City of Stoughton, 207 S Forrest Street, Stoughton WI 53589

RESOLUTION FROM THE UTILTIES COMMITTEE TO THE STOUGHTON COMMON COUNCIL			
Authorizing and directing the proper City official(s) to approve an amendment to the 2022 Stoughton Utilities Operating Budget to fund the 2022 Academy Street Reconstruction Contract 1-2022.			
Committee Action:	Utilities Committee recommended Common Council approval 5- 0 on 5/4/22.		
Fiscal Impact:	$26,623.00		
File Number:	R-102-2022	**Date Introduced:**	May 10, 2022

The City of Stoughton, Wisconsin, Common Council does proclaim as follows:

WHEREAS, at its December 20, 2021 meeting, the Stoughton Utilities Committee approved the Stoughton Utilities 2022 Operating Budget, and

WHEREAS, a sanitary sewer reconstruction project on Academy Street was included in the 2022 Capital Improvement Plan in an amount of $460,000.00, and

WHEREAS, water main abandonment projects on Academy Street, Giles Street, and West South Street were included in the 2022 Capital Improvement Plan in the combined amount of $180,000.00, and

WHEREAS, the public bidding for the full street reconstruction projects resulted in a base bid of $1,766,427.25, with the water allocation being $187,742.25 and the wastewater allocation being $620,355.25, and

WHEREAS, staff has proposed to amend the Water and Wastewater Capital Improvement Plans to increase the project costs, as well as reallocate portions of other project funds to the Academy Street Project, and

WHEREAS, for the water utility to fully fund its share of the project, the 2022 Stoughton Utilities Operating Budget will not need to be amended, and

WHEREAS, the majority of this difference for the wastewater utility will be funded by reallocating previously budgeted funds in the amount of $66,732.25, and

WHEREAS, for the wastewater utility to fully fund its share of the project, the 2022 Stoughton Utilities Operating Budget will need to be amended to increase the total wastewater utility budget in the amount of $26,623.00, with such funds to be drawn from utility cash reserve, and

WHEREAS, the Stoughton Utilities Committee met on May 4, 2022 to consider and approve the proposed amendment to the Stoughton Utilities 2022 Operating Budget in the amount of $26,623.00 to fund the 2022 Academy Street Reconstruction Contract 1-2022 base bid, and recommended approval of the operating budget amendment to the Stoughton Common Council, now therefore

BE IT RESOLVED by the Common Council of the City of Stoughton that the Stoughton Utilities 2022 Operating Budget be amended in the total amount of $26,623.00 to fund the 2022 Academy Street Reconstruction Contract 1-2022 base bid.

Council Action: ☐ **Adopted** ☐ **Failed** **Vote:** _____

Mayoral Action: ☐ **Accept** ☐ **Veto**

_____ _____

Mayor Timothy Swadley Date

Council Action: _____ ☐ **Override** **Vote:** _____

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Wednesday, May 4, 2022 – 5:00 p.m.
Stoughton, WI

Location: Virtual Participation: GoToMeeting ID 472-256-509

Members Present: Citizen Member David Erdman (Chair), Alderperson Regina Hirsch, Alderperson Fred Hundt, Mayor Tim Swadley, Alderperson Joyce Tikalsky,

Excused: Citizen Member John Kallas (Vice-Chair), Citizen Member Dustin Thoren

Absent: None

Others Present: Stoughton Utilities Assistant Director Brian Hoops, Stoughton Utilities Finance Manager Shannon Statz, Stoughton Utilities Director Jill Weiss

Call to Order: Chairperson Erdman called the regular Stoughton Utilities Committee Meeting to order at 5:00 p.m. with a quorum present.

Public Comments: There were no public comments.

Amendment to the Water Utility 2022 Capital Improvement Plan to Fund the 2022 Academy Street Reconstruction Contract 1-2022: Stoughton Utilities staff informed the committee that water utility costs for the 2022 main abandonment projects had come in higher than budgeted. Staff will be proposing that the base bid be accepted at a cost of $187,742.25 without the bid alternatives. Discussion followed.

Motion by Hundt, the motion seconded by Tikalsky, to approve an amendment to the Stoughton Utilities Water Five Year (2022-2026) Capital Improvement Plan in the total amount of $0.00 to fund the 2022 Academy Street Reconstruction Contract 1-2022 base bid, and recommend approval of the CIP amendment to the Stoughton Common Council. The motion carried unanimously 5 to 0.

Amendment to the Wastewater Utility 2022 Capital Improvement Plan to Fund the 2022 Academy Street Reconstruction Contract 1-2022: Stoughton Utilities staff informed the committee that wastewater utility costs for the 2022 main abandonment projects had come in higher than budgeted. Staff will be proposing that the base bid be accepted at a cost of $620,355.25 without the bid alternatives. Discussion followed.

Motion by Hundt the motion seconded by Tikalsky, to approve an amendment to the Stoughton Utilities Wastewater Five Year (2022-2026) Capital Improvement Plan in the total amount of $93,355.25 to fund the 2022 Academy Street Reconstruction Contract 1-2022 base bid, and recommend approval of the CIP amendment to the Stoughton Common Council. The motion carried unanimously 5 to 0.

Amendment to the 2022 Stoughton Utilities Operating Budget to Fund the 2022 Academy Street Reconstruction Contract 1-2022: Stoughton Utilities staff informed the committee that the previously discussed Water and Wastewater Capital Improvement Plans have been amended to increase the project cost, as well as reallocate portions of other project funds to the Academy Street Project. The amendment will result in no change to the total amount of the 2022 Water Capital Improvement Plan and an increase of $93,355.25 to the total amount of the 2022 Wastewater Capital Improvement Plan.

