



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the DEI Task Force of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the: **Diversity, Equity, and Inclusion Task Force**
Date/Time: Wednesday, September 7, 2022 @ 6:30 p.m. Central Time (US and Canada)
Location: Join Zoom Meeting
<https://us06web.zoom.us/j/84328488960?pwd=TUcrR2d5azdBShU4THpiSkNZQjhJUT09>
Meeting ID: 843 2848 8960
Passcode: 699875
One tap mobile
+13017158592,,84328488960#,,,,*699875# US (Washington DC)
+13126266799,,84328488960#,,,,*699875# US (Chicago)
Find your local number: <https://us06web.zoom.us/u/k2vgDDyS2>

Members: Amanda Burian, Amanda Potratz, Brett Schumacher, Dayna Versteegen, Dee Roberson, Denise Rosby, Donald Rosby, Jean Ligocki, Linda Schaefer, Mary Bergeson-Gallun (and Tess Bergeson-Gallun), Michelle VanMatre-Keis, Renee Wilberg, Sarah Esmond, Sharon Meilahn Bartlett, Will Clifton

Item # AGENDA

1. Call to Order
2. Land Acknowledgement
3. Communications/Announcements
 - Welcome to Brett Schumacher and introductions
4. Approve August 3, 2022 minutes

OLD BUSINESS

5. DEI [webspaces](#) and social media (may include Goals & Vision/Mission discussion)
6. Our ARPA Request/Update to City Council made on 8/9/22
7. WorkGroup (Awareness/Education (A/E), Events, Strategic Plan & Schools) Reports
 - Member workgroup assignments – existing/needed
 - Brief review of Workgroup size, Quorum, Meetings Notice

NEW BUSINESS

ORGANIZING

8. Discussion/Potential Vote on consideration of utilizing a project manager/coordinator role (help spread the work)
9. Discussion/Consensus on skills sharing among our task force (please see pg 2 question 9 of the Stoughton Public Library's trustee application for an example)
10. Volunteers/request A/E to write/edit Courier Hub article (introduce our members, our work and webspaces/social media; maybe quarterly?)

EVENTS

11. **October 10** Indigenous People's Day
12. Other upcoming Fall/Winter

UPDATES

13. Meeting with Geneva, IL DEI members (Renee, Linda)
14. City communication pathways and process per Mayor (Sharon)
15. DEI Taskforce and Sustainability Committee (Sarah)

FUTURE AGENDA ITEMS/Guests:

16. Goals & Vision/Mission Language
17. Discussion/Consensus on Roles for Effective Meeting
18. Discussion/Consensus on Ground Rules

ADJOURNMENT

cc. Mayor Swadley, Department Heads, Council, Attorney Matt Dregne, Library Clerical Asst., Receptionists, Stoughton Newspapers/Wisc State Journal ***Note:** An expanded meeting may constitute a quorum of the Council. Meeting may close per Statutes 19.85 (1)(b) to consider the licensing of a person, then reopen for regular course of business.

Dial by your location

- +1 301 715 8592 US (Washington DC)
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- +1 346 248 7799 US (Houston)
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)

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