

City of Stoughton Police and Fire Commission Meeting Minutes
Wednesday, August 5, 2020
Held Via GoToMeeting Teleconference

Members Present: Martin Lamers (President), Amie Edgington (Vice-President), Doran Bradford, Peter Sveum, Jonathan Lewis

Staff Present: AJ Gillingham, Director of Human Resources and Risk Management, Chief Leck, Chief Ripp

1. **Call to Order**

Vice-President Edgington called the meeting to order at 5:38 pm.

2. **Approval of the Commission meeting minutes from December 13, 2019, April 27, 2020 and June 4, 2020**

Motion to approve Sveum, Bradford 2nd, All in favor 4-0

3. **Police Chief Quarterly Report**

Chief Leck reviewed his quarterly report with the PFC.

Motion by Lewis to approve, Sveum 2nd, All in favor 4-0

President Lamers joined the call and assumed the role of running the meeting.

4. **Fire Chief Quarterly Report**

Chief Josh Ripp reviewed his quarterly report with the PFC.

Motion to approve Sveum, 2nd Bradford, All in favor 5-0

5. **Interview candidates for Volunteer Firefighter Positions**

Interviews began at 6:15pm. Officers Mark Miller, Mark Hale, Paul Updike, Bradley Rask, Chief Josh Ripp and all PFC members interviewed the four candidates. At the end of interviews, the PFC received feedback from the Officers and Chief Ripp. Officers excused at 7:36pm.

6. **Post-interview deliberations**

The PFC discussed the candidates and recommended the following candidates to the Chief for consideration: Ashley Ludlum, Anna Wendt, Kari Drifke and Benjamin Zubke.

Motion by Lewis, 2nd Lamers, All in favor 5-0

7. **Adjournment**

Motion to adjourn Sveum, Edgington 2nd, All in favor. Meeting adjourned at 7:53pm.

Stoughton Fire Department

October 2020 Police and Fire Commission Report

Fire Chief – Josh Ripp

We are still working within the COVID-19 environment at Stoughton Fire Department. We returned to Virtual Training 3 weeks ago, with the spike in hospitalizations as well as COVID-19 positive personnel. We are still operating with 4 personnel per apparatus as a general rule.

Personnel Statistics

We are currently at 34 staff members. Of those:

35 are Active

From those 35, the 4 new members are participating in trainings, with 2 in entry level class as we speak.

1 has not been active at trainings or calls, and we are looking at releasing him from the department

I have a phone call from an interested party this past week. He’s working on an application.

Training: We have continued to use remote trainings to cover a number of sessions. September was a tough month with Labor Day and a Critical Incident Stress debriefing, and other conflicts. Recent trainings include:

8/24/2020 –Medflight Refresher Training

8/31/2020 – Hydrant Pumping/Rural Water/Hose Practice (Each Company at each station)

10/12/2020 – Squad 5 Train the Trainer, and Building Construction/First in Decisions training

10/19/2020 – Skaalen home Virtual Tour, discussion of Hazards

Call Statistics

We are currently at 280 calls for the year. The second column is YTD 2019. We continue to be down about 20 calls for this time last year. I apologize for no graphs, they weren’t matching up with the number data, and I wasn’t able to figure out the issue for this meeting.

	YTD 2020	YTD 2019
Stoughton	167	184
Dunkirk	22	27
Dunn	27	22
Pleasant Springs	26	27
Rutland	11	10
Mutual Aid	<u>27</u>	<u>31</u>
TOTAL	280	301

Time Statistics

The second set of numbers/graphs represent our response times (time from dispatch to on location).
2020 Stats Summary:

90% of our calls, we reach in 20 min or less. (District Wide)

44% of our calls, we reach in 12 min or less. (District Wide)

Other Statistics

I've included some information on other call statistics:

- Call by day of week for 2020 and the year of 2019
- Calls by hour of the day for 2020 and 2019

Summary:

- 31% of our calls occur on the weekend.
- We get 54% of our calls from 6 am to 5 pm, when most people who work outside of the City, are often unavailable.

Reporting Software

We have signed the contract for ESO software, which will be our reporting software beginning January 1, 2021. This will allow an improved platform for our information and data. I hope to have more meaningful data once we get moved into it. ESO is also the company that owns Firehouse Software, and will be transferring the data into ESO, so we can run reports out of the old data too. More to come.

Grant Money – I applied for, and received \$5400 dollars for a grant from the DNR, that we'll use to refresh our wildland gear. It is planned to cover about 25 personnel, with priority given to those that will be marching through fields, woods, etc.

Budget for 2021

We are working through our Budget requests for 2021. The requests have been prioritized, based on Safety, Training, Standardization and reporting/data needs. My operations budget discussion occurs Thursday (10/22/2020) night. I will have more information from that meeting.

My request for increasing the Fire Technician position from $\frac{3}{4}$ time to Full Time was turned down, as were most staffing requests.

Significant Calls:

We had a serious Motorcycle Accident call in August, with EMS and PD. A critical incident stress debriefing was held/offered in both an in person a virtual format, for people to attend.

Training

The training committee has been hard at work, and doing well. We've received many compliments from Dept members on what they have put together. They are doing well working in the virtual environment.

Projects

Equipment - The Squad 5 committee is working on mounting equipment, and I'm finding funding to pay for mounting brackets and other miscellaneous items to get the truck in service.

Car 1 and Brush 7 are in the process of radio install, lettering, and other equipment installation. Its looking like November 1 is a good estimate for Car 1 and Brush 7 to go in service.

The old Car 1 is remaining in the fleet, and will become "Car 10".

Old Fire Truck – We found the old 36 Chevy Fire Engine formerly owned by SFD, over by Milwaukee. A crew from the Dept will be investigating purchasing it, and bringing it back home. There are many unknowns at this point, but the dept staff are pretty excited about bringing a bit of history back to the department.

