



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Public Works Committee of the City of Stoughton, Wisconsin will hold a regular Public Works Meeting as indicated on the date, time and location given below.

### NOTE CHANGE IN LOCATION

Meeting of the:

**Public Works Committee of the City of Stoughton**

Date /Time:

**Tuesday, October 15, 2013 @ 6:00 PM**

Location:

**Council Chambers, Public Safety Building – 321 S. Fourth St, Stoughton, WI 53589**

Members:

Michael Engelberger - Chair, Tom Majewski, Tom Selsor - Vice Chair, Sonny Swangstu, May Donna Olson

#### **Item # CALL TO ORDER**

1 Communications

2 Reports: Activity, Street Openings, Yardwaste

#### **Item # OLD BUSINESS**

#### **Item # NEW BUSINESS**

3 Approve September 17, 2013 Meeting Minutes

4 Presentation from AT&T on Installing Cabinets in Right of Way

5 Discuss Sidewalk Installation on Forton Street

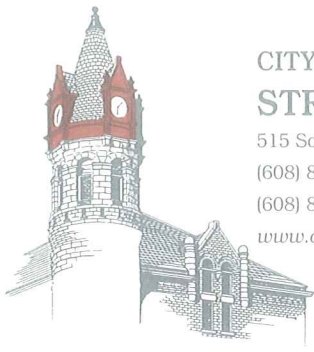
6 Future Agenda Items

#### **ADJOURNMENT**

**cc:** Council Members, City Leadership Team, City Attorney Matthew P. Dregne, Library Administrative Assistant Debbie Myren, Deputy Clerk Pili Hougan, Tim Onsager Stoughton School District, Deb Blaney, Bill Livick Oregon Observer, Stoughton Newspaper/WI State Journal/Capital Times, Gerald Olsen - 317 Prospect Lane, Kent Disch AT&T – [kd073n@att.com](mailto:kd073n@att.com)

**NOTE:** AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE CITY COUNCIL

**NOTE:** For security reasons, the front doors of the City Hall Building (including the elevator door) will be locked after 4:30 p.m. If you need to enter City Hall after that time, please use the Fifth Street entrance or if you are physically challenged and are in need of assistance, please call 873-6677 prior to 4:30 p.m.



**CITY OF STOUGHTON  
STREET DEPARTMENT**

515 South Fourth Street, Stoughton, WI 53589  
(608) 873-6303 Ext. 622  
(608) 877-8387 Fax  
[www.cityofstoughton.com](http://www.cityofstoughton.com)

KARL D. MANTHE  
Street Superintendent  
[kmanthe@ci.stoughton.wi.us](mailto:kmanthe@ci.stoughton.wi.us)

**Activity Report  
Streets & Parks  
Department**

September 15 – October 15, 2013



Feels like fall has arrived, mild days followed by cooler nights. It's a good time of the year.

Brush is the main task at hand for the crew. Crews started one week early due amount of brush placed out after thunderstorm and strong winds went through city in the middle of September.

Prior to the start of brush collection, crews were out with spray patch unit patching potholes throughout the city.

Yardwaste Site has started to pick up with grass starting to grow again with the recent rains and cooler temperatures. Residents are starting to drop off leaves, garden waste, and windfall apples. As of October 8th, there have been 821 permits (sold 750 for entire year in 2012) sold to city residents this season and 160 permits issued to Dunkirk Township residents.

Tree crew had to deal with some downed trees and branches during recent thunderstorm. Contracted tree removal of 18 large parkrow trees will start Monday October 21<sup>st</sup> and be completed within a few weeks.

Tree stump removal has started; most of the stumps slated for removal have been removed and filled with dirt and grass seed.

Tree planting project will be starting soon. Contractors will be planting 80 trees in the parkrow where trees have been removed over the last few years.

Street crew replaced leaking water faucet in Riverside Cemetery.

Crews continue stormwater system maintenance with cleaning inlets, removing silt from greenways and repairing pipes.



The Fleet Maintenance Manager continues to keep the fleet in working condition for all city departments. Fleet Manager has fall leaf removal equipment ready for season, won't be long before winter equipment is equipped on trucks.

Parks Department summer activities have finished and have changed over to fall park activities. Mowing is still needed in all city properties and keeps crews busy. Contractor is having some issues getting East Park tennis court ready for overlay treatment. Other daily tasks include cleaning shelters and park cleanup.

Other routine tasks completed during the last month include; water tree along Jackson St & Kenilworth Court, hauling yard waste, dumping trash barrels downtown and cemeteries, cleaning fleet and garage, repair downtown street lights and traffic signals.

