Public Works Committee
Thursday, June 18, 2020
(Virtual Meeting from Home Sites)

Members Present: Lisa Reeves, Sid Boersma, Fred Hundt and Mayor Swadley

Absent/Excused: Tom Majewski

Staff: Public Works Director Brett Hebert, Planning Director Rodney Scheel

Guests: Alder Tim Riley, Joyce Tikalsky, Courier Hub Representative

Call to Order: *Boersma* called the meeting to order @ 6:20 PM

1) **Communications (Revisited after items 3 and 4):** *Hebert* reported:

- TDS Underground boring will not be allowed on Saturdays and will instead be required to use that day for turf restoration.
- Norse Park Trails tennis court and trail project has been delayed about 3 weeks due to poor base material conditions and paving schedules. City staff performed the undercutting and base stabilization. Payne and Dolan will be paving the week of July 20th. The court will then need to sit for 30 days before it can be painted. Should be open for play the third week in August unless there are any weather delays.
- Scheel provided an update on the various street construction projects. Generally, all projects are moving along well with sustained contractor presence on the job sites.
    - Contract 1 – Prospect, Grant, Sherman
    - Contract 2 – Downtown Main Street & Forrest Street
    - Contract 3 – Roby Road, Harrison Court
    - USH 51 Pavement Rehab by DOT

2) **Approve June 18, 2020 Meeting Minutes: Motion by Reeves seconded by Hundt to approve the minutes. Motion carried 3-0.**

Old Business:

3) **Discussion and Possible Regarding Language Revision to the Sidewalk Installation Policy:**

Staff had put together a version of the sidewalk installation policy that tried to incorporate key points from the three draft policies submitted by Alder Riley, Boersma and Former alder Duranczyk. Director Scheel walked the group through the updated draft policy and highlighted key points that were important to the group during the last Public Works Meeting held on June 18, 2020.

Alder Reeves thought all three versions had some good points and liked how the staff version incorporated key points like ADA and environmental considerations.

Alder Boersma was pleased to see that there was clear process to allow for input from various stakeholders including the public. Alder Boersma also clarified that the current policy would be repealed and replaced with a new version when voted upon.

Committee Guest Alder Riley stated that the staff draft under consideration was certainly progress, but added that he wanted to have a more defined "lense" for staff to use when

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evaluating the need for sidewalk installation, such as cost benefit analysis and borrowing impact. Alder Riley was pleased to see much more detail about the process indicated in the draft policy, but would have liked to see more specifics on how staff would be analyzing the need for sidewalks under section IV of the Draft Policy.

Alder Boersma thought is good that under the policy is didn't rate any one category over another. They are all important to consider. Boersma also stated that this new draft policy more clearly states that the committee and council can object to planned sidewalk installation and have a discussion about the need for sidewalks in certain locations before they are implemented.

Motion by Reeves and seconded by Hundt to recommend approval of the Staff version of the Policy to council with the following amendments:

- **Under item IV (G) – remove "features" and replace with "impact"**
- **Remove the extra period in Preamble.**
- **Make it more clear that under item IV that this policy pertains to installation of sidewalks for road construction and sidewalk infill and that item III pertains to ordinances regarding subdivisions and development of vacant land.**

Motion carried 3-0 with the Mayor voting yes.

4) <u>Discussion and Possible Action to Amend Language to Chapter 10 Related to Storm Water Management:</u>

Director Scheel presented an updated Ordinance 10-131 (b)(4)b in 2017. Recently, we discovered a minor change to the numerical standards that did not get modified with the adopted version. A draft ordinance amendment has been prepared to correct this issue.

Motioned by Reeves, seconded by Hundt to recommend to the Common Council for approval. Motioned carried 3-0.

5) <u>Future Agenda Items:</u> None at this time

Moved by Reeves, seconded by Hundt to adjourn the meeting at 7:03 pm. Motion carried 3-0.

Respectfully submitted by Brett Hebert

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