

## COMMON COUNCIL MEETING MINUTES

Date/Time: Tuesday, January 13, 2015 @ 7:00 P.M.

Location: Council Chambers at the Public Safety Building

Members: Michael Engelberger, Sid Boersma, Ron Christianson, Eric Hohol, Greg Jenson, Paul Lawrence, Tom Majewski, Tom Selsor, Tricia Suess, Tim Swadley, Sonny Swangstu, Pat O'Connor

### **CALL TO ORDER**

The Mayor called the Common Council meeting to order at 7:01pm.

#### Roll Call, Communications, and Presentations:

The Clerk called the roll and noted that 11 alderpersons were present, Tom Selsor was absent and excused.

Sonny Swangstu announced Happy New Year to the Council and the citizens of Stoughton. Mayor Olson announced that Chief Lamers is retiring and Scott Wagner, the current Deputy Fire Chief, will be taking his place. The celebration of Marty's retirement will be held January 21, 2015 from 4pm to 7pm at the Stoughton Fire Department.

#### Kettle Park West Update

Planning Director Scheel noted that there have been ongoing meetings with the DOT about the Hwy 51 project, but otherwise there was nothing new with the project.

Minutes and Reports: The following minutes and reports were entered into the record:  
Community Affairs and Council Policy Committee (12/2/2014), Board of Appeals (12/18/2014), Finance Committee (11/25/2014), Food Pantry Committee (10/8/2014), Joint Meeting of the Planning Commission and Business Park North (12/15/2014), Landmarks Committee (11/13/2014 & 12/11/2014), Police and Fire Commission (12/1/2014 & 12/22/2014), and Planning Commission (12/8/2014) and November Treasurer's Report

#### Public Comment Period:

No Public Comments were registered.

### **CONSENT AGENDA**

#### Approval of the minutes from the December 9, 2014 Council minutes:

Motion by Lawrence to approve the December 9, 2014 Common Council minutes, second by Engelberger. Motion passed unanimously by acclamation 11-0.

### **OLD BUSINESS**

None

## **NEW BUSINESS**

**O-1-2015- Request by Milestone Senior Living to Rezone 2208 and 2300 Lincoln Avenue from PB – Planned Business to I – Institutional.** The Planning Commission held a public hearing and reviewed this request on December 8, 2014. The applicant is requesting to rezone these 2 properties and in the near future combine them to allow construction of a Senior Living complex to accommodate a 20-unit Community Based Residential Facility and a 20-unit Residential Care Apartment Complex. Notices have been sent to all property owners within 300 feet of these properties. A class 2 notice has been published in the Courier Hub. A conditional use process will also run concurrently (Jan 27<sup>th</sup> Council agenda) with this request to allow the proposed community based residential facility and residential care apartment complex. The ordinance, application and related materials are provided. (*Planning Commission recommended approval 5 – 0.*)

### **FIRST READING**

Christianson read the ordinance and noted that no action would be taken on this ordinance until the next Council meeting. Suess asked Planning Director Scheel to define what “institutional” meant. He noted that this particular ordinance would apply towards a 40 unit memory care facility.

**R-9-2015-** Authorizing and directing the proper city official(s) to approve the Comprehensive Parks & Open Space Plan 2014-2018. (*Parks & Recreation recommended approval 4-0.*)

Motion by Engelberger to approve the Comprehensive Parks & open Space Plan for 2014-2018, second by Suess. Engelberger noted that this is a plan by Tom Lynch, the Director of Parks and Recreation. Tom Lynch addressed the Council and noted that the plan outlines the assessments of the Parks. It's used for budget purposes and park procedures. Boersma questioned if Amundson would be able to be used as a workable space. Lynch noted that they have worked with the EPA and due to the emissions this wouldn't be a feasible park at this time. The Mayor noted that the emissions are being burned off naturally. Swadley thanks Tom for doing this in house versus directing it to a firm. Hohol noted the gap between the national range and stated that Stoughton is on the lower end. He also expressed the need to develop a strategy to get more parks comparable to Mandt Park, to bring Stoughton up to where other communities might be. Tom Lynch stated that this plan would aid in that comparison and that the plan could be updated at anytime to accommodate this. Motion carried unanimously by acclamation 11-0.

**R-7-2015-** Authorizing and directing the proper city official(s) to approve the updated job description for the position of Wastewater System Supervisor. (*Personnel recommended approval 4-0.*)

Motion by Suess to approve the updated job description for the position of Wastewater System Supervisor, second by Hohol. Suess noted that this resolution is only to update the job description to reflect the work load, but no change in the pay rate. Motion carried unanimously by acclamation 11-0.

**R-8-2015-** Authorizing and directing the proper city official(s) to approve the updated job

description for the position of Utilities Operations Superintendant. (*Personnel recommended approval 4-0.*)

Motion by Suess to approve the updated job description for the position of Utilities Operations Superintendant, second by Lawrence. Suess noted that this resolution is only to update the job description to reflect the work load, but no change in the pay rate. Motion carried unanimously by acclamation 11-0.

**R-1-2015- Request by Kim Goldsmith for conditional use permit (CUP) approval to open an Indoor Commercial Entertainment use (restaurant) at 120 E. Main Street.** The Planning Commission held a public hearing and reviewed this request on December 8, 2014. This request is to allow Main Street Kitchen to move from its existing E. Main Street address to 120 E. Main Street. The uses, values and enjoyment of other property in the neighborhood for purposes already permitted are in no foreseeable manner substantially impaired or diminished by establishment or operation of this proposed conditional use. Notices were sent to all property owners within 300 feet of this property. A class 2 notice was published in the Courier Hub. The resolution, application, staff review and related materials are provided. (*Planning Commission recommended approval 5 – 0.*)

Motion by Christianson to approve the conditional use permit for Main Street Kitchen to be used at 120 E Main St, second by Jenson. Motion carried unanimously by acclamation 11-0.

## **ADJOURNMENT**

Motion by Lawrence to adjourn the meeting, second Hohol. The meeting of the Common Council adjourned at 7:22PM.

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