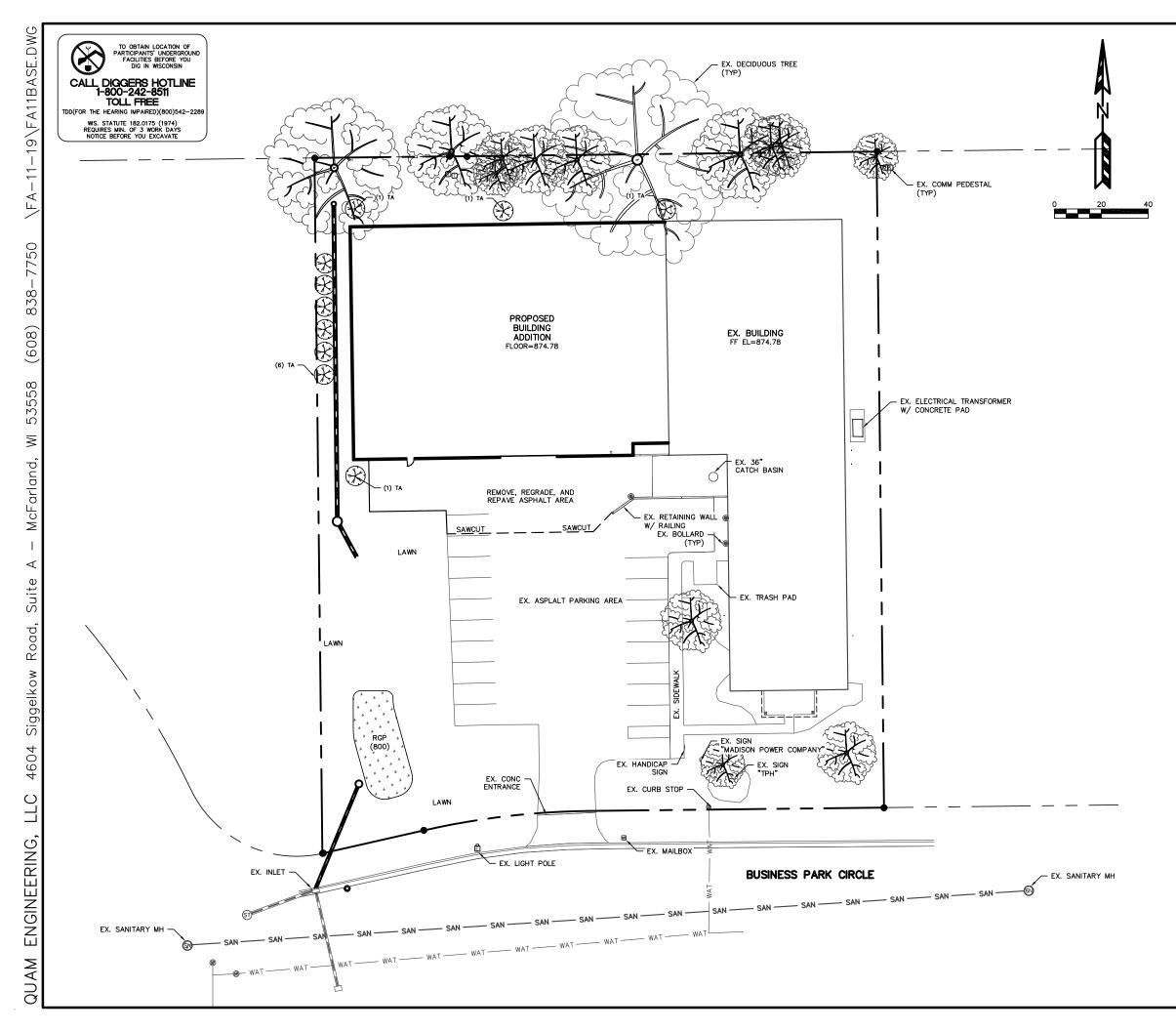
LOT COVERAGE INFORMATION BLOCK

Site acreage (totai) <u>67.901 s.f. or 1.56 Acres</u> Total square footage of buildings <u>25,993 s.f.</u> Proposed total impervious area on site <u>41,100 s.f. (61%)</u> Proposed green/pervious area on site <u>26,801 s.f.</u>

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Paul Skidmore, Landscape Architect LLC

