



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Personnel Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the:  
Date /Time:  
Location:  
Members:

### **Personnel Committee of the City of Stoughton**

**Monday, September 10, 2018 @ 6:00 pm**

**Mayor's Office (381 E Main St, Stoughton WI 53589)**

Lisa Reeves (Chair), Matt Bartlett (Vice-Chair), Sid Boersma, Thomas Majewski and Mayor Timothy Swadley (ex-officio member)

- 1 Call to Order
- 2 Approval of the July 2, 2018 Personnel Committee meeting minutes
- 3 Communications
- 4 Discussion and possible action regarding Longevity payment
- 5 Discussion and possible action regarding the Compensation Plan including wage scale, process to progress through the steps
- 6 Discussion and possible action regarding 3% wage increase
- 7 Discussion and possible action regarding options for right sizing
- 8 Discussion and possible action regarding 2019 Benefits Renewal: Medical and Dental
- 9 Discussion and possible action regarding Utilities Interim Director
- 10 Discussion and possible action regarding the review of City Ordinance (Code 1986, § 1.05(7)(b)) (Sec. 2-287. – Duties) regarding the reporting of the Utilities Director to the Utilities Committee. Committee to discuss and take possible action to change the reporting from Committee to the City Mayor, if necessary.
- 11 Discussion and possible action regarding Utilities Hiring and position description
- 12 Future Agenda Items
  - General Employee Sick Time in regards to Retirement
  - Work rules update and on-call status
  - Email/Electronic vs paper paystubs
  - Timesheet Entry
- 13 Adjournment

\*\* May move to closed session per State Statute 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

If you are disabled and in need of assistance, please call 873-6677 prior to this meeting.

**NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE COUNCIL.**

**NOTE:** For security reasons, the front door of the City Hall Building will be locked after 4:30 p.m. If you need to enter City Hall after that time, please use the Fifth Street entrances.