



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Public Works Committee of the City of Stoughton, Wisconsin will hold a regular Public Works Meeting as indicated on the date, time and location given below.

Meeting of the: **Public Works Committee of the City of Stoughton**  
Date /Time: **Thursday, April 21, 2022 at 6:00 pm**  
Location: **This meeting will be offered as a Hybrid with both an person and virtual option.**  
**In Person Meeting Will be Held At:**  
The Stoughton Public Works Facility, 2439 County Rd A, Stoughton WI 53589  
**Virtual Meeting – Join from your computer, tablet or smartphone:**  
<https://meet.goto.com/631735205>  
You can also dial in using your phone.  
United States: +1 (408) 650-3123  
Access Code: 631-735-205

Members:

Tom Majewski, Jean Ligocki, Fred Hundt, Rachel Venegas, Kay Rashka, Kathy Engelberger, and Mayor Tim Swadley

### Item # CALL TO ORDER

1. Communications
2. Approve Minutes of the February 17th, 2022 Meeting

### Item # OLD BUSINESS

3. Discuss and Reject the Hwy 51 Roundabout Landscaping Bid Proposal and Discuss a Path Forward
4. Update on the Prairie Taskforce

### Item # NEW BUSINESS

5. Election and Approval of a New Public Works Committee Chair
6. Election and Approval of a New Public Works Committee Vice Chair
7. Overview of the Public Works Department Structure for New Committee Members
8. Review and Approval of the Proposed Projects for the Bipartisan Infrastructure Law Funding Program.
9. Update on the 2022 Reconstruction and Pulverization Projects Bid Outcomes
10. Update of the Rehabilitation of the Racetrack Park Barn and Concession Building
11. Update of the Schefelker Park Playground Improvements
12. Future Agenda Items
  - a. Minimum Terrace Width for New Development
  - b. Minimum Landscape Maintenance Standards for Commercial Properties
13. Adjourn
14. Optional Public Works Facility Tour

### ADJOURNMENT

cc: Council Members, City Leadership Team, City Attorney Matthew P. Dregne, Library Administrative Assistant Sarah Monette, Tim Onsager Stoughton School District, Judi Krebs, Stoughton HUB [stoughtonreporter@wcinet.com](mailto:stoughtonreporter@wcinet.com), [stoughtoneditor@wcinet.com](mailto:stoughtoneditor@wcinet.com)

**NOTE:** AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE CITY COUNCIL

**Public Works Committee**  
**Thursday, February 17<sup>th</sup>, 2022**  
**(Virtual Meeting)**

**Members Present:** Tom Majewski, Lisa Reeves, Rodney Scheel, Kay Rashka, Rachel Venegas, Fred Hundt, Kathy Esch and Mayor Swadley

**Absent/Excused:**

**Staff:** Public Works Director Brett Hebert and Jennifer Wagner – Administrative Assistant

**Guests:**

**Call to Order:** *Majewski* called the meeting to order at 6:02 PM

1) **Communications:**

- *Hebert* stated we've been fortunate enough to avoid a lot of snow this winter however, it has left us with an excessive amount of salt leftovers. He is working to utilize neighbors for storage space.

2) **Approve January 20<sup>th</sup>, 2022 Meeting Minutes:** Motion by Reeves seconded by Hundt to approve the minutes. Motion carried 6-0.

**Old Business:**

3) **Review and Approve the Hwy 51 Roundabout Landscaping Design and Layout:**

*Hebert* presented the Saiki finalized plans and where each concept will be placed at each location throughout the City. Discussion was had about when current roundabouts would be rehabbed and *Hebert* stated that would start this spring.

**Motion by Reeves, seconded by Venegas to approve. Motion carried 6-0**

**New Business:**

4) **Review and Approve the DOT SMFA Agreement Regarding Segment 2A on Hwy 51 (Main ST) from Fifth St to Spring Rd:**

*Scheel* presented cost allocations from the DOT as they are preparing plans for the 2025 reconstruction and showed how portions of the project are allocated to the City. The DOT standard lighting would be a 50/50 cost split but if there were upgrades made, it would be at the City's cost. Discussion was had about keeping all light the same vs. changing from sides of town; east to west.

**Motion by Reeves, seconded by Venegas to recommend this go to Council for approval.  
Motion carried 6-0**

**5) Update on the 2022 Reconstruction and Pulverization Projects – Public Meeting to Follow at 7:00pm at the Fire Station:**

*Hebert* presented a map of specific roads that are part of the project however, most are not necessarily pulverization projects but rather reconstruction as in grading, curb & gutter and storm sewer issues. The only pulverization project that will be moved to the 2023 CIP will be Bickley Ct. A public meeting was held afterwards to discuss further.

