

OFFICIAL AMENDED NOTICE AND AGENDA

The City of Stoughton will hold a **Regular** meeting of the **Landmarks Commission** on **Thursday, June 8, 2017, at 7:00 pm** in the **Hall of Fame Room, Lower Level, City Hall, 381 E. Main Street, Stoughton, WI.**

AGENDA:

1. Call to order.
2. Consider approval of the Landmarks Commission meeting minutes of May 11, 2017.
3. **Discussion and consideration of city ordinances related to historic preservation.**
4. Review local landmark eligibility for the Highway Trailer Building.
5. Discuss local landmark mini-grants.
6. Discuss historic preservation award nominations.
7. Discuss status of 1892 High School.
8. Discuss status of the Milfab/Highway Trailer/Power Plant development.
9. Discuss Commission initiatives.
 - Comprehensive Plan Rewrite
 - Contractors List
 - COA Sample Submittal
10. Discuss previous local landmark approvals.
11. Discuss CLG grant application.
12. Commission reports/calendar.
13. Future agenda items.
14. Adjournment.

6/5/17mps

COMMISSIONERS:

Peggy Veregin, Chair
Alan Hedstrom, Vice-Chair

Tim Swadley (Council Rep)
Greg Pigarelli, Secretary

Kimberly Cook
Stephen Mar-Pohl

EMAIL NOTICES:

Art Wendt
Council Members
Receptionists
Joe DeRose

Desi Weum
Matt Dregne, City Attorney
smonette@stolib.org

Stoughton Hub
Leadership Team
Steve Kittelson

For security reasons, the front door of City Hall will be locked after 4:30 P.M. (including the elevator door). Please use the east employee entrance.

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 873-6677 PRIOR TO THE MEETING.

NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE COUNCIL.

Landmarks Commission Meeting Minutes

Thursday, May 11, 2017 – 7:00 pm

City Hall, Hall of Fame Room, Lower Level, 381 E. Main Street, Stoughton, WI.

Members Present: Peggy Veregin, Chair; Kimberly Cook; Alan Hedstrom, Vice-Chair; Stephen Mar-Pohl; Greg Pigarelli, Secretary and Tim Swadley

Absent: Michael Stacey

Guests: Todd Hubing; Greg Jenson

1. Call to order. Veregin called the meeting to order at 7:06 pm.

2. Elect Chair.

3. Elect Vice-Chair.

4. Elect Secretary.

Motion by **Swadley** to continue with current slate of officers, second by Mar-Pol. Motion carried 6 - 0. (Veregin, Chair; Hedstrom, Vice-Chair; Pigarelli, Secretary)

5. Consider approval of the Landmarks Commission meeting minutes of April 13, 2017.

Motion by **Hedstrom** to approve the minutes as presented, 2nd by **Mar-Pohl**. Motion carried 6 – 0.

6. Request by Phillip Knutson for approval of a Certificate of Appropriateness and for Design Review to install new awnings at 110 E. Main Street.

Motion by **Cook** to approve the Certificate of Appropriateness as presented, 2nd by **Mar-Pohl**. Motion carried 6 – 0.

Motion by **Mar-Pohl** to recommend the Planning Commission approve the Design of the awnings as presented, 2nd by **Hedstrom**. Motion carried 6 – 0.

7. Review local landmark eligibility for the Highway Trailer Building (HTB).

The commission reviewed the eligibility of the building against the criteria set forth in the Landmarks Ordinance. A report was recently completed for the RDA which evaluated the historic significance of the property. The commission used the research compiled in this report. The report evaluated the HTB complex as a whole and /or the foundry and blacksmith shop by themselves. Our opinion is that the HTB complex is not eligible as a whole, but the HTB meets four of the six criteria for local landmark eligibility. The individual building has significance for architectural, social, cultural, and economic history. Mar-Pohl to reach out to the preparer of the report and ask if she would be willing to reorganize the information into a local landmark nomination. Designation as a local landmark would need to follow the process outlined in the Landmarks Ordinance.

The next step: send the National Register Questionnaire to the State Historic Preservation Office for evaluation of eligibility for the National Register of Historic Places. Swadley asked Veregin to attend the next City Council meeting and update the Council to help keep them informed.

Motion by **Hedstrom** to recommend Local Landmark nomination, 2nd by **Mar-Pohl**. Motion carried 6 – 0.

Mar-Pohl will contact Gail Kline (author of HTB Complex report/questionnaire) for assistance with the local landmark nomination form.

8. Discuss local landmark mini-grants.

City staff sent out the letters the last week in April and have not yet heard from prospective applicants.

9. Discuss preservation award nominations.

No update – deferred until next meeting.

10. Discussion proposed changes to city ordinances regarding demolition of a building in a historic district.

Veregin plans to meet with Attorney Dregne in May to outline what is planned to be amended. Veregin will bring the proposed amendments to the Commission for review and comment. Report, outline and action plan to follow at future Landmarks meeting.

11. Discuss status of the 1892 High School.

Survey is closed, focus groups have finished and analysis is underway.

Veregin to meet w/ Stoughton School District Superintendent and school board member-Steve Jackson, next week regarding proposed UW-Madison senior-level engineering course project to evaluate potential re-use options for the 1892 High School.

Swadley reports that the Stoughton Community Foundation to act as the 501 (c) (3) for the 1892 High School Coalition during fundraising campaign. The School Board Facilities Committee will meet in May and Swadley asked Veregin to come to the meeting and update the Committee regarding the 1892 High School Coalition's progress.

12. Discuss status of the Milfab/Highway Trailer/Power Plant development.

Tabled until next meeting.

13. Discuss CLG grant application.

Nothing in the works at this time, deferred to June Landmarks meeting.

Ideas: Survey mid-century neighborhoods.

14. Commission Reports/Calendar.

Budget request to city council: Commission has questions about what the timing is of next budget request.

15. Future agenda items.

None discussed

16. Adjournment. Motion by Hedstrom to adjourn at 9:23 pm, 2nd by Cook. Motion carried 6 - 0.

Respectfully Submitted,
Greg Pigarelli