STOUGHTON

Incidents by Township (Summary)

Alarm Date Between {01/01/2020} And {10/22/2020}

Township	Count	Pct of Incidents	Est Losses	Pct of Losses
0 City of Stoughton	167	59.64 %	\$292,800	49.31 %
1 Dunkirk	22	7.85 %	\$10,000	1.68 %
2 Dunn	27	9.64 %	\$0	0.00 %
3 Pleasant Springs	26	9.28 %	\$290,000	48.84 %
4 Rutland	11	3.92 %	\$1,000	0.17 %
5 Albion	2	0.71 %	\$0	0.00 %
99 All Other Towns, Villages, Countys or Citys	25	8.92 %	\$0	0.00 %
Total Incident Count: 280			Total Est Losses: \$593,800	

STOUGHTON

Incidents by Township (Summary)

Alarm Date Between {01/01/2019} And {10/22/2019}

Township	Count	Pct of Incidents	Est Losses	Pct of Losses
0 City of Stoughton	184	61.12 %	\$71,150	17.48 %
1 Dunkirk	27	8.97 %	\$75,000	18.42 %
2 Dunn	22	7.30 %	\$0	0.00 %
3 Pleasant Springs	27	8.97 %	\$236,000	57.96 %
4 Rutland	10	3.32 %	\$0	0.00 %
5 Albion	3	0.99 %	\$0	0.00 %
99 All Other Towns, Villages, Countys or Citys	28	9.30 %	\$25,000	6.14 %
Total Incident Count: 301		Total Est Losses:	\$407,150	

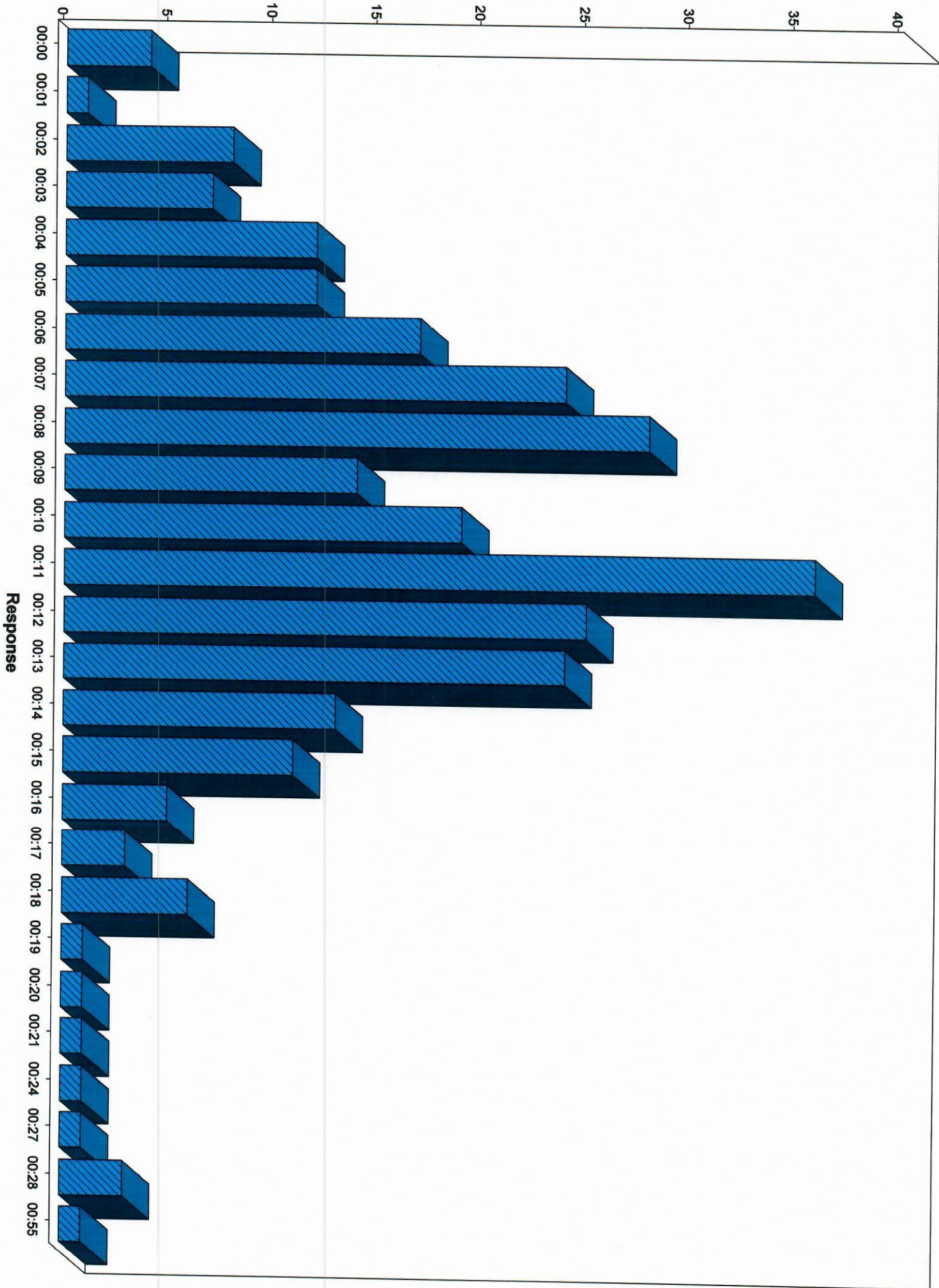
STOUGHTON

Alarm Time Analysis

Alarm Date Between {01/01/2020} And {10/22/2020}

Alarm Hour	Count	Percent
00:00	6	2.14%
01:00	12	4.28%
02:00	7	2.50%
03:00	4	1.42%
04:00	7	2.50%
05:00	10	3.57%
06:00	11	3.92%
07:00	14	5.00%
08:00	7	2.50%
09:00	12	4.28%
10:00	13	4.64%
11:00	10	3.57%
12:00	11	3.92%
13:00	14	5.00%
14:00	12	4.28%
15:00	20	7.14%
16:00	7	2.50%
17:00	19	6.78%
18:00	16	5.71%
19:00	13	4.64%
20:00	16	5.71%
21:00	14	5.00%
22:00	13	4.64%
23:00	12	4.28%