**6) Update Regarding the Jefferson St Bridge Project:**

*Scheel* stated that the 2022 budget included borrowing for the replacement of the bridge however, that we are not in a position to move forward due state law that prohibits condemnation of land for bike and pedestrian facilities. The bridge is still in good repair and in good condition to safely use.

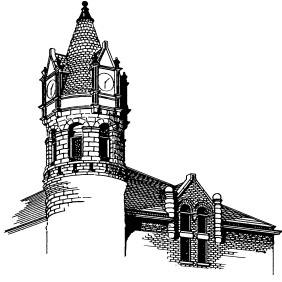
**Motion by Reeves, seconded by Venegas to recommend that this project be removed from 2022 CIP Project and considered for the following year. Motion carried 6-0**

**7) Future Agenda Items:**

Minimum Terrace Width for New Development  
Minimum Landscape Maintenance Standards for Commercial Properties  
Pedestrian Safety Features at Roundabouts  
Tour of the Public Works Facility

**8) Adjourn: Motion to adjourn by Reeves, seconded by Venegas to adjourn the meeting at 6:54 pm. Motion carried 6-0**

Respectfully submitted by Jen Wagner



CITY OF STOUGHTON  
**PUBLIC WORKS DEPARTMENT**

2439 County Rd A, Stoughton, WI 53589  
(608) 877-8684 Office  
(608) 877-8387 Fax

BRETT HEBERT  
*Director of Public Works*  
BHebert@ci.stoughton.wi.us

Date: April 18, 2022

To: Public Works Committee Members

From: Brett Hebert, Director of Public Works

Subject: Highway 51 Roundabout Landscaping Bid Outcome

Members of the Public Works Committee,

After reaching out to more than ten (10) landscaping companies to solicit a bid to perform the installation of landscaping on the three (3) new roundabout on Highway 51 and the rehab of the one (1) roundabout on Highway 138, we only received one (1) bid. Unfortunately, the one (1) bid that we did receive from Greener Valley Landscaping, was for \$285,000 to install the landscaping and \$12,000 for one year of additional landscape care and maintenance on all four (4) roundabouts. Our landscape designer's estimate for this project was \$103,000 for the installation of landscaping and \$19,500 for the one year of additional care.

I would suggest that the committee reject this bid as it is significantly over our allocated budget of \$117,000. We reached out to multiple prospective landscape companies to inquire why they didn't bid and we got many of the same replies. A vast majority of the landscapers simply said they do not have the capacity to do the work as their schedules are already full for the fall. Some said they were not willing to work within the tight window of time that we gave them to coincide with the DOT construction schedule. Others did not want to do work in the right of way. Going forward, I would suggest we consider the following to complete the project:

- Contract with another landscaper on just the existing roundabout on Hwy 138 to reestablish the landscaping this spring.
- Have the DOT put our specified seed mix in this fall in the specific areas outline in the landscape plan. Other areas
- Plant the ornamental trees that were specified in the plans this fall through our tree installation program.
- Rebid the balance of the project this summer to install the landscaping in the new roundabouts in the spring of 2023 with a completion date of June 1<sup>st</sup> 2023. They would be responsible for the maintenance of the landscaping through 2023. We can have a bid alternate for landscape maintenance in 2024.