Once brush collection is completed, crews will focus on the following tasks; leaf collection, spray patching, street sweeping, installing signs @ stormwater ponds, cemetery cleanup, removing fishing piers, stump removal, and tree removal.

Respectfully Submitted,

*Karl D. Manthe*

Karl D. Manthe  
Street Superintendent

## 2013 Street Opening Permits

[illegible]

1=Ok, 2=Sawcut, 3=Terrace, 4=Other, 5=Not Completed



## 2013 Street Opening Permits

#	Street Name	Block	Date Opened	By	Amt Paid	Date Paid	Contact	Phone	Reason For Opening	Date Closed	Status #
1	Water St	211	1/1/13	Util	\$ 100.00	4/16/13	Roger Thorson	877-7422	repair water main	1/1/13	1
2	Main St W	277	1/11/13	Alliant	\$ 100.00	1/9/13	Steve Schuett	877-1650	disconnect gas service	4/15/13	1
3	Wilson St W	404	1/29/13	Util	\$ 150.00	4/16/13	Roger Thorson	877-7422	repair water main	1/29/13	2
4	Coolidge St	908	1/29/13	Util	\$ 100.00	4/16/13	Roger Thorson	877-7422	repair water main	1/29/13	2
5	McKinley & Grant	inter	1/30/13	Util	\$ 150.00	4/16/13	Roger Thorson	877-7422	repair water main	1/30/13	2
6	East Street	100	Mar '13	Alliant	\$ 50.00	2/12/13	Tim Klemme	877-1641	replacing poles	Mar '13	5
7	Clyde St	820	2/11/13	Util	\$ 100.00	4/16/13	Roger Thorson	877-7422	repair water main	2/11/13	2
8	Jackson St	1717	2/25/13	H J Pertzborn	\$ 50.00	2/28/13	Craig Glinski	256-3900	repair sanitary sewer lateral	2/25/13	3
9	Hilldale Lane	724		Alliant	\$ 50.00	4/2/13	Rob Nachreiner	877-1642	install natural gas service		1
10	Division St (alley)		3/21/13	Util -WW	\$ 100.00	8/28/13	Roger Thorson	877-7422	sewer main repair	3/21/13	2
11	Taft St, E	201	4/8/13	Alliant	\$ 100.00	3/29/13	Steve Schuett	877-1650	install gas service	5/15/13	2,3
12	Milwaukee St E & Summit Ave	multi		Alliant	\$ 150.00	8/29/13	Steve Schuett	877-1650	repalcing gas main & services		5
13	Milwaukee St	2300	4/8/13	Alliant	\$ 50.00	4/2/13	Rob Nachreiner	877-1642	install natural gas service	5/6/13	1
14	Veterans Rd	1111	4/10/13	Charter	\$ 50.00	4/5/13	Nick Fischer	209-8655	install fiber optic cable	4/30/13	1
15	Hillside St	All	4/15/13	Alliant	N/C		Steve Schuett	877-1650	relocate / replace gas mains	5/17/13	5
16	Milwaukee St, 100 & 200 & Fourth St, 700 & 800	Blocks	4/22/13	S & L	N/C			493-4149	street reconstruction	6/28/13	5
17	Hillside St, 100 & 200 & Ridge St, 500 & 600	Blocks	4/22/13	S & L	N/C			493-4149	street reconstruction	6/28/13	5
18	Milwaukee St, W	2301	4/30/13	Alliant	\$ 50.00	4/24/13	Rob Nachreiner	877-1642	install gas service	5/30/13	1
19	Prairie St, S	217	5/7/13	Alliant	N/C		Steve Schuett	877-1650	retiring gas service	6/21/13	1
20	Hwy 51-138	1523	5/20/13	Daniel Const	\$ 50.00	5/14/13	Joe Daniels	271-4800	new water service	5/24/13	1
21	Meadow Dr	1809		Badger Basements	\$ 50.00	5/16/13	Dale W	800-262-1880	install 4" sump pump drain		
22	Dunkirk Ave	508	5/29/13	Util	\$ 100.00	8/28/13	Martin Seffens	873-3379	repair service - new c/s	5/29/13	
23	Harrison St, N	622	6/13/13	Fuller Exc	\$ 150.00	6/13/13	Craig Fuller	873-7098	sewer lateral	6/13/13	
24	Lincoln & Kriedeman	multi	6/20/13	Alliant	\$ 100.00	8/29/13	Steve Schuett	877-1650	replace gas main & services	7/26/13	
25	Roosevelt Rd	924	7/8/13	Alliant			Steve Schuett	877-1650	replace gas service	8/16/13	
26	Park St	708	6/11/13	Util	\$ 100.00	8/28/13	Bob Kardasz	873-7730	repair service leak	6/11/13	
27	Hilldale Lane	773	6/25/13	Alliant	\$ 50.00	6/21/13	Rob Nachreiner	877-1642	install gas service	7/25/13	
28	Division St N,	103	6/28/13	Util	\$ 150.00	8/28/13	Sean Grady	877-7430	water main break	6/28/13	
29	Fieldview Ln	2225	7/11/13	Alliant	\$ 50.00	7/9/13	Rob Nachreiner	877-1642	install natural gas service	8/7/13	
30	Pleasant View Dr	1808	7/31/13	Alliant	\$ 50.00	8/9/13	Steve Schuett	877-1650	install gas service	8/30/13	

