

Public Works Committee
Thursday, May 18th, 2023
(Hybrid Meeting)

Members Present: Tom Majewski, Kay Rashka, Lisa Reeves, Ben Heili and Rachel Venegas

Absent/Excused: Mayor Swadley, Jeffrey Bartzen & Planning Director Rodney Scheel

Staff: Public Works Director Brett Hebert

Guests:

Call to Order: *Hebert* called the meeting to order at 6:03 PM

1) Communications:

- *Director Hebert* stated next week, May 21 – 27th is Public Works Week and to thank the guys for all their hard work we will be having a cookout.
- *Director Hebert* advised that tree planting has commenced; 30 trees were planted in Eggelson Park and 100 trees throughout the City.
- *Director Hebert* stated that all the landscaping is in on the roundabouts with the exception that some of the grass planted is not coming in in the middle. He contacted DOT about this but staff is continuing to water.
- *Director Hebert* provided an update on the current and upcoming construction that will take place in the City this year.

2) Approve March 16th, 2023 Meeting Minutes: Motion by Majewski to approve the minutes and seconded by Rashka. Motion carried 5-0.

New Business:

3) Elect Public Works Committee Chair:

Motion by Reeves to nominate Majewski, seconded by Rashka. Motion carried 5-0

4) Elect Public Works Committee Vice Chair:

Motion by Reeves to nominate Rashka, seconded by Venegas. Motion carried 5-0

5) Review the Public Works Department Org Chart:

Director Hebert presented and talked through the Organization Chart; as well as what each individual positions entail. He also stated that some recent new positions have been filled and seasonal staff will be starting in June.

6) Discussion and Possible Approval of the New Fleet Scoring Metrics:

Director Hebert explained that the Fleet Department uses a software system for the City Fleet called RTA that was instituted in 2012. Within this system there is a scoring mechanism based on points rating each vehicle/piece of equipment based on age, mileage, hours, conditions, maintenance costs, etc. He then presented the list of vehicles/equipment to show the scores based on the data.

Motion by Reeves to approve, seconded by Venegas. Motion carried 5-0

7) Review bids from 2023 Crack Filling Program:

Director Hebert stated they recently bid out for crack filling services throughout the City and received two back; Fahrner and Thunder Road LLC. The projected costs were \$110,000 and Fahrner came in under that amount and would like to move forward with them.

Motion by Venegas to approve, seconded Reeves. Motion carried 5-0

8) Future Agenda Items:

9) Adjourn: Motion by Venegas to adjourn, seconded by Reeves to adjourn the meeting at 6:50pm.

Respectfully submitted by Jen Wagner 5/19/2023