



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Parks and Recreation Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the:
Date /Time:
Location:
Members:

PARKS AND RECREATION COMMITTEE OF THE CITY OF STOUGHTON

Monday, January 27, 2014 @ 5:30 PM

Hall of Fame Room (381 E. Main St., Stoughton WI 53589)

Tricia Suess, Tim Swadley, Michael Engelberger, Donna Olson

CC:

Attorney Matt Dregne, Department Heads, Stoughton Newspapers, Pili Hougan, Tamara Bader-Fleres, Debbie Blaney, Debbie Myren, Sean Brusegar, John Lewis, oregonobserver@wcinet.com, Council Members

* Note-For security reasons, the front doors of the City Hall building (including the elevator door) will be locked after 4:30 p.m. If you need to enter City Hall after that time, please use the entrance on the east side of City Hall (the planning department door). If you are physically challenged and are in need of the elevator or other assistance, please call 873-6677 prior to 4:30 p.m.

Item #	CALL TO ORDER
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1	Call to Order
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2	Approval of Minutes from November 11, 2013
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3	Communications
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Item #	OLD BUSINESS
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4	Parks and Open Space Plan Update
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Item #	NEW BUSINESS
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5	2014 Projects
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6	Youth Center Update
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7	Future Agenda Items
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ADJOURNMENT	
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PARKS AND RECREATION COMMITTEE MEETING MINUTES

Monday, November 18, 2013

5:30 PM

Hall of Fame Room



Present: Alderpersons: Tim Swadley, Tricia Suess, Michael Engelberger, Ross Urven and Parks and Recreation Director Tom Lynch

Guests: Greg Gersfeld, AJ Arnett, Joe Boss

1. Call to Order

By Suess at 5:30 PM

2. Approval of October 21, 2013 Minutes

Motion by Swadley, seconded by Urven to approve the minutes of October 21, 2013. Motion passed 3-0.

3. Communications

None

Old Business

4. Parks and Open Space Plan Update

The update is progressing slowing during this time of year. We will give another update at the next meeting.

New Business

5. Contract with the Stoughton Area Baseball Association

Lynch gave a history of the arrangement for sport groups to use the school facilities during the summer months. The City contracts with the school, and then subcontracts with sport groups, such as baseball and softball, for non school year use. The Recreation Department is in the process of securing a contract with the Stoughton Area Baseball Association (SABA) for use of the high school baseball field. The contract was created using the previous contract with Stoughton Baseball Improvement along with changes supplied by High School Athletic Director Mel Dow, SABA, and the Recreation Department. All side sides agree that the contract meets their needs. The committee asked for attorney revenue before going to Council.

Motion by Swadley, seconded by Engelberger, to recommend to Council to approve the agreement with the Stoughton Area Baseball Association for use of the high school baseball field. Motion passed 4-0.

6. Natural Heritage Land Trust Property Transaction

a. County Agreement

Dane County is adding a stipulation to the Natural Heritage Land Trust donation of the Arnett riverfront property. The change includes a requirement for a fence that would run the length of the property boundary once development occurs. According to Darren Marsh, Dane County Parks Superintendant, the fence is being required to keep future residents from extending their yards into the natural area as well as use it for personal needs. This comes from other situations like this in the county. He estimated the three wire fence costing \$20,000-\$25,000. Arnett suggested a more attractive fence, but also felt that the money for the fence come from impact fees generated from the development. Suess suggested a natural barrier. Arnett didn't want to have the view obstructed.

The committee directed Lynch to pursue options and negotiate the method of payment for the fence.

b. Hunting challenges

The committee talked about the challenges of monitoring hunting on the property. A club that has been leasing the hunting rights from AJ Arnett, was represented at the meeting by Joe Boss and Greg Gersfeld. They talked about the possible overcrowding and close proximity of hunting

blinds, both on the property and from across the bay. This group would like to assist the City with hunting control but would like to keep access to two duck blinds currently on the property.

The committee directed staff to create a meeting with Darren Marsh and Joe Boss to explore options that would be beneficial to all parties.

7. Youth Center Update

Lynch presented the attendance for the month of October.

8. Future Agenda Items

Parks and Open Space Plan

Policy for Beer Sales

Arnett Property

*Motion made by Swadley, seconded by Urven to adjourn the meeting at 6:50 PM. Motion passed
4-0*



Stoughton
PARKS & RECREATION

Parks and Open Space Plan 2014



City of Stoughton

February 2014

1.4 Summary of the Existing Stoughton Park System

This section of the report contains a map showing the existing City Parks. The map is followed by a list of the parks, their respective acres and the facilities offered at each park.