NFIRS Incidents by Response Time (in minutes)
Alarm Date Between {01/01/2020} And {10/22/2020}



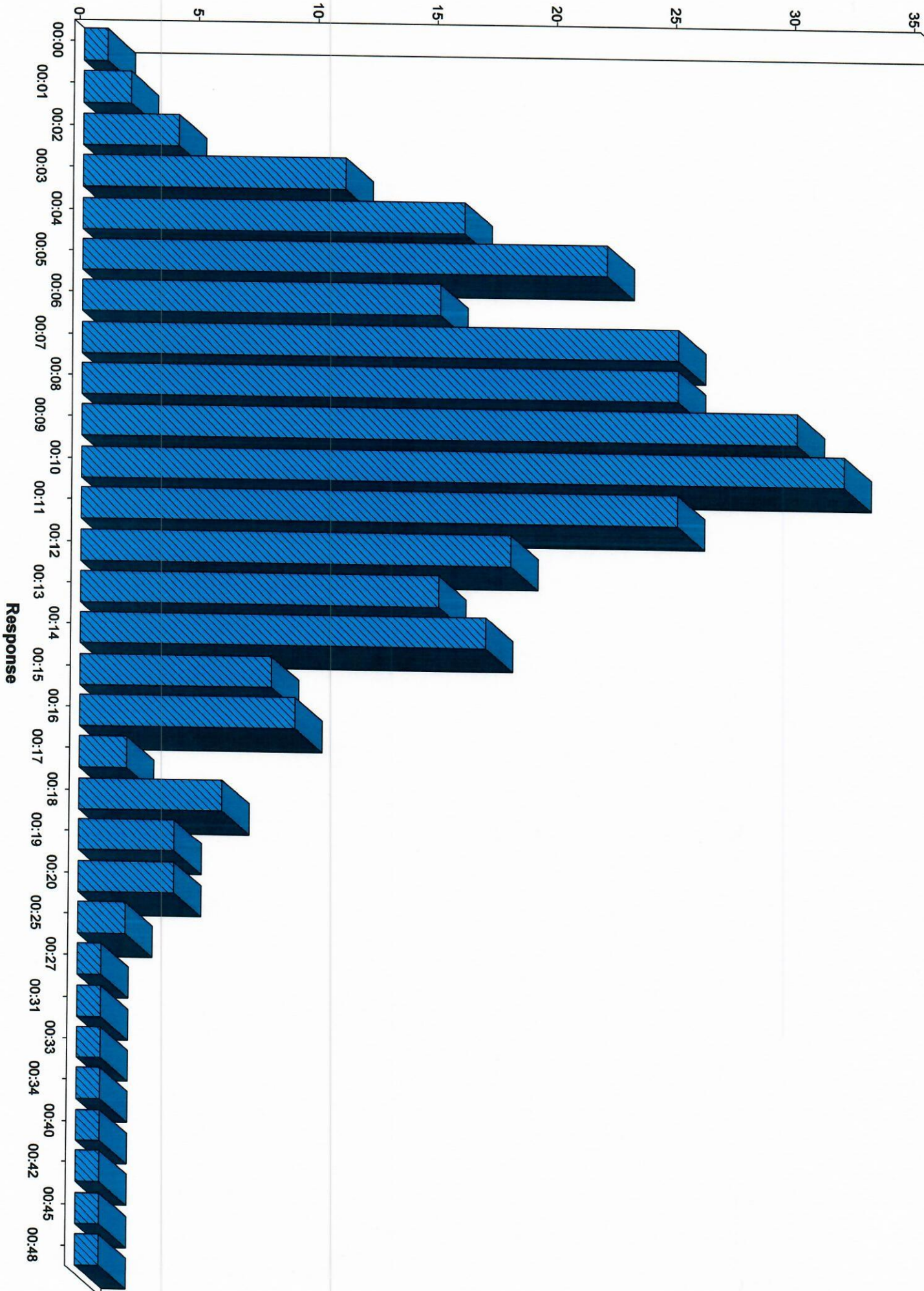
STOUGHTON

Alarm Time Analysis

Alarm Date Between {01/01/2019} And {10/22/2019}

Alarm Hour	Count	Percent
00:00	7	2.32%
01:00	5	1.66%
02:00	4	1.32%
03:00	4	1.32%
04:00	9	2.99%
05:00	7	2.32%
06:00	9	2.99%
07:00	10	3.32%
08:00	17	5.64%
09:00	12	3.98%
10:00	15	4.98%
11:00	22	7.30%
12:00	16	5.31%
13:00	11	3.65%
14:00	14	4.65%
15:00	31	10.29%
16:00	15	4.98%
17:00	15	4.98%
18:00	17	5.64%
19:00	23	7.64%
20:00	14	4.65%
21:00	9	2.99%
22:00	4	1.32%
23:00	11	3.65%

NFIRS Incidents by Response Time (in minutes)
Alarm Date Between {01/01/2019} And {10/22/2019}



