



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Public Works Committee of the City of Stoughton, Wisconsin will hold a regular Public Works Meeting as indicated on the date, time and location given below.

Meeting of the: **Public Works Committee of the City of Stoughton**
Date /Time: **Tuesday, November 19, 2013 @ 6:00 PM**
Location: **Hall of Fame Room, City Hall (lower level) – 381 E. Main St, Stoughton, WI 53589**
Members: **Michael Engelberger - Chair, Tom Majewski, Tom Selsor - Vice Chair, Sonny Swangstu, May Donna Olson**

Item # CALL TO ORDER

1 Communications

2 Reports: Activity, Street Openings, Yardwaste

Item # OLD BUSINESS

Item # NEW BUSINESS

3 Approve October 15, 2013 Meeting Minutes

4 Request to Allow Fence in City Right of Way at 924 W. Main Street

5 Discussion on Implementing a Ban on Single Use Plastic Bags in City

6 Recommendation to Extend Refuse & Recycling contract with Johns Disposal Service, Inc.

7 Discuss E Waste Disposal for Residents

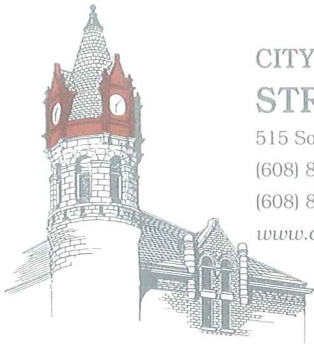
8 Future Agenda Items

ADJOURNMENT

cc: Council Members, City Leadership Team, City Attorney Matthew P. Dregne, Library Administrative Assistant Debbie Myren, Acting Clerk Pili Hougan, Tim Onsager Stoughton School District, Deb Blaney, Bill Livick Oregon Observer, Stoughton Newspaper/WI State Journal/Capital Times, Gerald Olsen - 317 Prospect Lane, Larry Eifert - 924 W. Main Street, Jill Izydor – 124 N. Morris Street

NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE CITY COUNCIL

NOTE: For security reasons, the front doors of the City Hall Building (including the elevator door) will be locked after 4:30 p.m. If you need to enter City Hall after that time, please use the Fifth Street entrance or if you are physically challenged and are in need of assistance, please call 873-6677 prior to 4:30 p.m.



**CITY OF STOUGHTON
STREET DEPARTMENT**

515 South Fourth Street, Stoughton, WI 53589
(608) 873-6303 Ext. 622
(608) 877-8387 Fax
www.cityofstoughton.com

KARL D. MANTHE
Street Superintendent
kmanthe@ci.stoughton.wi.us

**Activity Report
Streets & Parks
Department**

October 15 – November 15, 2013



We have had a few snow flurries this fall already, but we are not ready for the big snow yet, need to finish leaf collection.

With that said; leaf collection has been going good. Crews started leaf collection on Monday October 14th and will continue until Wednesday November 27th. Leaves must be raked out by Monday November 25th to make sure they get collected this fall.

Last brush collection for the year was completed. Crews hauled 54 loads of brush to yardwaste site. Tub grinder will grind /mulch brush at end of November/early December. City will keep some of mulch for projects and residents.

Spray patching unit is back out patching potholes throughout the city. Hope you keep machine out all winter as needed.

Yardwaste Site has been very busy with residents dropping off leaves and garden waste. As of November 11th, there have been 844 permits (sold 750 for entire year in 2012) sold to city residents this season and 171 permits issued to Dunkirk Township residents.

Contracted tree removal of 18 large parkrow trees was completed during the week of October 21st.

Still have some tree stump removal to get completed before the winter if the weather allows, otherwise crews will complete in spring.

Tree planting project was completed; local contractor planted 81 trees in the parkrow where trees have been removed over the last few years and on street construction projects.

Crews continue stormwater system maintenance with cleaning inlets, removing silt from greenways and repairing pipes.



The Fleet Maintenance Manager continues to keep the fleet in working condition for all city departments. Fleet Manager starting to get equipment ready for winter with installing wings, plows, sanders, and snow blowers for Street Department and snow tires on Police fleet.

Parks Department is winding down on park activities. Restrooms are being winterized, leaves being mulched, general park cleanup, and aeration being completed.

Other tasks completed during the last month include; hauling yard waste, dumping trash barrels downtown and cemeteries, remove fishing pier, cleaning fleet and garage, repair downtown street lights and traffic signals.