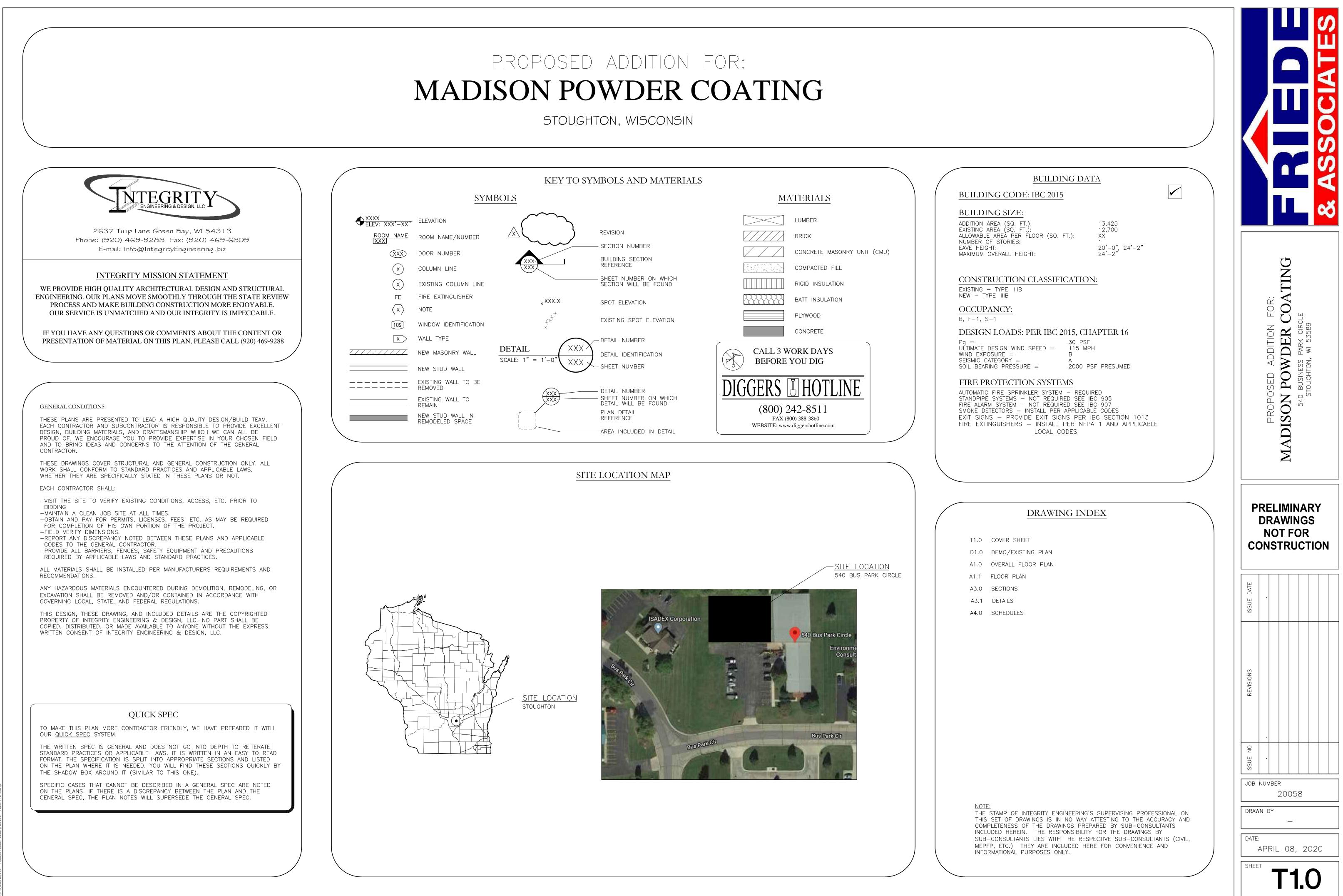
S·P·S

Paul Skidmore, ASLA Landscape Architect

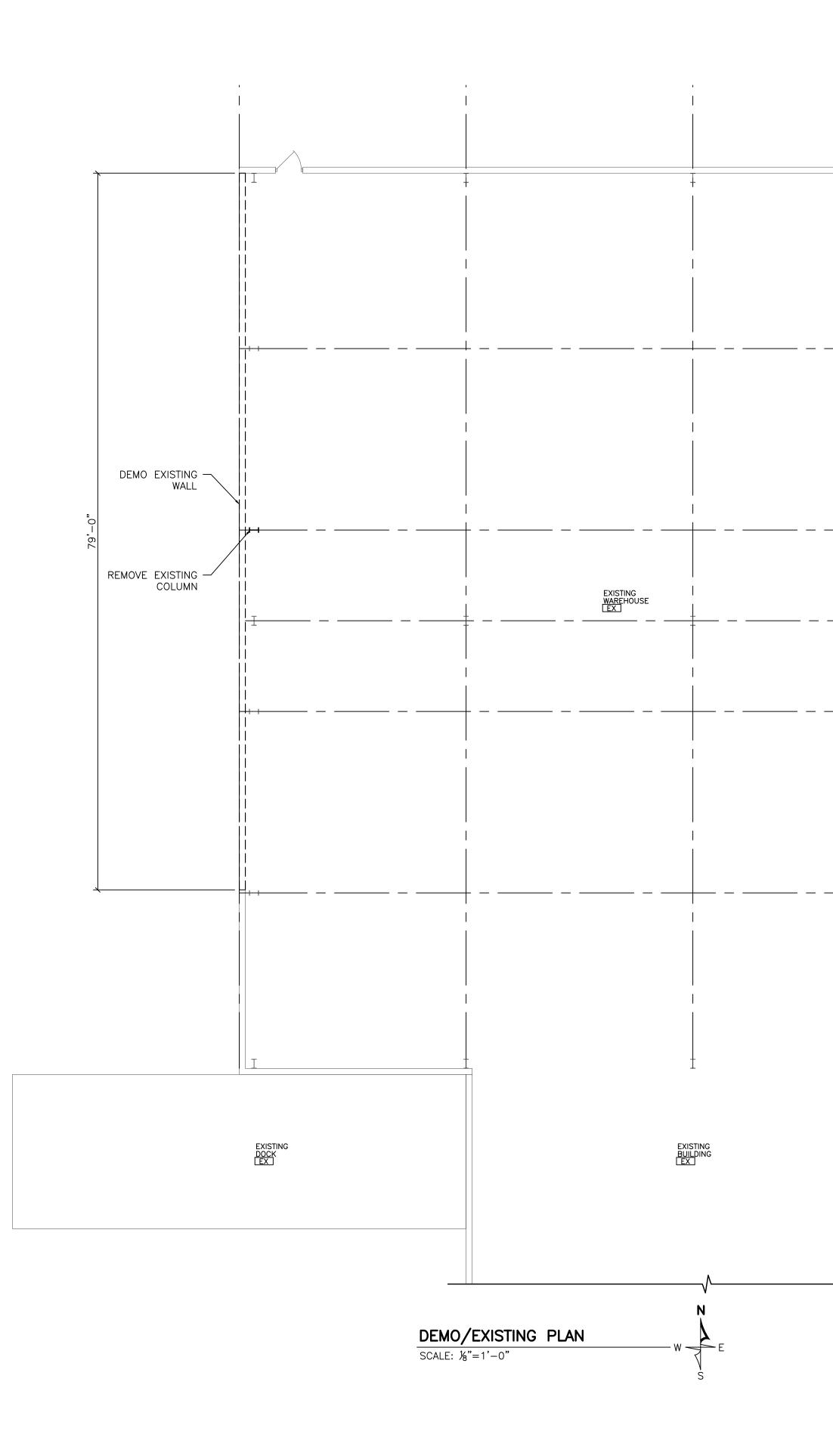
Madison, WI 53717

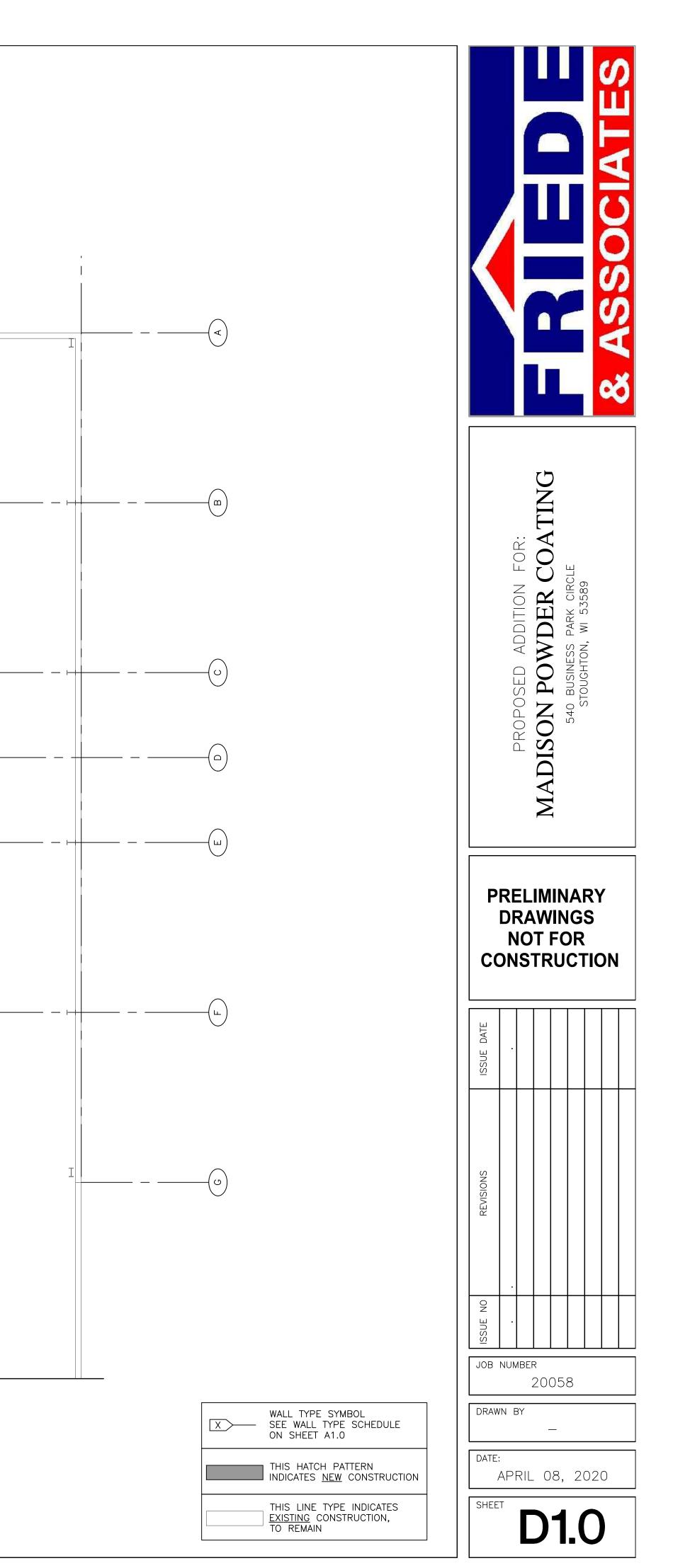
13Red Maple Trail (608) 826-0032 (608) 335-1529 (c) paulskidmore@tds.net

