



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Public Works Committee of the City of Stoughton, Wisconsin will hold a regular Public Works Meeting as indicated on the date, time and location given below.

Meeting of the: **Public Works Committee of the City of Stoughton**

Date /Time: **Thursday, January 20, 2022 at 6:00 pm**

Location: **This meeting will be Held Virtually**

Join the meeting from your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/235112365>

You can also dial in using your phone

United States: +1 (872) 240-3212

Access Code: 235-112-365

Members: Tom Majewski, Lisa Reeves, Fred Hundt, Rachel Venegas, Kay Rashka, Kathy Engelberger, and Mayor Tim Swadley

Item # CALL TO ORDER

1. Communications
2. Approve Minutes of the November 18, 2021 Meeting

Item # OLD BUSINESS

3. Hwy 51 Roundabout Landscaping Design Update Presentation

Item # NEW BUSINESS

4. Review and Approve the Recommendation to Council to Accept All Public Improvements to KPW – The Meadows Phase 1 Improvements
5. Review and Approve the Recommendation to Council to All Public Improvements for Nordic Ridge Phase IV
6. Review and Possible Approval of the Application and Permit for Auxiliary Lighting in the ROW in the Downtown Corridor
7. Review and Possible Approval of the Annual Price Increase for Meitner Land Service for Opening and Closing of Graves a both Riverside and Wheeler Prairie Cemetery.
8. Update on Correspondence with Residents on N. Madison St Regarding Parking Restrictions
9. Discuss the City of Stoughton Snow Emergency Ordinance and Possible Alternatives
10. Future Agenda Items
 - a. Minimum Terrace Width for New Development
 - b. Minimum Landscape Maintenance Standards for Commercial Properties
 - c. Pedestrian Safety Features at Roundabouts
 - d. Tour of the Public Works Facility
11. Adjourn

ADJOURNMENT

cc: Council Members, City Leadership Team, City Attorney Matthew P. Dregne, Library Administrative Assistant Sarah Monette, Tim Onsager Stoughton School District, Judi Krebs, Stoughton HUB stoughtonreporter@wcinet.com, stoughtoneditor@wcinet.com

NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE CITY COUNCIL

Public Works Committee
Thursday, November 18th, 2021
(Virtual Meeting)

Members Present: Tom Majewski, Lisa Reeves, Fred Hundt, Kathy Engelberger, Kay Rashka, Rachel Venegas and Mayor Swadley

Absent/Excused: Rodney Scheel

Staff: Public Works Director Brett Hebert and Jennifer Wagner – Administrative Assistant

Guests:

Call to Order: *Majewski* called the meeting to order at 6:01 PM

1) Communications:

- *Hebert* stated that leaf collection will continue through the 24th with final pick up on the 29th. The last two weeks have been heavy but going well.
- *Hebert* stated 93 trees have been planted throughout the City recently
- *Hebert* stated tree trimming with Tree Wisemen started and hope to continue to work with them next year.
-

2) Approve September 16th, 2021 Meeting Minutes: Motion by Reeves seconded by Hundt to approve the minutes. Motion carried 5-0.

Old Business:

3) Update from the Friends of the Stoughton Prairies Task Force:

Engelberger informed the Committee that things have been going well and have making good progress on their most recent work days despite the colder weather. She is currently working on creating a logo for the Task Force in hopes of putting on shirts, signs and materials.

4) Update from Tree Commission:

Engelberger informed the Committee she was recently elected Chair and has already started planning for the future. She plans to put together an Arbor Day art show at the Library to get more information out to the public. All ages will be encouraged to participate and will take place March 21st to May 19th. She would also like to hang Arbor Day flags during this timeframe in the Atrium.

She also stated the City Forrester has reached out to the local school districts about planting trees at each Elementary school.

New Business:

5) Saiki Design Highway 51 Roundabout Landscape Design Kickoff Presentation:

Hebert introduced Nik Swartz from Saiki Design who presented information on the upcoming Roudabouts that are scheduled to go in next year. He went over different ideas that could be implanted and what the DOT will approve of.

6) Yard Waste Site Presentation:

Hebert provided a slide show presentation of the Yard Waste Site and all the benefits it provides city residents for a place to take brush to the free compost they offer.

7) Review and Recommend to Council the Acceptance of a Sidewalk Easement located at 125 Veterans Rd:

Hebert stated the new Dane Co. Sherriff's office that is currently being remodeled on Main and Highway 51 installed a sidewalk but due to utility poles and wires, they were not able to install in the right of way. The sidewalk was installed on the county side but allows public to use space.

Motion by Reeves, seconded by Hundt to recommend approval to council for December meeting. Motion carried 5-0

8) Future Agenda Items:

Minimum Terrace Width for New Development

Minimum Landscape Maintenance Standards for Commercial Properties

Pedestrian Safety Features at Roundabouts

Tour of the Public Works Facility

9) Adjourn: Motion to adjourn by Hundt, seconded by Reeves to adjourn the meeting at 7:00 pm. Motion carried 5-0

Respectfully submitted by Jen Wagner

Stoughton Roundabouts

Design Review Meeting

January 20th, 2022



Meeting Agenda

- Overview
- Design Concept A
- Design Concept B
- Design Concept C
- Cost Estimate
- Comments & Questions

Purpose of Plantings in Roundabouts

- Visually signal drivers of approaching roundabout
- Restrict sightlines straight through roundabout
- Focus attention to leftward traffic
- Break headlight glare from opposing side
- Discourage pedestrian crossing through center island
- Improve or complement aesthetics of corridor
- Increase pervious area of intersection