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## 2013 September Yard Waste Report

Sept.	
Day of Week	Users
Tues.	312
Thurs.	209
Sat.	449
Total:	970



September	
Day of Week	# Bags
Tues.	1118
Thurs.	575
Sat.	1095
Total:	2788



**Public Works Committee**  
**Tuesday September 17, 2013 at 6:00 PM**  
**Hall of Fame Room, City Hall, 381 E Main St**

**Members Present:** Alderpersons; Tom Selsor, Michael Engelberger, Tom Majewski, Mayor Donna Olson, Planning Director Rodney Scheel, and Street Superintendent Karl Manthe

**Absent/ Excused:** Sonny Swangstu

**Guests:** Alderperson – David Kneebone

**Call to Order:** Engelberger called the Public Works Meeting to order at 6:00 PM

- 1) **Communications:** *Manthe* reported that there is a signed agreement for the E Main Street settlement in the amount of \$107,000.00. Crack seal contractors have already been contacted for bids and the work will be completed this fall with anticipated costs being no greater than \$5,000.00.

*Mayor Olson* ask Karl about an EAB seminar that the urban forester attended – *Manthe* stated that the discussion was about methods of treatment plans and stated that *Evan Slocum – Urban Tree Alliance* had completed the tree inventory and would be presenting the information to the Council at the September 24, 2013 meeting.

2) **Activity Reports:** (*Manthe* reported)

- Crews finished up street painting. Did additional curb painting downtown to assist Police Department with enforcing illegal parking issues long Main Street.
- Crews have gone back out to spray patch streets throughout the city. Street Department has switched over to an emulsion product that has longer shelf life.
- Yardwaste Site has slowed down a little bit with the drier weather. With fall just around the corner, expect yard waste volume to increase with garden waste and leaves being dropped off. As of September 9, there have been 803 permits sold to city residents this season and 155 permits issued to Dunkirk Township residents.
- Crews are out doing tree removals on hazardous trees throughout city. Have many trees on list to deal with and will stay active on tree removals for the remainder of the year. Have also scheduled the contracted removal of 18 parkrow trees that cannot be removed by city staff due to safety risks involved in the removal of these larger trees.
- Tree inventory completed, Urban Tree Alliance will provide presentation to Council on Management Report.
- Stump removal has started, currently have 18 stumps slated for removal.
- Tree planting project will be starting soon. Contractors will be planting 80 trees in the parkrow where trees have been removed over the last few years.
- Crews installed many new signs throughout city in addition to “No Parking Signs” along Racetrack Road.
- Crews continue stormwater system maintenance with cleaning inlets, removing silt from greenways and repairing pipes.
- The Fleet Maintenance Manager continues to keep the fleet in working condition for all city departments. Fleet Manager has started getting fall leaf removal equipment ready for season.
- Contracted boiler slag completed on various streets throughout the city. Part of preventive maintenance program to extend life of pavement.
- Parks Department summer activities have finished and have changed over to fall park activities. Crews are painting football and soccer fields for youth programs. Parks crew getting East Park tennis court ready for overlay treatment. Other daily tasks include cleaning shelters, park cleanup, projects, and mowing when needed.

- Other routine tasks completed during the last month include; water tree along Jackson St & Kenilworth Court, trimming weeds along roadsides, hauling yard waste, street sweepings, dumping trash barrels downtown and cemeteries, cleaning fleet and garage, repair downtown street lights and traffic signals.
- Busy time of year with construction projects coming to an end and switching over to fall and winter related tasks. Next up for crew is curbside brush and leaf collection.

