



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Landmarks Commission of the City of Stoughton, Wisconsin, will hold a regular or special meeting as indicated on the date and at the time and location given below.

Meeting of: **LANDMARKS COMMISSION OF THE CITY OF STOUGHTON**  
 Date//Time: Thursday June 11, 2020 @ 6:30 – 8:30 p.m.  
 Location: Virtual Please join my meeting from your computer, tablet or smartphone.  
<https://global.gotomeeting.com/join/170258853>

You can also dial in using your phone.  
 (For supported devices, tap a one-touch number below to join instantly.)  
 United States (Toll Free): 1 877 568 4106  
 - One-touch: [tel:+18775684106,170258853#](tel:+18775684106,170258853)  
 United States: +1 (312) 757-3129  
 - One-touch: [tel:+13127573129,170258853#](tel:+13127573129,170258853)  
 Access Code: 170-258-853

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<https://global.gotomeeting.com/install/170258853>

### AGENDA

1. Call to Order
  2. Consider approval of the Landmarks Commission meeting minutes of May 14, 2020.
- Discussion/Potential Action.**
3. Review and provide feedback regarding proposed new downtown wayfinding and parking signage.
- Communications/Updates.**
4. Update: Power Plant.
  5. Discuss 2020 Preservation Awards.
  6. Commission reports/calendar.
  7. Future agenda items.
  8. Adjournment.

6/3/20mps

### COMMISSIONERS:

Peggy Veregin	Jean Ligocki (Council Rep)	Kimberly Cook
Alan Hedstrom	Greg Pigarelli	Todd Hubing
Kristi Panthofer		

### EMAIL NOTICES:

Desi Weum	Council Members	Receptionists
Matt Dregne, City Attorney	Leadership Team	Joe DeRose
smonette@stolib.org	stoughtoneditor@wcinet.com	Chamber of Commerce
mackenzie.krumme@wcinet.com	stoughtonreporter@wcinet.com	

**Any person wishing to attend the meeting, whom because of a disability, requires special accommodation, should contact the City Clerk's Office at (608) 873-6692 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. In addition, any person wishing to speak or have their comments heard but does not have access to the internet should also contact the City Clerk's Office at the number above at least 24 hours before the scheduled meeting so appropriate arrangements can be made.**

**Landmarks Commission Meeting Minutes**  
**Thursday May 14, 2020 – 6:30 pm**  
**Virtual**

**Members Present:** Peggy Veregin, Chair; Todd Hubing; Greg Pigarelli, Secretary; Jean Ligocki; Kimberly Cook; Alan Hedstrom, Vice-Chair and Kristi Panthofer

**Staff:** Michael Stacey, Zoning Administrator

**Absent:** None

**Guests:** Elizabeth Mensink

**Press:** None

1. **Call to order.** Veregin called the meeting to order at 6:36 pm.
2. **Elect Chair.** Hedstrom nominated Veregin as Chair. There were no other nominations. Nomination was approved unanimously.
3. **Elect Vice-Chair.** Panthofer nominated Hedstrom as Vice-Chair. There were no other nominations. Nomination was approved unanimously.
4. **Elect Secretary.** Hubing nominated Pigarelli as Secretary. There were no other nominations. Nomination was approved unanimously.
5. **Consider approval of the Landmarks Commission meeting minutes of March 12, 2020.** Motion by **Pigarelli** to approve the minutes as presented, 2<sup>nd</sup> by **Cook**. Motion carried unanimously.
6. **Request by Lisa Mensink for a Certificate of Appropriateness approval for tuck pointing at 400 Garfield Street.**  
Veregin gave an overview of the COA request.  
  
Motion by **Hubing** to approve the COA as presented, 2<sup>nd</sup> by **Hedstrom**. Motion carried unanimously.
7. **Request by Scott and Kimberly Smith for a Certificate of Appropriateness approval for reroofing at 126 E. Washington Street.**  
No information has been provided at this time.  
  
Motion by **Ligocki** to Table the request until the applicant provides information, 2<sup>nd</sup> by **Hedstrom**. Motion carried unanimously.
8. **Commission Reports/Calendar.**  
Veregin reported the UW students had met with the RDA to kick-off of the Power Plant adaptive reuse project, but due to Covid-19, the students did not have another opportunity to meet with City representatives. They completed their project remotely and submitted it to their professor. The student team sent a web link to the final product. The RDA has asked the Landmarks Commission to review the student's project and provide informal feedback.

Veregin to send Commissioners the link of the final project.

Ligocki stated we should plan for future virtual meetings.

Ligocki suggested the Discover Wisconsin episode link be placed on the Landmark Facebook page. Panthofer plans to provide the link.