Have a great Thanksgiving Holiday

Respectfully Submitted,

Karl D. Manthe

Karl D. Manthe
Street Superintendent

2013 Street Opening Permits

31	Veterans Rd (VOIDED)	809	7/30/13	Alliant				Rob Nachreiner			install natural gas service	8/20/13	
32	Harding St	124	7/31/13	Fuller Exc	\$ 100.00	7/30/13	Brad Fuller	873-7098			sewer replacement	7/31/13	3
33	US Hwy 51	1925	9/13/13	A T T			Brian Scholz	282-6899			boring - new fiber cables	10/4/13	1
34	Ridge St	726	8/26/13	Alliant	\$ 50.00	10/5/13	Steve Schuett	877-1650			retire gas service	10/1/13	1
35	Harrison St, N	225	8/20/13	Util			Martin Seffens	877-7430			replace leaking curb stop	8/20/13	1
36	Academy St	601	8/27/13	Fuller Exc	\$ 150.00	8/28/13	Brad Fuller	873-7098			sewer repair	8/27/13	1
37	Hamilton St	800	8/28/13	Sto Util			Chip Vike	877-7430			repair leaking water lateral	8/28/13	2
38	Lincoln Ave	216	9/9/13	Alliant	\$ 50.00	9/19/13	Steve Schuett	877-1650			installing gas service	10/9/13	1
39	Hill St,	533	9/6/13	Peckham	\$ 100.00	9/5/13	Donovan Peckham	206-6888			install sewer lateral	9/10/13	1
40	Nygaard St	1201	9/9/13	Fox & Son	\$ 150.00	9/13/13	Bill Fox	884-3266			sewer & water installation	9/12/13	1
41	Hilldale Lane	709	10/2/13	Alliant	\$ 50.00	9/26/13	Rob Nachreiner	877-1642			install gas service	11/2/13	3
42	US Hwy 51	1525	11/13/13	Blackhawk	\$ 50.00	10/18/13	Fanning Excav	314-1432			taking out median in entryway	11/20/13	
43	Hilldale Lane	732	10/28/13	Alliant	\$ 50.00	10/23/13	Steve Schuett	877-1650			install gas service	12/2/13	
44	Hilldale Lane	801	10/28/13	Alliant	\$ 50.00	10/25/13	Steve Schuett	877-1650			install gas service	12/2/13	
45	Dunkirk Ave	830	5/20/13	All Serv Spec	\$ 50.00	10/23/13	Matt Wingrove	443-6889			replaced steps	5/20/13	1
46	Industrial Circle	400	11/4/13	Pertzborn	\$ 150.00	10/28/13	Jesse Pertzborn	256-3900			install new watermain	11/8/13	
47	Lake Woods Way	2316	10/30/13	Alliant							install gas service	11/30/13	
48	Eisenhower	932	10/29/13	Fuller Exc	\$ 50.00	10/28/13	Brad Fuller	873-7098			sewer repair	10/29/13	
49	Garden ave	1217	10/30/13	Monona Plumb	\$ 50.00	10/30/13	Jen Post	273-4556			sewer repair	10/30/13	
50	Lowell St	508	10/23/13	Fox Const		10/23/13	Bill Fox	774-0883			replace manhole	10/23/13	
51	Lowell St	524	10/22/13	Fox Const		10/22/13	Bill Fox	774-0883			replace manhole	10/22/13	
52	Main St W	124	11/8/13	Alliant			Steve Schuett	877-1650			retire gas service	12/31/13	
53	Madison St B	103	11/4/13	Sto Util			Chip Vike	877-7430			replace curbstop	11/4/13	
54	Forrest St	207	11/18/13	A T T			Brian Scholz	282-6899			place fiber cable	??	