Stoughton Parks Inventory by Park Classification

Mini-Parks

Criddle Park .125 acres

This tot-lot is located in the center of the city about 1 block north of Main Street on Monroe Street. The city purchased this property but the park was developed by the neighborhood, the Friends of Criddle Park group and the U.S. Army Reserves. This park offers playground structure equipment, gazebo, basketball court, maze, sand area and park benches.

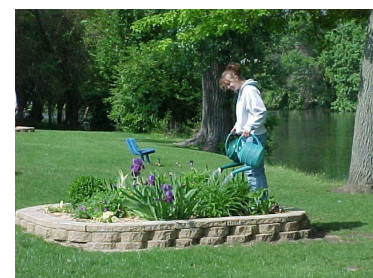


Division Street Park .7 acres

Located in the center of the city two blocks north of Main Street on N. Division Street, this picturesque passive park has frontage on the Yahara River. The park contains park benches and large flower boxes. It is heavily used during Syttende Mai, for the canoe race portage, city band concerts, and other activities. Fishing, sight-seeing, canoeing and picnicking are common activities at this park. Geese have made this park their year round home.

Riverside Park 1.0 acres

Located on Riverside Drive next to Mandt Park, this is a quiet park with river frontage and park benches. The park is located next to the Fourth Street Dam and the Mill Pond, which hosts the conclusion of the Syttende Mai canoe race each spring. In 2012 a fishing pier and trail connection was added to the park.



Nottingham Park .125 acres

This lot, located just north of the Jackson Street Greenway, is maintained as a mowed/ open area by the Parks Department. There are no development plans at this time.

Mill Pond Park 1.0 acres

Located along the Yahara River on S. Page St., this park contains the Memory Garden. Well maintained flowers and walk paths surround a beautiful fountain.



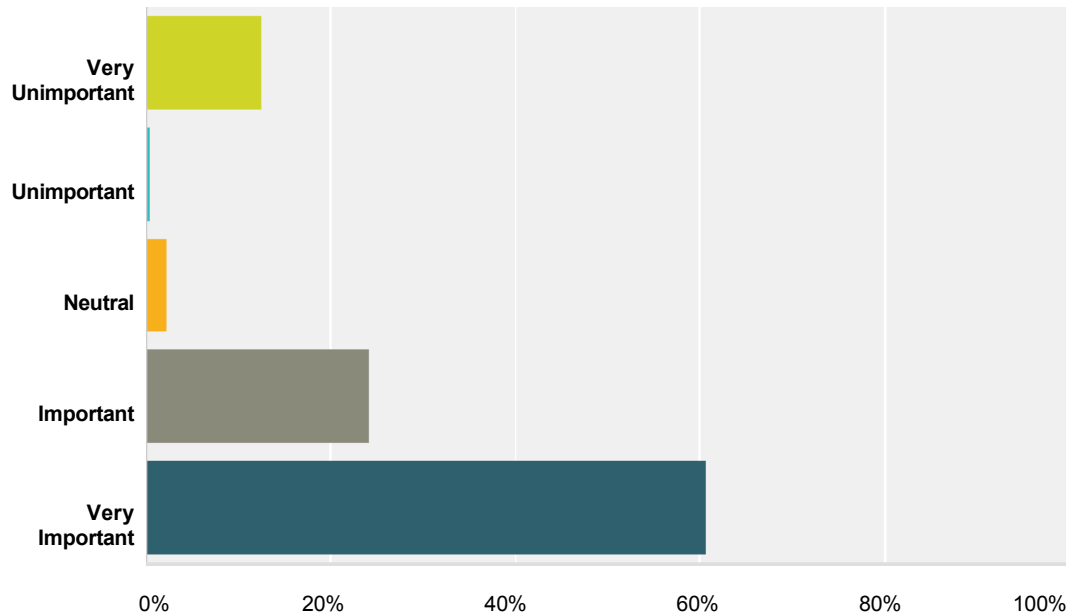
Stoughton Rotary Park .8 acres

This park is located east of the fire station. It contains a small pond and a gazebo with seating for small performances.