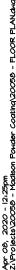
			PLANT LIST		
KEY	QUAN	SIZE	COMMON NAME	ROOT	
TA	<u>10</u> 10	4'	<u>Small Evergreen Trees</u> Techny Arborvitae	BB	
RGP	800	2 1/2°	Bio-retention Plantings (Planted 12' on center) Common Blue Star Bottle Gentine Obedient Plant Columbine Switchgrass Black Eyed Susan Wild Iris Swamp Milkweed White Turtlehead Cardinal Flower Turk's Cap Lily Little Bluestem Canada Wild Rye Nodding Onion	plug	
NOTE	S:				
4) 5) 6)	Individual te hardwood te Rain garde Rain garde Rain garde	rees and s park mulc n to receir n plants (n to be co be respor	talled per manufacturer's spe shrub groupings in lawn area h plant rings (4' diameter) sp ve coconut mat mulch. RGP) to be installed 12" on o nstructed per WDNR specifi nsible for landscape mainten oject.	as to receive shredded read to a depth of 3" center. ications. ance after completion and	
z	oning Class	ification:	Pla	anned Industrial - Pl	
	andscape P	oints Re	quired		
Building foundation Length =			470 LF		
	andscape Po			<u>190 points</u>	
Total Landscape Points Required 190 points					
Landscape Points Supplied Proposed medium evergreen trees – 10 @ 20 = 200 points					
			s supplied =	200 points	
540 BUSINESS PARK CIRCLE – STOUGHTON LANDSCAPE PLAN SHEET: C-4 DATE: APRIL 3, 2020 QUAM ENGINEERING, LLC Residential and Commercial Site Design Consultants www.quamengineering.com 4604 Siggelkow Road, Suite A – McFarland, Wisconsin 53558					

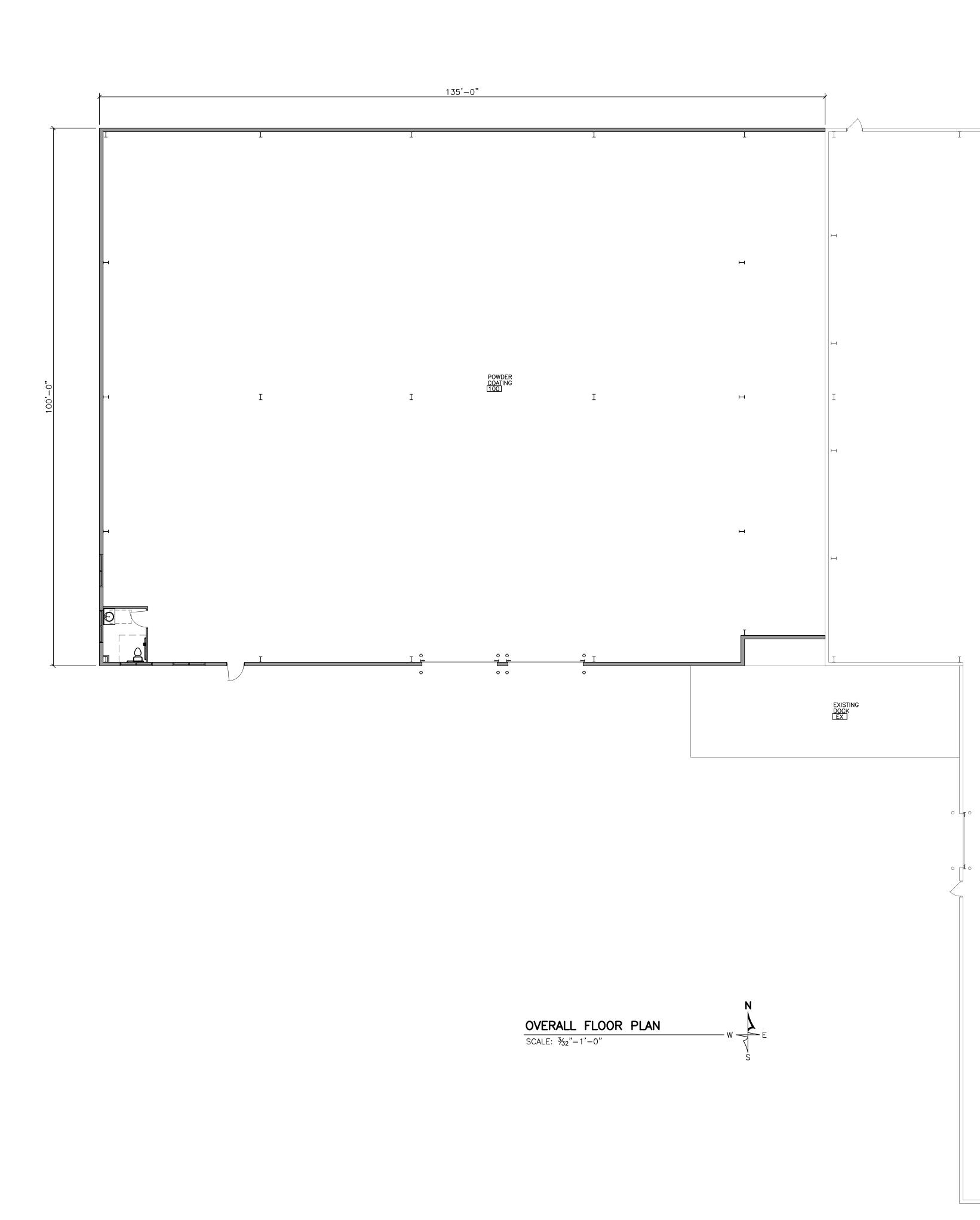


r 08, 2020 - 12:25pm Projects/20058 - Madison Powder Coatina/20058 - FLOOR PLANdw