### **New Business:**

- 3) **Approve August 20, 2013 Meeting Minutes:** Motion by Selsor seconded by Majewski to approve minutes. Motion carried 4-0 with the Mayor voting yes.
- 4) **Presentation from A T & T on Installing Cabinets in Right of Way:** *Manthe* was contacted at the last minute from A T & T that no technical people were available to attend the meeting. *Scheel* stated that City has some concerns and issues. These cabinets are 6 X 4 and some would be placed in the right-of-way and depending on positioning could impact driving and snow plowing. Other concerns – what will they look like, how many total are they expecting to place, length of time to complete the project, what is the long range plan. *Engelberger* ask staff for an opinion – *Scheel* stated that the progress was probably inevitable but he will make sure the city is protected and encourage A T & T to seek private easements as they are considered a public utility. A T & T wanted to start work this fall so this issue will be placed on the October agenda.
- 5) **Approve Street Department 5 Year Capital Improvement for Street Construction Projects:** *Manthe* presented and discussed the Street Department 5 Year Capital Improvements for street construction projects and mentioned that Lincoln Avenue {Kriedeman to Roby} was not completed this year due to higher than anticipated bids and should be added to the list in 2014. Funds are being carried over for this project from the 2013 budget. Also noted was the Williams Drive {Page – Cty B} project is in conjunction with Dunkirk Township and Pleasant Springs Township. All parties involved are applying for grants. The City of Stoughton will utilize TIF funding for project and have agreements with Townships. If approved, the City of Stoughton will qualify for Local Road Improvement Plan (LRIP) for additional funding opportunities.  
  
*Scheel* stated that he attended a meeting with Stoughton Hospital and encouraged them to think about any changes they needed on Church/Ridge Sts when they are expanding the hospital to be done when the city is working on the streets in order to save duplicate work and costs.  
  
*Manthe* discussed a project on Pine Street which had been moved back to the year 2016. A resident has inquired about this project to get completed sooner, but due to limited funding and traffic volumes on this street, it does not rate higher on the list of priorities.  
  
**Motion by Majewski, seconded by Selsor to recommend to Common Council to approve the Street Department 5 Year Capital Improvement Plan for street construction and to include Lincoln Avenue {Kriedeman to Roby} for the year 2014. Motion carried 4-0 with the Mayor voting yes.**
- 6) **Future Agenda Items:** AT & T – cabinets

Moved by Majewski seconded by Selsor to adjourn meeting at 6:45 pm. Motion carried 3-0.

Respectfully submitted by Vickie Erdahl, Admin. Asst. 9/18/13





CITY OF STOUGHTON  
STREET DEPARTMENT

515 South Fourth Street, Stoughton WI 53589  
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KARL D. MANTHE  
*Street Superintendent*  
[kmanthe@ci.stoughton.wi.us](mailto:kmanthe@ci.stoughton.wi.us)

Date: September 11, 2013  
To: Public Works Committee  
From: Karl D. Manthe – Street Superintendent  
Subject: AT&T Cabinets in Right of Way

Representatives from AT&T will be present to answer any questions related to the placement of cabinets in right of way easements to improve the telecommunication services that are offered to Stoughton residents.

I have included in the packet the locations for the proposed sites for the first cabinets to be installed and some current locations in Madison where you can view the size and look of cabinet.