2013 Stoughton Parks and Recreation Department Resident Survey

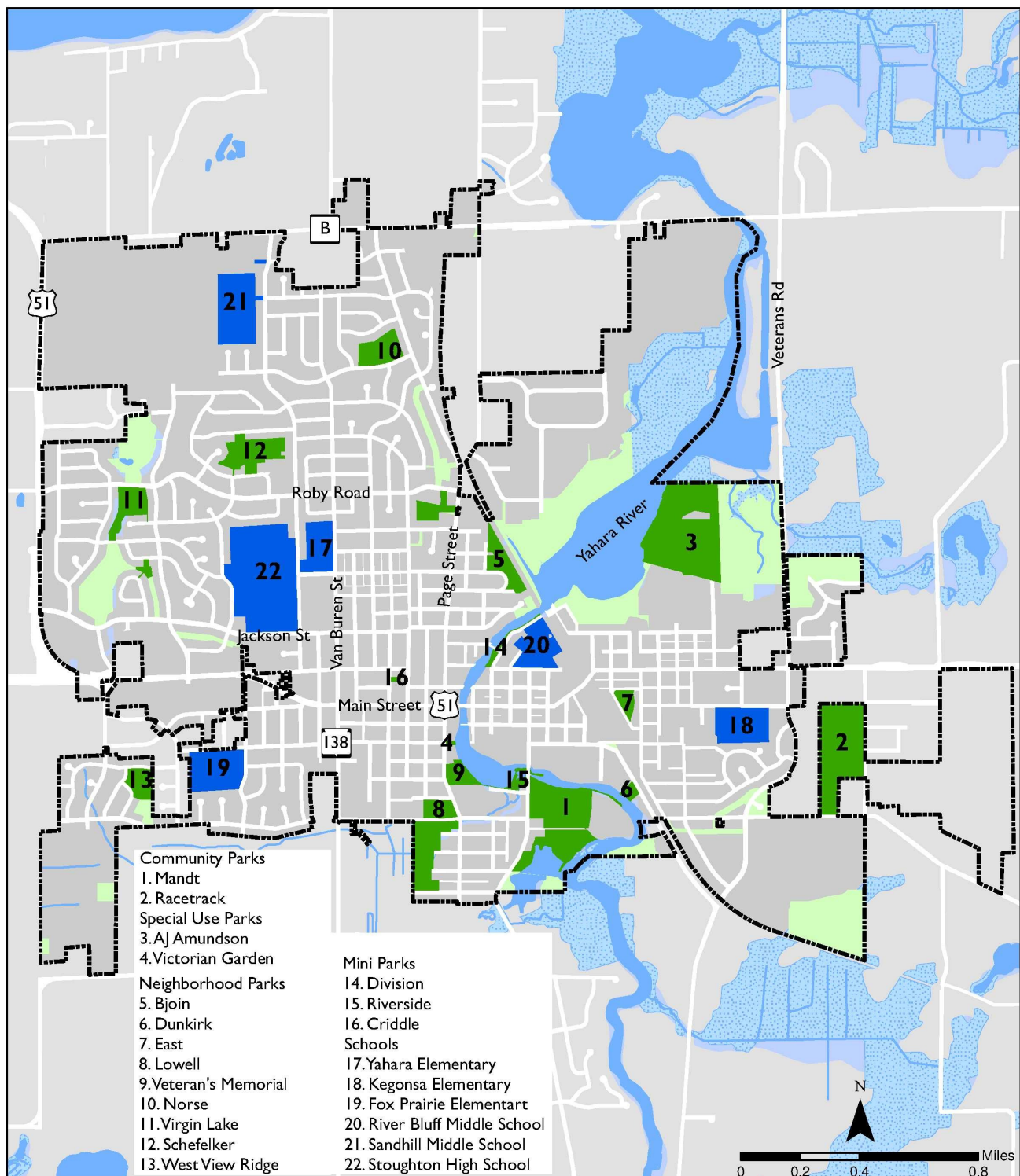
Q5 Regardless of how often you use the parks system, how would you rate the importance of parks and open space to the general “quality of life?”

Answered: 544 Skipped: 5



Answer Choices	Responses	
Very Unimportant	12.50%	68
Unimportant	0.55%	3
Neutral	2.21%	12
Important	24.08%	131
Very Important	60.66%	330
Total		544





APPENDIX A: Stoughton Park System Existing Facility Matrix

[illegible]



Projects for 2014

1. Arnett Property

The City is close to accepting a gift of 40 acres of land along the Yahara River, north of highway B. This opportunity will eventually have a trail built along the river. The views will be unmatched by anything the City currently owns.

