



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Tree Commission of the City of Stoughton, Wisconsin will hold regular or special meeting as indicated on the date, time and location given below.

Meeting of the:
Date /Time:
Location:

TREE COMMISSION OF THE CITY OF STOUGHTON

Wednesday, April 12th, @ 5:00 p.m.

In Person Meeting Will be Held At:

The Stoughton Public Works Facility, 2439 County Rd A, Stoughton, WI

Virtual Meeting – Join from your computer, tablet or smartphone:

<https://meet.goto.com/825771269>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (571) 317-3122

Access Code: 825-771-269

Members:

Kevin Short, Dean Tangeman, Mike Point, Jim Fitzgibbon, Alder Fred Hundt, Aaron Mazzone, City Forester John Kempainen, Director Brett Hebert, and Mayor Tim Swadley

Item #	CALL TO ORDER
1	Communications
2	Approve February 8 th and March 8 th , 2023 Meeting Minutes
3	Forestry Report – March 2023
4	Tree Commission Financial Report

Item #	OLD BUSINESS
1.	Canopy Cover
2.	Spring Tree Sale
3.	Arbor Day Celebration Visits
4.	High School Arboretum

Item #	NEW BUSINESS
5.	Stoughton Notable Trees Initiative

Future Agenda Items:

ADJOURNMENT

NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE CITY COUNCIL

Tree Commission Meeting Minutes

Wednesday, February 8th, 2023 @ 5:00 PM

Hybrid Meeting - Stoughton, WI

Members Present: Mike Point, Kevin Short, Aaron Mazzone, Dean Tangeman, Fred Hundt & Jim Fitzgibbon

Absent & Excused:

Staff: City Forester John Kemppainen

Guest:

Call to order: Tangeman called to order @ 5:02 PM

- **Communications:**

- *Kemppainen* stated Grand Inspired would like remaining ash lumber – will sell soon.

- **Approval of minutes from January 11th, 2022 Meeting:** Motion by Hundt, seconded by Short to approve the minutes. Carried 6-0.

- **January Forestry Reports:** *Kemppainen* stated:

- Fall/Winter tree trimming continued on larger trees. Tree Wise Men continued trimming in Zone 1 (southwest side of the city)
- Fall/Winter tree trimming was started on smaller trees. City personnel trimmed smaller trees in Zone 1.
- He assisted with multiple snow events in January.
- One city tree was removed in January in the Business Park.
- Nine ordinance violation notices were sent out to residents in January. All were for low branches over roadways.
- Three terrace tree planting applications for new construction were submitted in January, for a total of six trees.

- **OLD BUSINESS: Canopy Cover**

Short was to meet with the Sustainability Committee in January but meeting was cancelled. He will attend next meeting on February 13th. *Tangeman* brought up trees in parks – in need of more planting. He also mentioned cracked tree between pickleball courts and playground at Veterans Park to inspect.

Spring Tree Sale

Kemppainen stated Johnson's Nursery has best variety so far of nurseries looked at. Still need to pick 6-10 species and will need to order soon. *Short, Tangeman & Kemppainen* to meet on February 15th to pick trees and prepare an order – meeting will be held at 5:00pm at Public Works.

- **NEW BUSINESS: Arbor Day Visits:**

Buildings and Grounds supervisor for school district is open to new trees for school properties – *Kemppainen* needs to meet with him to finalize plans. Commission needs to decide which schools to visit – *Kemppainen* will continue to work with Fox Prairie. High School Environmental club could help with handing out trees – *Kemppainen* to reach out to club leader for help.

