



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Parks and Recreation Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the: **PARKS AND RECREATION COMMITTEE OF THE CITY OF STOUGHTON**

Date & Time: **Tuesday, August 15, 2023 at 6:00 pm**

Location: **This is a hybrid meeting with both in-person and virtual options. Please use the information below to attend:**
In-Person: Council Chambers, 321 S. Fourth St, Stoughton, WI 53589
Virtual:
<https://us02web.zoom.us/j/84666042387?pwd=TjM2OVY5a2k0MFdGcWc1c2Zvcy9RQT09>

Meeting ID: 846 6604 2387
Passcode: 926936

+1 312 626 6799 US (Chicago)

Meeting ID: 846 6604 2387
Passcode: 926936

Members: **Regina Hirsch, Phil Caravello, Daniel Payton, Patrick Butler, Jim Brandt, Ethan Scheiwe, Tim Swadley**

CC: **Attorney Matt Dregne, Department Heads, Stoughton Newspapers, Deb Waterstone, Sue Strandlie, Sarah Monette, Jon Lewis, Bob Diebel, Council Members**

Item #	CALL TO ORDER
1	Call to Order
2	Roll Call
3	Approval of Minutes from June 20, 2023
4	Communications Member Communications Director's Report

Item #	OLD BUSINESS
--------	--------------

Item #	NEW BUSINESS
--------	--------------

5	Tee Naasak Park Master Plan (Discussion)
---	--

6	Future Agenda Items STI Development Recreation & Aquatics Feasibility Study Comprehensive Outdoor Recreation Plan Update Magnolia Springs Park Restoration Plan Magnolia Springs Park Master Plan
---	--

PARKS AND RECREATION COMMITTEE OF THE CITY OF STOUGHTON

Tuesday, June 20, 2023

This meeting was done hybrid

In-Person Option: Stoughton Council Chambers (321 S. Fourth Street)

Virtual Option: Join Zoom Meeting

<https://us02web.zoom.us/j/89543757905?pwd=QmxWUklMeGx6clZwQ2Z3a3JncG8wZz09>

Meeting ID: 895 4375 7905 Passcode: 145356

Present: Alderpersons: Phil Caravello, Regina Hirsch, DJ Payton, Jim Brandt, Ethan Scheiwe, Mayor Tim Swadley and Parks & Recreation Director Dan Glynn

Absent: None

Guest: Emma Wenman, Daniel Schmitt

Call to Order: Chairperson Caravello called to order at 6:05 pm

Approval of Minutes from May 16, 2023

Motion to approve the Minutes from May 16, 2023 by Hirsch, seconded by Payton

Motion carried unanimously

Communication-Discussion regarding ground water levels on retention ponds

Directors Report-Director Glynn reviewed Director Report, highlighted Virgin Lake Trail, Stoughton Area Youth Center van

2464 County Highway A Acquisition

Motion to recommend City Council to purchase the property at 2464 COUNTY HIGHWAY A for \$235k with closing date no later than September 29, 2023 by Hirsch, seconded by Payton

Motion carried unanimously

Trail Naming Policy

Motion to recommend City Council Trail Naming Policy by Hirsch, seconded by Brandt

Motion carried unanimously

Magnolia Springs Park Wetland & Woodland Restoration Plan

Motion to recommend City Council approval of Magnolia Springs Park Wetland & Woodland Restoration Plan by Brandt, seconded by Hirsch

Motion carried unanimously

Tee Naasak Park Master Plan

Presentation by Daniel Schmitt for Tee Naasak Park Master Plan, additional public input will be collected in July at Gazebo Musikk