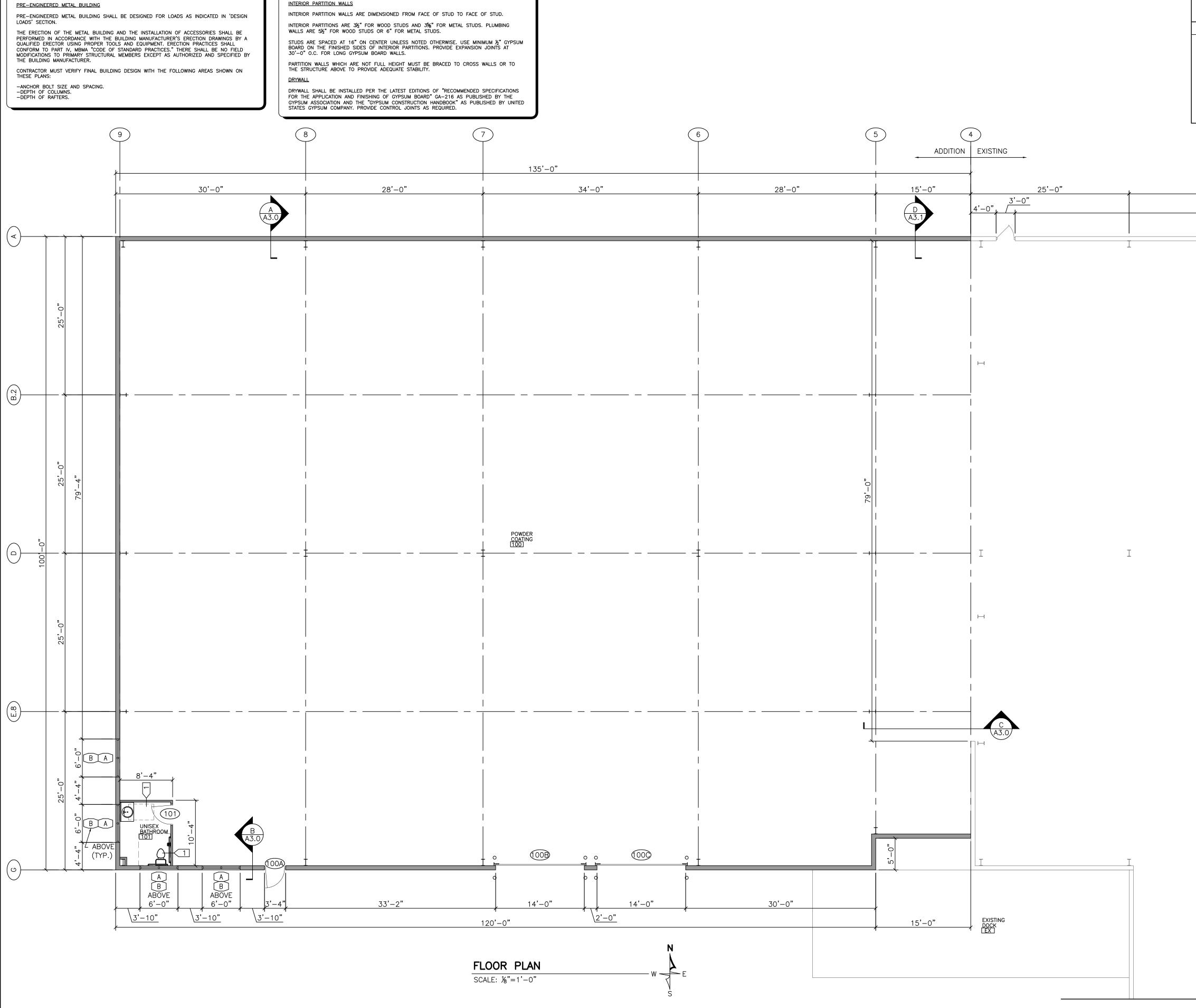
EXISTING WAREHOUSE EX

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EXISTING

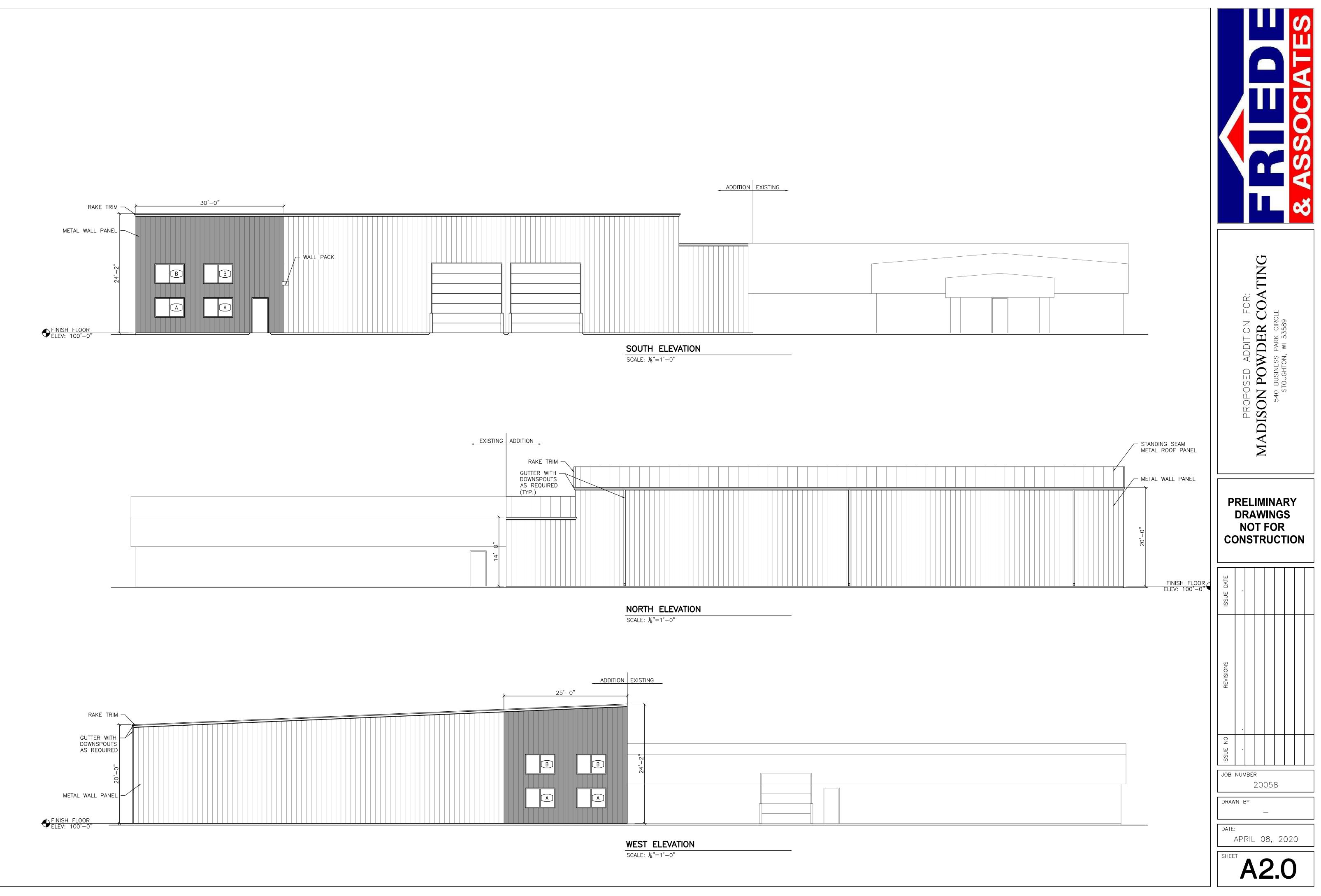
PROPOSED ADDITION FOR: MADISON POWDER CIRCLE 540 BUSINESS PARK CIRCLE SFOUGHTON, WI 53589
PRELIMINARY DRAWINGS NOT FOR CONSTRUCTION
ISSUE DATE
REVISIONS
OZ U OZ U OZ U OZ U OZ U
WALL TYPE SYMBOL SEE WALL TYPE SCHEDULE
ON SHEET A1.0 DATE: DATE: APRIL 08, 2020
THIS LINE TYPE INDICATES EXISTING CONSTRUCTION, TO REMAIN

