Ideas for possible criteria to be used in awarding future mini grants:

- First time applicant (or not awarded recently?) ?

- Match request meets requirements?

- Among earliest applicants?

- Most worthy in terms of historic preservation?

- Exterior work ?

- Already received COA approval?

- Complete, detailed application?

- Most bang for buck?

- Design guidelines applied for project?

- Most needed?

Stoughton Landmarks Mini Grant Application – 2021

Deadline for submittal is April 5, 2021

The Stoughton Landmarks Commission serves to recognize and preserve the historic and cultural resources within the City of Stoughton, as prescribed by the Stoughton Landmarks Ordinance.

- **For 2021, we have a total budget of $9,000 and this is a matching grant program.**
- **We will award one or more projects until our $9,000 budget is spent.**
- **Exterior work is prioritized for grant awards, although other projects may be considered.**
- **Work must be reviewed and approved by the Landmarks Commission (COA process) before work starts.**
- **New construction is not eligible.**

Name of Applicant_____

Full Address_____

E-Mail_____ **Phone Number**_____

Property Owner Name (if different)_____

Address of property_____

Proposed Project (please be specific; attach additional sheets as necessary)

_____

Amount of grant request _____

Attachments (REQUIRED)

☐ Current photographs of building and proposed project area.

☐ Proposed project budget.

Terms and Conditions: If awarded a grant from the Stoughton Landmarks Commission, the applicant agrees to complete the project within one year of grant notification. A one year extension may be granted if a written request is received prior to the original grant expiration, otherwise the grant amount will be recaptured and applied to another grant project. Any construction work toward which grant money is applied must be pre-approved by the Landmarks Commission and meet the Secretary of the Interior's Standards for Treatment of Historic Properties. The Standards are available on the National Park Service website: www.nps.gov/history/hps/tps/standguide/index.

Award recipients may schedule an on-site pre-construction walk-through with members of the Stoughton Landmarks Commission who will visit the project site once prior to commencement of project activities.

Applicants who have been awarded grants must provide the Stoughton Landmarks Commission with photos of the finished work, together with proof of expenditure, before any reimbursement can be made.

The Stoughton Landmarks Commission reserves the right to publicize the names and locations of the grant recipients as well as publicize photographs of the properties.

Signed _____

Date_____

Print Name_____

Property Owner Signature (if different)_____ **Date**_____

Mail completed form to: Michael Stacey, Zoning Administrator
City Hall, 207 S Forrest Street, Stoughton, WI 53589

Form revised February 2021