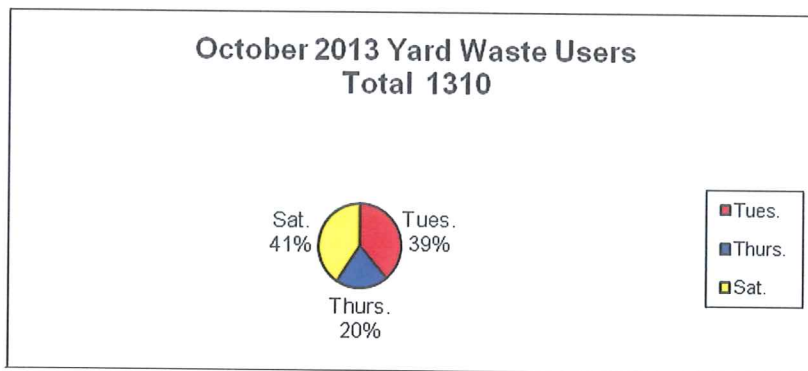
2013 Street Opening Permits

#	Street Name	Block	Date		By	Amt Paid	Date Paid	Contact	Phone	Reason For Opening	Date Closed	Status #
			Opened									
1	Water St	211	1/1/13	Util		\$ 100.00	4/16/13	Roger Thorson	877-7422	repair water main	1/1/13	1
2	Main St W	277	1/11/13	Alliant		\$ 100.00	1/9/13	Steve Schuett	877-1650	disconnect gas service	4/15/13	1
3	Wilson St W	404	1/29/13	Util		\$ 150.00	4/16/13	Roger Thorson	877-7422	repair water main	1/29/13	1
4	Coolidge St	908	1/29/13	Util		\$ 100.00	4/16/13	Roger Thorson	877-7422	repair water main	1/29/13	1
5	McKinley & Grant	inter	1/30/13	Util		\$ 150.00	4/16/13	Roger Thorson	877-7422	repair water main	1/30/13	1
6	East Street	100	Mar '13	Alliant		\$ 50.00	2/12/13	Tim Klemme	877-1641	replacing poles	Mar '13	1
7	Clyde St	820	2/11/13	Util		\$ 100.00	4/16/13	Roger Thorson	877-7422	repair water main	2/11/13	1
8	Jackson St	1717	2/25/13	H J Pertzborn		\$ 50.00	2/28/13	Craig Glinski	256-3900	repair sanitary sewer lateral	2/25/13	1
9	Hilldale Lane	724		Alliant		\$ 50.00	4/2/13	Rob Nachreiner	877-1642	install natural gas service		1
10	Division St (alley)		3/21/13	Util -WW		\$ 100.00	8/28/13	Roger Thorson	877-7422	sewer main repair	3/21/13	1
11	Taft St, E	201	4/8/13	Alliant		\$ 100.00	3/29/13	Steve Schuett	877-1650	install gas service	5/15/13	1
12	Milwaukee St E & Summit Ave	multi		Alliant		\$ 150.00	8/29/13	Steve Schuett	877-1650	repalcing gas main & services		1
13	Milwaukee St	2300	4/8/13	Alliant		\$ 50.00	4/2/13	Rob Nachreiner	877-1642	install natural gas service	5/6/13	1
14	Veterans Rd	1111	4/10/13	Charter		\$ 50.00	4/5/13	Nick Fischer	209-8655	install fiber optic cable	4/30/13	1
15	Hillside St	All	4/15/13	Alliant		N/C		Steve Schuett	877-1650	relocate / replace gas mains	5/17/13	1
16	Milwaukee St, 100 & 200 & Fourth St, 700 & 800	Blocks	4/22/13	S & L		N/C			493-4149	street reconstruction	6/28/13	1
17	Hillside St, 100 & 200 & Ridge St, 500 & 600	Blocks	4/22/13	S & L		N/C			493-4149	street reconstruction	6/28/13	1
18	Milwaukee St, W	2301	4/30/13	Alliant		\$ 50.00	4/24/13	Rob Nachreiner	877-1642	install gas service	5/30/13	1
19	Prairie St, S	217	5/7/13	Alliant		N/C		Steve Schuett	877-1650	retiring gas service	6/21/13	1
20	Hwy 51-138	1523	5/20/13	Daniel Const		\$ 50.00	5/14/13	Joe Daniels	271-4800	new water service	5/24/13	1
21	Meadow Dr	1809		Badger Basements		\$ 50.00	5/16/13	Dale W	800-262-1880	install 4" sump pump drain		1
22	Dunkirk Ave	508	5/29/13	Util		\$ 100.00	8/28/13	Martin Seffens	873-3379	repair service - new c/s	5/29/13	2
23	Harrison St, N	622	6/13/13	Fuller Exc		\$ 150.00	6/13/13	Craig Fuller	873-7098	sewer lateral	6/13/13	1
24	Lincoln & Kriedeman	multi	6/20/13	Alliant		\$ 100.00	8/29/13	Steve Schuett	877-1650	replace gas main & services	7/26/13	1
25	Roosevelt Rd	924	7/8/13	Alliant				Steve Schuett	877-1650	replace gas service	8/16/13	1
26	Park St	708	6/11/13	Util		\$ 100.00	8/28/13	Bob Kardasz	873-7730	repair service leak	6/11/13	1
27	Hilldale Lane	773	6/25/13	Alliant		\$ 50.00	6/21/13	Rob Nachreiner	877-1642	install gas service	7/25/13	1
28	Division St N,	103	6/28/13	Util		\$ 150.00	8/28/13	Sean Grady	877-7430	water main break	6/28/13	1
29	Fieldview Ln	2225	7/11/13	Alliant		\$ 50.00	7/9/13	Rob Nachreiner	877-1642	install natural gas service	8/7/13	3
30	Pleasant View Dr	1808	7/31/13	Alliant		\$ 50.00	8/9/13	Steve Schuett	877-1650	install gas service	8/30/13	1

1=Ok, 2=Sawcut, 3=Terrace, 4=Other, 5=Not Completed

2013 October Yard Waste Report

Oct.	
Day of Week	Users
Tues.	510
Thurs.	266
Sat.	534
Total:	1310



October	
Day of Week	#Bags
Tues	2709
Thurs	1268
Sat	2186
Total:	6163



Public Works Committee
Tuesday October 15, 2013 at 6:00 PM
Council Chambers, Public Safety Building

Members Present: Alderpersons; Tom Selsor, Michael Engelberger, Sonny Swangstu, Mayor Donna Olson, Planning Director Rodney Scheel, and Street Superintendent Karl Manthe

Absent/ Excused: Tom Majewski

Guests: Kent Disch and Brian Schultz from A T & T, Alderperson – David Kneebone

Call to Order: Engelberger called the Public Works Meeting to order at 6:00 PM

1) **Communications:** *Manthe* stated that leaf collection will be starting next Monday October 21st and that tub grinding the brush pile at the yardwaste site would be in November.

2) **Activity Reports:** (*Manthe* reported)

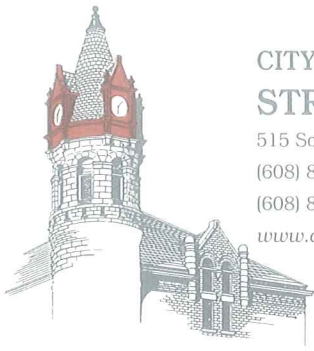
- Brush is the main task at hand for the crew. Crews started one week early due amount of brush placed out after thunderstorm and strong winds went through city in the middle of September.
- Prior to the start of brush collection, crews were out with spray patch unit patching potholes throughout the city.
- Yardwaste Site has started to pick up with grass starting to grow again with the recent rains and cooler temperatures. Residents are starting to drop off leaves, garden waste, and windfall apples. As of October 8th, there have been 821 permits (sold 750 for entire year in 2012) sold to city residents this season and 160 permits issued to Dunkirk Township residents.
- Tree crew had to deal with some downed trees and branches during recent thunderstorm. Contracted tree removal of 18 large parkrow trees will start Monday October 21st and be completed within a few weeks.
- Tree stump removal has started; most of the stumps slated for removal have been removed and filled with dirt and grass seed.
- Tree planting project will be starting soon. Contractors will be planting 80 trees in the parkrow where trees have been removed over the last few years.
- Street crew replaced leaking water faucet in Riverside Cemetery.
- Crews continue stormwater system maintenance with cleaning inlets, removing silt from greenways and repairing pipes.
- The Fleet Maintenance Manager continues to keep the fleet in working condition for all city departments. Fleet Manager has fall leaf removal equipment ready for season, won't be long before winter equipment is equipped on trucks.
- Parks Department summer activities have finished and have changed over to fall park activities. Mowing is still needed in all city properties and keeps crews busy. Contractor is having some issues getting East Park tennis court ready for overlay treatment. Other daily tasks include cleaning shelters and park cleanup.
- Other routine tasks completed during the last month include; water tree along Jackson St & Kenilworth Court, hauling yard waste, dumping trash barrels downtown and cemeteries, cleaning fleet and garage, repair downtown street lights and traffic signals.
- Once brush collection is completed, crews will focus on the following tasks; leaf collection, spray patching, street sweeping, installing signs @ stormwater ponds, cemetery cleanup, removing fishing piers, stump removal, and tree removal.