Next Action: Meet with Dane County Parks and Heritage land Trust to discuss fence issue.



2. Racetrack Park Parking Lot

The popularity of Racetrack Park has created parking issues on larger event days. At the busiest times, up to 50 cars park on Racetrack Rd. An additional parking lot, located in the southeast corner will handle the overflow cars.

Next Action: Develop a plan using engineers at Strand and Assoc.



3. Norse Park Shelter Renovation

Sean Brusegar and Kendall McBroom will lead a renovation project to expand and upgrade the shelter at Norse Park. Besides a larger overhang, there will be an additional family restroom servicing the Dream Park. The shelter will also be set up to continue the ice rink warming house. Construction will begin in the spring, causing shelter rentals to spread about the City.

Next Action: Get state approvals for plans and drawings for plumbing, heating and electrical.

4. Division St. Park Bank Restoration

Last year we failed to receive a grant to help complete the river restoration in 2013. This year we will try for a different grant, while believing we have the funds to complete the project without it using staff and other City resources.

Next Action: Meet with Aaron Stebler at next River and Trails Task Force meeting about restoration alternatives.

5. Parks and Open Space Plan

We are nearing the completion of the 2014 Parks and Open Space Plan update. To this point there have been no dollars spent on the update, only staff time. I expect some costs for mapping and production.

Next Action: Have maps created, finish layout



6. Lowell Park Dugouts

We are working with an Eagle Scout to build dugouts at the Lowell Park Diamond. The Streets and Parks Division will help with landscaping and cement work. Other funds are being raised through the Stoughton Baseball Association.

Next Action: Assist Eagle Scout with getting project plans approved.

7. Veteran's Park Tennis Court Restoration

With some late funding help from the Bryant Foundation, we are able to resurface the tennis court at Veteran's Park. The pad-like surface will be the same as what we are installing at East Park.

Next Action: Pressure contractor to start both projects as soon as possible.

8. Memory Garden Fence

With planning and construction help from the Lazzaro's and a grant from the Community Foundation, a fence will be constructed and placed along the south lot line of the Memory Garden on Page Street.



Next Action: Work with Lazzaros' on plan construction plans.

381 E. Main Street, Stoughton, WI 53589 608.873.6677 fax 608.873.5519



9. Fishing Pier Re-location

This spring we will be moving the fishing pier at Riverside Park, about 50 feet to the west, to line up with the channel for better fishing.

Funds for the move will come from the donations that placed the pier in the beginning.

Next Action: Work with contractor for earliest installation date.



10. Program new Stoughton Rotary Park Gazebo

We will create events on a regular schedule during the summer in the new gazebo at the corner of Sixth and Jefferson. The events will mostly be music based and will occur as frequently as one time per week.

Next Action: Make local connections in the music world.

Stoughton Youth Center 2013 4th Quarter Report

1. Client waiting list

There is no waiting list because of the nature of community-based, on-site services for youth. We run close to our capacity using three floors of a converted warehouse. So far we haven't had to turn anyone away.

2. Quantity of services

During the 4th quarter of 2013 the total hours worked by the staff were: 865 hours; 519 direct and 346 indirect. For the 4th quarter of 2013 the program served an average of 46 unduplicated participants each month.

3. Program goals listed in the 2013 contract are to:

- a) Strengthen neighborhoods and communities by:
 - 1) Providing safe, supervised, constructive activities for Stoughton area middle school youth during after-school-hours and summer months
 - 2) Creating community service opportunities for youth
 - 3) Offering programs that address community needs and encourage youth participation
 - 4) Creating an environment that is inclusive and welcoming to all youth
- b) Support positive youth development by:
 - 1) Academic support, homework clubs and tutoring opportunities
 - 2) Opportunities for youth to develop and practice leadership skills
 - 3) Community service and civic engagement opportunities
 - 4) Programs and services that enable youth to develop and practice personal and social competencies

4. Current activities leading to program goals

Computer Repair Program

Computer repair program provides a creative and safe out-of-school learning environment where young people work with adult mentors to explore their own ideas, develop skills, and build confidence in themselves through the use of technology, and once the work is done kids get to keep the computer.

The students have repaired and taken home 12 computers so far.