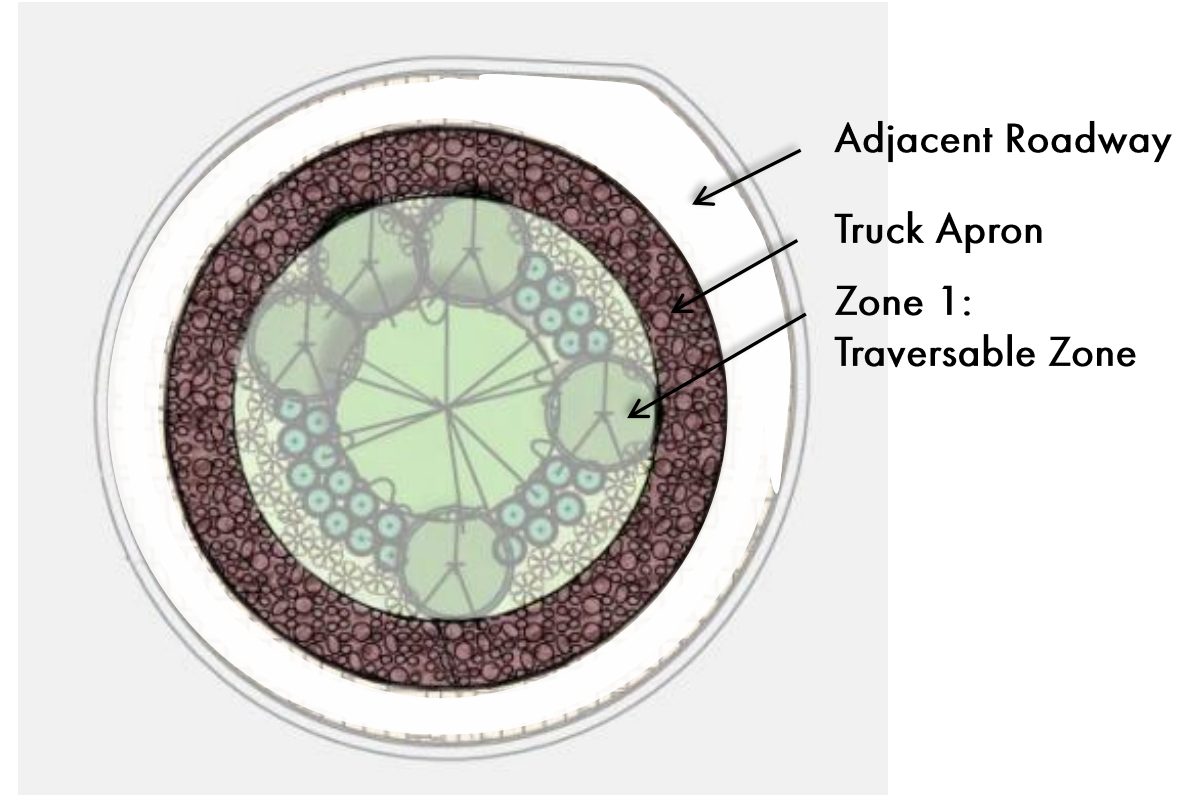
Roundabout Zones & Object Limitations

Zone 1: Traversable Zone

Location: 6'-0" Min. Width for Clear Zone

Function: Snow storage, maintenance access

Materials: Pavements, lawn, mulch, stabilized stone



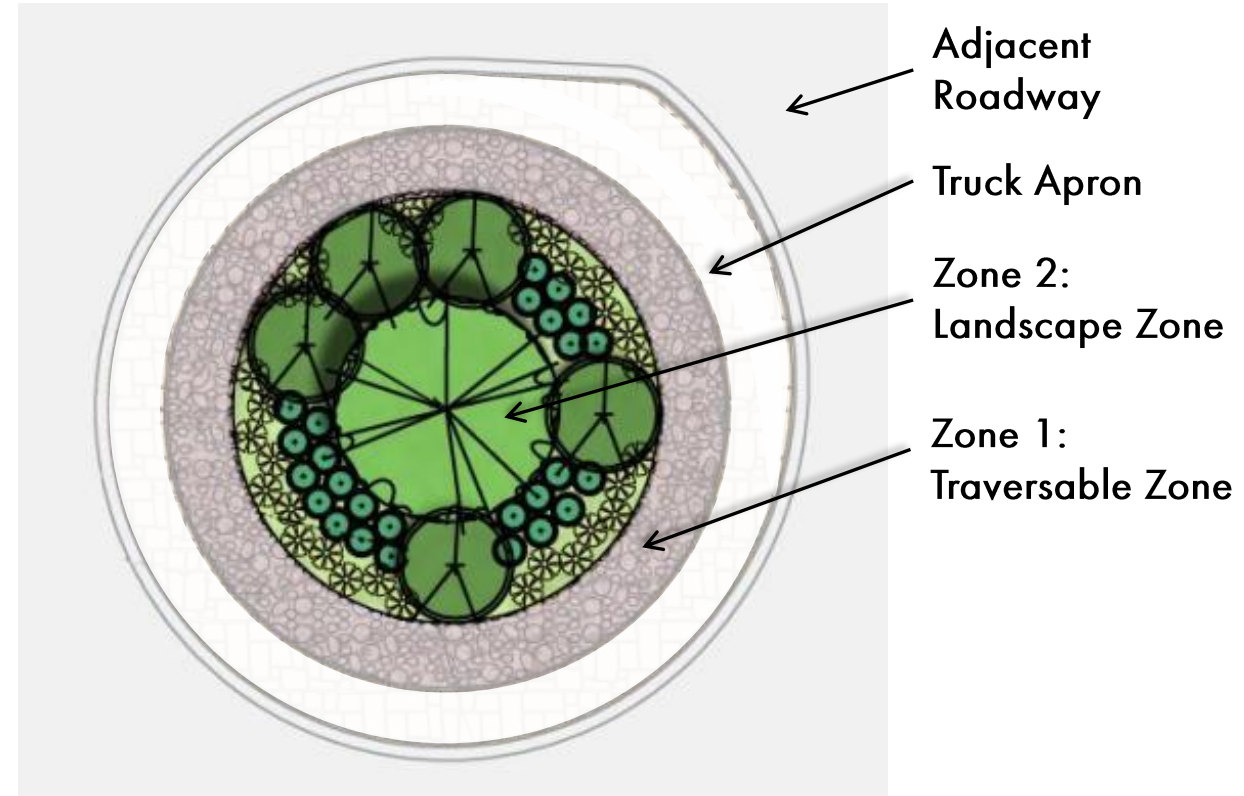
Roundabout Zones & Object Limitations

Zone 2: Landscape Zone

Location: Central Island inside Zone 1

Function: Intersection traffic calming, community identity, aesthetic identity, added greenspace

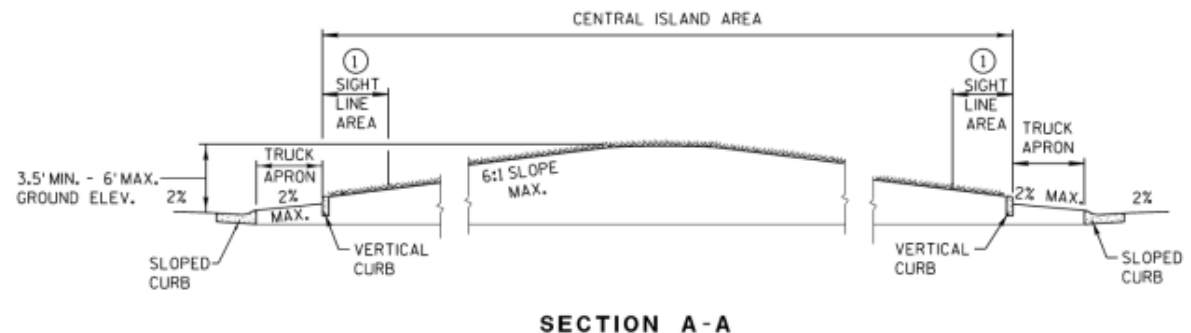
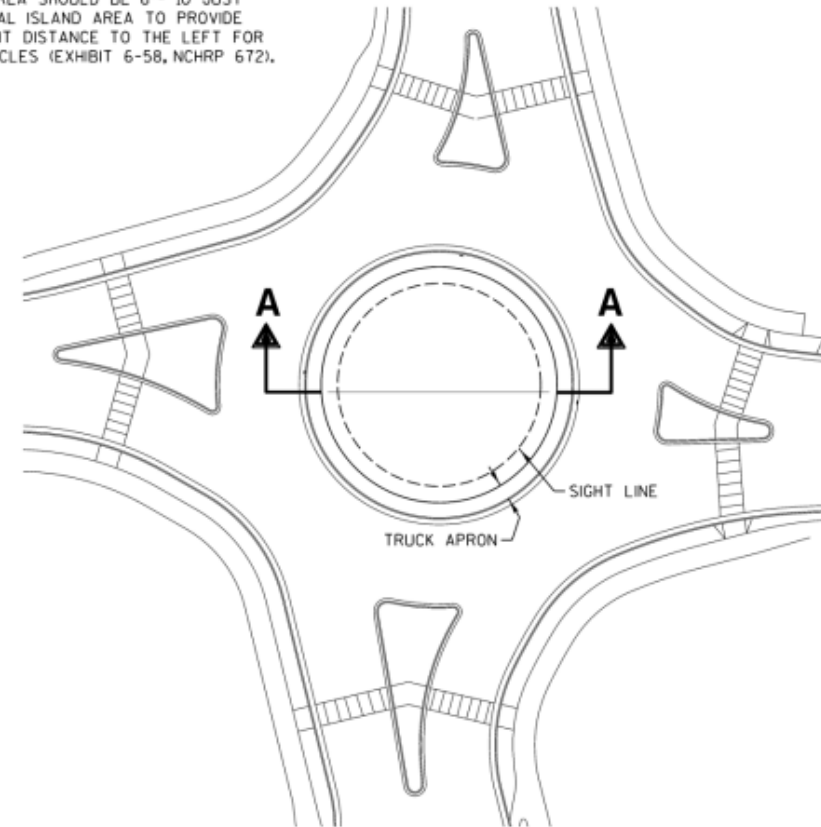
Materials: Lawn, meadow, prairie, perennials, shrubs, and trees with mature trunk (caliper) size less than 4", earth forms with slopes less than 6:1



Zones in Section

- Sightlines are retained within Truck Apron and Traversable Zone
- Vertical plantings used to obstruct sightlines occur within center, on mounded earth at 6:1 maximum slope
- Center of mound must reach between 3.5'-6' above ground level

① THE SIGHT LINE AREA SHOULD BE 6' - 10' JUST INSIDE THE CENTRAL ISLAND AREA TO PROVIDE INTERSECTION SIGHT DISTANCE TO THE LEFT FOR APPROACHING VEHICLES (EXHIBIT 6-58, NCHRP 672).