New Business:

- 3) **Approve September 17, 2013 Meeting Minutes:** Motion by Swangstu seconded by Selsor to approve minutes. Motion carried 4-0 with the Mayor voting yes.
- 4) **Presentation from A T & T on Installing Cabinets in Right of Way:** *Mr. Disch* stated that the reason A T & T contacted the city concerning the installation of cabinets was because residents in the city were requesting the services and the cabinets provide the upgraded networking systems and new technology including U-verse to expand high speed internet and cable. These cabinets would be installed where existing phone boxes are. A cement pad (6X8ft) would need to be poured for the cabinet to set on. These cabinets are approximately 50 X 26 X 4, with one inch reflective lettering on them. There is a small noise level associated with the cabinets as fans are needed inside for cooling purposes. Each cabinet would serve nearly 200 units.
- There are 20-30 phone boxes thorough out Stoughton (amount will be verified) however at this time, A T & T is requesting permission to install cabinets in one or two locations before the end of 2013. Several locations will be looked at in 2014 and 2015 with a handful being on city right of way areas. The right of way locations in the city would need to be permitted and AT&T is asking if city staff would work with them on dealing with these locations. Some site locations can be accessed without city permission as they are on a utility easement. Some older homes may need re wiring but AT&T will work with the homeowner directly in these instances.
- Scheel* asked about franchise fees. A notice would be sent to the city 60 days before launching the services which would include the number of subscribers and their numbers. A fee will be paid out quarterly much the same as we receive from Charter at this time. A copy of the franchise letter will be sent to *Scheel* shortly.
- The Committee had concerns with aesthetics, how many would be placed and making sure the cabinets would not interfere with the Street Departments ability to complete their tasks.
- Motion by Swangstu, seconded by Engelberger to authorize and direct staff to work with AT&T in the analysis of street opening permits submitted for installing their cabinets in the right-of-way. Including insuring the vision triangles for traffic safety are not impeded, specifications are met and do not hamper the ability of the street department's equipment to do assigned tasks, such as leaf collection, snow plowing, etc. and ensure that Street Departments equipment will not damage AT&T's property. Motion carried 4-0 with Mayor voting yes.
- 5) **Discuss Sidewalk Installation on Forton Street:** *Scheel* stated that there is a water main project that will be done in 2014 from Page St to the river and wanted to discuss whether it would be advisable at this time to install sidewalks for 170 ft. on the north side of Forton St in conjunction with this project.. Safety issues have been a concern in this area in the past. Two or three properties would be involved, however, there would need to be discussions with the homeowners due to easement issues and assessments. Information from *Strand* who did a study of the area stated the cost would be \$35,000 for sidewalk and a retaining wall. *Manthe* was asked for his opinion and stated that the project could be done at another time in conjunction with another sidewalk project as there is no cost savings to doing the job in conjunction with the water main and that there would be more time to have discussions with the property owners as the assessments would be quite pricey on this project. All information obtained will be kept on file. **NO ACTION TAKEN.**
- 6) **Future Agenda Items:** Williams Drive Project

Moved by Swangstu, seconded by Selsor to adjourn meeting at 7:12 pm. Motion carried 3-0.

Respectfully submitted by Vickie Erdahl, Admin. Asst. 10/16/13



CITY OF STOUGHTON
STREET DEPARTMENT

515 South Fourth Street, Stoughton, WI 53589
(608) 873-6303 Ext. 622
(608) 877-8387 Fax
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KARL D. MANTHE
Street Superintendent
kmanthe@ci.stoughton.wi.us

Date: November 11, 2013
To: Public Works Committee
From: Karl D. Manthe – Street Superintendent
Subject: Request to Allow Fence in City Right of Way

There has been a request from Mr. Larry Eifert who resides at 924 W. Main Street to allow the fence that was installed on his property to remain. The fence in question is along the Gjertson Street side of the property.

City Ordinance 64-9 (g) (1)(2) relates to this request. The fence location actually forces pedestrians out around the power pole which is very close to the curb/street. The city has received a complaint about the fence location.

I have also included some information from the Planning Department who are working with Mr. Eifert to correct the triangle vision violation.

Please let me know if you have any questions



These signs are permitted only on Main Street, between Hillside and Page Street because this area is a unique business district in the city, and because of the historic nature of the area.

- h. Any business that fails to comply with the provisions of this section, after receiving one warning, will lose its privilege to display a sandwich board sign for a six-month period.

(g) Private property in street rights-of-way.

(1) Private property adjacent to streets, in street rights-of-way, is permitted as follows:

(2) Permit required. A permit from the street superintendent shall be required for the following:

Any structure, installation or construction adjacent to the street, in the public right-of-way or park row, of private property for longer than 90 consecutive days, such as lamp posts, hitching posts, benches, sculpture or other art, decoration or improvement. Except that no permit is required for one "open" flag per business along Main Street from Page Street to Hillside Street which are placed only on Sundays. In the absence of an existing flag pole hole in the concrete, the business shall utilize an above-grade holder, positioned in-line with existing in-ground flag pole hoels.

