

**Public Works Committee  
Thursday, August 18<sup>th</sup>, 2022  
(Hybrid Meeting)**

**Members Present:** Tom Majewski, Jean Ligocki, Rachel Venegas, Jeffrey Bartzen and Mayor Swadley

**Absent/Excused:** Kay Rashka & Fred Hundt

**Staff:** Public Works Director Brett Hebert and Jennifer Wagner – Administrative Assistant

**Guests:**

**Call to Order:** *Majewski* called the meeting to order at 6:03 PM

**1) Communications:**

- *Hebert* presented a spreadsheet and breakdown of the 2022 Construction update which has also been posted on social media.

**2) Approve July 21<sup>st</sup>, 2022 Meeting Minutes:** Motion by Ligocki to approve with the correction of the spelling of Tom Majewski's name seconded by Venegas to approve the minutes. Motion carried 5-0.

**Old Business:**

**3) Review and Approve Contract to Design and Install Landscaping on the new Roundabouts on Hwy 51 and the existing Roundabout on Hwy 138.**

*Hebert* stated he reached out to Moyer's about concerns that were brought up last month pertaining to the plastic used for the weed barrier, rock in the planting beds and the cost of using rock vs mulch. *Hebert* then introduced Mark Steinmetz who is the designer for Moyer's to answer any questions.

Mark then explained that the plastic used for the weed barrier has been tried and true for the last 50 years and has been used on all the City projects and seem to be thriving. It allows moisture for plants as well as provides as a run off which equals much less maintenance. Mark spoke about using rock in the flower beds as a better option again due to less maintenance and he chose all plants that will do well in the stone. Cost of mulch and rock are the same cost to install as well.

All in all, the design is cost effective and less maintenance yet aesthetically pleasing as well.

**Motion by Venegas to recommend to move forward as designed for all roundabouts, seconded by Swadley. Motion carried 3-2.**

**New Business:**

**4) Review and Possible Recommendation for Lane Configuration Changes to Segment 3 and 4 of the DOT Majors Project through Stoughton (Page St to Hoel Ave):**

*Scheel* explained that the DOT has been working on the design for reconstruction of USH 51 through Stoughton. Their traffic projection has gone down and according to the DOT, the reduced traffic projections would allow a two way left turn lane and would work well in this location. The two way left turn lane will allow vehicles from either direction to ability to turn.

**Motion by Majewski to recommend to move forward with plan, seconded by Venegas. Motion carried 5-0.**

**5) Review and Approve the John’s Disposal Annual Fee Adjustment Based on the Consumer Price Index for the Midwest Region:**

*Hebert* presented a letter John’s Disposal sent detailing the increase and it comes out to an additional \$1.50/month per household.

**Motion by Ligocki to move forward with the proposal, Seconded by Venegas. Carried 5-0**

**6) Review Sidewalk Installation Policy as it Relates to Public Works Committee Project Review:**

*Majewski* brought up concern that when proposed projects come into play no work should be done until the Public Works Committee approves the project. *Hebert* explained that the Rowe St reconstruction was brought up in December and it was not brought back until May and per policy it should be brought to Public Works before any work was done so that was an oversight and take responsibility for this.

- A. *Hebert* presented what the current policy states and *Majewski* would like to change the wording under section V. Sidewalk Installation Approval Process “In making any such determination, the Public Works Committee shall consider the factors in Section IV. A. 5.” Change shall to will.

**Motion by Majewski to change wording on current policy from shall to will, seconded by Ligocki. Motion carried 5-0**

**8) Future Agenda Items:**

Minimum Terrace Width for New Development

Minimum Landscape Maintenance Standards for Commercial Properties

**9) Adjourn: Motion to adjourn by Ligocki, seconded by Venegas to adjourn the meeting at 7:15 pm. Motion carried 5-0**

Respectfully submitted by Jen Wagner 8/19/22