

**Stoughton Housing Authority**

**Wednesday, February 8, 2023 at 2:00 p.m.**

The meeting was a hybrid meeting located in the City Hall conference room (207 S. Forrest St) and via Zoom.

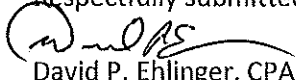
**Committee members present:** Dave Ehlinger, Bob McGeever and Jessica Royko (remote)

**Members absent:** Cindy McGlynn (Chair) and Fred Hundt (Vice-Chair)

**Guests present:** Sue Broihahn (Broihahn Management, remote), Daniel LaFrenz (Carlson Black, remote) and Tim Swadley (Mayor)

1. **Call to order** – The meeting was called to order by Ehlinger at 2:03 p.m.
2. **Roll call and verification of quorum** – A quorum was present.
3. **Certification of compliance with open meetings law** – Ehlinger indicated the meeting was properly noted and posted.
4. **Public comment** - None
5. **Communications** – Ehlinger indicated his memo from 02/01/2023 was essentially a memo to the City of Stoughton Finance Committee and Common Council regarding funding for legal expenditures of the Stoughton Housing Authority. No action was needed by the Stoughton Housing Authority.
6. **Approval of minutes for 12/15/2022, 01/12/2023 and 01/27/2023** – Motion by McGeever/Royko to approve all three minutes as drafted. The motion passed 3-0.
7. **Consideration of offer to purchase Greenspire I / III properties**
  - LaFrenz indicated that the March 15<sup>th</sup> deadline is achievable as well as that the answers to the various questions raised by the City and Housing Authority were accurate, but more detail could have been provided.
  - Clarification and/or answers on various questions that LaFrenz raised.
  - A discussion on the Capital Needs Assessments should occur at the next meeting
  - A schedule should be determined at the next meeting regarding the plan to proceed
  - Subsequent agendas should include an action item regarding the option to purchase
  - LaFrenz indicated that his intent is to have a presentation at the February 15<sup>th</sup> meeting on this topic, including potential alternatives.
8. **Next scheduled meetings**
  - a. **Wednesday, February 15, 2023 – Greenspire I/III property sale**
  - b. **Wednesday, February 22, 2023 – Greenspire I/III property sale**
  - c. **Wednesday, March 1, 2023 – Greenspire I/III property sale**
  - d. **Wednesday, March 8, 2023 – Greenspire I/III property sale**
  - e. **Wednesday, March 15, 2023 – Greenspire I/III property sale**
  - f. **Wednesday, March 22, 2023 – Annual meeting** – No discussion on subsequent meetings occurred.
9. **Adjourn** – Motion by McGeever/Royko to adjourn at 2:53 p.m. The motion passed 3-0.

Respectfully submitted,



David P. Ehlinger, CPA

Director of Finance/Comptroller