(3) Exceptions. Subsection (2) shall not apply to mail or post boxes.

(h) *Street trees.* (See regulations under section 64-14).

(i) *Application.* Application for a permit under subsections (b) and (g) shall be made to the Street Superintendent on a form prescribed by the street superintendent and under subsections (e) and (f) shall be made to the department of planning and development on a form prescribed by the department of planning and development. The city staff shall process the application and issue a permit if the application and circumstances satisfy the standards of the subsection, other applicable building code provisions, and safety and other standards developed or to be developed by such Department. Persons denied a permit shall be given notice of and the reasons for such denial, and may appeal the denial to the city's public works committee, pursuant to the administrative review procedures of chapter 24.

(j) *Liability agreement.*

- (1) The application for the permit provided for in the preceding subsection shall state the purpose for which the permit is desired and the proposed location, and shall contain an agreement that the applicant shall pay all damages to persons or property, public or private, caused by the applicant, his agents, employees or servants in the doing or erection of the work for which the permit is granted. Any applicant may be required, as a condition to the granting of a permit, at the discretion of the street superintendent, to file an undertaking, in such amount as the street superintendent shall determine, to leave the street, sidewalk or alley in as good condition as the same was in when the permitted activity was commenced, keep the place where the excavation is made properly guarded by day and lighted by night and to save the city harmless from any damages, costs and charges that may accrue from the applicant's use of such street, sidewalk [or alley] by reason of such permitted activity.
- (2) No permit for permitted activity granted under the provisions of this section shall be deemed to convey or grant any privilege to occupy the space within or below any street or sidewalk or any utility, vault, pipe, drain or any other thing.
- (3) When excavations are made under the provisions of this section, the excavations shall not be left open longer than the necessities of the work demand. In refilling the excavation, all earth, stone and screenings shall be thoroughly and properly tamped and the surface of the street, sidewalk or alley left in as good condition as the same



CITY OF STOUGHTON
SCHEEL
DEPARTMENT OF
PLANNING & DEVELOPMENT
381 East Main Street, Stoughton, WI. 53589
(608) 873-6619 www.ci.stoughton.wi.us

RODNEY J.
DIRECTOR

October 9, 2013

Larry Eifert
924 W. Main Street
Stoughton, WI. 53589

RE: NON-CONFORMING FENCING

Dear Mr. Eifert,

As recently discussed, this notice is regarding the non-conforming fence installed at the property you own at 924 W. Main Street, Stoughton, Wisconsin.

The ordinance sections related to the non-conformities are as follows:

78-718 (3) (a) 1 Height of fencing regulated.

“On corner lots in all zoning districts, no fence, wall, hedge, planting or structure shall be erected, placed, planted or allowed to grow in such a manner as to obstruct vision between a height of two and one-half feet and ten feet above grade, in the area bounded by the street lines of such corner lots and a line joining the points along such street lines, ten feet from the point of intersection. Additionally, no fence, wall, planting, or structure shall be erected, placed, planted or allowed to grow in such a manner to obstruct vision between a height of two and one-half feet above grade and ten feet above grade on both sides of a driveway where connected to a public sidewalk, ten feet from the points of intersection.”

78-718 (3) (a) 2 Height of fencing regulated.

“A fence, wall, tree, hedge or shrubbery may be erected, placed, maintained or grown along a lot line on residentially zoned property or adjacent thereto; the height of such fences or walls shall not exceed six feet above the ground level. Where such lot line is adjacent to property zoned NB, PB, CB, PI, GI, or HI; there shall be a ten-foot limit on the height of fencing, along such lot line. For this subsection: On residential corner lots, the street front setback will be determined by the owners' choice. Any fence in the front setback area shall not exceed four feet in height.”

78-703(2) Visibility standards.

Requirement. In order to provide a clear view of intersecting streets to motorists there shall be a triangular area of clear vision formed by the two intersecting streets and a chord connecting said centerlines, as determined by the director of planning and development. Generally, the following standards shall apply:

Table 78-703: Vision Clearance Triangle Standards

Right-of-Way Width	Distance from Right-of-Way Intersection
66 feet or less	10 feet
more than 66 feet	20 feet

Within said triangular area, no signs, parking spaces, structures, or earthwork in excess of 30 inches, and no vegetation, fencing, nor other such obstructions between 30 inches and eight feet in height shall be permitted which exceeds 30 inches in height above either of the centerline elevations of said two streets.”

78-718 (3) (b) 1 Setback for fencing.

“Fences in or adjacent to a residential property shall have minimum three feet side and rear yard setbacks unless the adjacent owner consents in writing to the entrance upon such owner's land for the purpose of maintaining such fence or such fence is maintenance free, in which case the minimum setback shall be six inches. A lot survey may be required if property lines cannot be determined.”

Through our discussions during the planning process:

- I questioned whether you knew where the lot stakes were and you indicated the adjacent neighbor to the east had a recent survey which you would work from.
- The vision triangle was discussed, which you indicated the fence would be 30 inches in height so the vision triangle would not be at issue. I also sent a copy of section 78-703 related to the vision regulations to you via email prior to permit issuance.
- It seemed clear throughout our discussions you fully understood all requirements related to fencing.
- The submitted plan was not detailed which lead to further discussions via phone and email about the requirements, prior to issuance of the permit.