Tutoring and Mentoring Program

Tutoring and mentoring program. Our mission is to help children overcome barriers to achievement in school and promote academic success. Each child does homework with his or her tutor and receives any extra help he or she needs in the fundamentals, especially reading or math. We create a supportive community where learning can take place. Each person is respected and education and achievement are valued. The SAYC goal is to prepare children to perform better in school by providing them with

educational assistance, positive role models, consistency, and extracurricular activities that broaden their horizons.

SAYC Job Training Helps Teens Gain Employability Skills

The Situation: Teens often lack the basic employability skills needed to get and keep a job in today's society. Research shows that 85% of people who lose a job do so because they lack good work habits, rather than lack appropriate job skills. Factors most often cited for job loss are tardiness and absenteeism, failure to follow intrusions, and inability to get along with supervisors or fellow workers. Basic employability skills that are based in a strong work ethic are needed in all occupations. While the proper technical skills are important, today's employers are looking for employees with the ability to communicate effectively, work on a team, resolve conflicts, conform ethical dilemmas, and manage their time in an effective manner.

Our Response: SAYC will offer a Job Training Program for teens that will cover the following topics from local employers. The following topics were covered in the training:

- What is a work ethic?
- The importance of dependability, initiative, and interpersonal skills.
- What do employers want in an employee?
- How to make a positive first impression.
- Tips for mastering the paperwork (applications and resumes).
- The successful job interview.
- Skills needed to keep a job once you get it.

MakerBot 3D Printer Program

This program teaches students how to work with computers to create three dimensional projects that can be produced on the MakerBot. Engineers from Cummins assist the children in learning to use the software.

5. Problems encountered in meeting the objectives

No problems at this time

6. Success stories

14 years ago a fifth grader named Hector started coming to the Youth Center after school. At the time there was a gang issue in Stoughton. Young African-American boys were being enticed to join them. Our Youth Center Manager actually led a public campaign that proven effective, but that's another story. Hector understood the threat and also the solution. This was very impressive for a 10 year old. He knew he needed to be in a safe place after school. Almost daily, he would play basketball and have serious discussions with the Manager. This led to a love of basketball which he continued through high school, playing

on the varsity. Staying eligible for sports, meant doing well in school. He graduated from high school and then college.

Today he works as a manager for a state juvenile center helping boys get set up for a better life. He credits his time with our manager and the Youth Center for where he is today. Our manager is working to get Hector to come back to the center and talk with the kids as well as create a video of his story.



STOUGHTON YOUTH CENTER

ATTENDANCE



																					Mon.	2013	Mon.
MON	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	UD	UD	Fem	
Jan	672	1030	926	852	343	297	376	616	442	442	617	665	605	532	389	554	272	690	437	122	122	150	
Feb	571	1054	973	856	495	368	514	657	545	717	774	668	516	486	430	610	275	642	287	75	48	110	
Mar	639	1014	999	764	706	552	945	657	625	709	785	659	512	492	527	681	560	675	364	107	8	118	
April	983	1119	951	975	932	328	599	564	661	935	608	530	671	564	561	595	345	502	484	86	7	210	
May	874	1072	874	967	533	487	653	525	537	921	596	416	654	562	448	510	362	555	523	110	5	250	
June	442	1020	720	834	796	728	605	465	504	678	511	386	407	419	403	84	161	302	389	59	11	156	
July	618	1099	690	901	707	543	615	577	602	649	654	416	532	440	304	44	228	284	439	49	7	205	
Aug	442	673	892	823	605	650	931	774	550	835	546	594	567	411	400	105	214	343	427	34	4	210	
Sept	1043	1096	945	1012	449	329	810	823	354	507	532	564	469	360	465	210	478	476	497	24	7	250	
Oct	1144	1734	1420	898	510	493	691	792	496	783	486	586	521	225	510	185	731	635	519	59	4	272	
Nov	807	1292	910	390	525	295	347	580	303	698	672	672	576	255	551	50	701	496	487	47	4	214	
Dec	840	922	595	417	321	288	362	483	350	978	696	419	378	344	515	268	624	489	346	33	7	140	
TOT.	9075	13125	10895	9689	6922	5358	7448	7513	5969	8852	7477	6575	6408	5090	5503	3896	4951	6089	5199	805	234	2285	
Und		1386	1289	1237	921	841	1718	1351	895	598	302	306	259	251	265	238	442	312	234				
Fem											695	1459	1910	1788	2002	1105	2060	2607	2285				