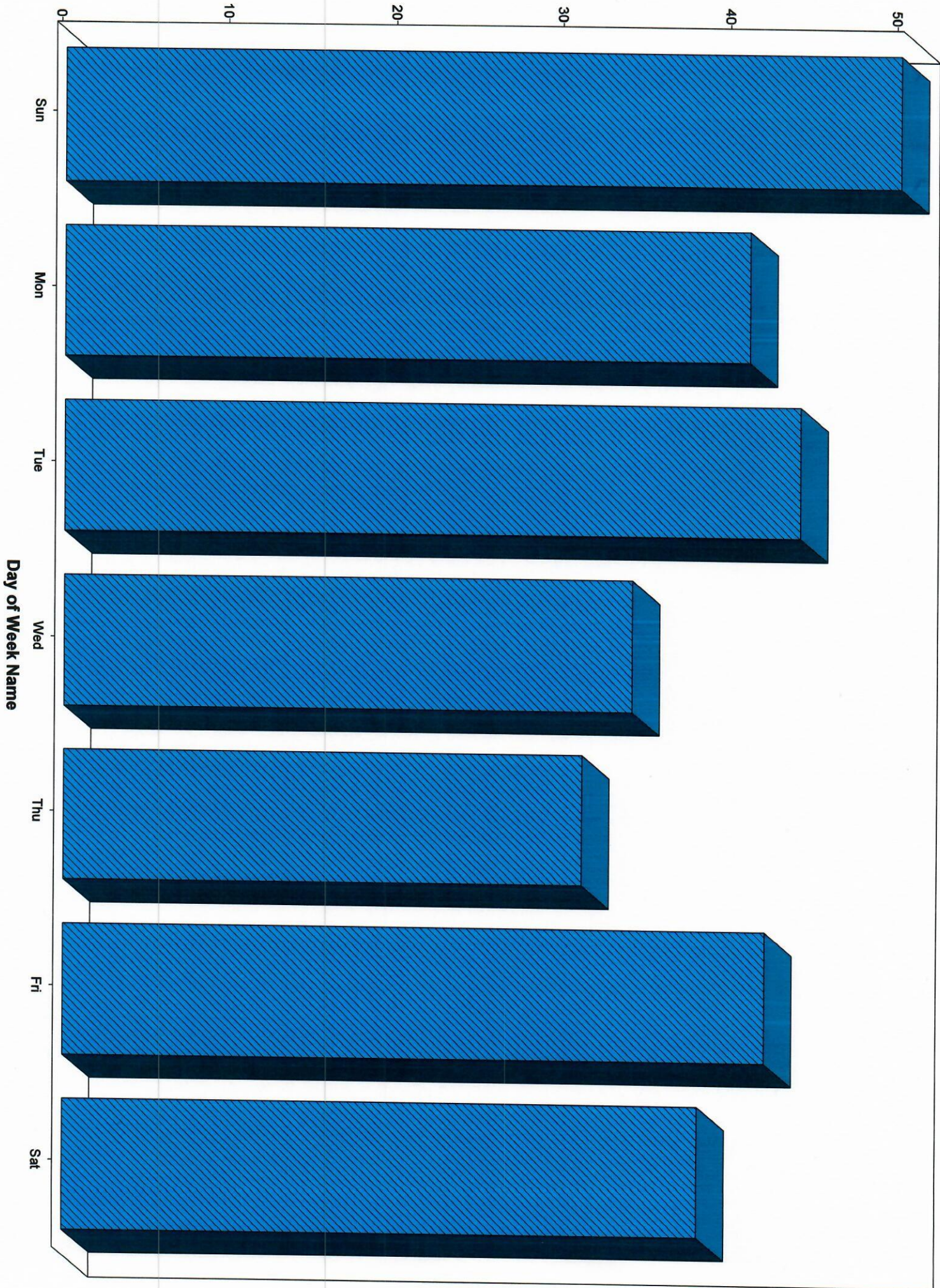
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Incidents by Day of Week/Shift

Alarm Date Between {01/01/2020} And {10/22/2020}

Day/Shift	Count	Pct
Sunday		
C General Alarms Fires or	50	17.85 %
	<u>50</u>	<u>17.85 %</u>
Monday		
C General Alarms Fires or	41	14.64 %
	<u>41</u>	<u>14.64 %</u>
Tuesday		
C General Alarms Fires or	44	15.71 %
	<u>44</u>	<u>15.71 %</u>
Wednesday		
C General Alarms Fires or	34	12.14 %
	<u>34</u>	<u>12.14 %</u>
Thursday		
C General Alarms Fires or	31	11.07 %
	<u>31</u>	<u>11.07 %</u>
Friday		
C General Alarms Fires or	42	15.00 %
	<u>42</u>	<u>15.00 %</u>
Saturday		
C General Alarms Fires or	38	13.57 %
	<u>38</u>	<u>13.57 %</u>

Incident Responses by Day of Week
Alarm Date Between {01/01/2020} And {10/22/2020}



