REDEVOPMENT AUTHORITY MEETING MINUTES
Wednesday, May 5, 2010 – 5:30 p.m.
Hall of Fame Room, City Hall

Present:
Dan Kittleson, Scott Truehl, Carl Chenoweth, Steve Sletten, Jim Schaefer, Ron Christianson and Peter Sveum.

Others Present:
Finance Director Laurie Sullivan, Planning Director Rodney Scheel, Ben Zellers (Vierbicher & Assoc), Mayor Donna Olson, and Dave Phillips (Chamber Director).

Call to order:
Finance Director Sullivan called the meeting to order at 5:30 p.m.

Elect Chair: - Sveum nominates Dan Kittleson as Chair. There were no other nominations. Motion by Sveum, 2nd by Schaefer to elect Kittleson Chair. Motion carried unanimously.

Elect Vice Chair: - Chenoweth nominates Jim Schaefer as Vice Chair. There were no other nominations. Motion by chenoweth, 2nd by Sveum to elect Schaefer Vice Chair. Motion carried unanimously.

Minutes of the RDA Meeting of March 24, 2010:
Correction to show that Sullivan will submit the reimbursement for the CBED funds instead of Vierbicher. Motion by Sveum, seconded by Chenoweth to approve the April 14, 2010 minutes with correction as noted. Motion carried unanimously.

Communications – Sullivan reported that the EPA grant has been denied for 2010. The RDA can re-apply for 2011 funding.

Discussion and Action on Business Incubator Study: The Business Incubator Study identified the first step as formulating a Business Incubator Committee. The RDA would like to be represented on the committee, but would like the Chamber to take the lead. Motion by Chenoweth and 2nd by Sveum to ask the Chamber Director to initiate and form the Business incubator Committee with at least two RDA members on the committee. Motion carried unanimously.

Discussion regarding Hwy Trailer Property closing: Planning Director Scheel gave the Committee an overview of the electric and water issues that need to be resolved in order for the closing to occur on the Hwy Trailer Building offer to purchase. The RDA has not yet received the survey of the property from the

owner. Attorney Dregne outlined two options for closing on the property. The first is to not close until remedy is made on both the water and electric issues, the second is the remedy the electric and then close with a license agreement to Stoughton Trailers to continue to use the water service until other arrangements could be made. It was the consensus of the committee and staff that no decisions could be made until the survey was received. The committee would like to receive copies of the survey when it is delivered and will consider a special meeting to discuss the survey and the alternatives at that time.

Future Agenda Items: Review Survey of the Hwy Trailer Building property
Review progress on the 8th Street Property

Next Meeting date: Regular meeting Scheduled for June 9, 2010 at 5:30 p.m. The committee reserves the right to hold a special meeting before June 9 to review the survey for 501 E South St.

Adjourn: Moved by Sveum, seconded by Schaefer to adjourn at 6:30pm.

Respectfully submitted,

Laurie Sullivan
Finance/Economic Dev Coordinator