STOUGHTON UTILITIES COMMITTEE MEETING MINUTES

Monday, December 20, 2010 – 5:00 p.m.
Edmund T. Malinowski Room
Stoughton Utilities Administration Office
600 S. Fourth St.
Stoughton, Wisconsin

Members Present: Alderperson Carl Chenoweth, P.E., Citizen Member David Erdman, Citizen Member Angie Halverson, Alderperson Eric Hohol, Mayor Donna Olson, and Alderperson Steve Tone.

Excused: Citizen Member Jonathan Hajny.

Absent: None.

Others Present: Stoughton Utilities Director Robert Kardasz, P.E.

Call To Order: Stoughton Utilities Committee Chair Mayor Donna Olson called the regular Stoughton Utilities Committee meeting to order at 5:00 p. m.

Stoughton Utilities Payments Due List: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Payments Due List. Discussion followed. Motion by Alderperson Carl Chenoweth, seconded by Alderperson Eric Hohol, to approve the Stoughton Utilities Payments Due List as presented and recommend its approval to the Stoughton Common Council on December 28, 2010. The motion carried unanimously.

Stoughton Utilities Committee Consent Agenda: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda Items. Discussion Followed. Motion by Alderperson Steve Tone, seconded by Alderperson Eric Hohol, to approve the following consent agenda items as presented: Draft Minutes of the November 15, 2010 Regular Stoughton Utilities Committee Meeting and the December 2, 2010 Special Stoughton Utilities Committee Meeting, Stoughton Utilities October 2010 Financial Summary, Stoughton Utilities October 2010 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, Stoughton Utilities November 2010 Activities Report, and the Status of the November 23, 2010 and December 14, 2010 recommendations to the Stoughton Common Council. Citizen Member David Erdman requested that the Status of the November 23, 2010 and December 14, 2010 recommendations to the Stoughton Common Council. The motion carried unanimously.

Status Of The November 23, 2010 And The December 14, 2010 Recommendations To The Stoughton Common Council: Citizen Member David Erdman expressed concern about how the recommendations were addressed at the Stoughton Common Council Meetings. Discussion followed. Stoughton Utilities Director Robert Kardasz explained that staff would distribute Stoughton Utilities Committee packets on the Tuesday prior to the scheduled meeting. There was interest expressed in televising the Stoughton Utilities Committee Meetings.

Stoughton Utilities RoundUp Program: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities RoundUp Program. Discussion Followed and nominations were considered. Motion by Alderperson Eric Hohol, seconded by Citizen Member David Erdman, to award $550 each to the Stoughton Holiday Fund and the Stoughton Wellness Coalition. The motion carried unanimously.

Stoughton Utilities E. Main Street Project: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities E. Main Street Project. Discussion followed. Motion by Alderperson Eric Hohol, seconded by Alderperson Carl Chenoweth to approve project alternates in the bidding process and to inform the Stoughton Public Works Committee of that decision. The motion carried unanimously.

Stoughton Utilities Wisconsin Pollutant Discharge Elimination System (WPDES) Permit Status Report No. 5: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Wastewater WPDES Permit Status Report No. 5. Discussion followed. Motion by Alderperson Eric Hohol, seconded by Alderperson Carl Chenoweth to approve Stoughton Utilities' membership in the Rock River Total Maximum Discharge Limits Group. The motion carried 5 to 0 with Alderperson Steve Tone abstaining.

Stoughton Utilities Committee Future Agenda Items:

- Stoughton Utilities/United States Department of Agriculture (USDA) Economic Development Revolving Loan Program on January 18, 2011.
- Stoughton Utilities Wisconsin Pollutant Discharge Elimination System (WPDES) Permit Status Report No.6 on January 18, 2011.
- Stoughton Utilities Commercial Customers Deposit Policy on January 18, 2011.
- Initiate a Stoughton Common Council Status Report on January 18, 2011.
- Expand links between the Stoughton Utilities Website and the City of Stoughton Website by the first quarter of 2011.
- Stoughton Utilities wastewater financial objectives report.
- Stoughton Utilities Investment Policy.
- Stoughton Utilities Governance.

Adjournment: Motion by Alderperson Steve Tone, seconded by Citizen Member David Erdman, to adjourn the Regular Stoughton Utilities Committee Meeting at 6:20 p.m. The motion carried unanimously.

Respectfully submitted,

Robert P. Kardasz, P.E.
Stoughton Utilities Director