Respectfully,

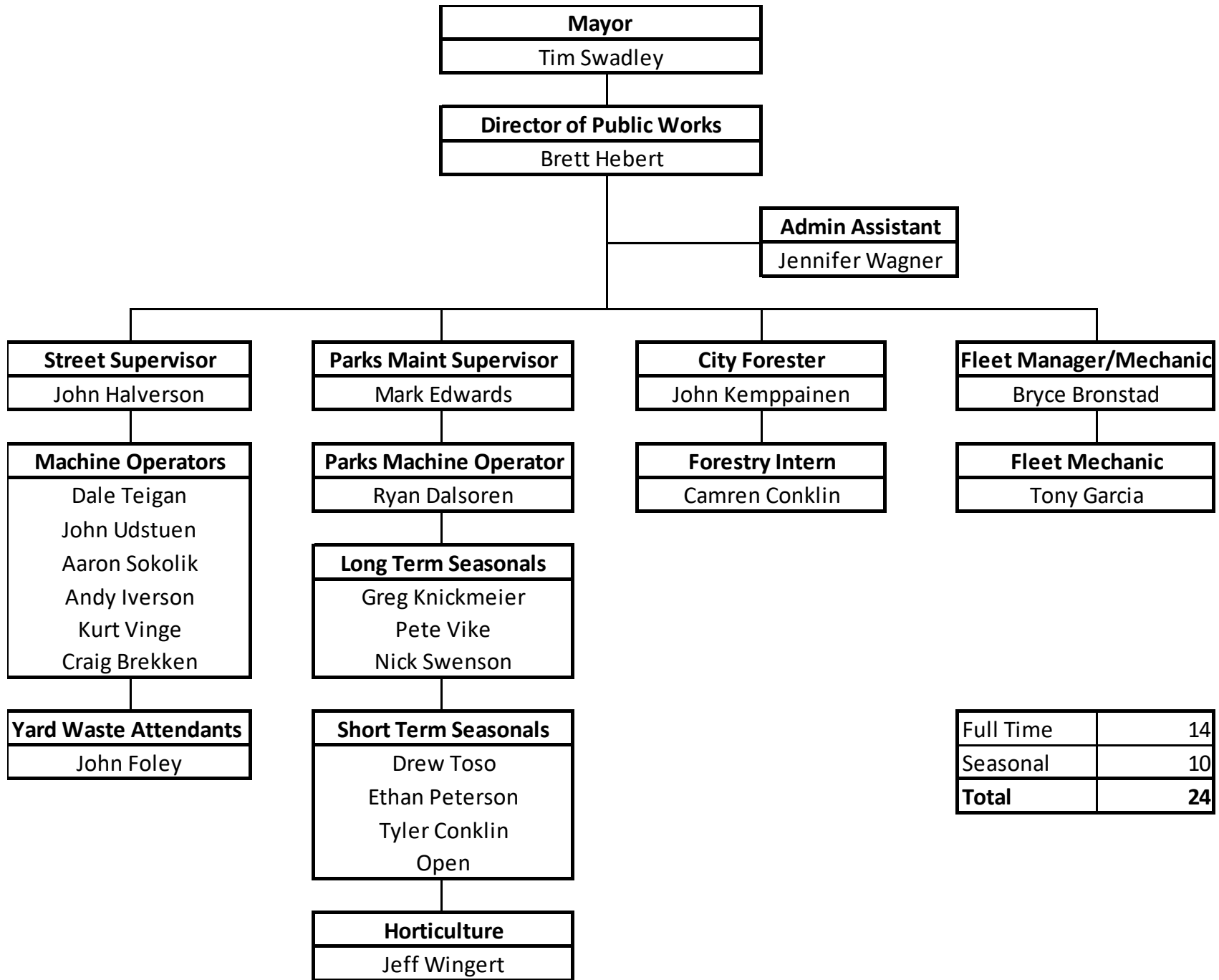
Brett Hebert  
Director of Public Works

# City of Stoughton

## Department of Public Works

Brett Hebert

Director of Public Works



Full Time	14
Seasonal	10
<b>Total</b>	<b>24</b>





# Streets Division



# Over 120 Lane Miles and growing of roadway to maintain.





# Storm Water





# Snow and Ice Control – 8 plow routes, 2 cul-du-sac routes, 1 downtown route, Sidewalks, trails, etc



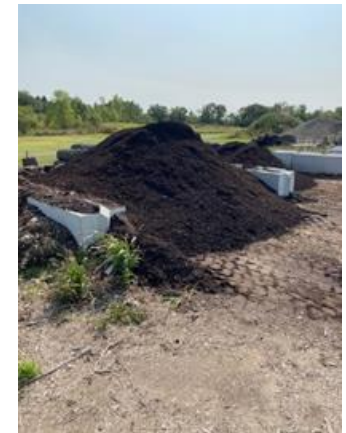
Curbside collection of leaves and brush





## Compost Facility

- Manage roughly 800 tons of organic material
- Open to the public April – November
- All material is either composted or reused
- Compost and chips offered to the public for free!



