

Public Works Committee
Thursday, November 17th, 2022
(Hybrid Meeting)

Members Present: Tom Majewski, Jean Ligocki, Kay Rashka, Rachel Venegas, Jeff Bartzen and Mayor Swadley

Absent/Excused: Fred Hundt & Rodney Scheel

Staff: Public Works Director Brett Hebert

Guests:

Call to Order: *Majewski* called the meeting to order at 6:01 PM

1) **Communications:**

- *Hebert* advised that the street projects have finished for the year and surface restoration will begin in spring.
- *Hebert* stated that leaf collection is still ongoing and two weeks ago it took two weeks to get through the entire City due the leaves all dropping at once. Crews are in much better shape now and are back on track.

2) **Approve September 15th, 2022 Meeting Minutes:** Motion by Rashka to approve and seconded by Venegas to approve the minutes. Motion carried 5-0.

Old Business:

New Business:

3) **Review and approve the proposed cost increase for tree procurement and planting for 2023**

Hebert presented a letter proposing the increase and advised that he spoke with other nurseries, they are expecting another 5% increase for 2023. We were charging about \$300.00 per tree but with the increase, it would go up to \$325.00 which includes install costs as well.

Motion by Venegas to approve the increase, seconded by Bartzen. Motion carried 5-0.

4) **Review and approve the price increase for interments at the Riverside and Wheeler Prairie Cemeteries:**

Hebert stated Meitner's provided a cost increase sheet and presented a breakdown of this year's costs vs what will be charged for 2023.

Motion by Venegas to approve the increase, seconded by Rashka. Motion carried 5-0.

5) Review 2023 road construction initial design input as it pertains to sidewalks:

Hebert presented a letter on behalf of *Scheel* regarding the proposed pulverization project on Felland Street. *Hebert* then also provided a map of the area that is under consideration showing a gap in the sidewalk on the north side of 1508 Sundt (on the Felland St Side) where there is a retaining wall that would need to be removed and replaced to add sidewalk in this area; which is costly. Discussion also was had that there is indeed a sidewalk on the other side of the street and this area is not a high pedestrian area. The committee had a general consensus that sidewalk should not be incorporated into the construction design in that section of Felland on the north side of 1508 Sundt.

Hebert also stated Jackson St is slated as a pulverization project from USH 51 to Silverado Dr. and asked if the committee would like to consider adding a 10-foot-wide shared use path as part of this project or not. He did advise that some trees would need to be removed and replaced to accommodate for the path. The committee generally liked the idea of a 10-foot-wide multi-use path, but wanted more information regarding special assessments when installing a multi-use path. *Hebert* stated that he would need to look further into the assessment policy and report back to the group regarding multi-use paths. The group discussed, and the consensus was, to design for a 10 ft -wide path and having the ability to pair it back to the traditional five-foot-wide sidewalk if needed.

Motion by Venegas to not add sidewalk on Felland Street and to include a 10 ft multi-use path in the design on the south side of Jackson St, seconded by Ligocki. Motion carried 5-0.

6) Review and approve the tree trimming contract extension for Tree Wise Men for 2023:

Hebert stated that Tree Wise Men have given us the option to extend for 3 more years with keeping the current prices as is and a flat rate. He advised that they have been great to work with over the years and continue to do great work.

Motion by Venegas to approve the increase, seconded by Rashka. Motion carried 5-0.

7) Future Agenda Items:

Revisit retention/detention ponds organic in shape

Pedestrian path between Prospect and Forton St

Discuss possible option for more trash receptacles out in the winter for dog waste

8) Adjourn: Motion to adjourn by Ligocki, seconded by Venegas to adjourn the meeting at 6:54 pm. Motion carried 5-0

Respectfully submitted by Jen Wagner 11/18/22