

Landmarks Commission Meeting Minutes
Thursday June 8, 2023 – 6:30 pm
Hybrid

Members Present: Todd Hubing, Chair; Kimberly Cook, Secretary; Alan Hedstrom; Lisa Reeves; Peggy Veregin and Greg Pigarelli, Vice-Chair.

Staff: Michael Stacey, Zoning Administrator

Absent: David Udstuen

Guests: None

1. Call to order. Hubing called the meeting to order at 6:30 pm.

2. Roll Call and Verification of Quorum.

Hubing verified a quorum is present.

3. Certification and Compliance with Open Meetings Law.

Hubing stated the meeting was noticed and is open to the public.

4. Elect Chair.

Reeves nominated **Hubing** as Chair, 2nd by **Hedstrom**.

Hubing nominated **Cook** as Chair, 2nd by **Hedstrom**. Cook declined.

Hubing requested additional nominations 3 times before closing the nominations. There were no other nominations.

The nomination for Hubing as Chair was unanimously approved.

5. Elect Vice-Chair.

Hedstrom nominated **Pigarelli** as Vice-Chair, 2nd by **Reeves**.

Hubing requested additional nominations 3 times before closing the nominations. There were no other nominations.

The nomination was unanimously approved.

6. Elect Secretary.

Reeves nominated **Cook** as Secretary, 2nd by **Hedstrom**.

Hubing requested additional nominations 3 times before closing the nominations. There were no other nominations.

The nomination was unanimously approved.

7. Consider approval of the Landmarks Commission meeting minutes of April 13, 2023 and May 31, 2023.

Hedstrom stated item #12 on the April minutes has a typo. Stacey will correct.

Motion by Reeves to approve the minutes as corrected, 2nd by Hedstrom. Motion carried unanimously

8. COA request for 620 S. Prairie Street.

The Commission discussed the COA request. The project is already completed.

Motion by Veregin to approve of the COA as presented, 2nd by Pigarelli. Motion carried unanimously.

9. Approve mini-grant finished project for 620 S. Prairie Street.

The Commission discussed the mini-grant completed project.

Motion by Veregin to approve of the mini-grant completed project as presented, 2nd by Hedstrom. Motion carried unanimously.

10. COA request for brick repair at 324 S. Page Street.

The Commission discussed the COA request including the following:

- Type “N” mortar should be used to match the existing mortar;
- Grinding should be done at only the width of the mortar as to not damage the bricks.

The Commission discussed possible reasons for the wall leaking.

Motion by Veregin to approve of the COA with the conditions discussed, 2nd by Pigarelli. Motion carried unanimously.

11. Approve mini-grant finished project for 126 E. Washington Street.

The Commission discussed the mini-grant completed project. The cost came in at \$1,950 and the mini-grant will pay up to half of the cost.

Motion by Hedstrom to approve of the completed project as presented and pay out \$975 for the mini-grant, 2nd by Cook. Motion carried unanimously.

12. Local District Plaques.

Stacey provided mock-ups for the 7 proposed Local Landmark plaques. Veregin will proof the mock-ups.

13. Historic Downtown Local District.

Veregin suggested the Commission should have an informational meeting now that the district has been approved. Consensus is that September would be a good month for a meeting.

Stacey stated the Commission should seek proactive exterior inspections that could tie into the mini-grants.

The Commission discussed whether painting of brick should be allowed. The consensus was that existing painted brick could be retained in the same color but no changes in color should be allowed. Paint causes moisture problems for the brick joints.

Veregin stated there is a product called Peel Away to remove paint from brick.

Hedstrom provided receipts from Local District work he had done.

14. Community Engagement.

The Commission plan to have an informational meeting in September and send notices to all property owners in the new local district.

15. Commemorative Signage for the Riverfront Redevelopment.

Hubing and Hedstrom were both at the last meeting as the committees from signage and for the old school campus were combined.

Hubing stated the signage size and location have been decided.

Hedstrom stated the sign with a QR code for the old school campus will be at the corner of Forrest and North.

16. Commission Reports/Calendar.

Nothing discussed.

17. Future agenda items.

Mini-grant extension and COA for 130 E. Main Street.

18. Adjournment.

Motion by Hedstrom to adjourn the meeting at 7:45 pm, 2nd by Cook. Motion carried unanimously.

Respectfully Submitted,

Michael P. Stacey