# Parks Maintenance

## Parks Infrastructure

- 15 parks
- 12 shelters/bathrooms
- 15 play structures
- Disc Golf Course
- Troll Beach
- 3-multi-use trails









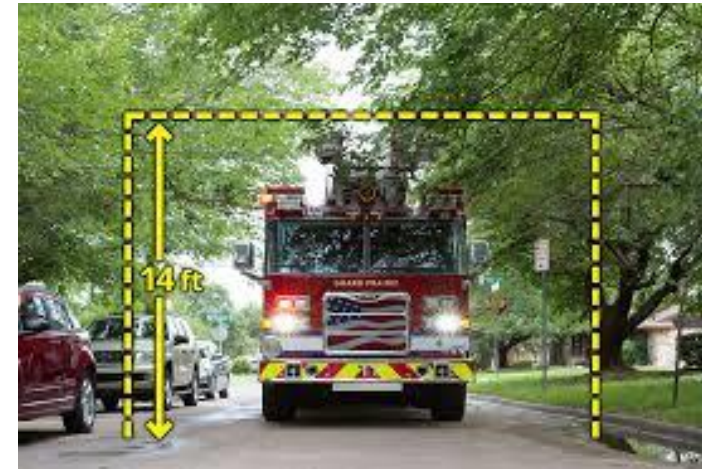
**TREE CITY USA®**

Forestry





- Over 6,000 trees in the public ROW
- Five year trimming cycle





- Responsible for the removal of any dead, diseased or misplaced trees in the ROW
- The right tree species in the right location
- Tree Cycle Program







### Emerald Ash Borer Program

	2017	2018	2019	2020	Totals
Ash Trees Removed	393	258	11	249	911
Trees Treated	110	100	90	87	NA
Trees Planted	225	229	134	196	784
*Trees Planted -Other	279	131	125	104	639
<b>Total Trees Planted</b>	<b>504</b>	<b>360</b>	<b>259</b>	<b>300</b>	<b>1423</b>

\*Includes infill and Developer Plantings



# Tree Cycling

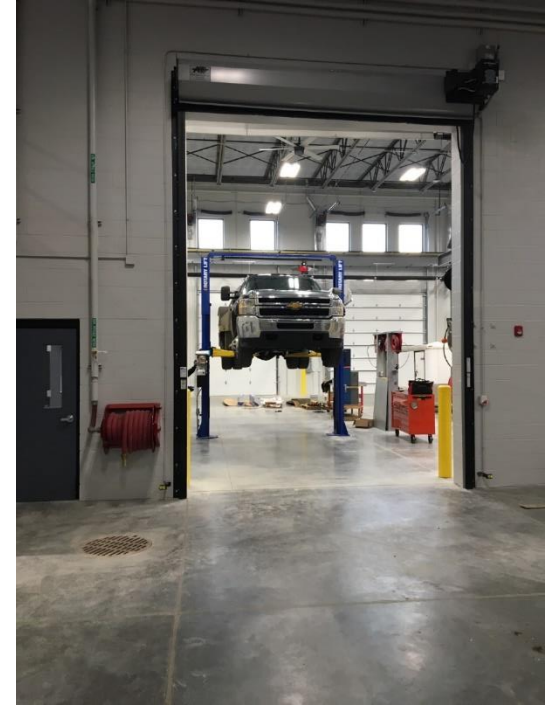


# Fleet Maintenance



## Over 150 Pieces of city equipment come through our shop

- Public Works
- Police
- Fire
- EMS
- Stoughton Utilities
- General Services



# Road Construction

**Collaborate with Planning and Stoughton Utilities on all capital road work projects.**



**Planning (Rodney) serves as the project manager for road construction.**

**This year's Major Projects:**

**Roby Rd –Lincolns to Kings  
Lynn**

**Lincoln – Roby to past  
Overlook**

**Nygaard – Roby to  
Buckingham**



Questions?



**City of Stoughton**  
**Bipartisan Infrastructure Law (BIL) Funding**  
 Greater Madison - Metropolitan Planning Organization (MPO)

BIL Funding Programs	Internal Ranking	Proposed Projects	Project Extent	Roadway Functional Classification	Construction Year	PASER Rating	Projected Cost Est.	Contingency (20%)	Total Project Cost	STBG Share (60%)	Local Share (40%)	*Engineering (10%) Local	Notes
STBG Urban - Small (Total Cost per project no more than \$2.8 Million and Federal Amount no more than \$1.4 Million)	1	E. South	Fourth to Eighth St	Collector - Urban	2024/2025	3	\$ 1,100,000	220,000	1,320,000	792,000	528,000	132,000	Reconstruction, Pedestrian Safety, Lighting Pedestrian Safety (Avoid RR and Stop at 8th?)
	1A	Fourth St	Main to Bridge	Collector - Urban	2024/2025	3/4	\$ 510,000	102,000	612,000	367,200	244,800	61,200	Reconstruction, Pedestrian Safety, Lighting Pedestrian Safety
		Fourth St	Bridge to Isham	Collector - Urban	2024/2025	3/4	\$ 510,000	102,000	612,000	367,200	244,800	61,200	Reconstruction, Pedestrian Safety, Lighting Pedestrian Safety
	2	Race Track Rd	Hwy 51 To County Rd A	Collector - Urban	2024	4	\$ 1,200,000	240,000	1,440,000	864,000	576,000	144,000	Reconstruction, Pedestrian Safety, Stormwater, Joint project with Dunkirk
	3	Jackson St and Multi-Use Path	Hwy 51 to Kings Lynn	Collector - Urban	2023	3	\$ 200,000	40,000	240,000	144,000	96,000	24,000	Pulverization, Pedestrian safety
Total							\$ 3,520,000	\$ 704,000	\$ 4,224,000	2,534,400	1,689,600	\$ 422,400	

