



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Public Works Committee of the City of Stoughton, Wisconsin will hold a regular Public Works Meeting as indicated on the date, time and location given below.

Meeting of the: **Public Works Committee of the City of Stoughton**  
Date /Time: **Thursday, July 20, 2023 at 6:00 pm**  
Location: **This meeting will be Virtual Only**

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/747301565>

You can also dial in using your phone.

United States: +1 (408) 650-3123

Access Code: 747-301-565

Members: Tom Majewski, Lisa Reeves, Ben Heili, Open, Kay Rashka, Jordan Tilleson and Mayor Tim Swadley

### Item # CALL TO ORDER

1. Call to Order
2. Certification and Compliance with Open Meetings Law
3. Communications
4. Approve Minutes of the June 15, 2023 Meeting

### Item # OLD BUSINESS

### Item # NEW BUSINESS

5. Review and Acceptance of Public Improvements – Parker Cole Addition
6. 2023 Street Construction Project Update
7. Future Agenda Items
  - a. Discuss the Rental of City Property for Lease for Agricultural Planting and Harvesting
  - b. Pedestrian Hill Surface Remediation
8. Adjourn

### ADJOURNMENT

cc: Council Members, City Leadership Team, City Attorney Matthew P. Dregne,  
Library Administrative Assistant Sarah Monette, Stoughton HUB  
[stoughtonreporter@wcinet.com](mailto:stoughtonreporter@wcinet.com), [stoughtoneditor@wcinet.com](mailto:stoughtoneditor@wcinet.com)

**NOTE:** AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE CITY COUNCIL

**Public Works Committee**  
**Thursday, June 15<sup>th</sup>, 2023**  
**(Hybrid Meeting)**

**Members Present:** Tom Majewski, Kay Rashka, Lisa Reeves, Mayor Tim Swadley & Rachel Venegas

**Absent/Excused:** Jeffrey Bartzen, Ben Helli & Planning Director Rodney Scheel

**Staff:** Public Works Director Brett Hebert

**Guests:**

**Call to Order:** *Hebert* called the meeting to order at 6:02 PM

**1) Communications:**

- *Director Hebert* stated that Jeffrey Bartzen has moved and will no longer be on the Committee so we will need to find a replacement.
- *Director Hebert* advised that work has started at the Skate Park at Mandt Park. Right now improvements are being made that will hold up until 2031.
- *Director Hebert* advised that brush collection begins on June 26<sup>th</sup>.

**2) Approve May 18<sup>th</sup>, 2023 Meeting Minutes:** Motion by Reeves to approve the minutes and seconded by Rashka. Motion carried 5-0.

**New Business:**

**3) Review of the Asphalt Zipper Pulverization Machine:**

*Director Hebert* advised that he has been looking at way to supplement construction to use capital dollars to purchase a pulverization machine that goes on a front loader. He also stated that they are spending \$133,000 in pulverization costs alone this year so purchasing a machine would help cut those costs down. He then presented a video of how the machine works and a demo is scheduled to be done here in Stoughton on August 1<sup>st</sup>

**4) Review and Possible Approval of Ordinance Language Restricting Fishing in Stormwater Ponds with Mechanical Water Treatment:**

*Director Hebert* advised that it was recently found that an aerator in one of the ponds failed due to fishing line getting caught up in the aerator; which now needs to be replaced. To prevent this from continuing to happen, he suggested that perhaps an ordinance be in place. Discussion was then had to restrict fishing all together for safety reasons but only for stormwater ponds with mechanical water treatments. There are two ponds in Stoughton that have this device; Eastwood and Rotary Park ponds.

**Motion by Reeves, to recommend to approve to council for no fishing in stormwater ponds with mechanical water treatments, seconded by Rashka. Motion carried 5-0**

**5) 2023 Street Construction Project Update:**

*Director Hebert* gave an update on Construction progress for all street projects going on this season.

**6) Future Agenda Items:**

- a) **Discuss the Rental of City Property for Lease for Agricultural Planting and Harvesting**
- b) **Pedestrian Hill Surface Remediation**

**9) Adjourn: Motion by Venegas to adjourn, seconded by Reeves to adjourn the meeting at 6:50pm.**

Respectfully submitted by Jen Wagner 6/16/2023

DRAFT



CITY OF STOUGHTON  
DEPARTMENT OF  
PLANNING & DEVELOPMENT  
207 S. Forrest Street, Stoughton, WI. 53589

RODNEY J. SCHEEL  
DIRECTOR

(608) 873-6619 [www.cityofstoughton.com](http://www.cityofstoughton.com)

Date: July 12, 2023  
To: Public Works Committee  
From: Rodney J. Scheel  
Director of Planning & Development  
Subject: Parker Cole Public Improvements

The Developer has requested acceptance of public improvements for the Parker Cole Addition pursuant to the Agreement to Undertake Development. Staff has worked with our consulting engineer who provided inspection services for the City and we recommend **conditional acceptance** of the public improvements with the following conditions and exceptions:

1. Developer shall be responsible for locating sanitary sewer, water and stormwater infrastructure, in response to locate (Digger's Hotline) requests, until such improvements have been accepted by the City Council.
2. The stormwater management facilities on Outlot 1 **are not** recommended for acceptance at this time and are subject to these additional items before acceptance:
  - a. As-built certification materials must be submitted and approved by Dane County Land & Water Resources. As-built certification shall include a set of drawings, stamped by a professional engineer, comparing the approved stormwater management plan with what was constructed.
  - b. Construction of buildings on 80 percent of the lots must be complete before acceptance.
3. A complete set of record drawings is required to be provided at the completion of the overall project including modifications to the stormwater facilities.
4. The "List of Items to be Completed or Corrected" dated July 14, 2023 (and as subsequently updated) shall be addressed and are part of the conditional acceptance.
5. Accepted public improvements are subject to a one-year warranty from the date of acceptance by the City Council.

Acceptance by the City does not constitute a waiver by the City of the right to take action on account of defects in or failure of any improvements that are detected or which occur following such certification.

**RESOLUTION OF THE PUBLIC WORKS COMMITTEE**

Acceptance of Public Improvements made by R.O.B. Real Estate Brokerage and Builders, LLC for the Parker Cole Addition

Committee Action: Public Works Committee -

Fiscal Impact: None

**File Number:** R- -2023

**Date Introduced:** July 25, 2023

**WHEREAS**, Pursuant to the AGREEMENT TO UNDERTAKE DEVELOPMENT (PARKER COLE ADDITION) (the “Agreement”), R.O.B. Real Estate Brokerage and Builders, LLC (the “Developer”) is required to construct certain Public Improvements; and

**WHEREAS**, the Agreement require Developer to submit the following prior to acceptance of Public Improvements:

- A written request by the Developer desiring the City to inspect the Public Improvements, and
- Valid lien waivers from all persons and entities providing materials or performing work on the improvements for which certification is sought, and
- Provide as-built drawings to the City, and
- Provide a breakdown of costs are to be submitted to the City; and
- Provide a bacteriologically safe water sample is obtained and tested by a certified agency, with the report from such agency confirming such testing, and

**WHEREAS**, Developer has requested that the City accept the Public Improvements as outlined in the Agreement for the Parker Cole Addition Development; and

**WHEREAS**, the City Planning Director and designees have inspected the Completed Improvements and found them to be acceptable and ready for conditional acceptance pursuant to the July 12, 2023 memo to the Public Works Committee (Exhibit A) and subject to the one year warranty period; and

**WHEREAS**, the Public Works Committee met on July 20, 2023 to consider acceptance of the Public Improvements; and

