

OFFICIAL NOTICE AND AGENDA

The City of Stoughton will hold a **Regular** meeting of the **Landmarks Commission** on **Thursday, December 12, 2019 at 6:30 pm** in the **Hall of Fame Room, Lower Level, Opera House, 381 E. Main Street**, Stoughton, Wisconsin, 53589.

AGENDA:

1. Call to order.
2. Public Comment (each speaker allowed 3 minutes).
3. Consider approval of the Landmarks Commission meeting minutes of November 14, 2019.
4. Mini-grant: Approval of completed work: 529 E. Main Street – Bill Weber.

Communications/Updates.

5. Update: Linderud photo collection. (Todd)
6. Update: Community outreach. (Kristi and Kim)
7. Update: 2019 local landmark mini-grants.

Discussion/Potential Action.

8. Local downtown district planning.
9. Commission reports/calendar.
10. Future agenda items.
 - a. Update: RDA subcommittee.
 - b. Update: 1892 High School.
 - c. Discuss 2019 Historic Preservation Award.
 - d. Subcommittee review of historic preservation ordinance definitions.
 - e. 2020 mini-grants.

11. Adjournment.

12/3/19mps

COMMISSIONERS:

Peggy Veregin

Alan Hedstrom

Kristi Panthofer

Jean Ligocki (Council Rep)

Greg Pigarelli

Kimberly Cook

Todd Hubing

EMAIL NOTICES:

Desi Weum

Matt Dregne, City Attorney

smonette@stolib.org

mackenzie.krumme@wcinet.com

Council Members

Leadership Team

stoughtoneditor@wcinet.com

stoughtonreporter@wcinet.com

Receptionists

Joe DeRose

Chamber of Commerce

Bill Weber

For security reasons, the front door of the Opera House will be locked (including the elevator door). Please use the east employee entrance.

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 873-6677 PRIOR TO THE MEETING.

NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE COUNCIL.

Landmarks Commission Meeting Minutes

Thursday November 14, 2019 – 6:30 pm

Opera House, Hall of Fame Room, Lower Level, 381 E. Main Street, Stoughton, WI.

Members Present: Peggy Veregin, Chair; Alan Hedstrom, Vice-Chair; Todd Hubing; Jean Ligocki; Greg Pigarelli, Secretary; Kimberly Cook and Kristi Panthofer.

Absent: None

Guests: Keri Murphy and Eric Francksen

Press: Mackenzie Krumme

1. **Call to order.** Veregin called the meeting to order at 6:30 pm.
2. **Public Comment (each speaker allowed 3 minutes).**
No one spoke.
3. **Consider approval of the Landmarks Commission meeting minutes of October 10, 2019.**
Motion by **Hubing** to approve the minutes as presented, 2nd by **Hedstrom**. Motion carried 6 – 0.

Motion by **Hedstrom** to change the agenda order to review the COA requests first, 2nd by **Hubing**. Motion carried 6 – 0.

4. **Update: Linderud photo collection.**
Hubing reported 60 people were on the website last month with 80% of them being new.
Nothing else to report.
5. **Update: Community outreach.**
Panthofer posted info about the listening sessions of the Landmark Facebook page.
6. **Communication: Historic Preservation Conference in Lake Geneva Oct 25-26.**
Hedstrom and Hubing shared their positive experiences at the conference.
7. **Request by Kristi Panthofer for approval of a certificate of appropriateness for roof improvements at 201 S. Franklin Street.**
Veregin introduced the request.

Kristi Panthofer explained the request and provided roof samples by Owens Corning “Duration” shingles which are warranted for up to 130 mph winds.

Motion by **Hedstrom** to approve the COA request as presented, 2nd by **Cook**. Motion carried 5 – 0. (Panthofer abstained and left the room)

Ligocki arrived at 7:38 pm

8. **Request by Keri Murphy to discuss future exterior improvements at 201 S. Franklin Street.**
Keri Murphy, who will be the new owner at 201 S. Franklin Street, provided information about potential future projects to find out what may be needed for Landmarks Commission approval.
The following are the proposed projects that were discussed:

- Removal or filling of a cistern: No City permit or COA review needed.
- Repairing/replacement of windows: City permit and COA review will be necessary.
- Tuck-pointing/Structural porch support repair: City permit and COA review will be necessary.
- Lead service pipe replacement with copper pipe: City permit is necessary.
- Yard grading along foundation: No City permit or COA review needed.
- Attic window enlargement/repair: City permit and COA review necessary.
- Bat house installation: No City permit or COA review needed. Should be installed on pole and not on the home.

Veregin to provide Stacey a link to the National and State tax credit program to forward to Keri Murphy.

9. Request by Eric Francksen for certificate of appropriateness approval for roof and dragon repairs at 327 E. Washington Street.

Veregin introduced the request.

