Public Works Committee
Thursday, September 19, 2019
Public Works Facility, 2439 County Rd A

Members Present: Alderpersons Lisa Reeves, Tom Majewski, Matt Bartlett, Sid Boersma and Mayor Swadley

Absent/Excused:

Staff: Public Works Director Brett Hebert, Planning Director Rodney Scheel and Vickie Erdahl

Guests: Emily Georgeson– Cascade Falls Representative

Call to Order: *Bartlett* called the meeting to order @ 6:00 PM

1) Communications: *Hebert* reported:

- Crack filling will start in the next couple of weeks with Fahrner Asphalt and be completed in October

Scheel reported on road projects:

- Lowell street has been paved with curb & gutter
- S Monroe & Patterson behind schedule due to weather delays
- The intersections of Van Buren / Kriedeman Dr. and Johnson/Hyland are totally closed for reconstruct and should be open in about a week
- Sidewalk lifting repair between Division & Forrest will be done this fall on a trial basis (if successful will use again next year)
- Dirt is being moved on Glacier Moraine Dr. – permits are still being worked on for this area.

Mayor Swadley asked what the criteria was for painting center lines

Old Business:

2) NONE.

New Business:

3) Approve July 18, 2019 Meeting Minutes: Motion by Reeves seconded by Majewski to approve the minutes. Motion carried 4-0.

4) Discussion and Possible Action to Remove Small Footbridge in the City Greenway Behind Cascade Falls Apartments: Premier Real Estate Management LLC a.k.a. Cascade Falls Apts. contacted Hebert requesting the removal of a footbridge between their property and Subway off Hamilton St.

This company has been renovating the property and stated that they have observed negative impacts from foot traffic through the property which hampers the quality of service that they are trying to maintain for their residents.

The issue is the volume of people walking through the community, trash that is left on the property and also police reports were received that people are using this footbridge to avoid the police.

Boersma left the meeting @ 6:22 PM.

After researching the bridge, *Scheel* could find no agreement regarding the bridge but that the developer who installed the bridge donated it to the city. The bridge currently is not in good condition and now that the city is aware that it is our responsibility to maintain, the bridge will be refurbished. A suggestion was made to use the tree cycling wood that the city has on hand.

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The committee stated they would like the bridge to remain with the following action to be taken 1) A trash can will be placed and the city will empty the trash container routinely. 2) It was suggested that a motion sensor light be placed on / near the bridge. 3) Staff will contact Sub Way to ask for their assistance with the trash issues, 4) Management of the apartment complex is to notify Public Works if there are any issues.

Motion by Majewski, seconded by Reeves to direct staff to evaluate the bridge and develop a plan to update the bridge and consider ways to alleviate the trash issue. Motion carried 4-0 with the Mayor voting yes.

5) **Discussion about Overhead Electrical Wires in Parks:** *Majewski* requested that the city's parks be inspected for overhead service wires. *Hebert* found three parks with overhead wires

1) Veteran's Park had wires over the court - this issue has been resolved

2) Eastside Park had two areas – 1) over the shelter and 2) a service wire for lighting in the park.

Hebert is inquiring to have these wires buried or placed in another location.

3) Mandt Park had multiple lines which provide lighting service to the fair buildings, skate park and the Troll Beach Shelter.

Hebert contacted Dan Glynn who is incorporating the resolution to the problem in with the Mandt Park Master Plan.

6) **Discussion and Possible Action to Adjust the Hours of Operation for the Yard Waste Site Starting in 2020.:** *Hebert* requested a change in the Saturday yard waste hours. The site had been harder to staff the last several years at the wage that is offered and with hiring younger workers, the hours they can work are structured differently. The current hours are 9:00 AM to 5:00 PM. which would be changed to **8:00 AM to 3:00 PM**.

The committee requested that the changes are put into publications now and a sign posted at the yard waste site itself.

Motion by Reeves, seconded by Majewski to recommend the time change from 9 AM - 5 PM to 8 AM - 3 PM at the Yard Waste Site on Saturday's starting in the year 2020. Motion carried 4-0 (Mayor voted yes)

7) **Discussion and Possible Action to Implement Size Restriction for Brush Collection:**

Hebert discussed the issues surrounding brush pick up while still maintaining the level of service that the city provides. Residents are putting entire trees to the curb which was never the intent of brush pick up.

The following size restrictions changes were asked to be considered:

- Branch Diameter – No greater than 6 inches
- Branch Length – No greater than 8 feet
- Pile Size – The pile must fit within the terrace area (back of curb to either the sidewalk or property line if there is no sidewalk) and shall not be greater than 20 feet in length.
- Branches shall be stacked neatly parallel to the roadway.
- Any trees/brush that have been cut by a paid contractor will not be collected.

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Hebert also requested that the January collection be eliminated as the public have barely utilized this collection and if brush has been placed – the snow covers it and hampers the crew from picking it up until much later. This will not affect Christmas tree pick up.

The issue of hazardous trees is still being reviewed by the city attorney. The concern being there are a lot of dead ash trees on private property that will need to be disposed of, the impact it will have on brush collection crews and the volume of disposal at the yard waste site.

The committee suggestions are as follows: tree contractors be notified that they are not place anything to the curb, continue to tag piles to inform the residents of the regulations and find other means to get information out to the public.

Motion by Reeves, seconded by Majewski to accept the recommendation by staff to impose size limitations on the curb side brush collection and eliminate the January brush collection. Motion carried 3-0.

8) **Acceptance of Nordic Ridge Public Improvements:** After a short discussion considering the recommendation by *Scheel,* the committee recommend the acceptance of the improvements.

Motion by Majewski, seconded by Reeves to recommend to the Common Council to accept the completed Public Improvements made by Harvest Farms, LLC for Nordic Ridge Phase III. Motion carried 4-0 (with the Mayor voting yes)

9) **Future Agenda Items:** Terrace Widths, Parking Lots

Moved by Reeves seconded by Bartlett to adjourn the meeting at 7:00 pm. Motion carried 3-0. Respectfully submitted by Vickie Erdahl Administrative Assistant –. 9/23/19

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