\*All roadway and path projects should consider improvements to bike/ped safety

\*Engineering costs are not included in the STBG or Local Share above

**Eligible Project Categories**

The MPO will accept applications for most types of projects eligible for funding under the STBG-Urban program, as listed below:

1. Construction, reconstruction, rehabilitation, and operational improvements for roadways functionally classified as arterials or collectors, and bridges on roadways of all functional classifications, including improvements necessary to accommodate other modes of transportation and drainage systems for roadway runoff.
2. Capital costs for transit projects.
3. Construction or enhancement of multi-use paths and/or grade separated bicycle/pedestrian crossings of major barriers.
4. Roadway and transit safety infrastructure improvements, including projects related to intersections that have disproportionately high crash rates and/or high levels of congestion.
5. Capital and operating costs for traffic monitoring, management, and control facilities and programs.
6. Infrastructure-based intelligent transportation systems (ITS) capital improvements.
7. Surface transportation planning programs.
8. Transportation demand management (TDM) programs, including rideshare/carpool programs and establishment and provision of transportation services by Transportation Management Associations.

Federally eligible projects for which the MPO will not utilize its STBG-Urban funds include reconstruction of existing multi-use paths or recreational trails unless the project includes a substantial enhancement (e.g., paving, widening), independent sidewalk projects (e.g., to comply with ADA), and most "transportation enhancement" activities, including environmental mitigation, historic preservation, and scenic beautification (see 23 U.S.C. Section 133 (b) for the complete list of eligible project activities under federal law).

**Eligible Cost Categories:**

The following are eligible costs for roadway projects under federal law and MPO policy:

1. Street/roadway construction\*
2. Drainage systems needed to carry storm water runoff from street/roadway\*\*
3. Sidewalks\*\*\*
4. Multi-use path, grade separated ped/bike crossing in corridor (where appropriate)
5. Transit facilities (e.g., bus priority treatment, bus pad, bus pull-out, bench or shelter, park-and-ride lot), including real estate cost for transit stops/stations.
6. Park-and-ride facilities in conjunction with roadway or transit projects, including real estate cost.
7. Standard streetscape items (lighting, colored crosswalks, etc.)
8. Signs and signals (where warrants are met)
9. Standard landscaping items (street trees, plants, etc.)

\* The needs of bicyclists and pedestrians must be considered for all roadway projects per federal and MPO policy. Projects must comply with the MPO's "complete streets" policy.

\*\* Expansion of storm water system for future/planned development is not an eligible cost, but the local unit of government can fund the difference with 100% local funds.

\*\*\* Local units of government may only assess for the local match.

## 2022 Parks Quotes for Work at East Park and Racetrack Park

	Barn			Concession Building				East Side Park
Contractor	Wood Repair	Painting	Windows	Siding Repair	Siding Painting	New Siding	30-Year Shingles	ADA Compliance
Wendorf Construction	\$7,885	\$17,430	\$12,175	\$15,565		\$36,840	\$12,180	\$25,984
Gilbank	\$15,937			\$1,800			\$9,100	\$21,326
Aspire Painting		\$7,000			\$3,300			
Sims							\$10,125	NA
City Resources			\$3,000					
<b>Total Project Cost</b>	<b>\$17,885</b>			<b>\$14,200</b>				<b>\$21,326</b>
<b>Combined</b>	<b>\$32,085</b>							<b>\$21,326</b>
<b>Total Budget</b>	<b>\$40,000</b>							<b>\$25,000</b>
<b>Difference</b>	<b>\$7,915</b>							<b>\$3,674</b>

# Racetrack Park Barn Color Ideas





*Mr  
 4/15/22*



**COLOR KEY**

●	LUMEN
●	FRAMES
●	MOUL

**Burke.**  
 PLAY THAT MOVES YOU.