

Meetings of: **COMMON COUNCIL OF THE CITY OF STOUGHTON**

Date//Time: Tuesday, October 24, 2023 at 7:00 p.m.

Location: The meeting of the Common Council will be conducted as a hybrid meeting.

Members: Mayor Tim Swadley, Patrick Butler, Phil Caravello, Ben Heili, Regina Hirsch, Greg Jenson, Jean Ligocki, Tom Majewski, Daniel Payton, Lisa Reeves, Jonathan Schroerlucke, Brett Schumacher and Christina Wozniak Scanlon

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CALL TO ORDER

Mayor Swadley called the meeting to order at 7:00 p.m.

Roll Call

Clerk Christen called the roll and noted 8 alders present. Alders Majewski, Wozniak Scanlon, and Heili joined by 7:05, and Hirsch was absent and excused.

Certification of compliance with open meetings law

Mayor Swadley noted the meeting had been properly noticed.

Public Comment Period:

None

Communications and Presentations:

- A. Community Foundation update – Jerry Wendt provided an update regarding grant requests and Foundation Improvement Fund and ARPA Recipients.
- B. Notice of public hearing on proposed municipal budget for 2024- Director Ehlinger noted the budget notice had been published, and asked if there were any questions.
- C. Delinquent debt principal payment update- Director Ehlinger provided details and explained how the delinquent debt principal payment will be noted on bond issues going forward. Internal controls now in place to keep this current.
- D. Sports, Recreation, and Aquatics Feasibility Study – Hunden Strategic Partners reviewed their findings of the Market and Financial Feasibility study and answered questions about sports recreation and aquatics.
- E. Preliminary offering statement – Debt issue 2023A – Director Ehlinger provided an update as informational only, this document is distributed to potential bond buyers.
- F. Mayor Swadley noted the special council meeting to be held on November 7, for the 2024 Budget.

Consent Agenda:

- A. Council Minutes – October 10, 2023
- B. Committee Minutes and Reports: Planning (9/11/23); Landmarks (9/14/23); Joint Review (9/11/23); Public Works (9/23/23)
- C. **R-163-2023** Confirming the Mayor’s Citizen Appointments to Boards, Committees, and Commissions, Pursuant to 2-127 of the Municipal Code.
- D. Minutes of the August 21, 2023 Regular Utilities Committee Meeting; Minutes of the September 18, 2023 Regular Utilities Committee Meeting; Stoughton Utilities Payments Due List Report;

Stoughton Utilities Financial Summary – June, July, and August 2023; Stoughton Utilities Statistical Report

Motion by Schroerlucke, second by Butler to approve the Consent Agenda. Reeves noted an update to the R-162-2023, the minutes reflect “the investigation into the transfer”, not “the transfer was approved”. Motion carried 11-0.

**OLD BUSINESS**

None

**NEW BUSINESS**

**R-164-2023** Conditional use request for a Bed and Breakfast at 217-219 S. Fourth Street.

Motion by Caravello, second by Schroerlucke to approve R-164-2023 Conditional use request for a Bed and Breakfast at 217-219 S. Fourth Street.

Motion by Majewski, second by Reeves to table R-164-2023 Conditional use request for a Bed and Breakfast at 217-219 S. Fourth Street for the clarification of the intent of a Bed and Breakfast and that it is not to be classified an Air Bed and Breakfast. Motion carried 11-0.

**R-165-2023** Conditional use request for a Personal and Professional Service use (tattoo parlor) at 529 E. Main Street.

Motion by Caravello, second by Payton to approve R-165-2023 Conditional use request for a Personal and Professional Service use (tattoo parlor) at 529 E. Main Street with the condition of onsite parking requirement and driveway agreement to be met. Motion carried 11-0.

Discussion and possible action concerning timing for Common Council appointing City Attorney.

Schumacher presented the background for this item that the Finance Committee discussed. Contracts could be reviewed annually however the length of contract will 2-3 years. Review would be during the reorganizational meeting.

Motion by Jenson, second by Heili to make the review of the contract part of the annual Reorganizational meeting. Motion carried 11-0.

**O-30-2023** Repeal Section 2-166 of the Stoughton Code of Ordinances related to City Attorney appointment.

No action taken; this will be back before Finance Committee.

**R-166-2023** Acceptance of Report on Federal and State Awards dated December 31, 2022

Motion by Schumacher, second by Reeves to approve R-166-2023 Acceptance of Report on Federal and State Awards dated December 31, 2022. Motion carried.

**R-167-2023** Payment for Municipal Services Agreement – Housing Authority of the City of Stoughton

Motion by Schumacher, second by Caravello to approve R-167-2023 Payment for Municipal Services Agreement – Housing Authority of the City of Stoughton. Motion carried 11-0.

**R-168-2023** Offer to purchase property located at 2464 County A, Town of Dunkirk

Motion by Schumacher, second by Jenson to approve R-168-2023 Offer to purchase property located at 2464 County A, Town of Dunkirk. Motion carried 11-0. R-168-2023 was recommended for approval by Finance 6-0 on 10/24/2023.

**R-169-2023** Authorizing and directing the proper City official(s) to approve the Stoughton Utilities 2024 Budget and Five-Year (2024-2028) Capital Improvement Plan (CIP).

Stoughton Utilities proposed 2024 Budget was proposed by Director Weiss and Shannon Statz.

Motion by Jenson, second by Majewski to postpone approval until the November 7<sup>th</sup>, 2023 Common Council Budget Hearing. Motion carried 11-0.

**R-170-2023** Negotiate developer agreement with Emmi Roth USA for installation of solar panels R-170-2023 was recommended by the Finance Committee 7-0 on October 24, 2023.

Motion by Schumacher, second by Jenson to convene in closed session per State Statute 19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion carried 11-0. 9:20 p.m.

Motion by Jenson, second by Schumacher to reconvene in open session. Motion carried 11-0. 10:05 p.m.

Motion by Schumacher, second by Reeves to approve R-170-2023 Authorizing the Mayor and City Attorney to negotiate a development agreement with Emmi Roth USA for the installation of solar panels on their new building within the terms described in the Term Sheet attached as Exhibit A. Subject to the amendments made to the Term Sheet in Closed session. Motion carried 10-1. (Payton no)

## **ADJOURNMENT**

Motion by Jenson, second by Schroerlucke to adjourn. Motion carried 11-0. 10:07 p.m.

Respectfully submitted,

Candee J. Christen  
City Clerk

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By: Mayor Tim Swadley, Council President Regina Hirsch

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