Motion by Tangeman to move to plant one tree per year at a school in the city – rotate schools; funding to TBD, seconded by Mazzone. Motion carried 6-0

Future Agenda Items:

Arbor Day Celebration Visits - continued
Canopy Coverage – continued
Spring Tree Sale – continued
Stoughton Notable Trees Initiative

Motion by Short, seconded by Mazzone to adjourn the meeting at 6:15 p.m. Motion carried 6-0

Respectfully submitted 2/9/23, Jen Wagner - Staff

DRAFT

Tree Commission Meeting Minutes

Wednesday, March 8th, 2023 @ 5:00 PM

Hybrid Meeting - Stoughton, WI

Members Present: Mike Point, Kevin Short, Dean Tangeman & Jim Fitzgibbon

Absent & Excused: Aaron Mazzone & Fred Hundt

Staff: City Forester John Kemppainen

Guest: Tyler Denig (new resident)

Call to order: Tangeman called to order @ 5:03 PM

- **Communications:**
- *Kemppainen* stated County Oak Project ties into Notable Trees Initiative by Commission.
- **Approval of minutes from February 8th, 2023 Meeting:** *will need to approve at next month's meeting.
- **January Forestry Reports:** *Kemppainen* stated:
 - He assisted with several snow events in February.
 - He attended the Wisconsin Arborist Association annual winter conference in Green Bay.
 - Two city trees were removed in February in city parks. Additional large tree removals still need to be completed within some parks but conditions have not been conducive to using equipment on turf covered areas.
 - One ordinance violation notice was sent out to a resident in February. This notice was for low branches over the sidewalk.
 - One terrace tree planting application for new construction was submitted in February. This application is for a portion of the 51 West development that includes multiple apartment buildings.
- **OLD BUSINESS: Canopy Cover**

Short attended and recently spoke to the Sustainability Committee on behalf of the Tree Commission Canopy Cover discussions. He advised that the feedback was good and they may be willing to collaborate in the future; equity and inclusion may be a focus. The Committee asked for Tree Commission members to fill out their survey online and *Short* will forward.

Spring Tree Sale

Kemppainen stated all trees have been ordered and will be ready for pick up in April. Date has tentatively been set for sale for April 29th from 9am to Noon. He will get pricing and information by end of March to the Commission.

Arbor Day Celebration Visits:

Kemppainen stated that the School District is on board with tree planting at School properties. The High School Environmental Club is interested in helping out both physically and with funding. He will need to finalize with Fox Prairie School this year yet.

- **NEW BUSINESS: Stoughton Notable Trees Initiative:**

Tangeman would like to start cataloging public and private trees that are worthy of work. Fitchburg has a Heritage Tree Project and Dane County has a Heritage Oak Project – both 200+ years old. These trees can also be added to GLS so that residents can see it as well.

High School Arboretum

The FFA Alumni would like to have new trees planted and the Tree Commission could donate/plant new trees. Discussion was then had about possibly doing a full day of service with Ag students. *Tangeman* will reach out to the Ag teacher.

Future Agenda Items:

Arbor Day Celebration Visits - continued
Canopy Coverage – continued
Spring Tree Sale – continued
Stoughton Notable Trees Initiative
High School Arboretum - continued

Motion by Short, seconded by Fitzgibbon to adjourn the meeting at 6:30 p.m. Motion carried 4-0

Respectfully submitted 3/9/23, Jen Wagner - Staff



CITY OF STOUGHTON
PUBLIC WORKS DEPARTMENT
515 South Fourth Street, Stoughton, WI 53589
(608) 877-6303 Ext. 622
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BRETT HEBERT
Director of Public Works
BHebert@ci.stoughton.wi.us

To: Brett Hebert

From: John Kemppainen

Date: 04/07/2023

Re: March Forestry Activities Report

- I assisted with multiple snow events in March.
- The Forestry Intern position was filled.
- One (1) city trees was removed in March at Heggstad Memorial Walk. Additional large tree removals still need to be completed within some parks but conditions have not been conducive to using equipment on turf covered areas.
- Spring tree planting preparation began. Eighty (80) trees have been purchased for street terrace planting, approximately half of which will be for new homes. Twenty (20) trees have been ordered to place in the gravel bed nursery for planting later in the year as well.
- Zero (0) ordinance violation notices were issued in March.
- Twenty (20) terrace tree planting applications for new construction were submitted in March.

Respectfully Submitted,

John Kemppainen, C.A.
City Forester