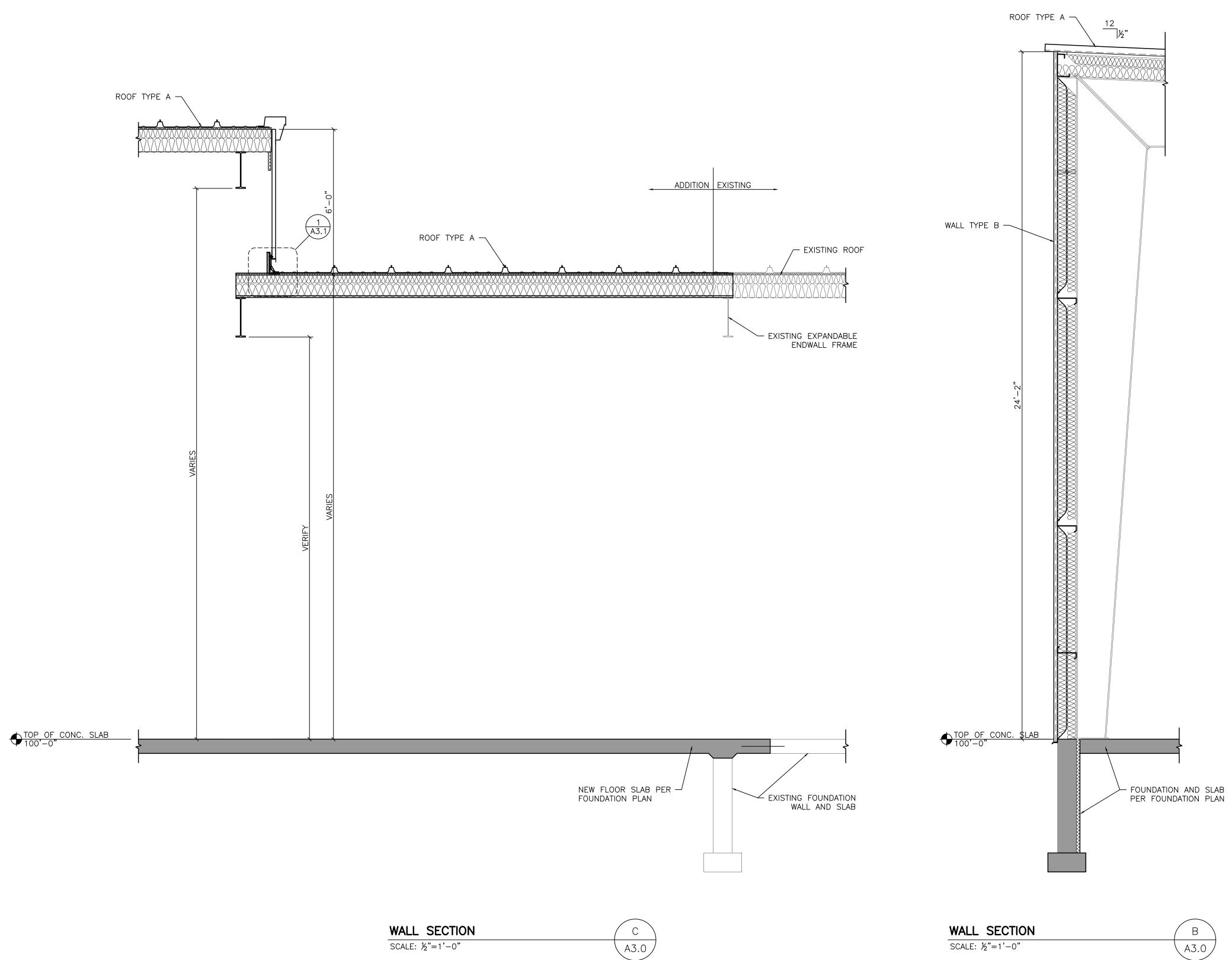




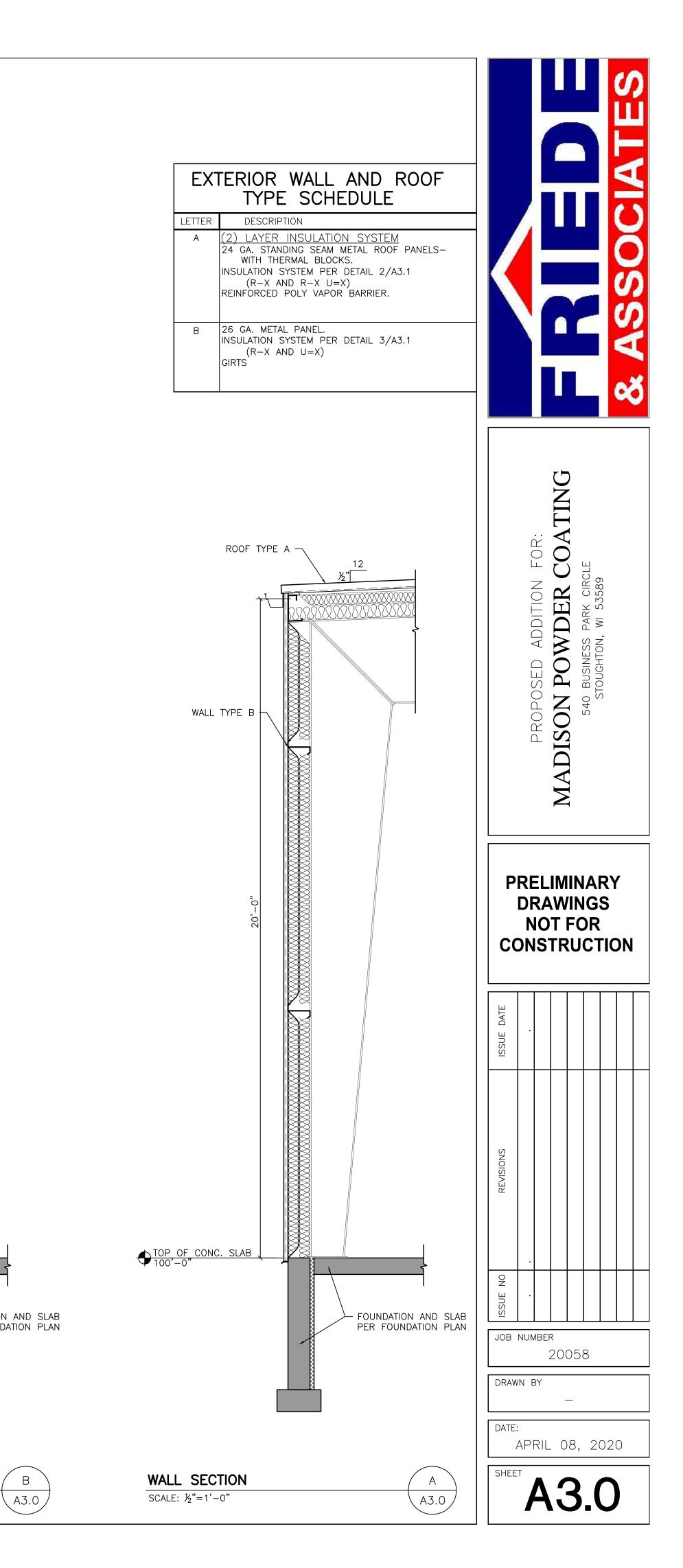
INTERIOR PARTITION WALLS

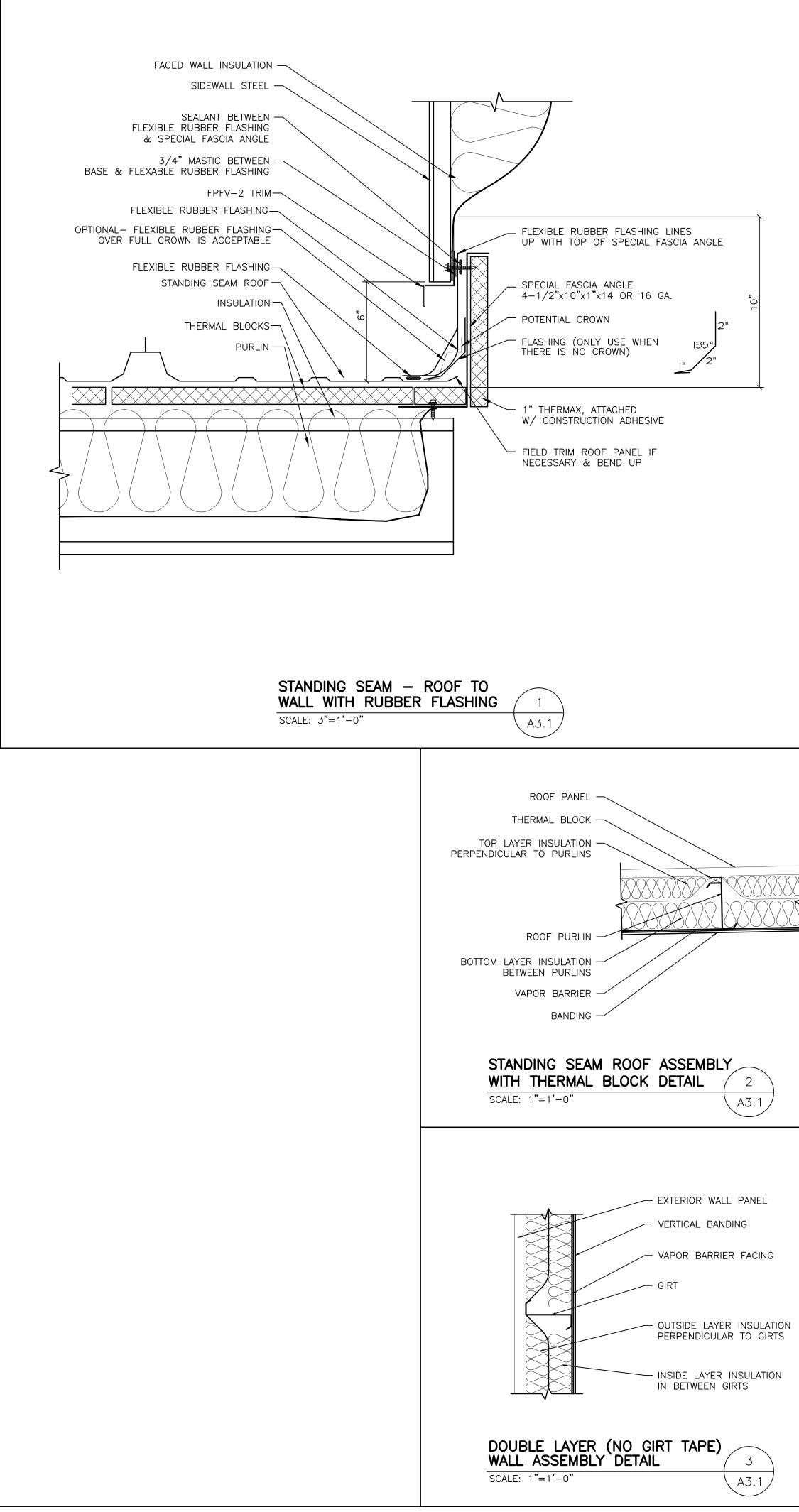
WALL TYPE SCHEDULE NO. DESCRIPTION 1 %" GYPSUM BOARD 3%" 25 GA. METAL STUDS AT 16" O.C. BATT INSULATION %" GYPSUM BOARD HEIGHT: 10'-0"	WALL DIAGRAM	S S S S S S S S S S S S S S S S S S S
EXISTING WAREHOUSE		PROPOSED ADDITION FOR: MADISON POWDER COATING 540 BUSINESS PARK CIRCLE STOUGHTON, WI 53589
		PRELIMINARY DRAWINGS NOT FOR CONSTRUCTION
	ь	ISSUE DATE
I	I	REVISIONS
EXISTING BUILDING LEX		ISSUE NO
٨		JOB NUMBER 20058
'V	WALL TYPE SYMBOL SEE WALL TYPE SCHEDULE ON SHEET A1.0	DRAWN BY
	THIS HATCH PATTERN INDICATES <u>NEW</u> CONSTRUCTION	date: APRIL 08, 2020
	THIS LINE TYPE INDICATES EXISTING CONSTRUCTION, TO REMAIN	SHEET A11