**9. Future agenda items.**

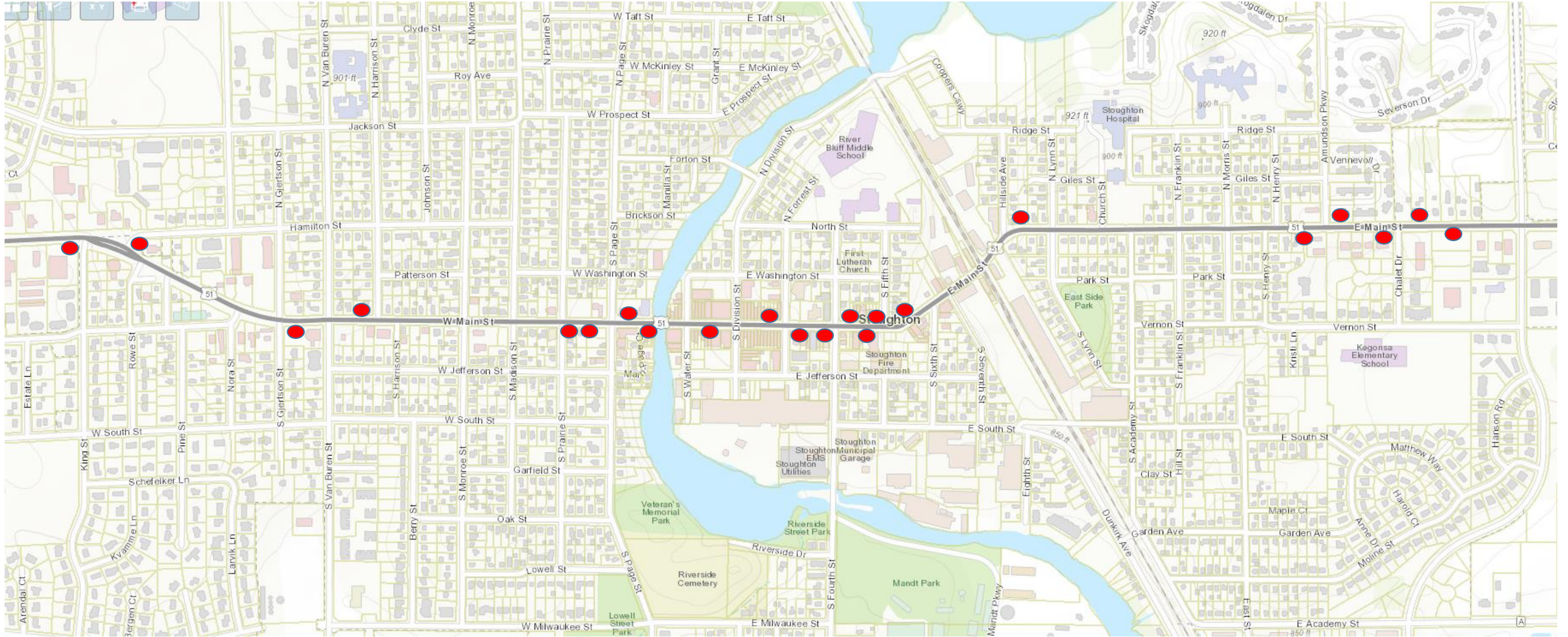
Power plant and 2020 Preservation Awards.

**10. Adjournment.** Motion by **Pigarelli** to adjourn at 7:15 pm, 2<sup>nd</sup> by **Ligocki**. Motion carried unanimously.