Please let me know if you have any questions



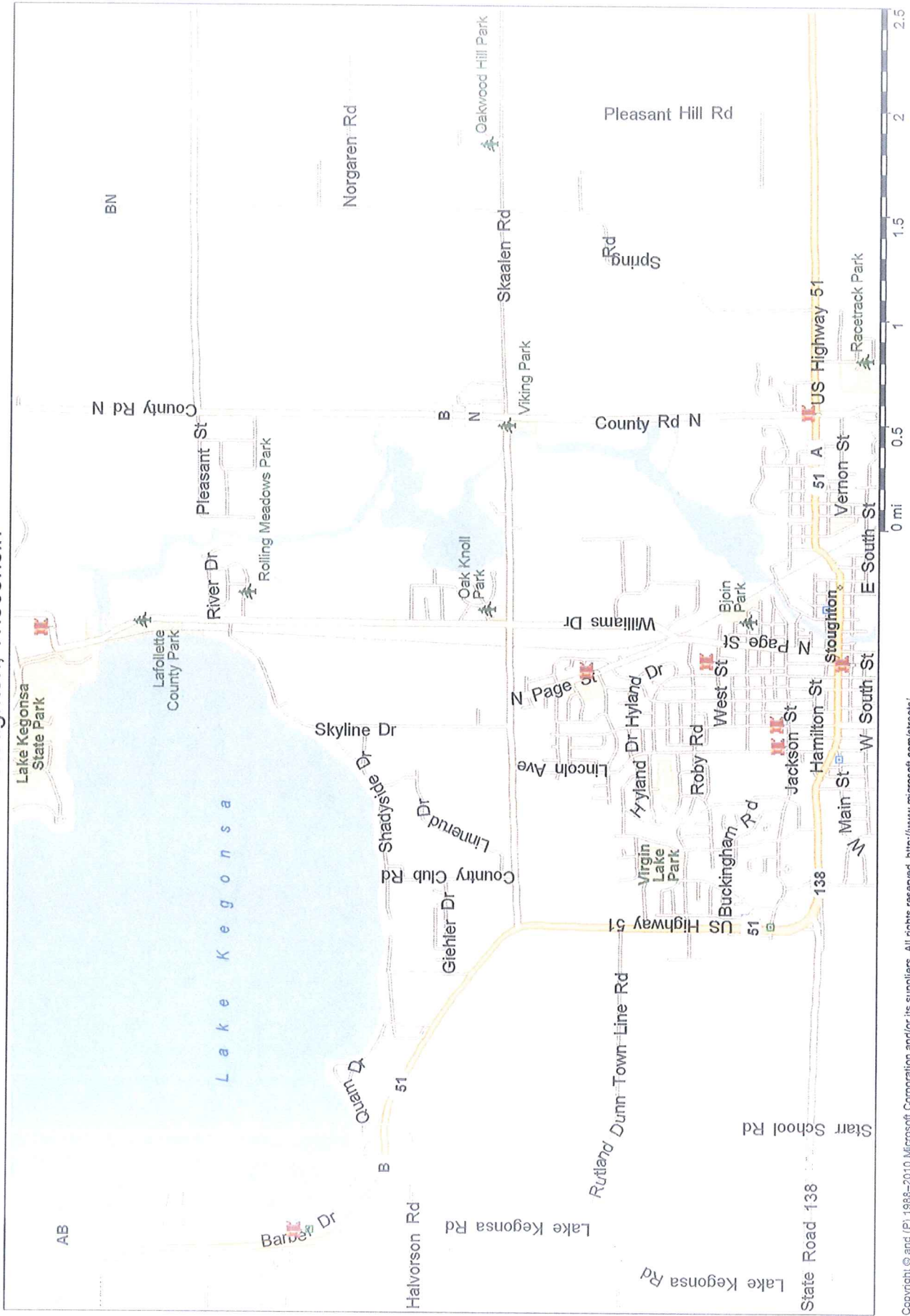
## Proposed sites for the 2014 FTTN build in Stoughton WI

1. 2013 Barber Drive, proposing road row
- ② 1602 Page St, proposing road row REAR
3. 309 Van Buren St, proposing a private easement
- ④ 432 West, proposing public utility easement REAR
5. 1070 Jackson St, proposing a private easement (city land)
- ⑥ 409 Prairie St, proposing road row FRONT - AT&T utility easement only
- ⑦ 125 Veterans Rd, proposing inside our hut or in road row Hut @ VFW
8. 2301 Williams Dr, proposing a private easement
- ⑨ 1117 Overlook Dr, proposing road row Front

Deb Brimmer - AT&T

252-4609

# Stoughton, Wisconsin



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## Karl Manthe

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**From:** BRIMMER, DEBRA E [db2731@att.com]  
**Sent:** Friday, September 06, 2013 3:00 PM  
**To:** Karl Manthe  
**Cc:** BRIMMER, DEBRA E; SCHOLZ, BRIAN A  
**Subject:** Telephone pad mount equipment in Road right of way

Mr. Manthe,

Below are locations with VRAD cabinets that are located in Road right of way in the Madison area.

302 Elmside (corner of Atwood Av/Elmside by Daisy Café)  
1101 Fish Hatchery Rd (close to the Park St intersection)  
4424 Milwaukee St (in front of Karmenta Nursing Home)  
221 Fair Oaks Av (close to intersection with Atwood Av)

I know there are more, but these happen to be the ones I have passed lately.

Please feel free to email or call if you have further questions/concerns.

Thank you,  
Deb Brimmer  
AT&T Planning



## Karl Manthe

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**From:** Fisher, Mark [Mark.Fisher@strand.com]  
**Sent:** Tuesday, October 01, 2013 3:26 PM  
**To:** Rodney J. Scheel  
**Cc:** Karl Manthe  
**Subject:** Forton Street  
**Attachments:** Proposed Crosswalk Area.JPG; Missing Sidewalk Area.JPG; Forton\_Proposed Crossing (8.5x11).pdf; Forton\_Proposed Sidewalk (11x17).pdf; Colored Forton Proposed Sidewalk.pdf; Missing Sidewalk 2.JPG

Hi Rodney,

As we have discussed, there is a 170 foot long segment of sidewalk along the north side of Forton Street that is missing. The terrace in this segment is quite steep, which makes sidewalk installation difficult and explains why this sidewalk is "missing". In addition, no north-south ramps/crosswalks currently exist at the Forton Street/Manilla Street intersection. We have completed some preliminary design to determine the feasibility and costs for making the above improvements as discussed below.