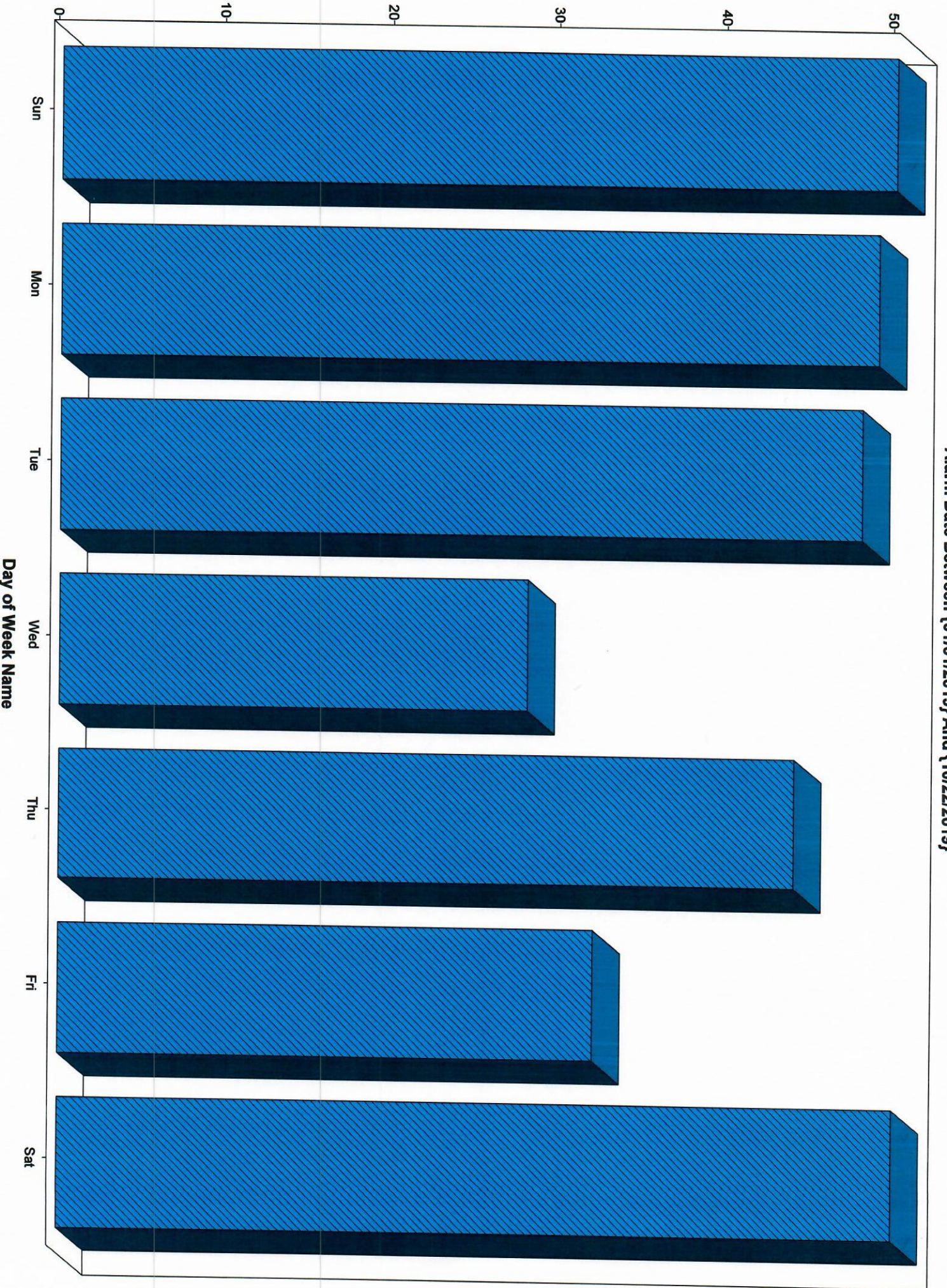
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Incidents by Day of Week/Shift

Alarm Date Between {01/01/2019} And {10/22/2019}

Day/Shift		Count	Pct
Sunday			
C General Alarms	Fires or	50	16.61 %
		<hr/> 50	<hr/> 16.61 %
Monday			
C General Alarms	Fires or	49	16.27 %
		<hr/> 49	<hr/> 16.27 %
Tuesday			
C General Alarms	Fires or	48	15.94 %
		<hr/> 48	<hr/> 15.94 %
Wednesday			
C General Alarms	Fires or	28	9.30 %
		<hr/> 28	<hr/> 9.30 %
Thursday			
C General Alarms	Fires or	44	14.61 %
		<hr/> 44	<hr/> 14.61 %
Friday			
C General Alarms	Fires or	32	10.63 %
		<hr/> 32	<hr/> 10.63 %
Saturday			
C General Alarms	Fires or	49	16.27 %
N Duty Crew Call		1	0.33 %
		<hr/> 50	<hr/> 16.61 %

Incident Responses by Day of Week
Alarm Date Between {01/01/2019} And {10/22/2019}