Eric Francksen explained the request and provided pictures of the newly refurbished dragon. The shingles are GAF Timberline High Definition in charcoal gray. The box vents will be replaced by more discreet hip vents.

Motion by **Hubing** to approve the COA request as presented, 2nd by **Pigarelli**. Motion carried 7 – 0.

10. Local downtown district planning.

Veregin stated the open house was well attended and the survey is now up and running.

Veregin stated the Lakota Group will need to know when to end the survey so a summary report can be generated. Sunday, December 22, 2019 was mentioned as a potential date but the date is flexible.

Stacey stated we need to acquire a bill from the Lakota Group for services rendered.

Cook left the meeting at 7:42 pm.

The group discussed the open house, a potential timeline, timing of the final summary report from the Lakota Group and a potential presentation at the Common Council.

11. Commission Reports/Calendar.

Nothing to report.

12. Future agenda items.

- a. Update: RDA subcommittee.
- b. Update: 1892 High School
- c. Discuss 2019 Art Wendt Historic Preservation Service Award
- d. Update: 2019 local landmark mini-grants

e. Subcommittee review of historic preservation ordinance definitions.

13. Adjournment. Motion by **Hedstrom** to adjourn at 8:35 pm, 2nd by **Panthofer**. Motion carried 6 - 0.

Respectfully Submitted,

Michael P. Stacey

Servpro of Lake Geneva/ Racine/ Rock County
120 E Sheridan Springs Rd
Lake Geneva, WI 53147 US
billing@servpro2183.com

Invoice



BILL TO
JBST

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
5257868	11/14/2019	\$0.00	11/14/2019	Upon Receipt	

JOB ADDRESS
Westside of Depot

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Other Reconstruction	Income from Other Reconstruction	1	14,675.36	14,675.36

TERMS OF PAYMENT: Unless otherwise specified on this invoice, payment is due in full upon completion of service. Finance Charges of 1.5% per month, 18% per annum, will be charged on accounts over 30 days past due.

PAYMENT 14,675.36
BALANCE DUE **\$0.00**

PAID

BEFORE



BEFORE



BEFORE





12.02.2019 15:49



12.02.2019 15:49



12.02.2019 15:49



12.02.2019 15:50

2017 GRANT FUNDING

APPLICANT	PROPERTY	PROJECT SUMMARY	GRANT AMOUNT	AWARD DATE	COA APPROVAL	PROJECT APPROVAL	DEADLINE	FUNDS PAID	NOTES
TONY HILL	BADGER THEATER, 255 E. MAIN ST	FIX CRUMBLING CONCRETE FAÇADE	\$2,500.00	6/22/2017	4/12/2018	8/9/2018	6/22/2018	8/10/2018	Completed
M. ENGELBERGER	SOUTH SCHOOL, 1009 SUMMIT AVE	FOUNDATION REPAIR	\$875.00	6/22/2017	2/8/2018	7/5/2018	6/22/2018	7/9/2018	Completed
ERIC FRANCKSEN	327 E. WASHINGTON ST	FOUNDATION REPAIR	\$625.00	6/22/2017	9/20/2018	6/13/2019	5/10/2019	6/14/2019	Completed
		TOTAL 2017 FUNDING:	\$4,000.00						

2018 GRANT FUNDING

APPLICANT	PROPERTY		GRANT AMOUNT	AWARD DATE	COA APPROVAL	PROJECT APPROVAL	DEADLINE	FUNDS PAID	NOTES
STO. SCHOOLS	1892 H.S., 320 NORTH ST	TUCKPOINTING	\$1,000.00	6/14/2018	3/8/2018	7/12/2018	6/14/2019	7/25/2018	Completed
BILL WEBER	RR DEPOT, 529 E. MAIN ST	TUCKPOINTING	\$1,500.00	6/14/2018	8/9/2018	1/10/2019	6/14/2019	1/18/2019	Completed
JOSEPH CABIBBO	404 S. FIFTH ST	FR. PORCH REPAIRS	\$2,500.00	6/14/2018	9/20/2018	7/11/2019	6/14/2019	7/12/2019	Completed
		TOTAL 2018 FUNDING:	\$5,000.00						

2019 GRANT FUNDING

APPLICANT	PROPERTY		GRANT AMOUNT	AWARD DATE	COA APPROVAL	PROJECT APPROVAL	DEADLINE	FUNDS PAID	NOTES
PANTHOFFER	201 S. FRANKLIN ST	PORCH REPAIR	\$3,500.00	5/9/2019	7/11/2019	9/9/2019	5/9/2020	11/1/2019	
BILL WEBER	529 E. MAIN ST	EXTERIOR	\$1,500.00	5/9/2019	N/A		5/9/2020		
JUDY LYNCH	130 E. MAIN ST	GUTTER REPAIR							Application Denied
		TOTAL 2019 FUNDING:	\$5,000.00						