### Ramps/Crosswalk at Forton Street/Manilla Street Intersection

Due to the location of existing storm sewer inlets on the west side of the intersection, it appears the most feasible location for curb ramps and crosswalk would be on the east side of the intersection. Construction of a curb ramp on the north side of Forton Street would require the back of sidewalk to be lowered by about 12-inches. This would require an existing boulder wall behind the sidewalk at this location to be reconstructed. The estimated cost for the curb ramps, sidewalk, and retaining wall is approximately \$5,000. A photo and exhibit showing the proposed crosswalk is attached for reference.

### Missing Sidewalk

The preliminary design for this segment of sidewalk is based on a 3 foot wide terrace and a 5 foot wide sidewalk. This results in the need for a retaining wall along the back of sidewalk (the retaining wall itself would be outside of the right-of-way). The retaining wall height will vary from about 1 foot to 6 feet in height. The estimated cost for this sidewalk and retaining wall construction is approximately \$35,000. A few photos and exhibits showing the proposed sidewalk area are attached for reference.

The curbs and apron area for the "alley" between Forton Street and Prospect Street would need to be reconstructed to construct curb cuts and ramps. The apron area has excessive cross slope. In order to correct this cross-slope, significant reconstruction of the alley would be required.

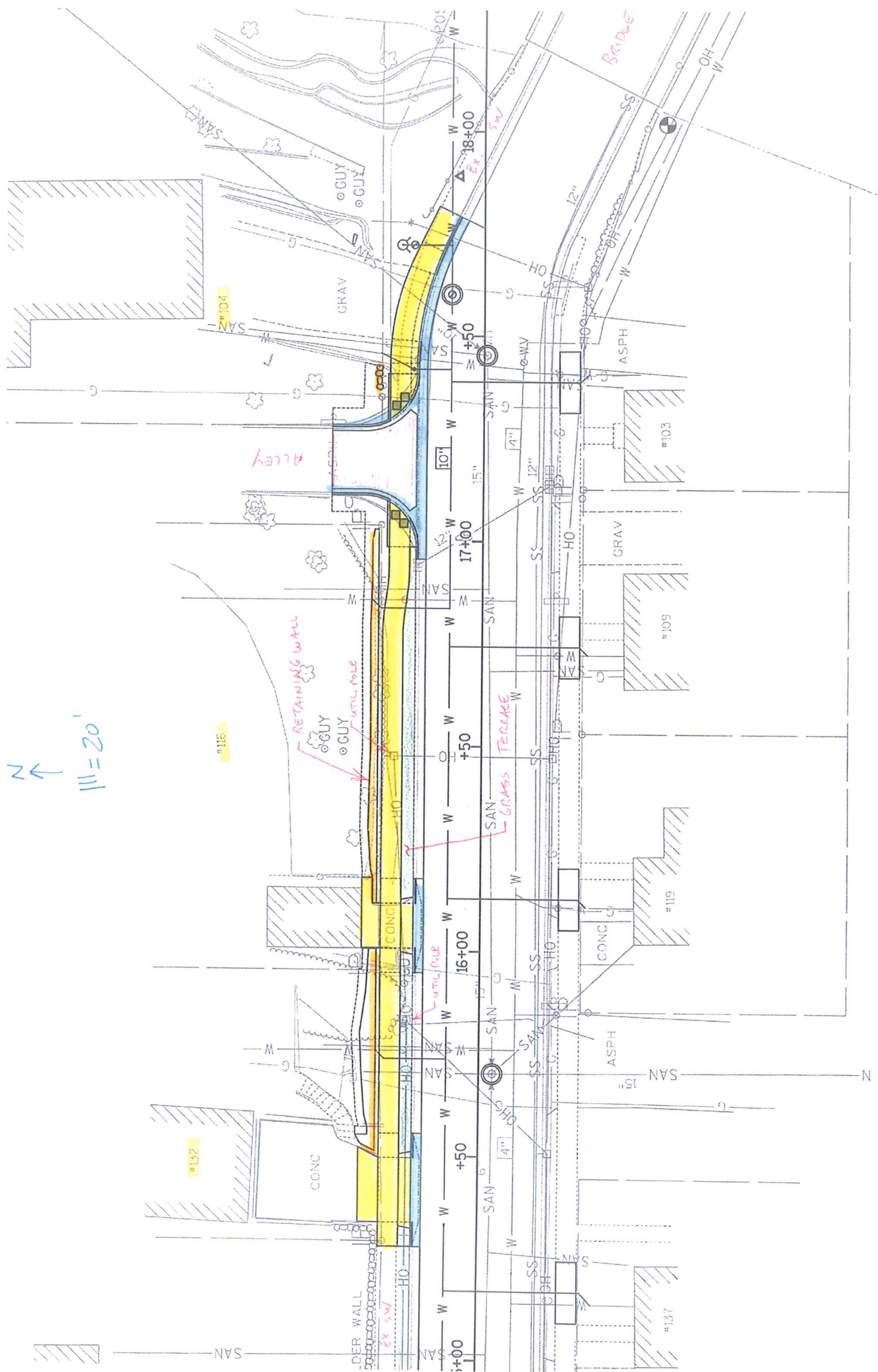
The driveway apron/sidewalk area for #104 Forton Street also has excessive cross slope (about 16%). Since the driveway area behind the sidewalk is gravel, it is possible to correct this (or at least drastically improve it).