STOUGHTON

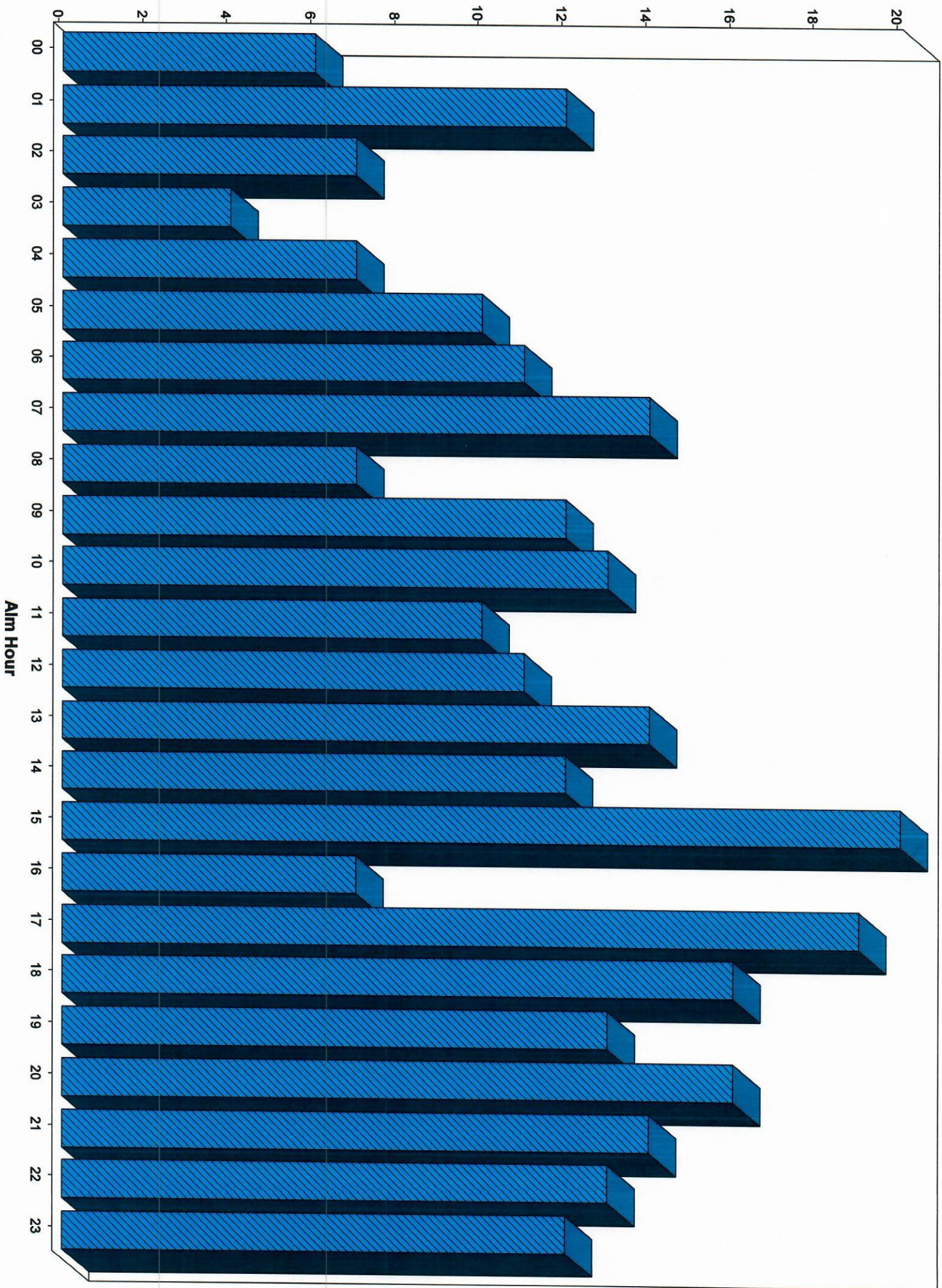
Incident Response Time Analysis

Alarm Date Between {01/01/2020} And {10/22/2020}

Response Hrs Mins	Count	Percentage
00	4	1.4%
01	1	0.3%
02	8	2.8%
03	7	2.5%
04	12	4.3%
05	12	4.3%
06	17	6.1%
07	24	8.6%
08	28	10.0%
09	14	5.0%
10	19	6.8%
11	36	12.9%
12	25	8.9%
13	24	8.6%
14	13	4.6%
15	11	3.9%
16	5	1.7%
17	3	1.0%
18	6	2.1%
19	1	0.3%
20	1	0.3%
21	1	0.3%
24	1	0.3%
27	1	0.3%
28	3	1.0%
55	1	0.3%
	<hr/> 278	

Overall Average Response Time: 00:10:05

Count of Incidents by Alarm Hour
Alarm Date Between {01/01/2020} And {10/22/2020}