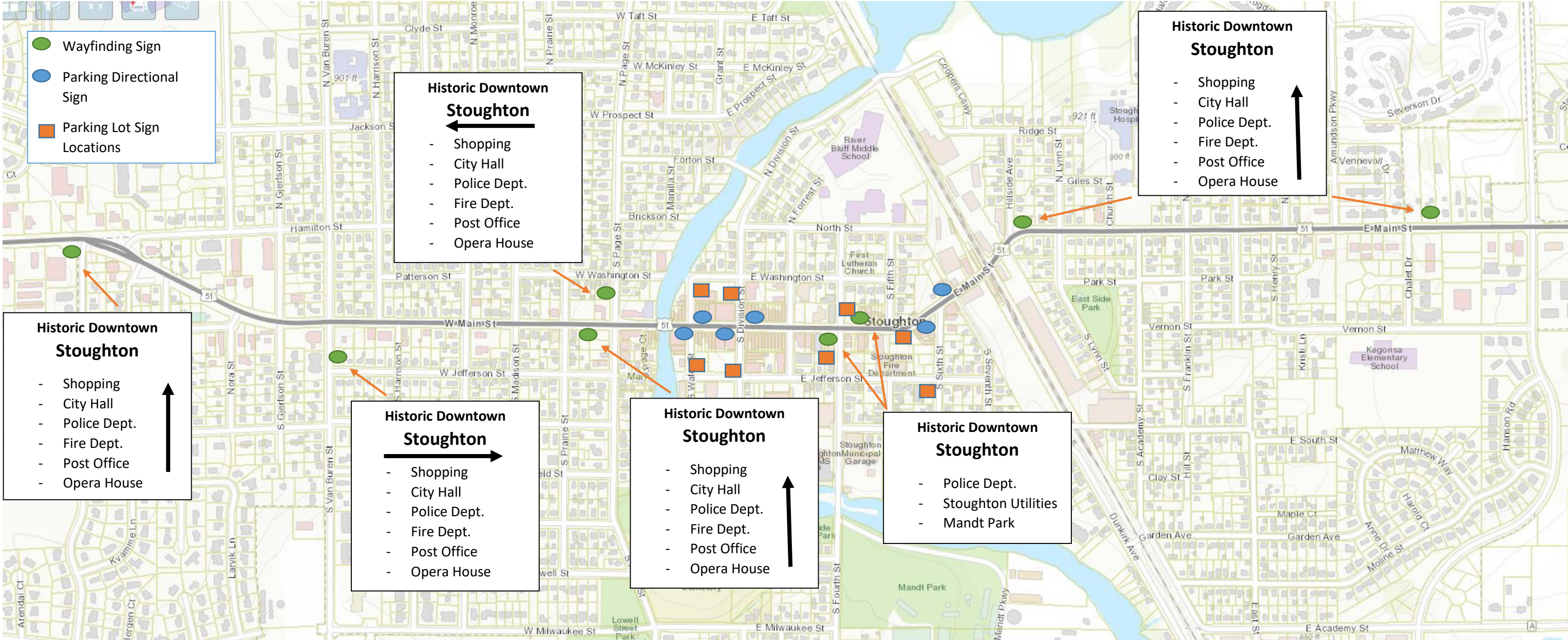
Respectfully Submitted,

*Michael P. Stacey*

### Current Wayfinding Signs



Proposed Wayfinding Signage



- Wayfinding Sign
- Parking Directional Sign
- Parking Lot Sign Locations

**Historic Downtown Stoughton**

←

- Shopping
- City Hall
- Police Dept.
- Fire Dept.
- Post Office
- Opera House

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↑

- Shopping
- City Hall
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**Historic Downtown Stoughton**

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- Shopping
- City Hall
- Police Dept.
- Fire Dept.
- Post Office
- Opera House

**Historic Downtown Stoughton**

- Police Dept.
- Stoughton Utilities
- Mandt Park

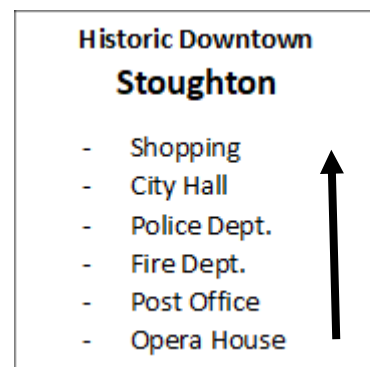
## Wayfinding Signage

### Sample Sign Layout

(Use color pallet with burgundy accent pictured to the right, add clock tower logo)



### Sample Verbiage (Clock Tower Logo On top)



## Parking Signage

### Parking Directional Signage on Main St



**\*This is the preferred color pallet with burgundy accent instead of orange. Use clock tower logo on top.**

### Parking Signs at Actual Parking Lot Entrance

(Use same color pallet as above, black posts)





**SIGN: Custom**

**SIZE: 24" X 36"**

**LEGEND: Custom Colors**

**MESSAGE: 2" Verdana Bold**

**SHEETING: Prismatic High Intensity**

**BACKGROUND: Custom Colors**

**SUBSTRATE: .125" Aluminum**

**QTY: 12**





**SIGN: Custom**

**SIZE: 36" X 42"**

**LEGEND: Custom Colors**

**MESSAGE: 3¼" Verdana Bold**

**SHEETING: Prismatic High Intensity**

**BACKGROUND: Custom Colors**

**SUBSTRATE: .125" Aluminum**

**QTY: 8**



**SIGN: Custom**

**SIZE: 32" X 40"**

**LEGEND: Custom Colors**

**MESSAGE: 2" Verdana Bold**

**SHEETING: Prismatic High Intensity**

**BACKGROUND: Custom Colors**

**SUBSTRATE: .125" Aluminum**

**QTY: 10**