Information was provided to you on October 9, 2013 via email related to your options of which appears to be: Modify the fence to comply with all requirements; Apply for a variance or appeal for the vision non-compliance; Make a request to the Public Works Committee for the fence section placed in the right-of-way along Gjertson Street.

The fence must be removed or modified to meet the above ordinances by November 11, 2013 or you may be subject to a penalty per section 1-3 of the Municipal Code. An application for a variance or appeal prior to this date may allow for an extension. A request to the Public Works Committee may also allow for an extension.

If you would like to discuss this notice, contact me at 608-646-0421.

Sincerely,

City of Stoughton

Michael P. Stacey

Michael P. Stacey
Zoning Administrator/Assistant Planner



11.11.2013 09:30



11.11.2013 09:30

Karl Manthe

From: Donna Olson
Sent: Friday, November 08, 2013 1:43 PM
To: 'jill izydor'
Cc: Paul Lawrence; Ron Christianson; Michael Engelberger; Karl Manthe; Vickie Erdahl
Subject: RE: Green Initiative

Good Afternoon Jill,

I will forward your request on to the Public Works Committee to place on their next agenda for discussion and possible action.

Donna

From: jill izydor [mailto:jillizydor@gmail.com]
Sent: Friday, November 08, 2013 7:22 AM
To: Donna Olson
Cc: Paul Lawrence; Ron Christianson; Michael Engelberger
Subject: Green Initiative

Dear Mayor Olson,

My hope in writing this letter is to begin a discussion on implementing the ban of single use plastic bags within our city. I am also interested in discussing other green initiatives, but this is the one I feel most passionately about. I would love to set up a meeting to discuss some of my hopes and ideas.

I have been a Stoughton resident for the past nine years with my husband and three children. My children go to school here. I have volunteered in the schools and the senior center as well as provided financial contributions to the local churches, senior center, and fire department. I hope to live in this great community for many years. I also hope to do my part to keep this community healthy and a desirable place to live for years to come.

I'm sure you are aware of some of the environmental damage caused by the overuse of single use plastic bags. Some examples are damage to our waters, air quality, food quality (due to leaching), animal life due to environmental damage and accidental ingestion, and human life (chemicals in soil, water, and air). Here is a link that discusses this damage in more detail.

<http://www.reuseit.com/facts-and-myths/facts-about-the-plastic-bag-pandemic.htm>

One recent Scientific America article explained that around 4% of the world oil production is used in plastic production and just as much is used in recycling/removing plastic bags. I have often heard people say that plastic bags are not a problem because we can just recycle them, but there is an environmental cost to recycling too. Most research suggests that only 5-10% of plastic bags are even recycled. Due to the fact that there are still harmful chemical debris that get into the air during the recycling process and that the process of recycling uses dirty energy, I believe that recycling should be a very last resort. I don't think it's a reasonable excuse to continue the mass use and production of plastic bags.

There is also a financial cost for cities and states involved in removing the waste from plastic bags and dealing with the environmental aftermath. It is estimated that the USA goes through 100 billion single use plastic bags and this costs retailers an estimated \$4 billion per year nationwide. I found the following links particularly informative for an overview of how and why cities made bans on plastic bags (there are, of course, numerous other resources).

http://www.cawrecycles.org/issues/plastic_campaign/plastic_bags/problem
<http://plasticbagbanreport.com/category/bans/>

Due to the fact that several cities have already implemented these bans successfully, we would have a potential template to follow rather than requiring a huge amount of time to start something from scratch. The following link lists the current US cities to restrict or ban the use of plastic bags...

http://www.cawrecycles.org/issues/plastic_campaign/plastic_bags/national

I believe that if we follow some of the models set in place by other cities we could implement these positive changes in a way that is respectful to local business (and even saves them money) and draws more interest/desirability to our community (most top 10, 20 and 100 lists of best cities to live/visit now include a green category). My thoughts are that the greener we make our city the more desirable it will be in terms of a place to visit, live, and own a business.

After reading articles like the one below "the ocean is broken", I realize even more that we are in a real and true environmental crisis and that we must do something about it. Any small thing that we can do to help is worth it. I'm tired of reading sad stories and just feeling sad about them without doing something to improve the situation. This is my effort to make some type of improvement in some small way.

<http://www.theherald.com.au/story/1848433/the-ocean-is-broken/>

I want to set up a meeting to discuss this further. Please contact me at your earliest convenience. Thank you so much for your time and consideration. I believe that by working together we can make Stoughton a greener community for all to enjoy for many years.

Sincerely,
124 N. Morris St.
Jill Izydor, LCSW,CSAC, RYT
Stoughton WI 53589
[608-335-8654](tel:608-335-8654)

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FAST FACTS ON PLASTIC BAGS

Over 1 trillion plastic bags are used every year worldwide. Consider China, a country of 1.3 billion, which consumes 3 billion plastic bags daily, according to China Trade News.

About 1 million plastic bags are used every minute.

A single plastic bag can take up to 1,000 years to degrade.

More than 3.5 million tons of plastic bags, sacks and wraps were discarded in 2008.

Only 1 in 200 plastic bags in the UK are recycled (BBC).

The U.S. goes through 100 billion single-use plastic bags. This costs retailers about \$4 billion a year.

Plastic bags are the second-most common type of ocean refuse, after cigarette butts (2008)

Plastic bags remain toxic even after they break down.

Every square mile of ocean has about 46,000 pieces of plastic floating in it.

THE PROBLEM

An estimated 6 billion plastic bags are consumed--just in that county--each year. (William T. Fujioka, 2008)

It is estimated that worldwide plastic bag consumption falls between 500 billion and 1 trillion bags annually. That breaks down to almost 1 million every minute.