STOUGHTON

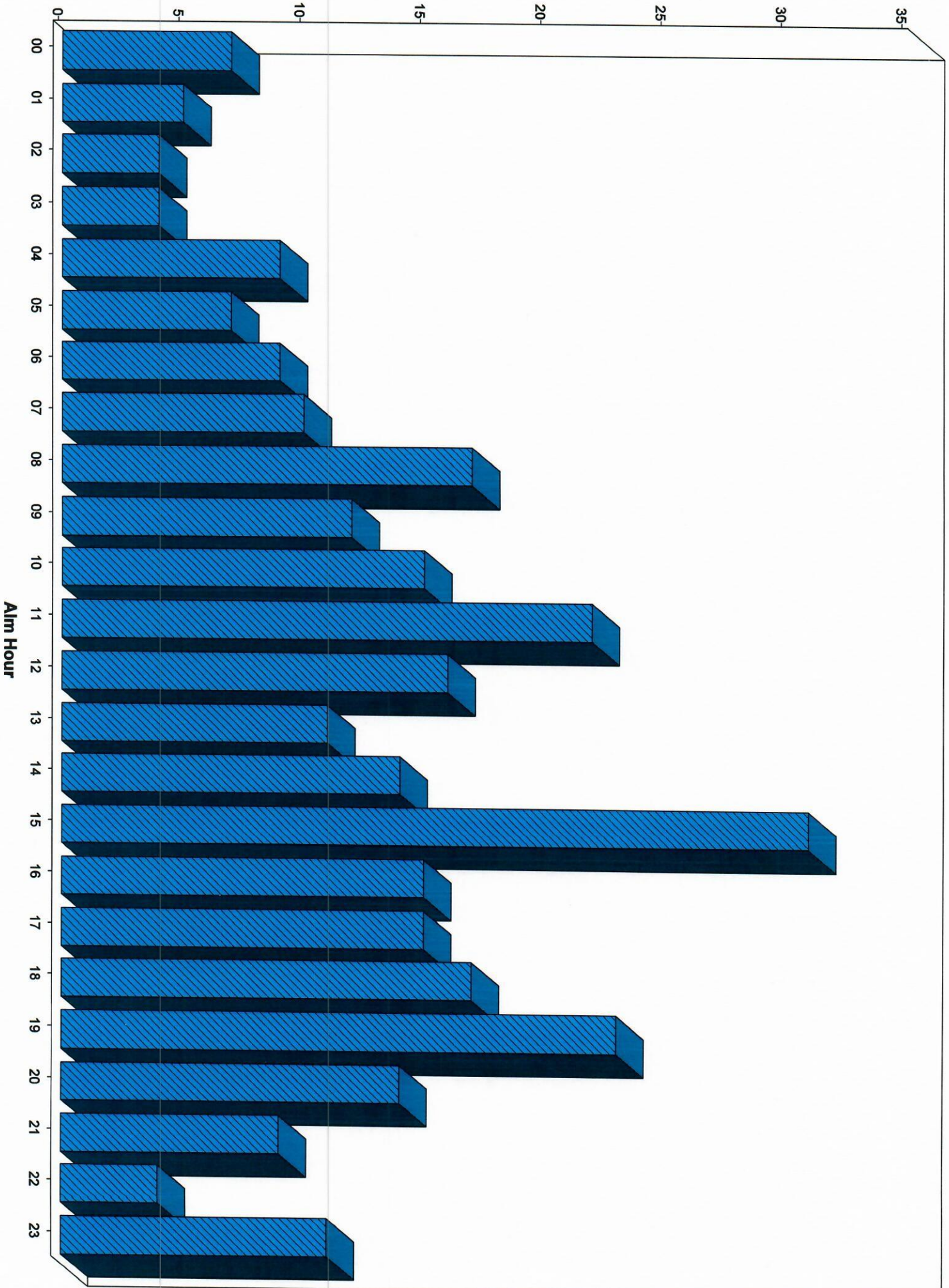
Incident Response Time Analysis

Alarm Date Between {01/01/2019} And {10/22/2019}

Response		Count	Percentage
Hrs	Mins		
	00	1	0.3%
	01	2	0.6%
	02	4	1.3%
	03	11	3.6%
	04	16	5.3%
	05	22	7.3%
	06	15	4.9%
	07	25	8.3%
	08	25	8.3%
	09	30	9.9%
	10	32	10.6%
	11	25	8.3%
	12	18	5.9%
	13	15	4.9%
	14	17	5.6%
	15	8	2.6%
	16	9	2.9%
	17	2	0.6%
	18	6	1.9%
	19	4	1.3%
	20	4	1.3%
	25	2	0.6%
	27	1	0.3%
	31	1	0.3%
	33	1	0.3%
	34	1	0.3%
	40	1	0.3%
	42	1	0.3%
	45	1	0.3%
	48	1	0.3%
		<hr/>	
		301	

Overall Average Response Time: 00:10:20

Count of Incidents by Alarm Hour
Alarm Date Between {01/01/2019} And {10/22/2019}



STOUGHTON POLICE & FIRE COMMISSION

October 2020 Police Department Report

Last quarter highlights:

All staff completed the annual Mental Health Check Ups with our vendor Healthy Minds. Staff attends the mandatory one-hour meeting with a mental health professional as part of the department's wellness program.

The departments Automated Vehicle License Reader (ALPR) unit will be installed in one of our squads in August. The department received grant funding to purchase the unit to be used by patrol. The ALPR uses a series of cameras installed on the squad that captures license plate information and automatically alerts the officer of stolen and wanted vehicles. The unit has been used successfully by many of our neighboring departments.

The department Motor Patrol Unit is on pace to be up and running before the cold weather sets in. We are waiting for delivery of our Zero Motorcycle in early August. The motorcycle is completely electric and suitable for both on and off road patrols. We are told that it should operate for well 100,000 miles with minimal servicing of just tires and brakes. The unit will have a fast charge system that will allow it to be used by multiple shifts per day. There is considerable staff interest in being certified in operation of the MC. Staff has put together policies and training requirements that will be followed by operators. We will be modeling our training requirements based on what Janesville PD has been using for years with their Zero MC Unit.

The department is also switching over our Body Worn Camera Units to those that will link directly with the Squad video. This will help that the officers will not have to carry the additional audio mic from the squad video system. One device is designed to do both functions.

The department, City, and The Stoughton School District have been working on renewal of our contract for the School Resource Officer (SRO) position. Our current contract with the Stoughton School District expired in June. There has been some added discussion regarding the SRO role in the schools as a result of the National Narrative going on involving officers in schools. As we work through those issues and also the District starting the school year virtually, we hope to show the value of having the SRO in the schools and working directly with the District. Our SRO is usually the busiest officer in the department, being responsible for a District of about 3,000 students and staff. We have had an SRO in the schools since later 2013 and have seen a steady decrease in enforcement actions as a result of being able to work with students to correct behavior issues before they rise to the criminal level. Our SRO also works directly with school staff on safety plans and response protocols to keep our children safe.

The department has been busy doing work on the 2021 Budget. It is especially hard this year due to many of our 2020 projects getting delayed because of COVID-19. This is

challenging because it reduces our evaluation time of new programs we intended to implement in 2020. Many of our projects are just getting started or have not yet begun.

Staff training has been hit especially hard due to the COVID Pandemic. Most of our in-person training has been cancelled since early March. Our fiscal WI DOJ mandatory training cycle ended on June 30th. Staff was just barely able to complete the required training for some members as a result of cancelled training sessions. Our staff instructors were unable to complete training updates to maintain certifications. WI DOJ has extended certification deadlines for instructors, but this will put a heavy burden on the department instructors starting early 2021. Most instructor updates are hands on training that must be done in person. Mandatory Firearms training requirements also must be done in person on the range.

In addition, our specialized training sessions have been cancelled and they included topics like Mental Health Crisis Management (Crisis Intervention Team Training), advanced de-escalation courses, and many other training courses. The department has been switching over to virtual training wherever possible and we have been taking advantage to online classes. However, when it comes to specialized defense and arrest tactics training there is no substitute for hands on education.

The department, City, and The Stoughton School District have continue working on renewal of our contract for the School Resource Officer (SRO) position. Our current contract with the Stoughton School District expired in June. The City and District appointed an Ad Hoc committee to review the current structure and make recommendations to the School Board and City Council regarding the position. A decision to expected in October.

The department held the Annual Officer Paul Kraby Memorial Service at Riverside Cemetery on September 30th. Officer Kraby was murdered while on duty September 30th 1934. Each year the department recognizes Officer Kraby' s line of duty death with a memorial service. The Stoughton American Legion provides Honor Guard, Rifle Salute, and Taps as Officer Kraby was a WWI Veteran. The Stoughton Police Honor Guard presents the colors and provides the police service. Family & Friends of Officer Kraby also attended the service.

The new department Motor Patrol Unit became active this month. The department's Unit has four officers trained and qualified to operate the Electric Motor Cycle. Officers began conducting patrol operations which included an expended presence on the many recreational trails and parks in the City. Officers will also be conducting traffic enforcement operations while the weather remains cooperative.

Personnel Updates

Alec Thurston has completed Field Training and is now on solo patrol.