Planting Can Support Identity, Tell a Story

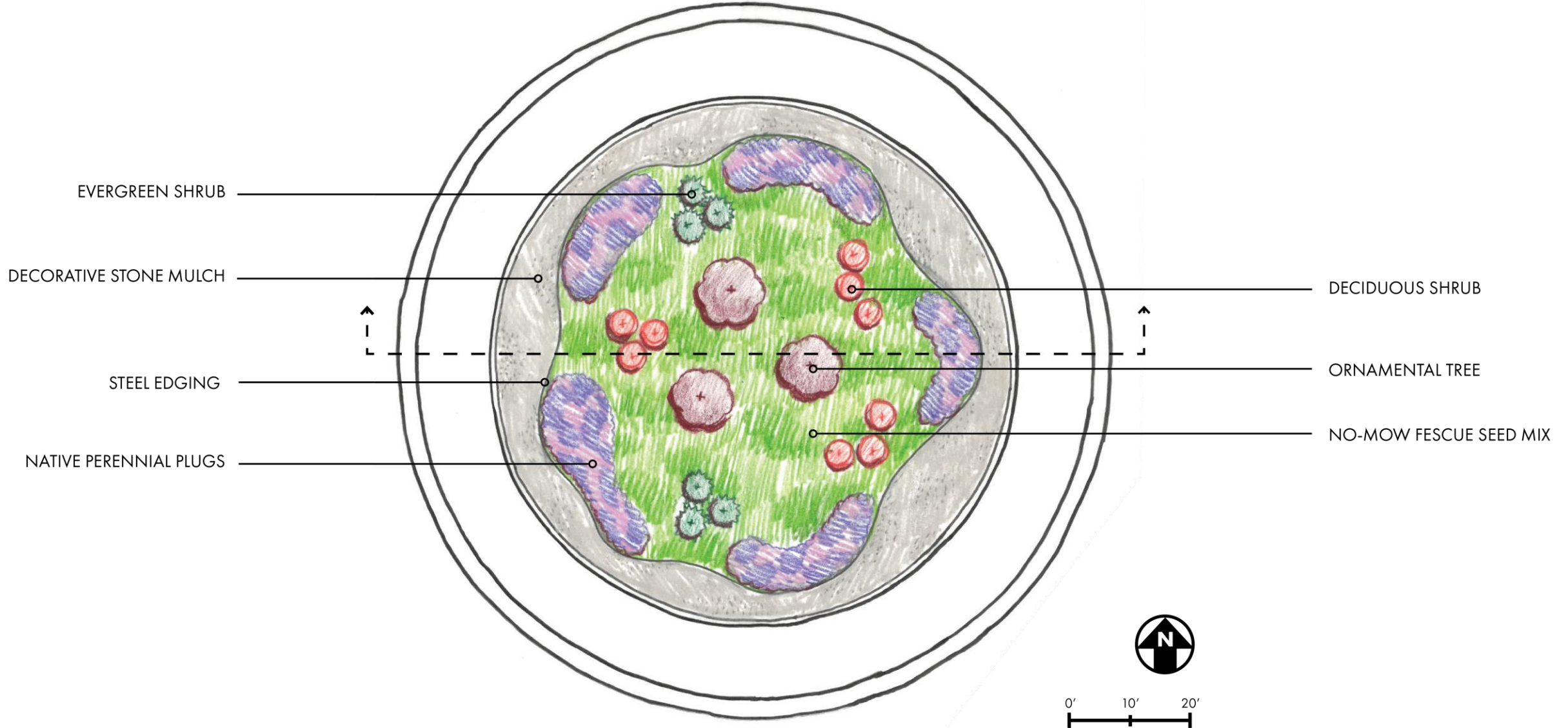
The forms, colors, and seasonal interest of plants can be used to connect with the aesthetic connotations of a place.

Planting combinations can make passersby feel that they're not just anywhere, but specifically in Stoughton.



CONCEPT A

SHORELINE WAVES



EVERGREEN SHRUB

DECORATIVE STONE MULCH

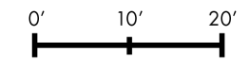
STEEL EDGING

NATIVE PERENNIAL PLUGS

DECIDUOUS SHRUB

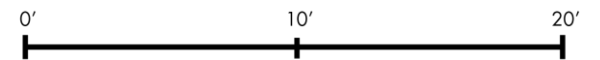
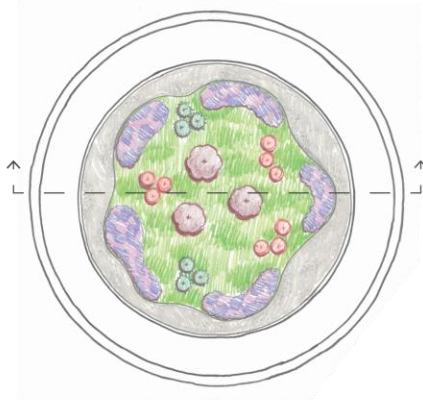
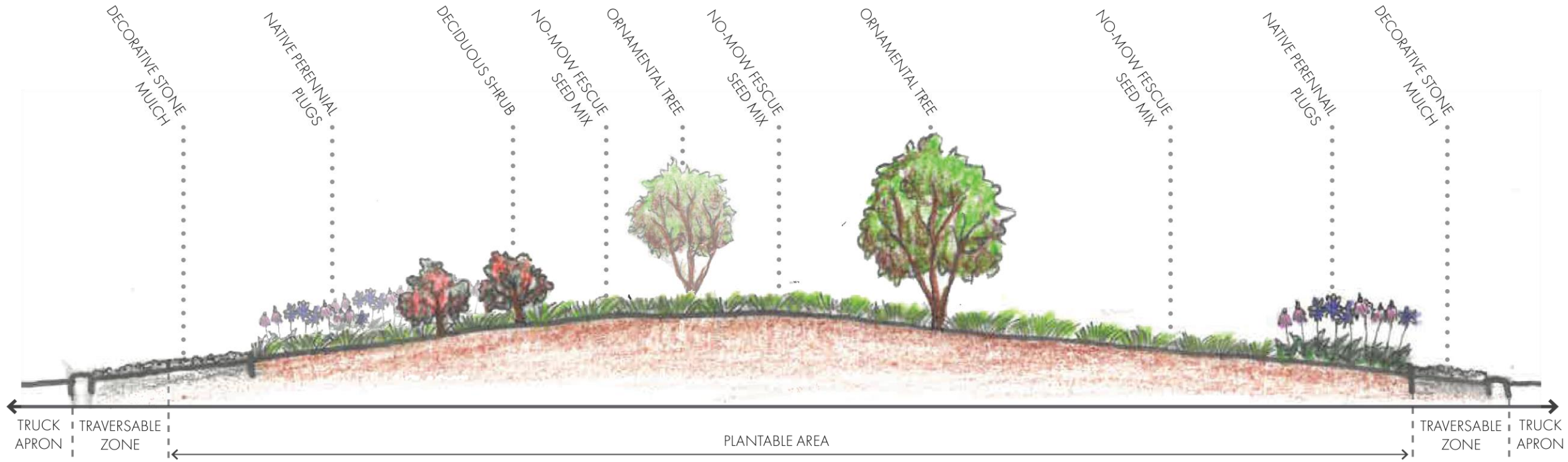
ORNAMENTAL TREE

NO-MOW FESCUE SEED MIX



CONCEPT A

SHORELINE WAVES



CONCEPT A – PLANTS & MATERIALS

NATIVE PERENNIAL PLUGS



Amsonia hubrichtii



Aster novae-angliae
'Purple Dome'



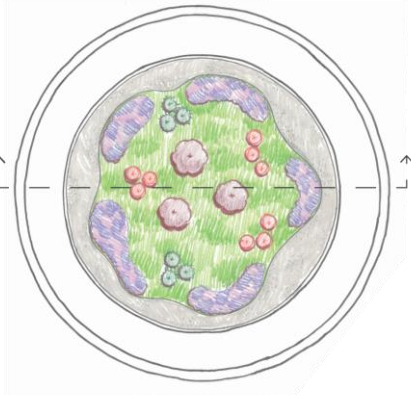
Asclepias tuberosa



Liatris spicata
'Kobold'



Solidago speciosa



CONCEPT A – PLANTS & MATERIALS

DECIDUOUS
SHRUB



Aronia melanocarpa
'Bailey Compact'

EVERGREEN
SHRUB



Juniperus horizontalis

ORNAMENTAL
TREE

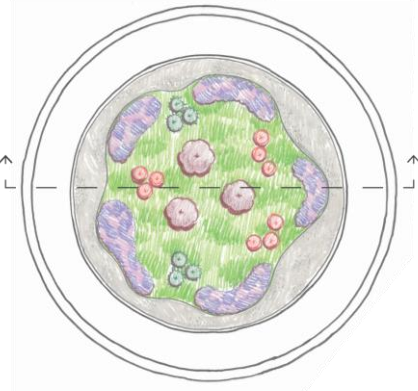


Amelanchier arborea
'Autumn Brilliance'

