Paul Zimmerman Foundries
637 Hempfield Hill Road
Columbia, PA 17512
dba ERIE LANDMARK COMPANY

Quote / Order Acknowledgement

Date	Estimate #
2/10/2022	53135

Bill To:

City of Stoughton Landmarks Commission
City Hall
207 S. Forrest Street
Stoughton, WI 53589

Phone #
847-323-1622
Fax #
e-Mail Address
pveregin@hotmail.com

P.O. No.	Contact Person	Terms	Ship Via	FOB	Must Have	Due Date
	Peggy Veregin	On Approval		Columbia		

Description	Qty	Finish	Mount	Amount	Total
10" x 8" Plaque (Aluminum) [Smooth Texture / Single Border] DESIGNATED LOCAL LANDMARK (top line) STOUGHTON LANDMARKS COMMISSION (Bottom line) 1). SOUTH SCHOOL 1900 2). CHICAGO, MILWAUKEE & ST. PAUL RAILROAD DEPOT 1885	2	Black SMOOTH	Rear	240.00	480.00
Cost to ship items weighing 8 - 9 lbs.	1			30.00	30.00
Ship To: Billing Address					

Please sign and date here.

Please review art/pricing carefully and fax back to us with your approval signature or corrections. Customer is responsible for any errors that appear on final plaque.

Subtotal	$510.00
Sales Tax (0.0%)	$0.00
Total	$510.00

Phone #	Fax #	E-mail
(717) 285-5253	(717) 285-3166	pwzfoundries@erielandmark.c...

JOB #53135–10”x 8” RECT.
APPROVAL, SIGNATURE & DATE:

PLAQUE #1

Designated Local Landmark

SOUTH SCHOOL 1900

Stoughton Landmarks Commission

JOB #53135–10”x 8” RECT.
APPROVAL, SIGNATURE & DATE:

PLAQUE #2

Designated Local Landmark

CHICAGO, MILWAUKEE & ST. PAUL RAILROAD DEPOT 1885

Stoughton Landmarks Commission

Landmarks Commission 2021 Budget Request.

The Stoughton Landmarks Commission is requesting funding to continue the Local Landmark Mini Grant Program that began in 2017. The program provides façade improvement and repair matching grants to help facilitate reinvestment in our community. Only owners of locally landmarked buildings are eligible for the grants. These mini-grants will be for exterior repair projects although interior projects may be considered if those projects involve structural issues or mechanical improvements. Since many local landmarks are on Main Street, these grants will facilitate reinvestment in downtown buildings while grants to other local landmarks will help maintain the character of our historic neighborhoods.

Building owners must apply to the Landmarks Commission for the matching grants with a thoroughly developed scope of work that complies with Stoughton's historic preservation design guidelines and meets the National Park Service's Secretary of the Interior's Standards for Rehabilitation. The Landmarks Commission will reach out to owners of Stoughton local landmark buildings to inform them of this matching grant program. These matching grants are an excellent way for the City to demonstrate its commitment to local reinvestment in our historic Main Street and neighborhoods while supporting residents who own historic buildings in our community.

Our grant budget for 2020 was $10,000.00 and we received grant applications totaling more than $29,000.00. The funding we have received to date has been awarded and once all projects are completed, the money will be disbursed.

We have had positive public response, and requests for funding far outpace our program budget. Due to the Covid outbreak we are seeking a bit less funding in 2021.

2021 Mini Grant Budget request: $9,000.00

The Landmarks Commission is responsible for installing small bronze plaques on the exterior of buildings when they are designated as local landmarks and there are other administrative costs such as web hosting, mailings and advertising. We request funding to as follows.

Landmark Budget request for Plaques, Website hosting and administration: $1000.00

Total Budget request: $10,000.00

Landmarks Commission Meeting Minutes
Thursday January 13, 2022 – 6:30 pm
Virtual

Members Present: Todd Hubing, Chair; Greg Pigarelli, Vice-Chair; Jean Ligocki, Secretary; Kimberly Cook; and Alan Hedstrom
Staff: Michael Stacey, Zoning Administrator
Absent: Kristi Panthofer and Peggy Veregin
Guests: Roger Springman, Lisa Mensink and Mike Klinzing

1. **Call to order.** Hubing called the meeting to order at 6:30 pm.

2. **Consider approval of the Landmarks Commission meeting minutes of December 9 and 15, 2021.** Motion by **Hedstrom** to approve the minutes as presented, 2nd by **Ligocki.** Motion carried unanimously.

3. **Mini-Grant Project Approval – 400 Garfield Street.**
   Hubing introduced the agenda item.

   Hedstrom stated the project looks really nice.

   Mike Klinzing explained the project.

   Motion by **Hedstrom** to approve the mini-grant project at 400 Garfield Street as presented, 2nd by **Pigarelli.** Motion carried unanimously.

4. **Ordinance Amendment regarding new members.**
   A draft ordinance was provided by Ligocki for discussion.