The estimated cost for this work is based on a retaining wall unit price of \$35 per vertical square foot. This is based on using a modular block retaining wall system. Some of the existing retaining walls along Forton Street are boulder-type walls. If the city/property owners prefer the boulder wall-look, the cost for the wall would be about \$5 to \$10 less per vertical square foot (\$3,000 to \$5,000 less in total cost).

The improvements discussed above would be quite disruptive and costly to the abutting property owners. If the City elects to proceed with the above improvements, we recommend that a meeting(s) be held with the property owners to review the proposed improvements.

If you have any questions or need additional information, please let me know.

Thanks,



111 = 20'  
N

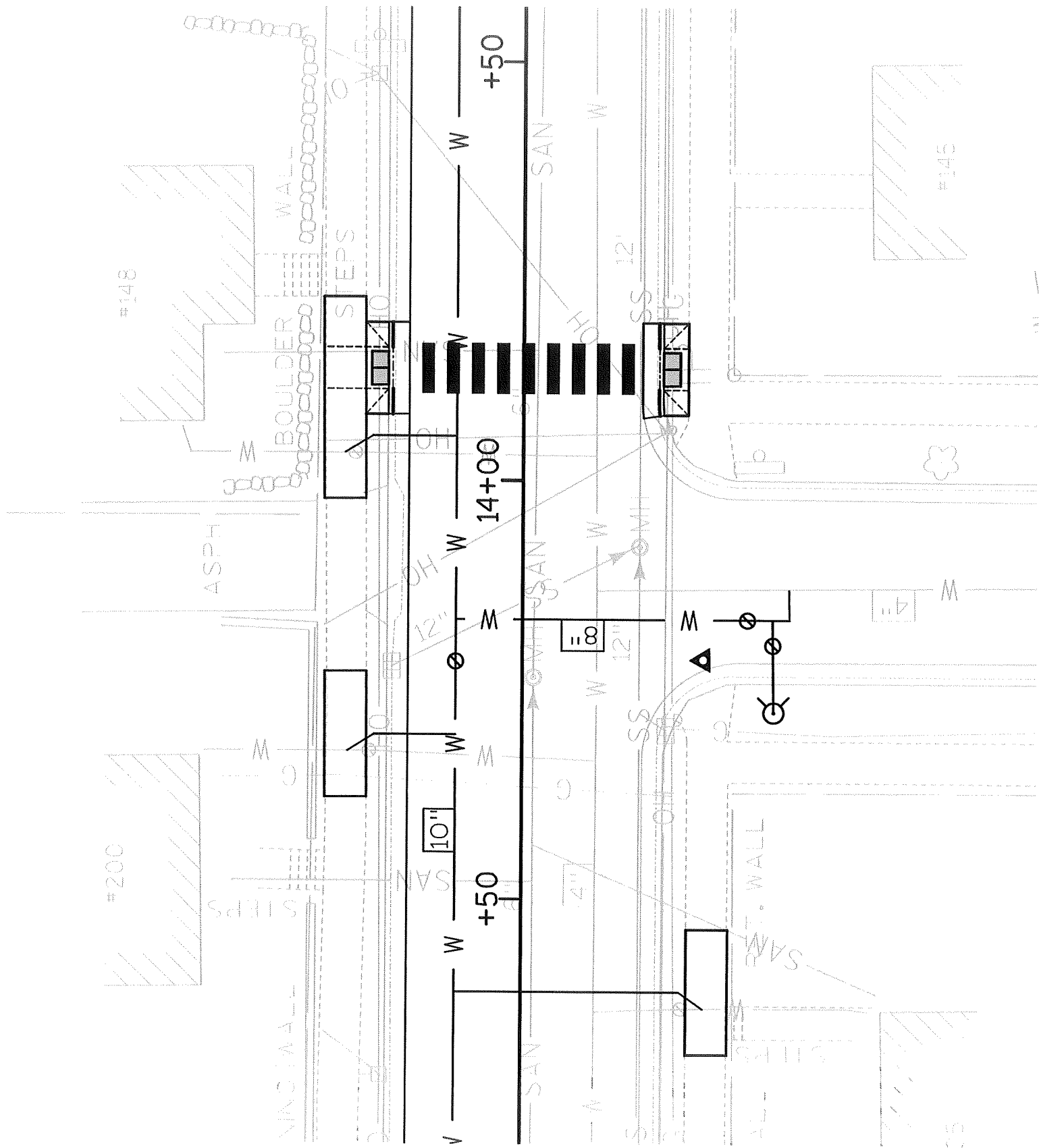








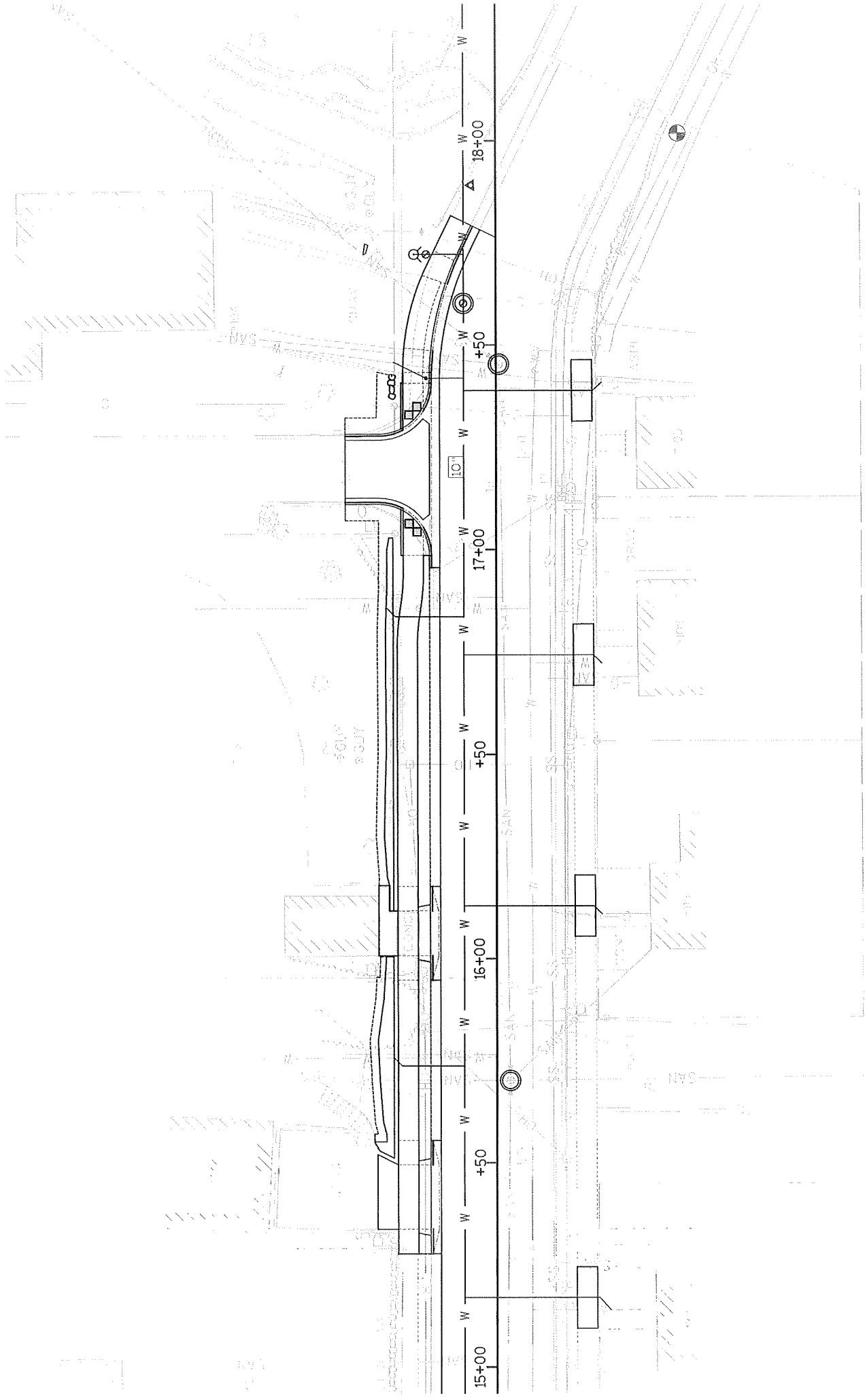












PLAN