Public Works Committee
Thursday, October 15, 2020
(Virtual Meeting)

Members Present: Tom Majewski, Sid Boersma, Fred Hundt, Lisa Reeves and Mayor Swadley

Absent/Excused:

Staff: Public Works Director Brett Hebert, Planning Director Rodney Scheel and Vickie Erdahl

Guests: Joyce Tikalsky (District 1 Alder) and Gary Blazek (Vierbicher)

Call to Order: *Majewski* called the meeting to order at 6:05 PM

1) **Communications:** *Hebert* reported:

- TDS meeting held 10-15-20 where they stated that boring will be done by the end of the year and connections to poles will be set to go late May or early June 2021. Overall working with TDS went well with only two shutdowns
- Starting next Monday, 180 trees will be installed which included regular sites, developer trees and construction replacements
- Leaf Collection started Monday (10-12-20) with the guys getting around the city twice

Scheel reported that a walk through was done for the punch list of items regarding the construction project in the McKinley& Prospect Streets area. Also there are still some items from the 2018 and 2019 construction projects that will be checked and closed out.

Boersma reported out regarding several calls from residents concerned about turning on the curve at Prospect and McKinley and the closure of the Pedestrian Bridge

2) **Approve September 17, 2020 Meeting Minutes: Motion by Boersma seconded by Hundt to approve the minutes. Motion carried 4-0.**

Old Business:

3) **Discussion Regarding Storm Water Basin Design:** *Majewski* stated that esthetics are the main drive here more than the function of the basin, however, it must not affect the integrity of the pond. *Scheel* is checking to incorporate this language/idea into a plan that will be used in the future.

4) **Update and Discussion Regarding Jefferson St Bridge:** *Hebert* reported that he had just received the report on the bridge today (10/15/20). The report will have to be reviewed by an engineer for an estimate on what kind of fixes / restoration that could be done and the costs involved. The pictures shared revealed that two of the footings on the east side of the bridge were not even on the embankment.

The costs to replace the bridge were removed from the CIP for 2021 as a grant that was applied for was not received, however, the goal is to apply for another grant for 2022.

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At this time, the figure of $500,000 was given to remove and replace. If waiting until 2022, members of the committee stated that they would like to see the bridge repaired as soon as possible if feasible.

New Business:

5) **Discussion and Potential Amendment of Zoning Code Section 64-9 (f) Regarding Placement of Sandwich Board Signs:** Currently the Code allows business on Main St between Hillside and Page Streets to have signs on the sidewalk or right-of-way. Discussed change was to modify to allow sandwich boards on Washington and Jefferson streets. In addition, 64-9 (i) was added – *Sandwich board signs may only be placed in front of the business location/property.*

Motion by Majewski, seconded by Reeves to recommend to the Common Council to approve the language changes to Zoning Code Section 54-9(f) Sandwich Board Signs. Motion carried 4-0.

6) **Discussion and Possible Action to Incorporate Wider Sidewalks Through the Planned Roundabout at Roby Rd:** *Scheel* addressed and discussed with the committee the revisions in designs and the financial impact regarding the roundabouts at STH 138, Hoel / Silverado and Roby Rd. The changes from the first proposal include work be performed in shorter segments and widening the sidewalks to (10) ten feet. Total increase in costs for the projects is $37,600. The Finance Committee has reviewed and recommends that the Public Works Committee accept the changes and increased costs.

The Public Works Committee endorses Design # 2.

Motion by Boersma, seconded by Reeves to recommend to the Common Council to approve and accept the revised design # 2 for ten-foot-wide sidewalks at the following roundabouts for STH 138 West, Hoel / Silverado and at Roby Road. Motion carried 4-0.

7) **Review Construction Plans for Abel Court:** *Scheel* presented the plans and specifications for the Abel Court construction. This road was platted as part of the city some time ago, but was never constructed. Habitat for Humanity will be developing (4) homes in this area and be covering the costs of road construction. Details for the area include:

- North side of the road and around the bulb of the cul-de-sac sidewalks will be (8) eight feet
- South side of the road the sidewalks will be (6) six feet and next to the gutter due to a space conflict with an existing house. There will a row of trees planted behind the sidewalk also.
- (6) six lots with multi units at the end in the cul-de-sac
- The cul-de-sac will the standard of 80 feet wide.
- There will be multiple trees removals for the actual road and storm water issues. Tree replacements need to be added as part of this project

Per the new adopted sidewalk policy, there was a discussion due to the deviation from the policy, however, there was no other alternative available.

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Motioned by Reeves, seconded by Boersma to endorse the configuration of the road and alterations for the south sidewalk area as presented in the plan. Motion carried 4-0.

8) **Discussion on Winter Preparedness During a Pandemic:** *Hebert* developed a *COVID 19 Winter Snow Removal Contingency Plan.*

This plan stated current staffing and procedures that are followed for snow fall events. Also addressed, is protocol that will be followed if staffing is altered due to long term absences. Multiple scenarios were listed depending on shortage of staff and the protocol that will be followed.

Hebert has reached out to Stoughton Utilities drivers with CDL's to request if they would be willing/able to fill in, Department Heads have been contacted to have staff available to help with their buildings, Retirees have been contacted and currently there is an open position to hire a seasonal plow driver.

Also included in the plan were procedures to follow for mechanical issues if both mechanics are out.

9) **Future Agenda Items:** Pedestrian Bridge

10) **Adjourn:** **Motion to adjourn by Reeves, seconded by Boersma to adjourn the meeting at 7:02 pm. Motion carried 4-0.** Respectfully submitted by Vickie Erdahl

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