NO-MOW
FESCUE SEED MIX

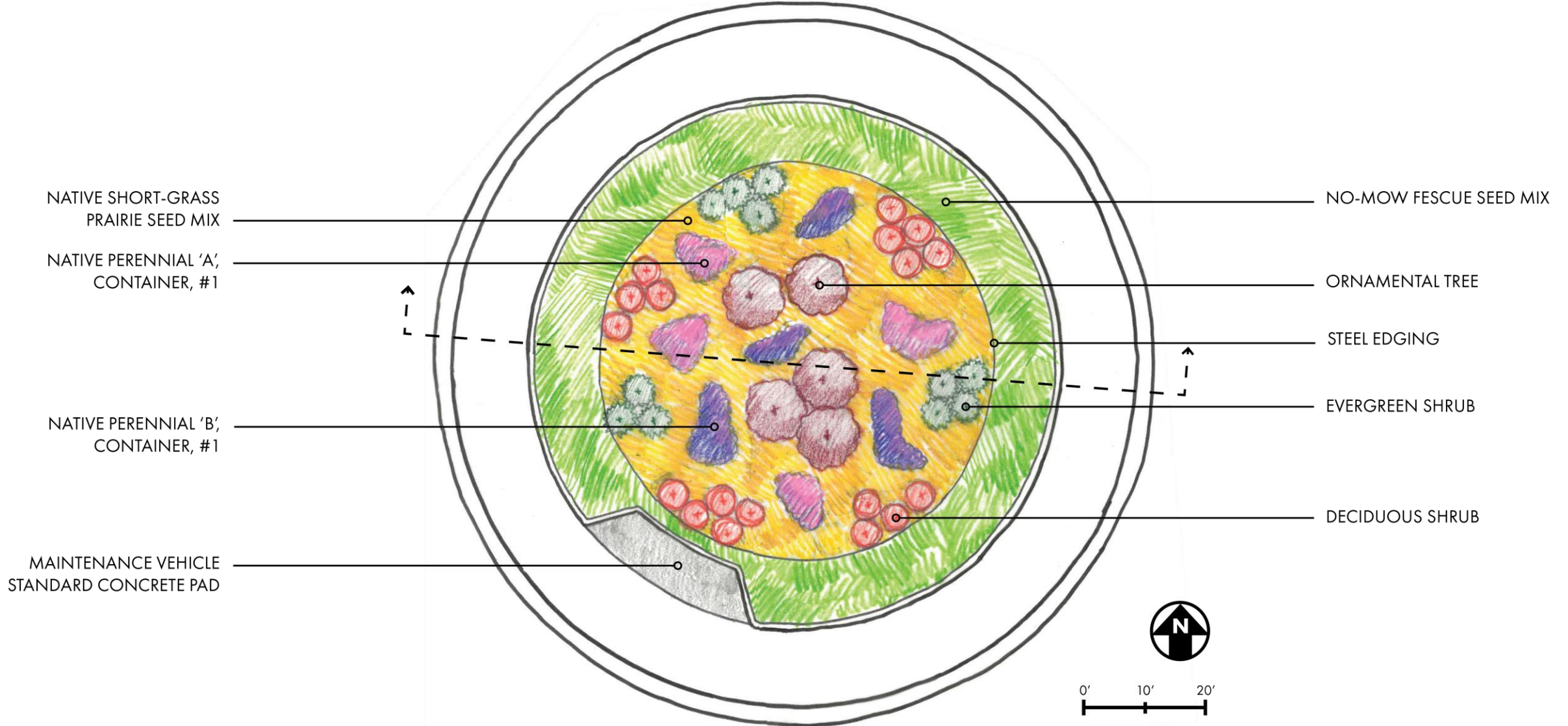


DECORATIVE STONE MULCH



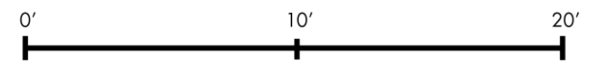
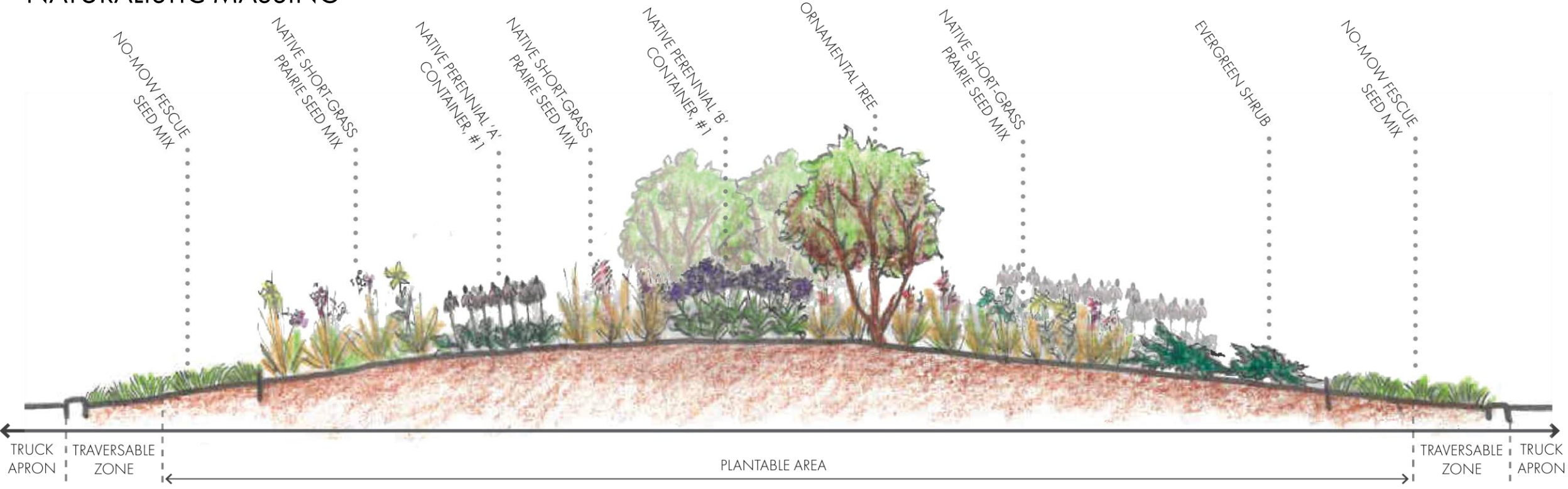
CONCEPT B

NATURALISTIC MASSING



CONCEPT B

NATURALISTIC MASSING



CONCEPT B – PLANTS & MATERIALS

NATIVE PERENNIAL CONTAINER SPECIES



Rudbeckia fulgida

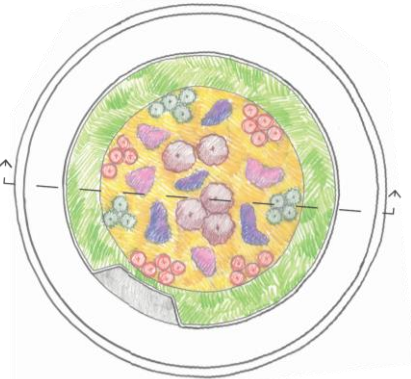


Baptisia australis



Asclepias tuberosa

NATIVE SHORT-GRASS PRAIRIE SEED MIX



CONCEPT B – PLANTS & MATERIALS

DECIDUOUS
SHRUB



Aronia melanocarpa
'Bailey Compact'

EVERGREEN
SHRUB



Juniperus horizontalis

ORNAMENTAL
TREE

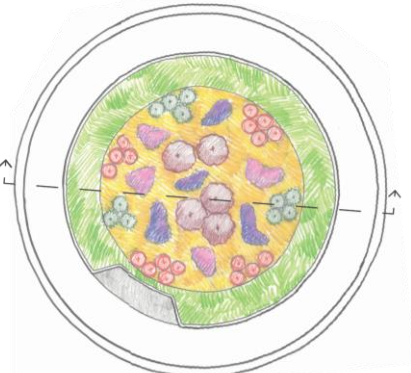


Amelanchier arborea
'Autumn Brilliance'

NO-MOW
FESCUE SEED MIX

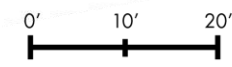
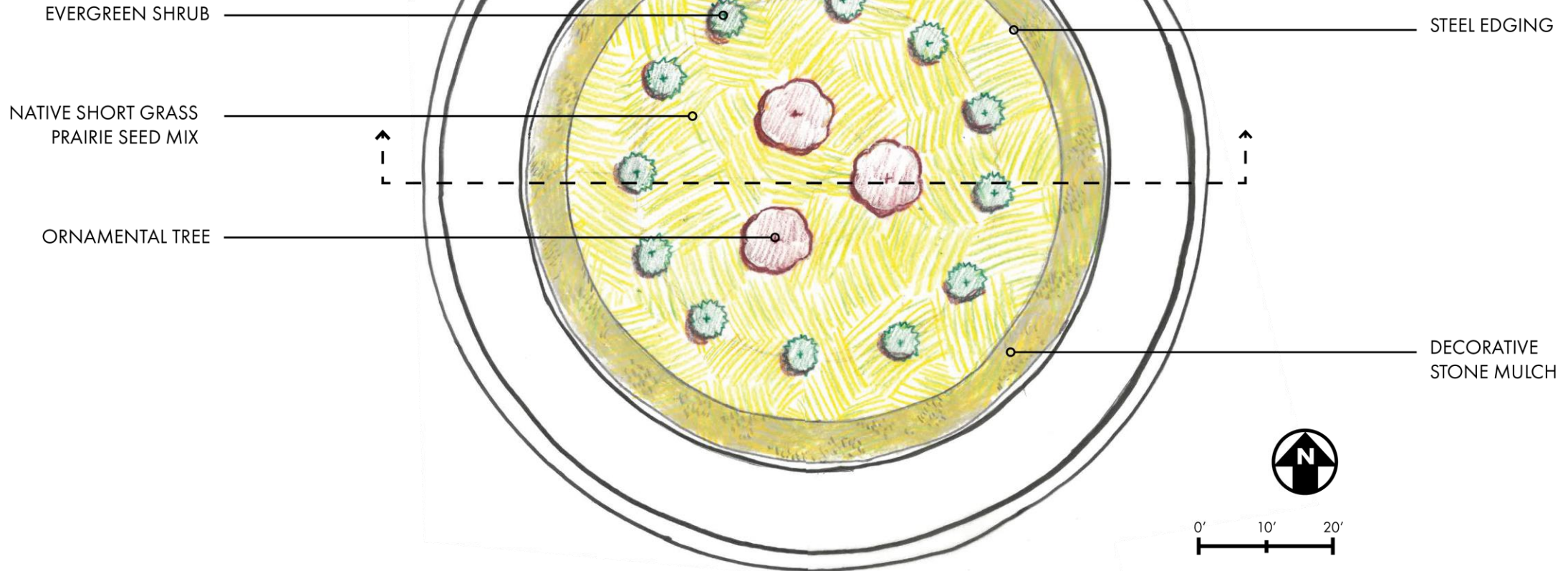