   The Commission discussed the draft and proposed some amendments.

   An updated draft will be reviewed by the Commission for next month's meeting.

5. **Main Street Historic District Design Guidelines.**
   Erica Ruggiero is working on edits to the Table of Contents and a draft design guidelines document for future review.

   Hubing stated the Commission will discuss public input once there is a draft document for review.

   Stacey will contact Erica Ruggiero about project timeline dates.

6. **Downtown Local District.**
   The Commission discussed the timeline.

7. **Local Landmark Plaques.**
   No plaques have been ordered yet until the Commission decides which properties to buy them for. Stacey will check with owners without plaques to make sure they want them.

Motion by **Hedstrom** to purchase up to 2 plaques, up to $350 each for 1009 Summit Avenue and 529 E. Main Street, provided the owners want the plaques, 2nd by **Ligocki**. Motion carried unanimously.

Stacey to contact Peggy to let her know which properties to purchase plaques for.

8. Commission Reports/Calendar.
Roger Springman explained the desire of the Redevelopment Authority to commemorate the Riverfront Redevelopment Area as there is an approved plan for development. The development will start this coming spring so Roger would like to form a committee in the next 2 weeks to discuss how to commemorate the area, possibly by use of a sign or plaque. Roger would like a Commission member to be part of the committee. The Commission will get back to Roger about a volunteer.

The Commission discussed the upcoming program put on by the State Historic Preservation Office called CAMP – Commission Assistance & Mentoring Program which will be a six session online training for historic preservation commissioners and staff.

Hubing stated he tried to add the Depot Hill District Map to the Landmarks Website but may need some help refining it. Stacey will check with Derek Westby for assistance.

9. Future agenda items.
Need to get back to Roger Springman about commemorating the Riverfront area.

10. Adjournment. Hubing adjourned the meeting at 7:20 pm.

Respectfully Submitted,

Michael P. Stacey

appears to be 3 buildings that could be included in the district. Erica will evaluate expanding the district across the river.

The group discussed potential boundary changes and will continue discussions next month.

6. **Local Landmark Plaques.**
   Veregin is working with a firm on a mockup of the plaques. Info regarding production timing will be established. The cost is $240 plus shipping each.

7. **Committee to commemorate the Riverfront Redevelopment area.**
   Ligocki heard from Roger Springman but could not make the recent meeting. Ligocki will contact Roger to seek more information about the commemorative signage.

8. **2022 Mini-Grants.**
   Stacey to amend the letter and application from last year and forward to the group for input. The letters should be sent out by next week to all Local Landmark owners.

9. **Commission Reports/Calendar.**
   Nothing discussed

10. **Future agenda items.**
    Ligocki would like to discuss in person meetings since the Common Council decided it is up to each committee/commission to decide on in person meetings.

    Veregin suggested an item specifically for public engagement.

11. **Adjournment.**
    Motion by **Ligocki** to adjourn the meeting at 7:40 pm, 2nd by **Veregin.** Motion carried unanimously.

Respectfully Submitted,

Michael P. Stacey

Landmarks Commission Meeting Minutes
Thursday March 10, 2022 – 6:30 pm
Virtual

Members Present: Todd Hubing, Chair; Jean Ligocki, Secretary; Peggy Veregin; Greg Pigarelli, Vice-Chair; Kimberly Cook; Kristi Panthofer and Alan Hedstrom
Staff: Michael Stacey, Zoning Administrator
Absent: None
Guests: None

1. **Call to order.** Hubing called the meeting to order at 6:30 pm.

2. **Consider approval of the Landmarks Commission meeting minutes of February 10, 2022.**
   Motion by **Hedstrom** to approve the minutes as presented, 2nd by **Ligocki.** Motion carried unanimously.

3. **Meeting In-Person.**
   Motion by **Veregin** to have in-person meetings starting in April for those that want to attend and those that don't can use Zoom, 2nd by **Ligocki.** Motion carried unanimously.

   Stacey stated the Hybrid meetings will be in the Council Chambers.

4. **Community Engagement.**
   Veregin suggested the Commission work on outreach to historic building owners especially related to the current projects.

   Hubing would like to have a conversation with Downtown building and Local Landmark owners.

   Veregin stated the Commission has tried outreach in the past with limited success.

   Ligocki left at 6:47pm

5. **Main Street Historic District Design Guidelines.**
   Nothing new to discuss.

6. **Downtown Local District.**
   The Commission discussed the district boundary map provided by Erica Ruggiero and the need to create a new name for the Local District that separates it from the existing Main Street Historic District.

   Motion by **Veregin** to recommend using Erica Ruggiero's recommended boundary for the Local District, 2nd by **Cook**. Motion carried unanimously.

   The Commission will discuss potential names for the Local District next month.

7. **Local Landmark Plaques.**
   Veregin ordered 2 plaques and Stacey had a check sent for payment.