Tree Commission Meeting Minutes
Saturday, October 5, 2019 @ 9:00 AM
Racetrack Park, 400 Racetrack Rd, Stoughton

Members Present: Mitch Bergeson, Dean Tangeman, Mike Point, Kevin Short and Matt Bartlett

Absent & Excused:

Staff: City Forester John Kemppainen and DPW Secretary Vickie Erdahl

Guest: Sam Bergeson (helper)

Call to order: Bergeson called to order @ 9:30 AM

1) **Communications:**

- *Bergeson* 1) briefly discussed a Tree City USA bulletin which focused on recycling urban wood which Stoughton already has a good handle on and 2) wood for the Norwegian Wagon

2) **September Forestry Reports:** *Kemppainen* stated:

- Visited McKay Nursery to purchase trees for fall planting program.
- Significant time was spent locating and marking sites for fall tree planting. This process always generates several phone calls with requests, rejections, questions…
- Tree protection fencing was installed on trees at the northern end of South Monroe Street for construction. Protection fencing was removed on Lowell Street to allow for grading and restoration work.
- Helped to coordinate planting of several new trees along trail extension near Kiwanis Disc Golf Course (Girl Scouts, Cummins)
- Began work to replace dozens of trees in road construction areas. Many trees will be replaced in spring of 2020 as well due to time constraints.
- Coordinated and attended a tree trimming training seminar for Public Works and Utilities employees. Ranger Services from Appleton WI came to train employees on various topics, including tree biology, safety and pruning practices in street and utility settings.
- Chose a milling contractor for milling several logs salvaged from city trees over the past year. This work should be completed in October.
- More than 50 residents were notified of brush violations in September. Follow up inspections continue to show excellent compliance rates after initial door-hanger notifications are left.

3) **Wood Sale Event:** All members were on site:1) Moved wood from barn to tent area dividing into sections, 2) wood piles were labeled, 3) pricing matrix's and costs sheets distributed. Sale started at 10:00 AM with people waiting to enter with a steady flow of customers.

   Purchasers were asked about where they heard about the sale for future sales. Rain moved in around 1:00 PM and wood was loaded and hauled to the Public Works Building

4) **Website Update:** *Kemppainen* stated Derek Westby in the IT Department had the site created, but was still waiting on some content from Mary-Carel Verden.

5) **Approval of minutes from September 12, 2019 Meeting**: **Motion by Short seconded by Bartlett to approve the minutes. Carried 5-0.**

6) **Future Agenda Items:** Website Update, Review of Fall Wood Sale, Landscape/Zoning Ordinance, Wood Program Brochure, Grants – Tree Canopy, Hazardous Tree Ordinance, Oseberg Wagon Wheel Project

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Motion by Bergeson seconded by Tangeman to adjourn the meeting at 10:00 a.m. Respectfully submitted 10/8/19, Vickie Erdahl - Staff

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