STANDARD CONCRETE PAD



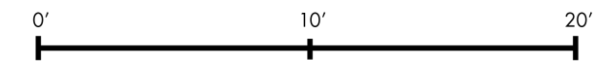
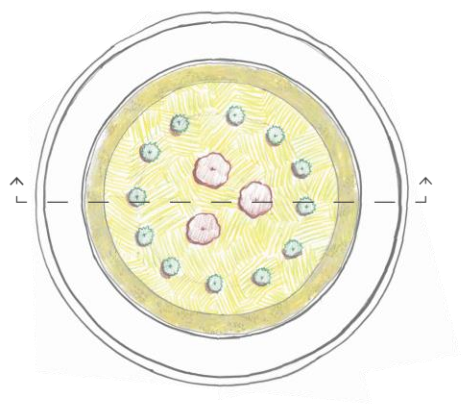
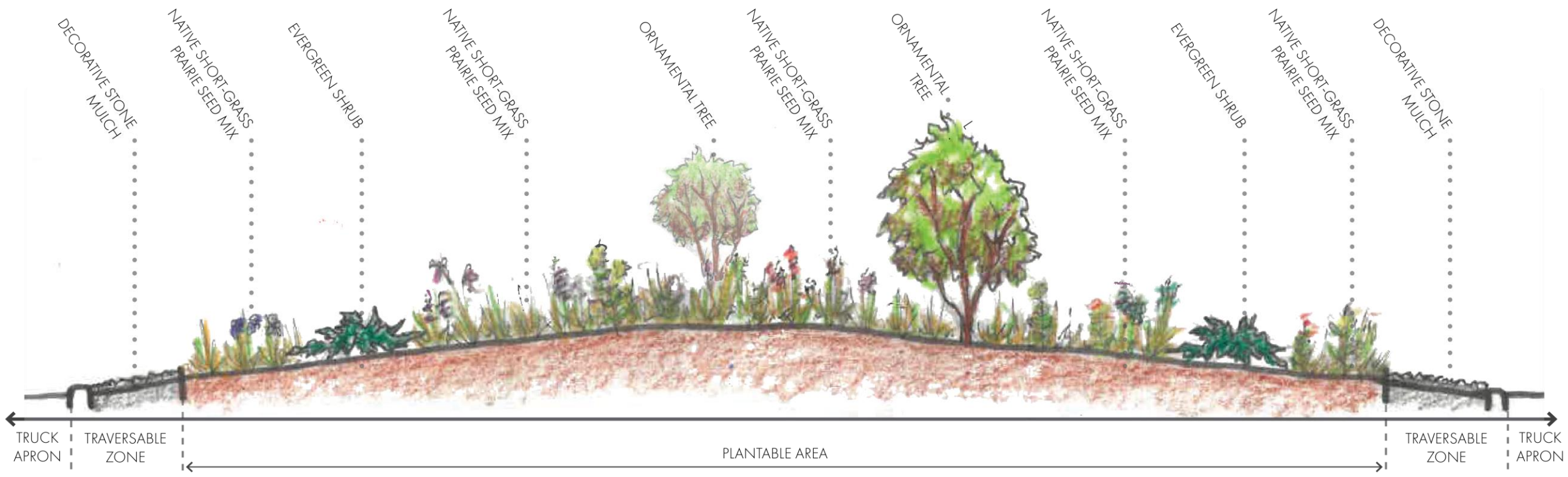
CONCEPT C

ACCENTED PRAIRIE



CONCEPT C

ACCENTED PRAIRIE

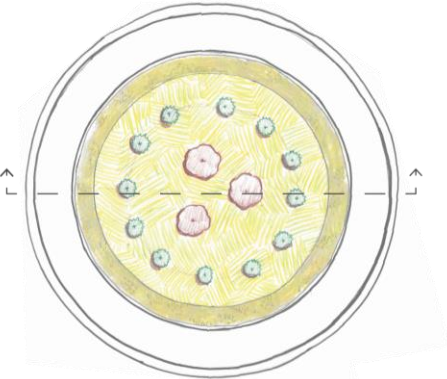


CONCEPT C – PLANTS & MATERIALS

EVERGREEN
SHRUB



Juniperus comunis



ORNAMENTAL
TREE



Amelanchier arborea
'Autumn Brilliance'

NATIVE SHORT-GRASS PRAIRIE
SEED MIX



DECORATIVE STONE MULCH



Cost Estimate: Concept A

SHORELINE WAVES

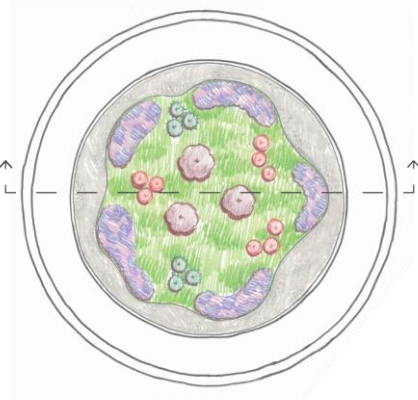
ITEM #	ITEM	UNIT	QTY	PRICE	PRICE
Concept A – Shoreline Waves					
Hwy 51/138 Roundabouts – Typical Roundabout					
	1 Decorative Stone Cobbles	TON	32	\$200.00	\$6,460.00
	2 Steel Edging	LF	235.23	\$10.00	\$2,352.30
	3 Ornamental Tree (Shrub Form), B&B, 6' Ht.	EACH	3	\$ 600.00	\$ 1,800.00
	4 Evergreen Shrub, Container, 24-Inch Spread / #3	EACH	6	\$ 85.00	\$ 510.00
	5 Deciduous Shrub, Container, 24-Inch Spread / #3	EACH	9	\$ 65.00	\$ 585.00
	6 Perennial Grass/Forb, Pot or Plug	EACH	211	\$ 15.00	\$ 3,165.00
	7 Now Mow Seed	SF	3996	\$ 1.25	\$ 4,995.00

Subtotal \$19,867.30

10% Contingency \$1,986.73

Total \$21,854.03

Concept A - All 3 RBT's \$65,562.09



Cost Estimate: Concept B

NATURALISTIC MASSING

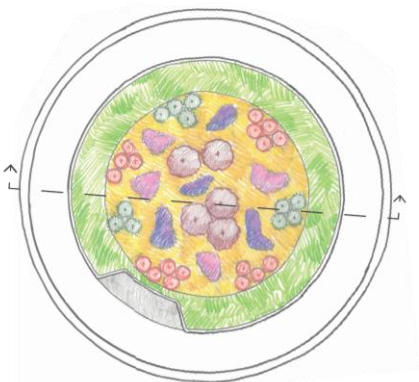
ITEM #	ITEM	UNIT	QTY	PRICE	PRICE
Concept B – Naturalistic Massing					
Hwy 51/138 Roundabouts – Typical Roundabout					
	1 Ornamental Tree (Shrub Form), B&B, 6' Ht.	EACH	5	\$ 600.00	\$ 3,000.00
	2 Evergreen Shrub, Container, 24-Inch Spread / #3	EACH	11	\$ 85.00	\$ 935.00
	3 Deciduous Shrub, Container, 24-Inch Spread / #3	EACH	18	\$ 65.00	\$ 1,170.00
	4 Steel Edging	LF	202	\$10.00	\$2,020.00
	5 Perennial Grass/Forb, Container, #1	EACH	96	\$ 22.50	\$ 2,160.00
	6 Now Mow Seed	SF	2500	\$ 1.25	\$ 3,125.00
	7 Native Seed	SF	3,246	\$1.50	\$4,869.00
	8 Standard Concrete	SF	198.38	\$ 6.00	\$ 1,190.28

