PERSONNEL COMMITTEE MEETING MINUTES
Wednesday, October 18, 2023 @
6:00 pm Ed Malinowski Boardroom

Present: Lisa Reeves (Chair), Tom Majewski, Jonathan Schroerlucke, Mayor Swadley (zoom) (ex-officio member), Director Gillingham
Also attending: Director McGlynn, Director Glynn, Chief Jenks, LT. Hill, Office Manager Mathison, Chief Ripp, Director Schimelpfenig

1. **CALL TO ORDER:**
   Chair Reeves called the meeting to order at 6:00 p.m.
2. **Approval of the Wednesday, September 13, 2023, and Monday, September 25, 2023 Personnel Meeting minutes.**
   Motion to approve Majewski, Schroerlucke second, Approved 3-0
3. **Communications/Updates**
   Director Gillingham gave the Committee members updates on:
   - Loss of Deputy Clerk. Hoping other departments can help fill in.
4. **Presentation by Senior Center Director Cindy McGlynn**
   Director McGlynn stated Dane County may have an extra $17,400 in funding for Case Workers.
5. **Presentation by Park and Recreation Director Dan Glynn**
6. **Presentation by Police Chief Jenks, LT.**
   LT. Hill and Office Manager Mathison presented along with Chief Jenks
7. **Presentation by Director Gillingham for Library Director Ramsey**
8. **Presentation by Director Gillingham for Clerk Christian**
9. **Presentation by Director Schimelpfenig- Postponed to later time in meeting**
10. **Presentation by Chief Ripp**
    No succession planning. No displacement of current staff will happen through attrition.
11. **Discussion and possible action regarding Personnel requests
    Motion to move into close session at 7:23pm Reeves, second Schroerlucke
    Motion to move out of close at 7:25pm Schroerlucke, second Majewski
12. **Presentation by Director Schimelpfenig**
13. **Discussion and possible action regarding Personnel requests
    Motion to move into close session at 7:36 Reeves, second Schroerlucke
    Motion to move out of close at 8:21pm Schroerlucke, second Majewski
14. **Future Agenda Items**
    Additions or changes to future agenda items written in red:
    - Leadership Backup Plan
    - Accrued Sick Leave for Retiring Employee – Sworn Police and City Staff
    - Disciplinary Action & Compensation
    - Uniforms
    - Updates to Work Rules

15. ***Motion to adjourn, Majewski, Schroerlucke second. All in Favor 3-0. Meeting adjourned 8:40 pm.***

Respectfully submitted by Administrative Assistant Amanda Updike 10/25/2023