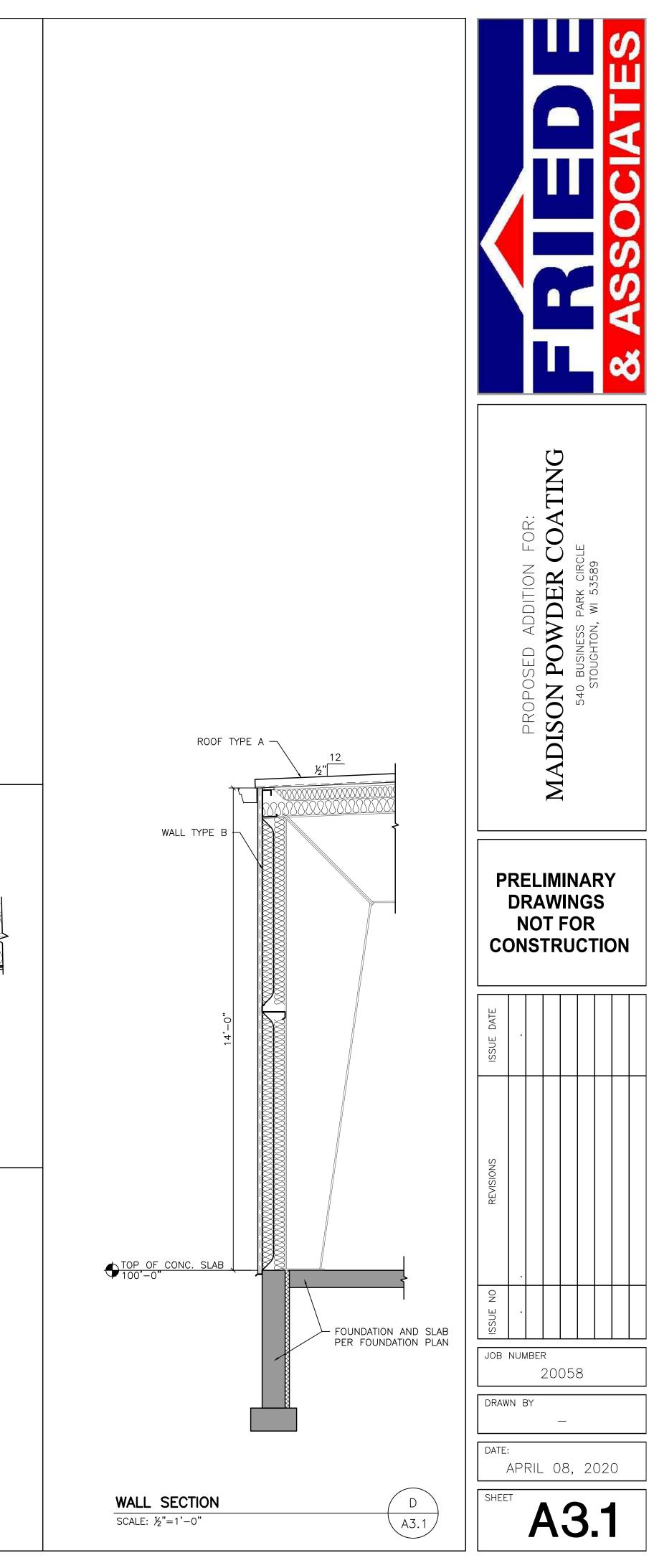




SCALE: ½"=1'-0"







DOORS, WINDOWS AND FRAMES

FURNISH AND INSTALL ALL DOORS AND WINDOW ASSEMBLIES AS INDICATED ON THE PLANS. INCLUDE ALL HARDWARE INDICATED AND THAT MAY BE REQUIRED FOR A COMPLETE JOB. DOORS AND WINDOWS SHALL OPERATE SMOOTHLY WITHOUT BINDING AND BE INSTALLED PLUM AND TRUE. HARDWARE SHALL FIT PROPERLY AND BE ADJUSTED AS REQUIRED. PROVIDE INSECT SCREENS ON ALL OPERABLE WINDOW UNITS.

HARDWARE UNLESS SPECIFIED IN THE HARDWARE SCHEDULE:

 ALL LOCK SETS SHALL BE LEVER TYPE AS REQUIRED TO MEET REQUIREMENTS OF THE A.D.A.
 ALL OTHER HARDWARE SHALL CONFORM TO THE REQUIREMENTS OF THE A.D.A.
 ALL EXIT DOORS SHALL BE EQUIPPED WITH LEVER TYPE EXIT HARDWARE OPENABLE FROM THE INSIDE WITHOUT THE USE OF A LATCH, KEY, OR BOLT.

FINISHES

PROVIDE AND INSTALL ALL FINISHES AS INDICATED ON PLANS. INSTALL ALL MATERIALS PER MANUFACTURER'S RECOMMENDATIONS AND SPECIFICATIONS. "FINISH" INSTALLER INSPECT SUBSURFACE AND PREPARE AS REQUIRED PRIOR TO INSTALLATION OF THE PRODUCT. INTERIOR FINISHES TO MEET THE REQUIREMENTS OF IBC CHAPTER 8.

PAINTING PAINT ALL AREAS REQUIRED FOR A COMPLETE JOB.

APPLY PAINT AS RECOMMENDED BY STANDARD PRACTICE AND MANUFACTURER'S

RECOMMENDATIONS.

REMOVE OR PROTECT HARDWARE, PLATES, LIGHT FIXTURES, SPRINKLER HEADS, ETC. THAT ARE NOT INTENDED TO BE PAINTED. PROVIDE MASKING AS REQUIRED. DISPOSAL OF EXCESS PAINT MATERIALS IS THE RESPONSIBILITY OF THE PAINTING CONTRACTOR. DISPOSAL MUST BE IN ACCORDANCE WITH APPLICABLE LAWS AND CODES.