The average family accumulates 60 plastic bags in only four trips to the grocery store.

In good circumstances, high-density polyethylene will take more than 20 years to degrade. In less ideal circumstances (land fills or as general refuse), a bag will take more than 1,000 years to degrade.

An estimated 3,960,000 tons of plastic bags, sack and wraps were produced in 2008. Of those, 3,570,000 tons (90%) were discarded. This is almost triple the amount discarded the first year plastic bag numbers were tracked (1,230,000 tons in 1980). (EPA)

Anywhere from .5% to 3% of all bags winds up recycled. (BBC, CNN)

Every square mile of the ocean has about 46,000 pieces of floating plastic in it. (UN, 2006)

Ten percent of the plastic produced every year worldwide winds up in the ocean. 70% of which finds its way to the ocean floor, where it will likely never degrade. (UN, 2006)

THE IMPACT

The U.S. goes through 100 billion plastic shopping bags annually at an estimated cost to retailers of \$4 billion. (*The Wall Street Journal*)

The extremely slow decomposition rate of plastic bags leaves them to drift on the ocean for untold years. According to Algalita Marine Research Foundation, these plastic bags cause the death of many marine animals (fish, sea turtles, etc.), every year when animals mistake them for food.

Numbers were kept on 43 different types of refuse. Cigarette butts were the most common. Plastic bags came in second. (Ocean Conservancy, 2008)

When plastics break down, they don't biodegrade; they photodegrade. This means the materials break down to smaller fragments which readily soak up toxins. They then contaminate soil, waterways, and animals upon digestion.

Windblown plastic bags are so prevalent in Africa that a cottage industry has sprung up to harvest them. These are then woven and sold as hats and (more durable) bags.

THE SOLUTION

The solution is *not* a plastic bag ban, which is an emotional response which fails to strike at the heart of the issue; instead of a market-based solution, a ban shifts production to paper bags and compostable bags, both of which have heavy environmental consequences.

The solution is *not* switching to paper bags or compostable plastic bags. A study on the life cycle of three types of disposable bags (single-use plastic, paper, and compostable plastic) showed that both compostable plastic and paper bags require more material per bag in the manufacturing process. This means "higher consumption of raw materials in the manufacture of the bags...[and] greater energy in bag manufacturing and greater fuel use in the transport of the finished product. ...The added requirements of manufacturing energy and transport for the compostable and paper bag systems far exceed the raw material use in the standard plastic bag system." (from a peer reviewed Boustead Consulting & Associates report)

reuseit.com™ supports a multi-pronged approach that discourages the distribution of plastic bags with a tax and a cultural shift away from use-and-toss plastic bags:

Plastic Tax: In 2001, Ireland implemented a plastic tax (or PlasTax); the first of its kind, this route acknowledges the fact that people will still *occasionally* use plastic bags. This market-based solution discourages daily, thoughtless use of plastic bags by charging a nominal fee per bag at checkout. In a study by the Irish Department of the Environment it was found that plastic bag usage had dropped 93.5%. This breaks down to a drop from 328 to 21 bags per person each year.

A cultural shift away from use-and-toss culture: Each reusable bag can eliminate hundreds (if not thousands) of plastic bags.

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— Oprah.com

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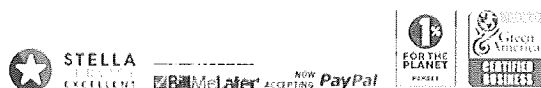
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Plastic Litter and Waste Reduction Campaign

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 - The Problem of Plastic Bags
 - ▶ Plastic Bags: Local Ordinances
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The Problem of Plastic Bags



Plastic bags are a true menace to our ecosystems and our waste diversion goals. Barely recyclable, almost all of the 400 plastic bags used per second in the state are discarded. Once discarded, they either enter our landfills or our marine ecosystem.

People think of plastic bags as being free. Instead, they actually cost taxpayers millions every year.

NRDC estimates that California cities spend about \$11 per resident to keep litter from ending up in our oceans as marine pollution. For California, the overall cost to protect our waters from litter is roughly \$428 million each year--with between 8% to 25% attributable to plastic bags alone according to clean up data from San Jose and Los Angeles County.

Litter Pollution



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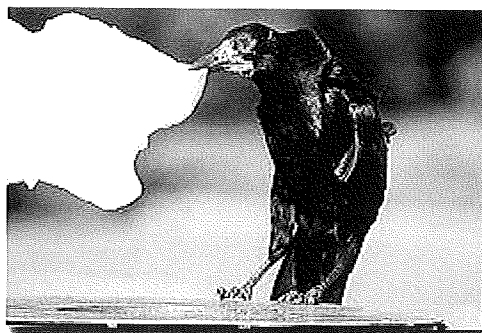
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Based on this information, an estimated 34 million to 107 million dollars is spent each year to manage plastic bag litter in our state.

Additionally, Southern California cities have spent in excess of \$1.7 billion in meeting Total Maximum Daily Loads for trashed in impaired waterways.

Moreover cities and recyclers spend exorbitant amounts of time and money removing plastic bags from their recyclables stream, where bags jam machinery and add to the manual labor costs of recycling. San Jose estimated an annual loss of \$1 million each year due to plastic bag related repairs in their facilities. And in early 2013, it was reported that at least one recycling facility in Sacramento shut down six times a day to remove bags from their machines.



