



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the DEI Task Force of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the: **Diversity, Equity, and Inclusion Task Force**
Date/Time: Wednesday, October 5, 2022 @ 6:30 p.m. Central Time (US and Canada)
Attendees: Dayna Verstegen, Denise Rosby, Jean Ligocki, Linda Schaefer, Mary Bergeson-Gallun, Tess Bergeson-Gallun, Michelle VanMatre-Keis, Renee Wilberg, Sarah Esmond, Sharon Meilahn Bartlett, Mayor S

Item # AGENDA

- Call to Order by Linda (tonite's meeting facilitator); Sarah offered to take notes
- Land Acknowledgement provided by Denise
- Communications/Announcements (while waiting for quorum): Linda shared that the DEI taskforce conversations have been appreciated, provided an opportunity to consider DEI in her life and her perspective has changed; Jean invited Denise to share about her DEI work in Eau Claire Cnty; Denise noted that the non profit there was active in MLK Day and Juneteenth events; she also noted she spoke to Mayor S. after the September TF meeting and acknowledged she had not remembered that our charge reflected Mission/Vision/Goal
- Quorum reached at 6:45: 9-7-22 and organizing documents (4-7-22 and 4-13-22) **approved**

OLD BUSINESS

1. **Goals & Vision/Mission discussion, possible action:** Sarah shared city taskforce M/V/G formatted for sharing on our city webpage; Mayor noted he would update our page to reflect; Dayna commented that she didn't find these meetings useful; wants more of an action oriented agenda; Linda offered that M/V/G exercise was to center ourselves to take action; Mary shared a '21 article on a Stoughton neighbor Dan Cornelius working in Indigenous food sovereignty, seeking TF interest in pursuing him for collaborative work; all present agreed contact with him would be great; Sarah knows Dan and offered to make personal introduction to Mary/Tess which was accepted.
2. **Review/suggestions Website/Social Media** – see 1. (above) re: Mayor putting TF charge on site
3. **ARPA request progress/suggestions and Budget, possible action** – ARPA proposal review in process; Jean shared that Mayor agreed to purchase Survey Monkey for city workforce survey developed by SP Workgroup of TF; Sharon/Sarah noted Brett's feedback on survey just arrived; will be considered carefully; Mayor noted he'd started loading the survey into software but needed final version in a format Survey Monkey would more easily accept. Jean suggested the TF could implement the survey but also noted Brett's recommendation to do with city HR and that this guidance needed reflection.
4. **Feedback/input from Mayor/Alders** – see Brett's email from earlier today; Sharon noted that Brett's email read to her like TF is supposed to deliver a completed plan but we have no budget to support activities intended to hear from public (listening sessions, etc)
5. **Discussion/Consensus of utilizing a Project Manager** – Mayor is open to hearing more on what this would be/associated expense; Denise recommended we take him up on his offer; Linda shared that a leader is needed to help TF organize/focus. Jean invited Denise/Denise accepted having a follow-up conversation with the Mayor about a PM being assigned to TF.
6. **Survey for DEI Task Force and City Staff/Council, possible action** – Sharon/Sarah/Renee will digest Brett's feedback and Mayor's openness to whether/how the survey for city workforce *could* be shaped for use with public
7. **Follow-up discussion on Geneva, IL DEI Task Force Information** – Sharon noted that Geneva did significant preparation in advance of producing plan, including community listening sessions offered in different parts of the community and in collaboration with elected officials from those neighborhoods; Dayna noted that city listening sessions already occurred in '21; not all on TF know what these were or

what was heard.

8. **Discussion/Consensus on Sharing Strengths & Skills** – not discussed

NEW BUSINESS

9. **Indigenous People's Day (Events Workgroup & All)** – no update from Events WG; Jean offered to share out information sent to her so we could share with others
10. **Winter Events/Community Listening Sessions (Events/All)** – not discussed
11. **Collaboration with Sustainability Committee (Sarah)** – Sarah learned this Committee was established in Fall '21 and secured contract with Wisconsin Extension office quickly; Extension folks essentially led Committee work to set up 9/21/22 community conversations which was well attended; information gathered at event is being assessed and will inform a public survey they are developing
12. **Discussion/Consensus on Ground Rules** – no discussion
13. **Consideration of hybrid meetings** – TF members prefer virtual; Jean acknowledged challenge to honoring a hybrid model (grass roots with Robts Rules) and members being informed about past events

Before Adjournment, ask for volunteer facilitator and note-taker for next meeting on Wednesday November 2, 2022. **Denise reported Donald will take notes at next meeting**

FUTURE AGENDA ITEMS – no discussion

14. Newspaper Article (after website, social media operating)?
15. Roles for Effective Meeting?

ADJOURNMENT