Tree Commission Meeting Minutes
Thursday, September 12, 2019 at 5:00 PM
Department of Public Works, 2439 County Hwy A, Stoughton

Members Present: Mitch Bergeson, Mike Point, Kevin Short and Matt Bartlett

Absent & Excused: Dean Tangeman

Staff: City Forester John Kemppainen and DPW Secretary Vickie Erdahl

Guest:

Call to order: Bergeson called to order @ 5.00 PM

1) **Communications:**

- *Short* provided some web links for 50/50 matching grants ***(placed on November agenda)*** which the Tree Commission could apply for next year regarding the city's tree canopy and discussed Arbor-Fair programs if anyone would like to attend this coming weekend.
- Kemppainen stated 1) he had lined up a sawyer (Mark Lien) to cut wood at $100.00/hr and estimating the cost will be approximately $1,000 2) Wisconsin Urban Wood 2019 Festival would be held at Lynden Sculpture Garden in River Hills WI on Sept 21, 2019 from 10:00 AM – 4:00 PM.
- *Bergeson* 1) briefly discussed a Tree City USA bulletin which focused on recycling urban wood which Stoughton already has a good handle on and 2) wood for the Norwegian Wagon

2) **August Forestry Reports:** *Kemppainen* stated:

- Assisted with brush collection.
- Approximately 20 stumps were removed from street terraces and city parks. Sites were all restored with soil and grass seed.
- Tree protection sites were monitored along Lowell Street and parts of South Monroe Street for construction.
- Several trees and shrubs in street terraces were removed in August.
- Tree trimming was done at multiple sites for clearance purposes (over roads, buildings…)
- Met with Arborist for Ziele's Tree Service (contractor for American Transmission Co.) regarding upcoming tree removals on city property under transmission lines. **
- Began soliciting quotes for milling of several logs salvaged from city trees over the past year.

** It was suggested that in the area along the Yahara River Trail where trees are removed that more appropriate trees be replanted.

3) **Discussion and possible action regarding Landscape Ordinance and Hazardous Tree Ordinance (78-611):** *Short* suggested that instead of listing all the trees, we prioritize and simplify the list then have the developers suggest trees which would be reviewed on a case by case basis when the plans are reviewed by the Planning Department.

4) **Website Update:** *Kemppainen* stated Hebert discussed the web site with Derek Westby in the IT Department as the site was not progressing as quickly as Hebert had hoped. Derek will now be developing/building the site pages with the outside consultants handling the written content. Derek is hoping to have the site available in the next 2-4 weeks for review.

5) **Discussion and possible action on Fall Wood Sale:** The following plan of action was agreed upon:

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1) 2 X 2 size for the advertisement. Ad will include a description of what lumber is available
2) Two weeks of advertising in both the Hub & Great Dane (September 25/26 & October 2/3) not to exceed $200.00
3) Ad will also be posted on Craig's List, Facebook, City Website, WSTO TV channel & Urban Wood website
4) Ad will be made into a flyer and hung in city buildings and other places
5) Sale will take place from 10:00 AM – 2:00 PM
6) Kiln will be on display at the time of the sale

Tangeman will supply a tent, *Point* will develop a price list matrix, *Kemppainen* will make labels to hang above the wood piles, *Erdahl* will create a slip for calculating what was purchased which will then be given to the cashier. At the time whoever is accepting payment will ask how the customer heard about the sale.

The committee members will meet at Racetrack Park @ 9:00 AM. The October meeting will be held at this time too.

6) <u>Discussion on city brush collection:</u> *Kemppainen* discussed the brush meeting that was held with Hebert and the crew. One employee suggested that we have a free visit for one week to the yardwaste site before it opens and size limitation for what is put out to the curb. Committee also state that the notifications when brush is out at the incorrect time should continue as there has been some success in taking the time to do so. *Hebert* has drafted a memo to the Public Works Committee for discussion on size limitations.

7) <u>Approval of minutes from August 8, 2019 Meeting</u>: Motion by Short seconded by Bartlett to approve the minutes. Carried 4-0.

8) <u>Future Agenda Items:</u> Website Update, Fall Wood Sale, Landscape/Zoning Ordinance, Wood Program Brochure, Grants – Tree Canopy, Hazardous Tree Ordinance

Motion by Short seconded by Point to adjourn the meeting at 6:15 p.m. Respectfully submitted 9/19/19, Vickie Erdahl - Staff

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