These bags also have a negative impact on our 40 billion dollar based ocean economy. 267 species have been scientifically documented to be adversely affected by plastic marine debris. Plastic bags are considered especially dangerous to sea turtles, who may mistake them for jellyfish, a main food source. Plastic bags that enter our marine environment eventually break down into small fragments.

Numerous recent international, national, state and local reports have called for the banning or drastic reduction of plastic bags due to their environmental damage. Achim Steiner, head of the UN Environmental Program, recently said "there is simply zero justification for

Oct 31 - Legislature should ban the flimsy bag statewide: Editorial (Los Angeles Daily News)

Aug 27 - San Jose Votes To Ban Polystyrene Foam Containers (Plastics News)

Aug 12 - Time to Ban Plastic Bags Statewide (San Francisco Chronicle)

June 25 - GUEST OPINION: Regional Bag Ordinance is the Right Approach (Press Democrat)

June 12 - Reducing Waste: Getting to 75-percent recycling by 'closing the loop' (Mercury News)

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manufacturing [plastic bags] any more, anywhere."

More about Plastic Bags:

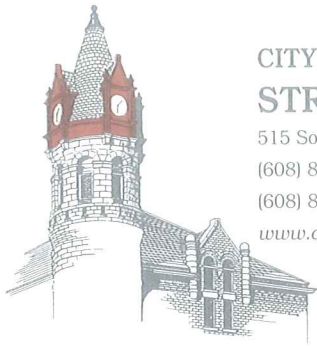
- NRDC Annual Cost to CA Communities of Reducing Litter in our Waterways (2013)
- US EPA West Coast Communities' Costs for Managing Marine Debris (2012)
- California Ocean Protection Council Marine Debris Implementation Plan
- UN Environmental Program Marine Litter Report
- Life Cycle Analysis of Reusable and Single-Use Plastic Bags in CA (Jan 2011)
- Scripps Institution of Oceanography Study on Increased Oceanic Microplastic Debris (May 2012)
- Seattle Plastic Litter Study (Vol. 1) (Vol. 2)
- California Coastal Commission and Algalita Marine Research Foundation Marine Litter Report
- Algalita Marine Research Foundation Plastic Debris Report

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CITY OF STOUGHTON
STREET DEPARTMENT

515 South Fourth Street, Stoughton, WI 53589
(608) 873-6303 Ext. 622
(608) 877-8387 Fax
www.cityofstoughton.com

KARL D. MANTHE
Street Superintendent
kmanthe@ci.stoughton.wi.us

Date: November 11, 2013

To: Public Works Committee

From: Karl D. Manthe – Street Superintendent

Subject: Recommendation to Extend Refuse & Recycling Contract with John's Disposal Inc.

John's Disposal Service Inc. has offered to extend the current contract that expires on December 31, 2014 by 4 years to December 31, 2018 with no increase for 2014.

The city has received great service from John's Disposal Service Inc. and I would recommend extending the contract with John's Disposal Service Inc.

Please let me know if you have any questions





P.O. BOX 329
WHITEWATER, WI 53190
262-473-4700 • Fax: 262-473-6775
www.johnsdisposal.com
email: office@johnsdisposal.com

DISPOSAL SERVICE, INC.

September 7, 2013

RECEIVED

SFP 09 2013

CITY OF STOUGHTON

Karl Manthe, Streets Superintendent
The City of Stoughton
515 South Fourth Street
Stoughton, WI 53579

RE: 2014 rates

Dear Karl,

Your residents did a great job of recycling by saving nearly 1200-tons of material in the last 12-months. The weekly service is going well for us with very few calls from your residents. The bulk items collection is very popular in Stoughton.

We are requesting a 2.2% cost of living increase for next year. The proposed monthly rates will be \$8.18 per unit for the garbage service and \$3.22 for the recycling (up from \$8.00 and \$3.15 this year). The bulk collection will increase to \$1.69 from \$1.65 this year.

We are entering the last year of our agreement that expires on 12/31/2014. We are willing to continue with no rate increases for next year (2014) if the City will agree to extend our contract by 4-years (thru 12/31/2018).

This proposed contract extension is for the same level of service that your residents have come to expect. Our agreement includes no fuel surcharges, environmental fees or other misc. extra charges. Rate increases for the 2nd thru 5th years (2015 – 2018) will be negotiated at the end each year with increases limited to CPI.

Please call me toll free at 1-888-473-4701 if you have questions or to set up a meeting. Thank you.

Sincerely,

Brian Jongetjes
President

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STREET DEPARTMENT

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(608) 877-8387 Fax
www.cityofstoughton.com

KARL D. MANTHE
Street Superintendent
kmanthe@ci.stoughton.wi.us

Date: November 11, 2013
To: Public Works Committee
From: Karl D. Manthe – Street Superintendent
Subject: E-Waste Disposal for Residents

The city is experiencing some problems with people dropping TV's off in the parkrow of their property or that of someone else. There are some restrictions as to disposing of e-waste items.

Most large appliance stores will accept old TV's, but it seems that many residents don't want to drive to Madison or pay a fee.

The local St. Vincent DePaul has started accepting smaller e-waste items (computers, printers, DVD players), but not TV's.

I have spoken to John's Disposal Service Inc. about having a special collection twice a year and they are willing to assist the city with the event, however we have the rest of the year for residents to dispose of TV's. The city could possibly have a smaller dumpster located at the Street Department to accept TV's during normal working hours of the Street Department. I would recommend security cameras to discourage dumping after hours or unwanted items. You could also consider charging a small fee to dispose of TV's.

Just trying to figure out a way to keep the parkrows clean from debris and provide a service for residents.

Please let me know if you have any questions

