

**City of Stoughton Police and Fire Commission Meeting Minutes**  
**Thursday, November 10, 2022 @ 6:00 pm**  
**Stoughton Utilities – Ed Malinowski Room**  
**600 S 4th Street, Stoughton, WI 53589**

**Members Present:** Jon Lewis (President), Donna Olson (Vice-President), Martin Lamers, Peter Sveum,

**Staff Present:** HR Director Gillingham, Fire Chief Joshua Ripp, Police Chief Dan Jenks, Deputy Fire Chief Mark Miller, Fire Captain Paul Updike

1. **Call to Order**  
Meeting called to order at 5:30 pm
2. **Approval of the minutes**  
Motion placed by Commissioner Olson, 2<sup>nd</sup> by Commissioner Lamers. All in favor
3. **Chief Jenks- 3<sup>rd</sup> Quarter Report**  
Reviewed report, trends, volume. Chief Jenks will condense reports and have a narrative. He will also have report to HR before the meeting and not have long graphs included
4. **Chief Jenks discussion regarding structure**  
Joe Fitters- part time offer accepted  
Lt. Frisch Retirement- \*Will post job for three internal applicants  
Department Overview
5. **Interviews for Volunteer Firefighter** / Feedback from Chief Ripp, DC Miller, Captain Updike  
Matthew Miller, Bryce Bischel  
\*Bryce gives more day time coverage. He is a flight risk due to being a paramedic  
\*Matt- Strong Military background  
Chief Ripp likes both
6. **Chief Ripp's 3<sup>rd</sup> Quarter Report**  
\*Status of volunteers having difficulties making it to meetings and trainings  
\*Talked about trucks rolling out, not just first truck  
\*Duty Crew Discussion  
\*Chief Ripp will get job descriptions to Director Gillingham

7. **Commissioner Olson to go into close session** – 2<sup>nd</sup> by Commissioner Lamers

\*Move both candidates to Chief Ripp

Motion to come out of closed session by Commissioner Lamers. 2<sup>nd</sup> by Commissioner Sveum.

8. **Adjournment** – Motion made by Commissioner Lamers, 2<sup>nd</sup> Commissioner Sveum

Minutes submitted 05/26/22 by Director Gillingham