Staff explained that for the water utility to fully fund the project, the 2022 Stoughton Utilities Operating Budget will not need to be amended. Staff further explained that for the wastewater utility, the majority of the project cost difference will be funded by reallocating previously budgeted funds in the amount of $66,732.25. However, to fully fund the project, the 2022 Stoughton Utilities Operating Budget will need to be amended to increase the total wastewater utility budget in the amount of $26,623.00. These funds will come from utility cash reserve, reducing the cash reserve balance to be equal to 3.32 months of operating expenses, down from 3.46 months as originally budgeted. Discussion followed.

Motion by Hundt, the motion seconded by Tikalsky, to approve an amendment to the Stoughton Utilities 2022 Operating Budget in the total amount of $26,623.00 to fund the 2022 Academy Street Reconstruction Contract 1-2022 base bid, and recommend approval of the budget amendment to the Stoughton Common Council. The motion carried unanimously 5 to 0.

Declaration of Official Intent 2022-1: Stoughton Utilities and City of Stoughton staff presented and discussed the declaration of official intent to reimburse an expenditure with proceeds of a borrowing or borrowings authorized by the issuer. This is the first declaration for the year 2022 and preserves the ability to borrow funds up to $620,355.25 for the 2022 Lead Water Service Replacements Contract 4-2021, including but not limited to engineering, legal, construction, property restoration, and other incidental expenses associated with the replacement of public and private lead water service lines, full or in part, from the water main to the water meter. Discussion followed.

Motion by Hirsch, the motion seconded by Tikalsky, to approve the Declaration of Official Intent No. 2022-1 and recommend the approval and the adoption of the corresponding resolution to the Stoughton Common Council. The motion carried unanimously 5 to 0.

Bid Award of 2022 Academy Street Reconstruction Contract 1-2022 to Wolf Paving & Excavating of Madison, Inc.: Stoughton Utilities staff presented and discussed the April 21, 2022 bid tabulation for the 2022 Academy Street Reconstruction Contract 1-2022. Staff explained that the bid for Contract 1-2022 includes the following work: 1,200 linear feet of sanitary sewer; 200 linear feet of water main; 1,300 linear feet of storm sewer; 100 linear feet of trenchless casing installation across railroad; 5,000 tons of base course; 3,500 linear feet of concrete curb and gutter; 14,000 square yards of concrete sidewalk and driveway apron; 1,500 tons of asphaltic concrete pavement; restoration; traffic control; epoxy pavement markings; and related miscellaneous work.

Staff informed the committee that bids received for Contract 1-2022 ranged from $1,766,427.25 to $2,441,163.70, and Wolf Paving & Excavating of Madison, Inc. (Wolf Paving) of Sun Prairie, Wisconsin, was the apparent low bidder for the base bid with a bid of $1,766,427.25. The bid was deemed to be responsive.

Staff further explained that two optional bid alternatives were included for water main abandonment on West South Street (Bid Alternative No. 1) and Giles Street (Bid Alternative No. 2). Bids for Bid Alternative No. 1 ranged from $21,144.00 to $36,350.00, and Bid Alternative No. 2 ranged from $9,030.00 to $16,000. Wolf Paving was the apparent high bidder for both Bid Alternative No. 1 and No. 2, with bids of $36,350.00 and $16,000 respectively. Staff recommended to proceed with awarding the contract without the inclusion of the alternative bid items. Discussion followed.

Motion by Hundt, the motion seconded by Tikalsky, to approve the award of 2022 Academy Street Reconstruction Contract 1-2022 to Wolf Paving & Excavating of Madison, Inc., and recommend approval of the bid award to the Stoughton Common Council. The motion carried unanimously 5 to 0.

Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: May 3, 2022

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Amendment to the 2022 Stoughton Utilities Operating Budget to Fund the 2022 Academy Street Reconstruction Contract 1-2022

At its December 20, 2021 meeting, the Stoughton Utilities Committee approved the Stoughton Utilities 2022 Operating Budget.

Stoughton Utilities has bid the 2022 Academy Street Reconstruction Contract 1-2022. Staff will be proposing that the base bid be accepted at a cost to the water utility of $187,742.25 and a cost to the wastewater utility of $620,355.25.

Staff is proposing to amend the Water and Wastewater Capital Improvement Plans to increase the project cost, as well as reallocate portions of other project funds to the Academy Street Project. The amendment will result in a total overall increase of $0.00 to the 2022 Water Capital Improvement Plan and $93,355.25 to the 2022 Wastewater Capital Improvement Plan.

For the water utility to fully fund the project, the 2022 Stoughton Utilities Operating Budget will not need to be amended.

For the wastewater utility, the majority of the project cost difference will be funded by reallocating previously budgeted funds in the amount of $66,732.25. However, to fully fund the project, the 2022 Stoughton Utilities Operating Budget will need to be amended to increase the total wastewater utility budget in the amount of $26,623.00. These funds will come from utility cash reserve, reducing the cash reserve balance to be equal to 3.32 months of operating expenses, down from 3.46 months as originally budgeted.

It is requested that the Stoughton Utilities Committee review and approve an amendment to the Stoughton Utilities 2022 Operating Budget in the total amount of $26,623.00 to fund the 2022 Academy Street Reconstruction Contract 1-2022 base bid, and recommend approval of the budget amendment to the Stoughton Common Council.