<u>SEALANTS</u>

PROVIDE CAULKING AND BACKER ROD AS RECOMMENDED BY THE MANUFACTURER TO SEAL EXTERIOR AND INTERIOR JOINTS, AT EXPANSION JOINTS, FRAMES OF DOORS, WINDOWS, AND OTHER EXTERIOR OPENINGS. ALSO CAULK AROUND PLUMBING FIXTURES, COUNTERTOPS, ROOF OPENINGS, ETC. AND AS REQUIRED FOR A COMPLETE JOB. CAULK TO BE INSTALLED AFTER FINISH IS APPLIED TO SURFACES. PENETRATIONS THROUGH FIRE RATED ASSEMBLIES MUST MEET U.L. REQUIREMENTS.

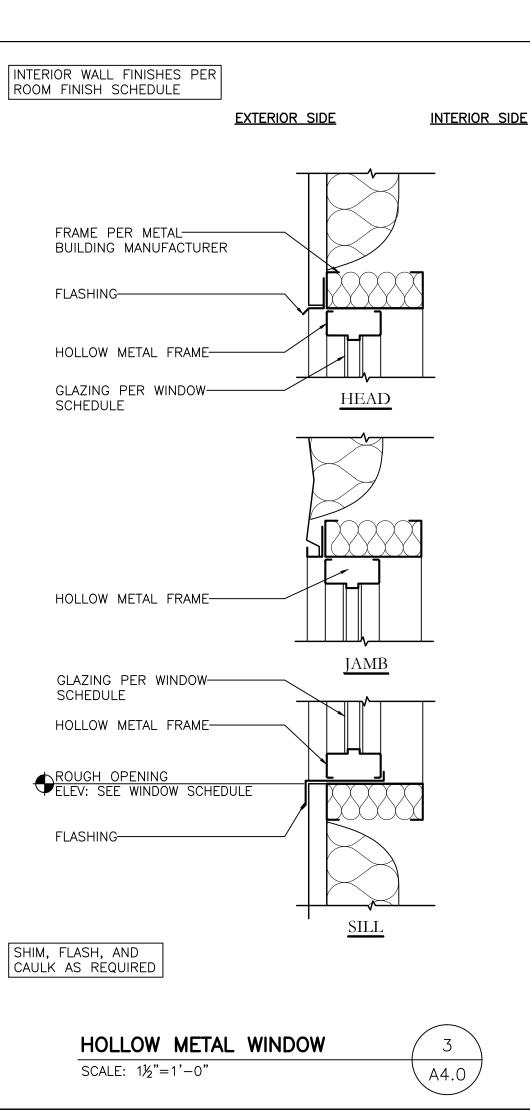
SIGNAGE

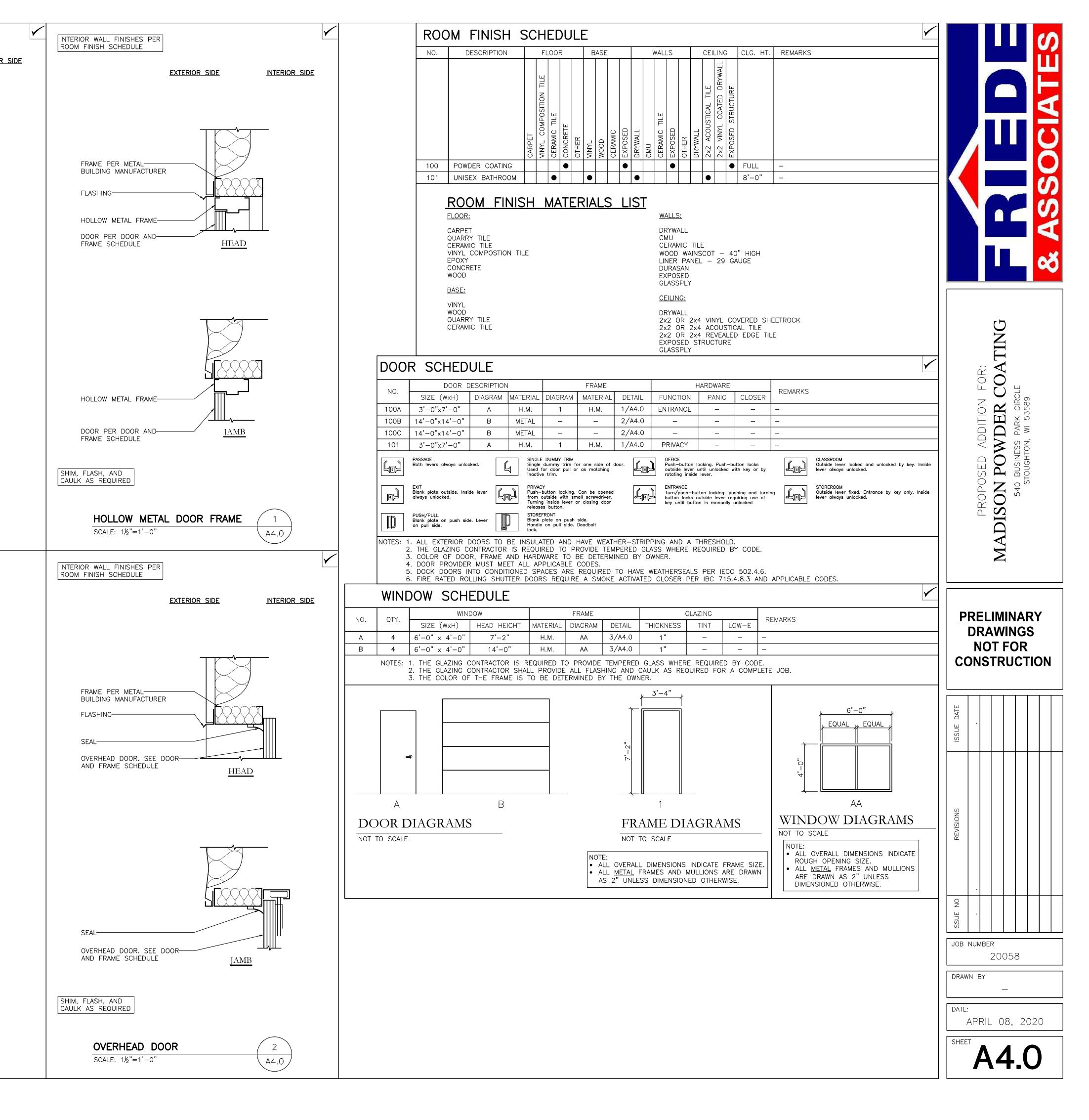
APPLICABLE LAWS.

SIGNAGE SHALL MEET THE REQUIREMENTS OF THE A.D.A.

WHERE PERMANENT IDENTIFICATION IS PROVIDED FOR ROOMS AND SPACES, SIGNS SHALL BE INSTALLED ON THE WALL ADJACENT TO THE LATCH SIDE OF THE DOOR. WHERE THERE IS NO WALL SPACE TO THE LATCH SIDE OF THE DOOR, INCLUDING AT DOUBLE-LEAF DOORS, SIGNS SHALL BE PLACED ON THE NEAREST ADJACENT WALL.

MOUNTING HEIGHT SHALL BE 60" ABOVE FINISH FLOOR TO THE CENTERLINE OF THE SIGN UNLESS INDICATED OTHERWISE. PROVIDE HANDICAP PARKING SIGNS AS INDICATED ON THE PLANS AND AS REQUIRED BY











CITY OF STOUGHTON DEPARTMENT OF PLANNING & DEVELOPMENT 207 S. Forrest Street, Stoughton, WI. 53589 www.cityofstoughton.com/planning RODNEY J. SCHEEL DIRECTOR (608) 873-6619 fax: (608) 873-5519

April 8, 2020

Friede and Associates Scott Truehl 500 Utility Court Reedsburg, WI. 53959

Dear Mr. Truehl:

I have completed a review of the proposed 13,425 square foot building addition for The Printing House/Madison Powder Coating at 540 Business Park Circle. As noted, additional information may be required to be provided or shown on the plans.