Subtotal \$18,469.28

10% Contingency \$1,846.93

Total \$20,316.21

**Concept B - All 3
RBT's \$60,948.62**

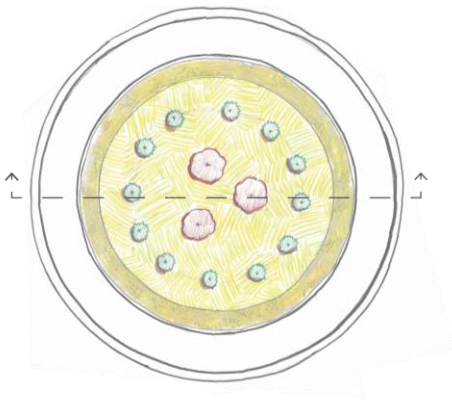


Cost Estimate: Concept C

ACCENTED PRAIRIE

ITEM #	ITEM	UNIT	QTY	PRICE	PRICE
Concept C – Accented Prairie					
Hwy 51/138 Roundabouts – Typical Roundabout					
	1 Native Seed	SF	4,417	\$1.50	\$6,625.50
	2 Decorative Stone Cobbles	TON	25	\$200.00	\$5,080.00
	3 Steel Edging	LF	235.6	\$10.00	\$2,356.00
	4 Ornamental Tree (Shrub Form), B&B, 6' Ht.	EACH	3	\$ 600.00	\$ 1,800.00
	5 Evergreen Shrub, Container, 24-Inch Spread / #3	EACH	12	\$ 85.00	\$ 1,020.00
				Subtotal	\$16,881.50
				10% Contingency	\$1,688.15
				Total	\$18,569.65

Concept B - All 3 RBT's	\$55,708.95
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Cost Estimate: Total

Using Concept B Pricing

ITEM #	ITEM	UNIT	QTY	PRICE	PRICE
Concept B – Accented Prairie					
Hwy 51/138 Roundabouts – Typical Roundabout					
	1 . New Roundabout Plantings	EACH	3	\$20,316.21	\$ 60,948.62
	2 . Mobilization/traffic control	LS	1	\$ 1,500.00	\$ 1,500.00
	3 . Existing roundabout initial rehab/removals/replacements	LS	1	\$ 3,500.00	\$ 3,500.00
	4 . Soil Amendments (additional topsoil depth and/or compost)	CY	315	\$ 25.00	\$ 7,875.00
				Subtotal	\$ 73,823.62
				10% Contingency	\$7,382.36
				Total	\$81,205.99
				Budget	\$105,000.00
				Excess/Deficiency	\$23,794.01
ADD ALTERNATE					
	Landscape Planting Surveillance & Care Cycles - 1 year	EACH	13	\$ 1,925.00	\$ 25,025.00

Comments & Questions



CITY OF STOUGHTON
DEPARTMENT OF
PLANNING & DEVELOPMENT
207 S. Forrest Street, Stoughton, WI. 53589

(608) 873-6619 www.ci.stoughton.wi.us

RODNEY J. SCHEEL
DIRECTOR

Date: December 17, 2021

To: Public Works Committee

From: Rodney J. Scheel
 Director of Planning & Development

Subject: Kettle Park West – The Meadows Addition Phase 1 Public Improvements

Kettle Park West, LLC installed the street and utilities for this plat in 2021. The Public Improvements are ready for acceptance and per the Master Development Agreement we agree to reduce the Letter of Credit to \$646,457.32. A resolution is provided and recommended for your consideration.

If you have any questions, please contact me.

S:\Planning\RJS\Committees\Public Works Committee KPW Meadows Phase I Public Improvements-final acceptance.docx

RESOLUTION OF THE PUBLIC WORKS COMMITTEE

**Acceptance of Public Improvements made by Kettle Park West, LLC for Kettle Park West –
The Meadows Addition Phase I**

Committee Action:

Fiscal Impact: None

File Number: R-

Date Introduced:

WHEREAS, Pursuant to the MASTER DEVELOPMENT AGREEMENT – KETTLE PARK WEST (the “Agreement”), Kettle Park West, LLC, (the “Developer”) is required to construct certain Public Improvements; and

WHEREAS, the Agreement requires Developer to submit the following prior to acceptance of Public Improvements:

- A written request by the Developer desiring the City to inspect the Public Improvements, and
- Valid lien waivers from all persons providing materials or performing work on the improvements for which certification is sought, and
- Provide as-built drawings to the City consisting of four hard copies on paper, one electronic copy as a pdf file, and one electronic copy in .pdf format and in GIS format that is acceptable to the City, and
- Provide a complete cost breakdown of all construction, engineering and administrative costs for the water main and respective service laterals, and
- Provide a bacteriologically safe water sample is obtained and tested by a certified agency, with the report from such agency confirming such testing, and
- Provide a statement from the City Finance Director that all outstanding City costs, including engineering and inspection charges, have been paid in full, and

WHEREAS, Developer has requested that the City accept Public Improvements defined in the Agreement; and

WHEREAS, Developer has requested that the Letter of Credit be reduced to \$646,457.32; and

WHEREAS, the City Planning Director’s designees have inspected the Public Improvements and found them to be acceptable and ready for acceptance pursuant to the Agreement subject to punch list work and warranty. The City Planning Director has determined that the Public Improvements, excepting street trees, are substantially complete and that no defects have been found to exist with respect to the Public Improvements and supports the Developer’s request to reduce the Letter of Credit to \$646,457.32, and

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Stoughton that Public Improvements are accepted pursuant to the Agreement, that the one-year warranty period will end one year from the adoption date of this resolution, and the construction letter of credit provided by Developer be reduced to \$646,457.32.

Council Action: **Adopted** **Failed** **Vote** _____

Mayoral Action: **Accept** **Veto**

Tim Swadley, Mayor Date

Council Action: _____ **Override** **Vote** _____



CITY OF STOUGHTON
DEPARTMENT OF
PLANNING & DEVELOPMENT
207 S. Forrest Street, Stoughton, WI. 53589

(608) 873-6619 www.ci.stoughton.wi.us

RODNEY J. SCHEEL
DIRECTOR

Date: January 17, 2022

To: Public Works Committee

From: Rodney J. Scheel
 Director of Planning & Development

Subject: Nordic Ridge Public Improvements

The Public Improvements for Nordic Ridge Phase IV are substantially complete. The remaining work includes minor punch list corrective work. The Developer has requested acceptance pursuant to the development agreements in place for these phases. A resolution is provided and recommended for your consideration.

If you have any questions, please contact me.

RESOLUTION OF THE PUBLIC WORKS COMMITTEE

Acceptance of Public Improvements made by Harvest Farms, LLC for Nordic Ridge Phase IV

Committee Action:

Fiscal Impact: None

File Number: R-

Date Introduced: January 25, 2022

WHEREAS, Pursuant to the NORDIC RIDGE DEVELOPMENT AGREEMENT (MASTER) and the development agreements for Phase III (the “Agreement”), Harvest Farms, LLC (the “Developer”) is required to construct certain Public Improvements; and

WHEREAS, the Agreement require Developer to submit the following prior to acceptance of Public Improvements:

- A written request by the Developer desiring the City to inspect the Public Improvements, and
- Valid lien waivers from all persons and entities providing materials or performing work on the improvements for which certification is sought, and
- Provide as-built drawings to the City consisting of four hard copies on paper, one electronic copy as a pdf file, and one electronic copy in dwg format or other digital format that is acceptable to the City, and
- Provide to the City all information regarding such improvements that the City requests to comply with GASB 34; and
- Provide a statement from the City Finance Director that all outstanding City costs, including engineering and inspection charges, have been paid in full; and
- Provide a bacteriologically safe water sample is obtained and tested by a certified agency, with the report from such agency confirming such testing, and

WHEREAS, Developer has requested that the City accept certain Public Improvements (the “Completed Improvements”) for Nordic Ridge Phase IV; and

WHEREAS, the City Planning Director and designees have inspected the Completed Improvements and found them to be acceptable and ready for acceptance pursuant to the Agreement and subject to completion of items provided in correspondence dated November 23, 2021; and

WHEREAS, the value to complete the remaining items will be added to and secured with the surety associated with Phase V; and

WHEREAS, the Public Works Committee met on January 20, 2022 to consider acceptance of the Completed Improvements, and recommended that the Completed Improvements be accepted pursuant to the Agreement; and

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Stoughton that Completed Improvements are accepted pursuant to the Agreement, subject to completion of the items identified in the correspondence dated November 23, 2021, and authorizes that the construction letter of credit provided by Developer for Phase IV be returned and the value to complete the remaining items will be added to and secured with the surety associated with Phase V.