Since the last reporting period, the department has had a few COVID exposures that have been dealt with using the recommended protocols. Disruptions have been minimal.

The department has filled the vacant Office Manager position. Long time part-time dispatcher Katie Munley has been hired to fill the position. Katie most recently worked fulltime at the Dane County 911 Center. Katie will make a fine addition to our command staff.

Significant Incidents

7-05-20, Officers arrested a 19-year-old male for Felony Bail Jumping, 3rd Degree Sexual Assault following an incident where the victim reported that she was sexually assault in a residence. Both the suspect and victim knew each other.

7-07-20, Officers arrested a 44-year-old female for Possession of a Narcotic Schedule I Drug and also cited her for Possession of THC following a traffic stop.

7-08-20, Officers arrested a 58-year-old male for Bail Jumping, an Outstanding Warrant, and a Probation Hold following a subject calling the PD to turn himself in on the Outstanding Warrant. During the officer's contacts at the residence, a 60-year-old male was also arrested for Resisting/Obstructing an Officer and several Outstanding Warrants after he tried to identify himself as someone else to avoid the warrants.

8-19-20, Officers arrested a 20-year-old male for Felony Retail Theft and a Probation Hold following a theft from Walmart. Subjects was also arrested on an outstanding warrant. Two other 20-year-old females were also cited for Retail Theft in the incident.

8-19-20, Officers arrested a 45-year-old female for Disorderly Conduct following a domestic disturbance.

8-20-20, Officers arrested a 19-year-old male on a Probation Violation following after the officer observed the subject acting suspiciously. Subject was found to be out in violation of his probation rules and admitted to wanting to commit suicide.

8-20-20, Officers referred charges of Burglary, Battery, Criminal Damage to Property, and Disorderly Conduct on a 42-year-old male following a domestic disturbance. Subject fled prior to officers arriving.

8-28-20, Officers arrested a 29-year-old male for Possession of Heroin, Theft, Possession of Drug Paraphernalia, and Felony Bail Jumping following a report of a subject going through vehicles in a parking lot. Officers discovered stolen property and drugs on his person.

9-18-20, Officers arrested a 30-year-old male for Burglary following an investigation into a residential burglary. The suspect was known to the victim and the stolen property was found in his vehicle when he was stopped for a traffic violation in Fitchburg.

9-19-20, Officers referred charges on a 34-year-old female for Felony Theft and Felony Bail jumping following an investigation into a retail theft at Walmart.

9-23-20, Officers arrested a 23-year-old male for Felony Theft and Felony Bail Jumping following an incident of retail theft at Walmart. The subject also had several pending cases for theft.

9-23-20, Officers assisted the Dane County Sheriff's Department with a weapon offense on Starr School Road involving several subjects chasing each other and threatening with firearms.

9-25-20, Officers arrested a 57-year-old male for Felony OWI 4th Offense following a traffic stop.

9-26-20, Officers arrested a 23-year-old male for Felony Bail Jumping following the suspect violating conditions of his bail by contacting the victim in the previous case.

9-27-20, Officers issued several citations for Procuring Alcohol for an Underage Person as part of our routine Alcohol Compliance Checks of Licensed Establishments.

10-10-20, Officers responded to a shots fired incident at the Shakers Bar. A subject was reportedly shot several times during the incident. Officers arrived at the location and determined all parties involved had left the area. Fifteen shell casings were discovered at the scene. A short time later a WI State Patrol Trooper discovered a crashed vehicle on Hwy 51 at the Interstate. Blood was found in the vehicle. A subject, later identified as a victim of the Shakers shooting, showed up at the Edgerton hospital with six gunshot wounds. None of the wounds were life threatening. Case remains under investigation.

July Statistics

The Stoughton Police Department logged 2,851 incidents for July. Cases of interest for the month were: Three OWI, two stolen vehicles, six drug incidents, twenty-one thefts, five domestic disturbances, nine threats, forty-eight disturbances, fifteen disorderly conducts, eleven traffic crashes, seventy-nine EMS assists, five alarms, five juvenile incidents, eighty-six 911 calls, three warrant arrests, twenty-four animal complaints, and officers responded to thirty-one suspicious activity calls. Officers also logged 45 check persons, 50 check properties, 77 assist cases, 17 criminal charges, 15 ordinance violations, and 74 traffic arrests from 103 traffic stops.

August Statistics

The Stoughton Police Department logged 2,305 incidents for August. Cases of interest for the month were: Two OWI, two sexual assaults, seven burglaries, three drug incidents, fifteen thefts, fourteen domestic disturbances, nine threats, twenty-six disturbances, seven disorderly conducts, seventeen traffic crashes, sixty-two EMS assists, eight alarms, eight juvenile incidents, eighty-nine 911 calls, five warrant arrests, seventeen animal complaints, and officers responded to twenty-seven suspicious activity calls. Officers also logged 37 check persons, 40 check properties, 83 assist cases, 33 criminal charges, 4 ordinance violations, and 74 traffic arrests from 80 traffic stops.

September Statistics

The Stoughton Police Department logged 2390 incidents for September. Cases of interest for the month were: four OWI, one sexual assault, four stolen vehicles, three burglaries, two drug incidents, eighteen thefts, eight domestic disturbances, six threats, eighteen disturbances, twenty disorderly conducts, twenty-three traffic crashes, seventy-four EMS assists, thirteen alarms, seven juvenile incidents, sixty-six 911 calls, five

warrant arrests, nineteen animal complaints, twenty-one traffic complaints, and officers responded to twenty-one suspicious activity calls. Officers also logged 32 check persons, 45 check properties, 72 assist cases, 36 criminal charges, 14 ordinance violations, and 100 traffic arrests from 132 traffic stops.

Training Highlights

July

All In-service and other training has been cancelled as a result of COVID-19

August

No Training due to COVID-19

September

All In-service and other training has been cancelled as a result of COVID-19

Report respectively submitted,
Chief Greg Leck