Zoning Code Requirements:

- 1. The property at 540 Business Park Circle is zoned PI Planned Industrial. Light Industrial land uses are permitted outright..
- 2. The Comprehensive Plan, Future Land Use Map designates this property as Planned Industrial which is consistent with the zoning and existing uses.
- 3. Light industrial uses are described as follows:

Light industrial land uses are industrial facilities at which all operations (with the exception of loading operations): 1) are conducted entirely within an enclosed building; 2) are not potentially associated with nuisances such as odor, noise, heat, vibration, and radiation which are detectable at the property line; 3) do not pose a significant safety hazard (such as danger of explosion); and 4) comply with all of the performance standards listed for potential nuisances in article VII. Light industrial land uses may conduct retail sales activity as an accessory use provided that the requirements of subsection (8)(h), below, are complied with.

- 4. Regulations applicable to light industrial land uses are as follows:
 - All activities, except loading and unloading, shall be conducted entirely within the confines of a building.
- 5. The parking requirement for an Light Industrial use is one space per each employee on the largest work shift. **8 parking spaces are required. There is ample existing parking stalls.**
- 6. The following are the minimum building setback and maximum height requirements of the Planned Industrial district: Front yard setback 20 feet; Side yard setback 10 feet; Rear yard setback 20 feet; Max building height 40 feet. **The plan meets these requirements.**
- 7. Accessible parking spaces shall be provided at a size, number, location and with signage as specified by state and federal regulations. **Expected.**

- 8. All access drives shall have a maximum width of 30 feet as measured at the right-of-way line. Access drives may be flared between the right-of-way line and the roadway up to a maximum of 5 additional feet unless explicitly approved by the Plan Commission. **The existing access drive is not changing.**
- 9. The building shall employ only high quality, decorative construction materials on the visible exterior as required in section 78-716. Architectural and design elements shall be compatible with the surrounding area and community standards. The addition is proposed to match the existing building.
- Per section 78-704 (13)(a), bicycle parking is required equal to 10% of the automobile parking space requirement. There are specific requirements related to bicycle parking in section 78-704 (13)(c). One bike stall is required and shall be delineated on the final plan.
- 11. The maximum floor area ratio is 1. This is calculated by dividing the total floor area of all buildings by the gross site area. **The plan meets this requirement.**
- 12. The minimum landscape surface ratio (LSR) is 25 percent. The plan meets this requirement.
- 13. A landscaping plan for the building addition is required as follows:
 - Building foundations: 40 points of landscaping are required per 100 feet of foundation perimeter. 372 feet of foundation requires 149 points of landscaping which is required to be planted within 10 feet of the building foundations. Climax and tall trees cannot be used to meet this requirement. The plan meets this requirement though the calculation uses 4 sides of the building addition. The attached side is not counted since there is no way to install foundation landscaping there. Landscaping is not recommended to be placed within any recorded easement.
- 14. There are no bufferyard requirements since the adjacent properties are zoned planned industrial.
- 15. Article VII of the city zoning code provides the following requirements related to lighting: "Parking and traffic circulation areas serving 6 or more vehicles shall be lit so as to ensure the safe and efficient use of said areas during the hours of use. The lighting element cannot be seen from any residentially zoned property. **One building wall pack is proposed with no changes to the parking lot lighting.**
- 16. A trash enclosure for the handling of waste is required to be screened and gated with 6-foot fencing. We have been informed, the dumpster is kept inside the building.
- 17. Outdoor storage is only allowed as an accessory conditional use. This would also trigger other requirements including screening of storage and separation from required parking and circulation areas. We have been informed there will be no outdoor storage.
- 18. A stormwater management and erosion control plans, application and fees are required for this project. Dane County Land & Water Resources, the City's consultant, will review the plan and perform inspections. The plan, application and fees shall be submitted electronically to the Department of Planning & Development office.

- 19. Contact Jill Weiss, Stoughton Utilities Director at 608-873-3379 for all electric, wastewater and water service questions. A street opening permit will be necessary from the Public Works Department for any work in the street right-of-way.
- 20. State of Wisconsin approved building plans may be necessary prior to issuance of a building permit but is not necessary to begin the City review process. A post construction survey will need to be provided for our records and to verify setbacks.

Business Park Covenants:

The following items are contained in the Business Park Covenants and will need to be addressed as noted:

- 1. Plan Submittal
 - a. Name and mailing address of developer/owner. **Provided.**
 - b. <u>Utilities and utility right of way easements</u>. Easements need to be shown on all plans. Elevation alterations of 6-inches or more within any easement need to be approved by Stoughton Utilities.
 - c. Exterior signs. No signage proposed.
 - d. Exterior Lighting. One building wall pack proposed.
 - e. Clearing, grading, and drainage plan showing proposed clearing limits, existing and proposed contours at two foot intervals. A grading plan is provided.
 - f. Site statistics, including site square footage, percent of site coverage's and percent of park or open space. **Provided.**
 - g. All exterior materials and colors, including manufacturer's name and catalogue numbers or samples of the same. Addition is proposed to match the existing building.
 - h. Location and dimensions of all proposed outdoor storage areas, and the location and dimensions of all fencing and screening. **Outdoor Storage is not allowed unless by** accessory conditional use permit.
- 2. Development Standards
 - a. "All electrical and air conditioning structures, including towers and air handling units, regardless of location and whether on the roof or otherwise, shall be concealed by landscaping or by decorative screening materials which form an integral part of the design." **The AC unit will be behind the building.**
 - b. All areas intended to be utilized for parking space and driveways shall be surfaced with bituminous asphalt or concrete." **Existing.**
 - c. "All parking stalls shall be marked with painted lines not less than 4" wide." Expected.
 - d. "No parking areas will be permitted within the building set back lines with the following two exceptions:
 - 1. Office employee and visitor parking may be permitted within the front yard setback lines subject to approval of the Committee. **Parking is existing.**

- 2. Lots bounded by more than one road may have parking areas within the building set back lines along roads other than the one on which the building fronts subject to approval by the Committee." N/A
- e. "A scale drawing of any sign, trademark or advertising device to be used on any lot or the exterior of any building or structure will be submitted to the Committee in triplicate or the written approval by the Committee." **None proposed.**
- f. "The front yard setback area shall be landscaped with an effective combination of trees, ground cover and shrubbery. All unpaved areas not utilized for parking shall be landscaped in a similar manner. The entire area between the curb and a point 10 feet in back of the front property line shall be landscaped, except for any access driveway in said area. Notwithstanding the above, the entire area between the right-of-way and the building setback line shall be densely landscaped with a combination of effective visual screening on all use areas." Meeting the zoning code requirements will sufficiently meet this requirement which is consistent with previous approvals.
- g. "Areas used for parking shall be landscaped and/or fenced in such a manner as to interrupt or screen said areas from view of access streets, freeways, and adjacent properties. Plant materials used for this purpose shall consist of lineal or grouped masses of shrubs and/or trees." Meeting the zoning code requirements will sufficiently meet this requirement which is consistent with previous approvals.
- h. "All outdoor storage shall be visually screened from access streets and adjacent property." **Outdoor storage is only allowed as a conditional use and is not part of this approval process.**
- i. "Outdoor storage shall be meant to include parking of all company owned and operated vehicles, with the exception of passenger vehicles." **Only if applicable.**
- j. "All outdoor refuse collection areas shall be visually screened from access streets and adjacent property by a complete opaque screen." Will be stored inside.
- k. "Architectural Review. The Business Park North Committee will take into account the appearance of all buildings, parking areas and storage areas."
- 2. Any other information considered pertinent by the Committee.

If you have any questions, please contact me at 608-646-0421

Sincerely, City of Stoughton

Michael P. Stacey

Michael P. Stacey Zoning Administrator/Assistant Planner