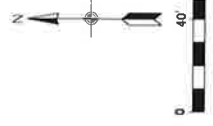
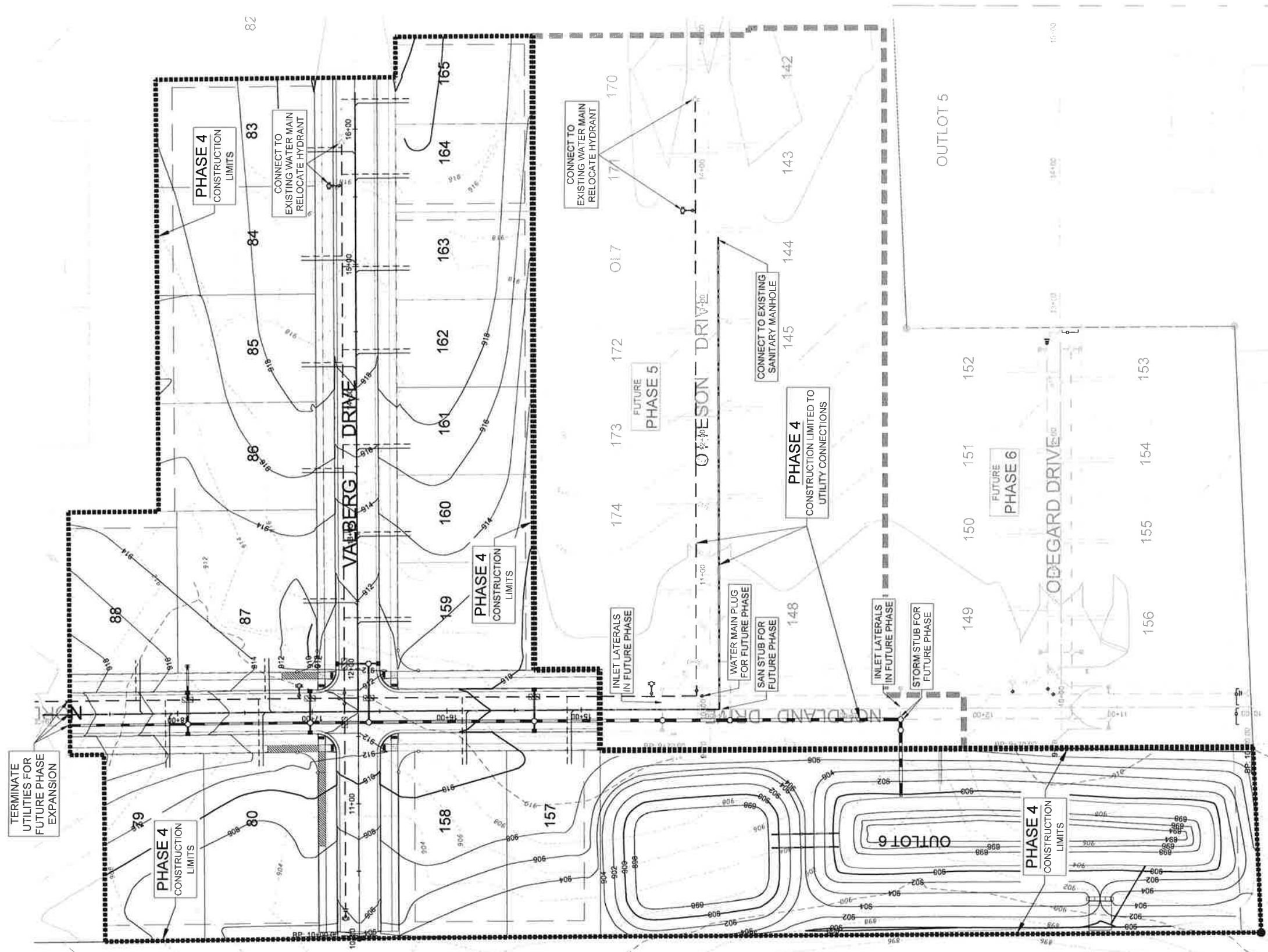
Council Action: **Adopted** **Failed** **Vote** _____

Mayoral Action: **Accept** **Veto**

Tim Swadley, Mayor

Date

Council Action: _____ **Override** **Vote** _____



LEGEND

PHASE - FULL CONSTRUCTION LIMITS
 PHASE - UTILITY CONNECTION ONLY

- PHASE 4**
- STORM WATER POND AND INFILTRATION BASIN TO BE CONSTRUCTED
- EXCAVATE STORM WATER PONDS TO FULL SIZE AND DEPTH TO SERVE AS SEDIMENTATION TRAPS DURING CONSTRUCTION.
 - PRIOR TO INSTALLATION OF PERMANENT OUTLET STRUCTURES, INSTALL STONE WEEPER OUTLET WEIRS FOR SEDIMENT TRAPS AS INDICATED ON PLAN.
 - INSTALL SILT FENCE AS NEEDED TO DIRECT ACTIVE CONSTRUCTION SITE RUNOFF TO FUNCTIONING SEDIMENT TRAPS.
 - MAINTAIN A 3 FOOT MINIMUM SEDIMENT TRAP DEPTH FROM BOTTOM OF TRAP TO OUTLET INVERT FOR STORAGE.
 - OVER EXCAVATE SEDIMENT FROM STORM WATER PONDS AND CONSTRUCT PER DETAIL AS PART OF FINAL RESTORATION.
 - INFILTRATION BASIN TO REMAIN UNDISTURBED AND OFFLINE UNTIL SITE IS TO FINAL GRADE AND STABILIZED FROM EROSION.

PHASE OVERVIEW
NORDIC RIDGE
PHASE 4
 CITY OF STOUGHTON
 DANE COUNTY, WISCONSIN

DATE: 05-19-2021
 REVISED:

DRAWN BY: WFK
 FN: 20-05-180
 Sheet Number:
C402

Stoughton *Wisconsin*

2439 County Road A, Stoughton, WI 53589 Phone: (608) 873-6677

APPLICATION FOR PERMIT TO INSTALL AUXILLARY LIGHTING IN THE PUBLIC RIGHT-OF-WAY

The purpose of this permit is to regulate outdoor auxiliary lighting within the City right-of-way in front of structures within the Downtown Corridor and to allow an amount of outdoor lighting that is appropriate for the safe use and enjoyment of outdoor areas, while protecting the public's right to use the sidewalk and also to mitigate light trespass and glare to those abutting properties and the public at large while reducing light pollution.

I. APPLICANT INFORMATION (business owner)

Applicant Name: _____ Application Date: _____

Applicant Address: _____ Applicant Contact Number: _____

Applicant E-mail Address: _____

II. LIGHTING TYPE AND LOCATION

Address of Lighting Installation: _____ Business Name: _____

PLEASE PROVIDE A SKETCH OR DRAWING OF THE AREA IN WHICH THE AUXILLARY LIGHTIN WOULD BE PLACED

Include: Type of lighting, setback distance from the curb, pedestrian walking area, electrical connection point on building, support structures, and any other pertinent information.

III. Permit Conditions

In consideration of being permitted to install lighting in the right-of-way, the applicant agrees to comply as follows:

1. The installation, including all wiring, supports, equipment, roadway clearance, etc., shall be in accordance with all manufacturers recommendations, pertinent state statutes, electrical and building codes and regulations, good trade and engineering practices, and shall be properly maintained.
2. The installation, operation, and maintenance of the auxiliary lighting shall be at the expense of the permittee. Alterations in any part of the installation as required at any time by the City of Stoughton shall be made by the permittee at his/her own expense within a reasonable timeframe specified by the City.
3. The light color temperature shall not exceed 3500 Kelvin unless approved by the Director of Public Works or their designee.
4. Flashing or intermittent lighting that incorporates rapid color or intensity changes is prohibited unless approved by the Director of Public Works.
5. The permitted lighting shall not interfere with the public's right to use sidewalk or designated public parking areas.
6. Lights shall be no less than nine (9) feet from the sidewalk surface.
7. Lighting shall not extend out past the back of the roadway curb head.
8. Any support structures for lighting shall not be affixed to the public right-of-way and shall be able to be removed by the property owner without creating any damage or blemishes to the public right-of-way.
9. To reduce the amount of obstructions during snow removal, all support structures shall be remove from the right-of-way during the winter months beginning November 1st and can be placed back into the right-of-way on April 1st.
10. Lighting supports may not impede the public's ability to exit their vehicle from any public parking area.
11. Lighting may not be affixed to any public property such as, but not limited to; trees, light poles, trash cans, benches, etc.
12. No trees or shrubs shall be cut, trimmed, or branches cut or broken in the construction or maintenance of the lighting without the consent of the City Forester.
13. Lighting shall not impede the motoring public's view of the roadway nor create a glare that causes visual discomfort or reduces visibility.
14. The City and its elected officials shall be held harmless for any property damage or damage to personal property caused by the installation of auxiliary lighting in the right-of-way by the applicant.
15. Any special provisions attached shall be considered as part of this permit.
16. Any lighting features that are not permitted shall be removed from the right-of-way by the property owner.

