**Public Works Committee**
**Thursday, May 21, 2020**
**(Virtual Meeting from Home Sites)**

**Members Present:** Alderpersons Tom Majewski Lisa Reeves, Sid Boersma, and Mayor Swadley

**Absent/Excused:** Fred Hundt

**Staff:** Public Works Director Brett Hebert, Planning Director Rodney Scheel and Vickie Erdahl

**Guests:**

**Call to Order:** *Hebert* called the meeting to order @ 6:05 PM

**6) Election of Chair and Vice Chair of the Public Works Committee:**

**Reeves nominated Majewski, seconded by Boersma for Chair of the Committee. Motion carried 3-0.**

**Reeves nominated Boersma, seconded by Majewski for Vice-Chair of the Committee. Motion carried 3-0.**

**Boersma nominated Hundt for Vice-Chair but there was no second.**

**1) Communications:** *Hebert* reported:

- Stated that the week of May 18-22 is Public Works Week. At the last city council meeting a Proclamation was submitted. Reeves thanked the department for their hard work.
- Three new seasonals started this week – two for Parks and a Forestry Intern.

Scheel reported on street projects:

- Downtown Parking Lots will be done the week of June 8th
- Prospect Street is slated to begin the week of May 26th
- Hwy 51(Page to Hoel) will start on June 22nd

Boersma stated that he had emailed an alternative sidewalk policy which some members had not received. See Item # 5 under Old Business.

**2) Approve April 16, 2020 Meeting Minutes: Motion by Boersma seconded by Reeves to approve the minutes. Motion carried 3-0.**

**Old Business:**

**3) Discussion and Possible Approval to Provide an Additional E-waste Dumpster at the Yard Waste Site or Consider Alternative Curbside Collection Through John's Disposal:**

*Hebert* stated that two options were proposed.

1) a dumpster at the yard waste site to use when city office not open and

2) a curbside collection as part of the bulk collection program at the cost of fifty cents more monthly on a resident's tax bill.

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Pros for the yard waste site – it would give more opportunity for people who work all week and can't make it to the city building. On the other side the attendant would not be able to help the person if the TV was of any size and would also have a hard time collecting fees as the site it busy.

Pros for city wide pick up is it would be easier for people who have no means to move the TV to another location and it could be done on their time, as the bulky pick up's are now scheduled. The down side of this is there would be the $6.00 a year fee, it would only allow one TV per month and the fee would be charged to all residents regardless if they use it or not.

The committee feels that adding it to a collection would help with compliance.

***Hebert was instructed to contact Johns Disposal for specific details on how a city home collection would work.***

4) **Discussion and Possible Approval of an Ordinance Change to Allow Certain Plantings in the Right-of-Way:** Hebert was asked at the April meeting to check how other communities handle planting in the Right-of-Way. Hebert presented the current pertinent ordinances with highlights of information for review and discussion. A treatment policy was also included for review.
The committee felt regulations were needed such as no wood structures, no invasive plantings, are kept maintained, no invasive plantings and residents should know that the right of way has multiple utilities in them and should there be an issue, they would lose whatever they put in the right of way. Trees are already covered under the Chp 64 ordinance.

Committee is going to review the information further and bring suggestions along with changes to discuss at the June meeting.

5) **Discussion and Possible Action on Language Revision to the Sidewalk Policy:** *Boersma* had submitted an alternative document which members either had not received or could not open.

**Motioned by Reeves, seconded by Boersma to table this item until the June Meeting. Motion carried 3-0.**

**New Business:**

7) **Downtown Construction Signage Review:** *Hebert* discussed the various 30" x 30" signs he created for strategic placing to locate where downtown parking was available for each of the three phases of street construction downtown.
The work will be taking place on Main Street between Fifth and Page St. The project tentatively scheduled to be complete by August.

8) **Review of Downtown Wayfinding and Parking Signage:** *Hebert* presented various way finding signs he developed to update the old signs and brand the city. Currently the city has 22 signs from Chalet Dr. to the Ace Hardware store on Hwy 51 which he feels should be reduced to only nine signs.

The committee asked Brett to reach out and work with the downtown revitalization chair and to see what all needs to be on the signs.

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9) **<u>Downtown LED Lighting Update:</u>** H*ebert* provided a picture of lights that he was considering for replacement of the downtown decorative lighting that is currently in place. The pros of replacing are:

- These lights are 3 X more efficient than the current lights
- With this type of bulbs, light would be cast down to the sidewalks
- Projected longevity if over 50,000 hours
- Estimated to pay for themselves within three years.
- A ten- year warranty with a cost of $6,000.

The lights would be replacing the top Acorn portion of what is currently there. Grants are available through WPPI and after the conversion, Stoughton Utilities will cover the maintenance of the lights.

10) **<u>Future Agenda Items:</u>** Sidewalk Policy, Alternative E-waste solution, Right-of-Way Ordinance, Flowers on Main St

**Moved by Reeves, seconded by Majewski to adjourn the meeting at 6:53 pm. Motion carried 3-0.** Respectfully submitted by Vickie Erdahl

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