



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Food Pantry Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the:

Date /Time:

Location:

**CITY OF STOUGHTON FOOD PANTRY**

**Thursday, June 20, 2019 at 2:00 p.m.**

**Hall of Fame Room (381 E Main St, Stoughton WI 53589)**

### Item # CALL TO ORDER

1. Call to order
2. Attendance
3. Approval of minutes from April 18, 2019
4. Web site – should we display volunteer calendar on site - updating - city site or [stoughtonfoodpantry.org](http://stoughtonfoodpantry.org) or use google calendar
5. Ideas to reduce budget surplus - more foods etc.
6. Update from Judy on honoring long term volunteers
7. Update volunteer manual - check end of day that # of visit corresponds, computer shut down, remove old TEFAP form info, what if FAQ's for volunteers
8. Pick 3 and large snack items in light of the poor postal food drive
9. Adjournment

cc: Mayor, Food Pantry members, City Council Members, Department Heads, City Attorney, Stoughton Newspapers, Deputy Clerk Candee Christen, Library Administrative Assistant Sarah Monette  
Note-An expanded meeting may constitute a quorum of the Council.