IV. APPLICANT ACKNOWLEDGEMENT & SIGNATURE

In accepting a permit, the permittee hereby agrees to comply with the terms and conditions of this permit, including the provisions in Section III of this permit, agrees to comply with all local, state and federal codes including, but not limited to, safety, building, traffic control codes, and the Manual on Uniform Traffic Control Devices (MUTCD); agrees to perform all work according to good engineering practices; agrees to protect public safety; and agrees to properly restore the right-of-way should lighting be removed.

A copy of any permit issued shall be made available at all times by the Permittee at the indicated work site and shall be available for inspection by the Department of Public Works upon request.

THE ACCEPTANCE OF THIS PERMIT BY THE PERMITTEE CONSTITUTES AN ACKNOWLEDGMENT AND ACCEPTANCE OF THE TERMS AND CONDITIONS IN THIS PERMIT APPLICATION.

Print Name and Title
of Applicant: _____

Applicant Signature: _____ Date: _____

List of Additional Permit Conditions: _____

RETURN THE FORM AND SKETCH TO: **City of Stoughton**
 Public Works Department
 2439 County Rd A
 Stoughton, WI 53589

Please allow three (7) business days for processing once applications are received.



CITY OF STOUGHTON

Cemetery Rate Schedule

Effective 1/21/2021

Department of Public Works

2430 County Hwy A

Stoughton, WI 53589

Phone 608-873-6303

Fax 608-877-8387

Grave Cost

Wheeler Prairie	\$ 525.00
Riverside (Full).....	NA

Perpetual Care Costs

Cost is per grave and must be paid at time of purchase.....	\$ 400.00
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Grave Opening and Closing

Full Burial

Monday thru Friday*.....	\$ 570.00 \$610.00
Saturday.....	\$ 695.00 \$735.00
Sundays, Holidays & After 5:00 PM.....	\$ 755.00 \$970.00

Cremations

Monday thru Friday.....	\$ 300.00 \$320.00
Saturday.....	\$ 425.00 \$550.00
Sundays, Holidays & After 5:00 PM.....	\$ 500.00 \$700.00

Double Cremations (\$50.00 Extra added to listed fees)

** \$100.00 EXTRA for Cemetery Service After 3:00pm

Transfer of Deed Cost.....	\$ 15.00
Custom work performed by land services contractor per hour...	\$ 100.00

*Call for price for oversize graves ----- Standard Size: 40 X 96 X 54 (full burials)

CITY OF STOUGHTON CEMETERY'S GRAVE OPENING PRICE STRUCTURE 2022
ATTENTION JEN WAGNER
207 SOUTH FOREST STREET
STOUGHTON, WI. 53589

There have been many changes in our procedures regarding my business and is directly due to Inflation, Cola, both over 6%, Covid-19 Personal Protection requirements, and lengthy outdoors graveside services. Meitner's Land Service LLC will continue to adapt to the ever changing regulations and procedures, and we look forward to working with you in 2022.

Effective the first billing period, January 2022 the following charges will be increased.

1. OPEN AND CLOSE GRAVES AND RESTORATION \$610.00
2. CHARGES FOR CEMETERY SERVICE AFTER 3:00 P.M. \$100.00 EXTRA.
3. SERVICES AFTER 5:00 P.M., SUNDAYS AND MAJOR HOLIDAYS \$200.00 EXTRA. TOTAL CHARGE FOR AFTER 5:00 P.M. WOULD BE \$300.00 EXTRA.
4. ADDITION CHARGE FOR SATURDAY OPEN AND CLOSING WILL BE \$125.00 EXTRA.
5. CREMATION OPEN AND CLOSING AND RESTORATION WILL BE \$320.00.
6. ADDITIONAL CHARGE OF \$50.00 FOR DOUBLE CREMATIONS.

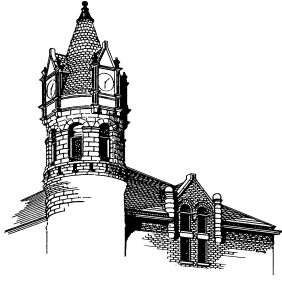
We look forward to your business in 2022.

Respectfully:

WAYNE MEITNER
MEITNER'S LAND SERVICE LLC.
372 CANAL ROAD
MARSHALL WI. 53559

608-576-3809

wmeitner@me.com



CITY OF STOUGHTON
PUBLIC WORKS DEPARTMENT

2439 County Rd A, Stoughton, WI 53589
(608) 877-8684 Office
(608) 877-8387 Fax

BRETT HEBERT
Director of Public Works
BHebert@ci.stoughton.wi.us

Date: December 29, 2021

To: N. Madison St Resident

From: Brett Hebert – Director of Public Works

Subject: Parking on N. Madison between W. Prospect and W. McKinley

Dear Resident,

As you may or may not know, the Stoughton City Council has been considering a number of options to restrict parking on N. Madison St between W. Prospect St and W. McKinley St. The proposed parking restrictions were due to concerns about access through this narrow block, mostly in the winter months, when cars are parked across from each other and snow begins to build along the curb line.

Instead of creating an ordinance restricting parking on this block, I would like for us all to work together to be a part of the solution. I am asking that you refrain from parking your car(s) across from each other, especially during the winter months.

Please make sure to allow plenty of room for other vehicles to get through this area. If we can't make this work as a collective, the council may need to consider creating an ordinance to restrict parking, which I think we would all like to avoid.

We will do everything we can to make sure we are plowing as close to the curb as we can.

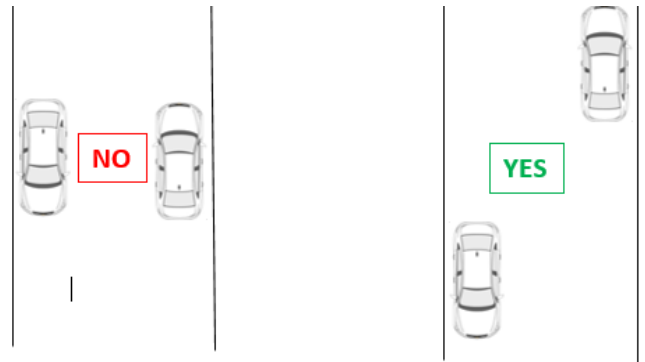
Keep in mind that some of the snow we plow onto the terrace falls back into the gutter pan

after we go by. As we get multiple snow events back to back, this may exacerbate the problem.

If you have any question or concerns, please don't hesitate to reach out to me. I would be happy discuss this issue further and come up with long term solution as a collective so we can avoid the need to create parking restrictions. Thanks you for your cooperation.

Regards,

Brett Hebert



City of Stoughton Winter Parking Options

	Winter Parking Options to Consider	Pros	Cons	Surrounding Municipalities
Current	Must Declare a Snow Emergency - Even/Odd Parking from midnight to 8 am for three consecutive midnight to 8 am periods or until canceled.	1. Nothing would change for residents.	1. We have no control over the snow emergency timeframe. 2. The sporadic nature of snow emergency declarations can create confusion for many residents. 3. Also creates a heavy burden on Stoughton PD for enforcement as snow emergencies happen sporadically over the winter months and residents tend to forget the rules over time. 4. Cars parked on the street still create a wind roll around cars that must be cleaned up the next night. 5. Most of the time the third night is not needed and is cancelled. 6. Tickets per snow emergency range from around 100 to 130 per event.	Stoughton
Orange Option	Seasonal Even/Odd parking from November 1st to April 1st from 12:01 am until 7 am	1. Creates Consistent Parking Rules for residents to follow 2. May take some of the burden off the police over time as residents become accustomed to the even/odd parking program. 3. Would also serve to minimize the street storage over the winter months. 4. Removes the need to call a snow emergency.	1. During times of no snow plowing events, this restriction may create an undo burden on residents. 2. Parking restrictions from only midnight to 8 am would not help during an event outside of those hours. 3. Cars parked on the street still create a wind roll around cars that must be cleaned up the next night	McFarland Cottage Grove Oregon Verona Deforest Evansville Fitchburg Middleton Sun Prairie
Blue Option	Even/Odd parking from November 1st to April 1st. And a Snow Emergency can be called when there is 8" of snow or more forecasted to remove all cars from the roadway between a set time dictated by the Director of Public Works.	1. Creates Consistent Parking Rules for residents to follow 2. During times of heavy snowfall, we have a mechanism to get all cars off the roadway to clear the road.	1. During times of no snow plowing events, this restriction may create an undo burden on residents. 2. Adding another rule at 8" or more may get confusing or some residents may not get the message. 3. Cars parked on the street still create a wind roll around cars that must be cleaned up the next night	
Green Option	Snow emergency is called with 3" or more forecasted from a timeframe dictated by the Director of Public Works and all cars must be removed from the street during that time frame.	1. Allows crews to clear the roadways and not leave wind rolls in the street. This provides a much better service to our residents. 2. Removes the potential for hitting parked cars during plow events	1. Those with nowhere to park on their property would need to seek alternate areas to park. However, there are very few properties that this may affect. 2. May put more burden on the PD to enforce this ordinance.	Monona Janesville Beloit Milton (after 1.5" automatic)