Landmarks Commission Meeting Minutes
Thursday January 12, 2023 – 6:30 pm
Hybrid

Members Present: Todd Hubing, Chair; Greg Pigarelli, Vice-Chair; Kimberly Cook, Secretary; Alan Hedstrom; David Udstuen and Peggy Veregin
Staff: Michael Stacey, Zoning Administrator
Absent: Lisa Reeves
Guests: Erica Ruggiero

1. **Call to order.** Hubing called the meeting to order at 6:30 pm.

2. **Consider approval of the Landmarks Commission meeting minutes of December 8, 2022.**
   Motion by **Veregin** to approve the minutes as presented, 2nd by **Hedstrom.** Motion carried unanimously.

3. **Downtown Local District.**
   The Commission discussed updates to the nomination form with Erica Ruggiero.

   Erica Ruggiero questioned if some of the historic photos she found should be included in the nomination. The Commission liked the idea of including some photos.

   Erica Ruggiero stated she found historic photos at Vintage Stoughton on Facebook and through the Stoughton Historical Society Facebook page and website.

   The group discussed the benefits of creating the Local Historic District and next steps in the process as follows:

   - Send letters and provide outreach to property owners in the Local District area;
   - Plan for a public hearing on March 9, 2023 at the Council Chambers (Erica is available for an in-person presentation);
   - Send recommendation to the Common Council;
   - Change ordinances as necessary once approved.

4. **Community Engagement.**
   Hedstrom gave an overview of a meeting he attended regarding the River Bluff campus. Next meeting is in January.

   Hedstrom is looking in to a Dane Arts Matching Grant to help pay for making copies of the Design Guideline. Deadline is January 31st. The Commission suggested seeking a $650 matching grant to make 20 copies of the guide.

   Hubing gave an overview of a recent presentation he gave.

5. **Commemorative Signage for the Riverfront Redevelopment.**
   Nothing new to report.

6. **2023 Mini Grants.**
   Stacey provided a draft letter and application. The Commission agreed that the letter and application should be sent out soon. Stacey to mail to property owners and occupants next week.

7. **Commission Reports/Calendar.**
   Stacey stated the City is looking into a suggestion by Udstuen to apply a salt inhibitor on the masonry at City buildings.

8. **Future agenda items.**
   Discuss acquiring plaques for properties without.

   Udstuen stated there may be a request from Phillip Knutson to add an accessible ramp to his property at Edward Jones.

9. **Adjournment.**
   Motion by **Hedstrom** to adjourn the meeting at 8:00 pm, 2nd by **Udstuen.** Motion carried unanimously.

Respectfully Submitted,

Michael P. Stacey