Future Agenda Items

STI Development

Tee Naasak Park Master Plan

Motion to adjourn by Brandt seconded by Scheiwe

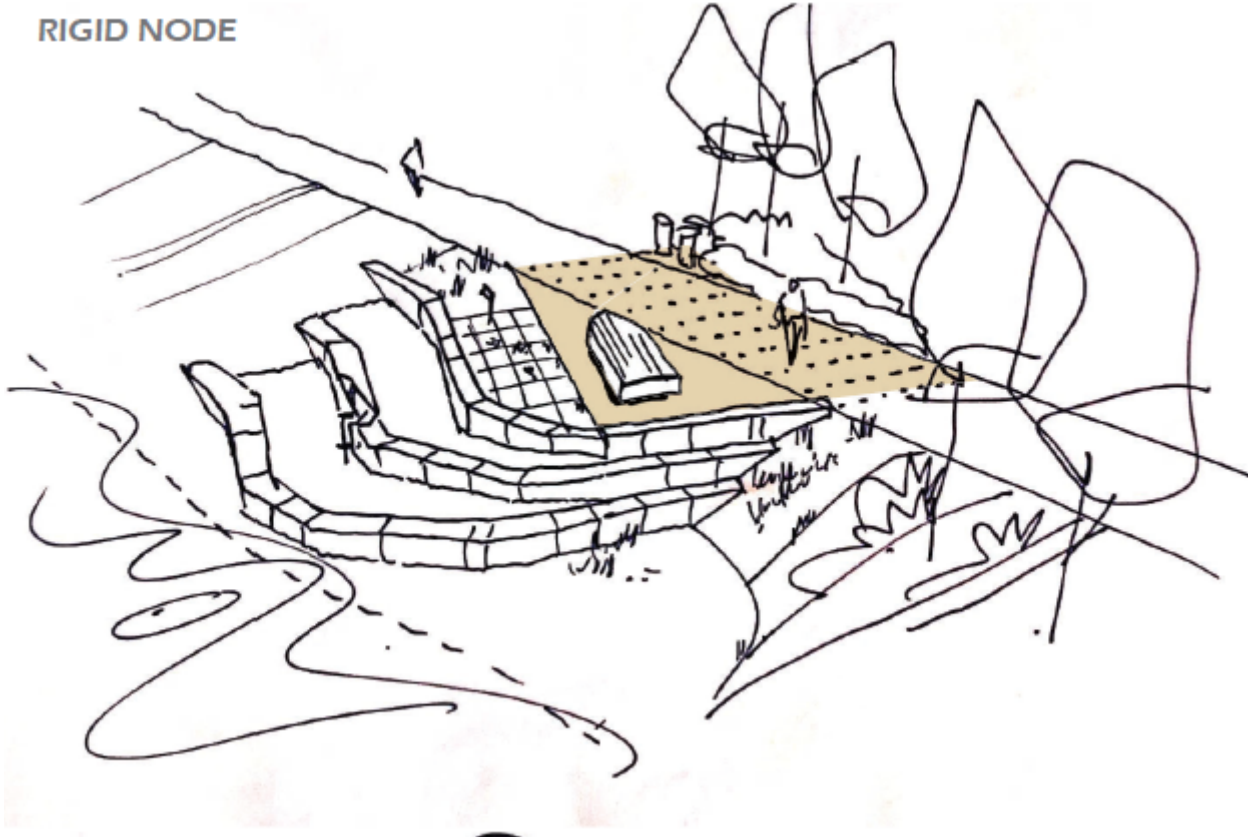
Motion carried unanimously at 7:43pm

Director's Report
August 2023

Riverfront Project

- We continue to go through the permitting process with the DNR.
- I reached out to Grand Inspired about making a signature bench for the riverwalk. I'll be meeting with them in the next week.

RIGID NODE



Director's Report August 2023

Virgin Lake Trail

- We had the preconstruction meeting with Payne & Dolan.
- Construction will take place starting in late August and the trail will be substantially completed in the middle of November.
- There were a couple of birch trees in Virgin Lake Park that were not picked up on site survey. Payne & Dolan is going to stake the trail prior to construction for review and the alignment may be modified to protect the trees.
- A letter was sent to the adjacent property owners with the project schedule, plans, and contact information.

51 West Parks

- Signs for the two parks have been delivered. We will be having a ground breaking ceremony for Eggleston's Woods Park later this year.

Tee Naasak Park Master Plan

- MSA collected public input at two Gazebo Musikk events.

STI Development/Feasibility Study

- We received the draft feasibility study report from Hunden. They will be presenting the report to City Council at a later date.

River Trail Planning Study

- There's no update regarding this. Strand recommended waiting until the River Park is permitted because that will determine if we will be having a trail in the millpond and the resulting connection to Mandt Park.

Magnolia Springs Park

- Heartland Ecological is almost finished with the restoration plan for the park. They did a site visit to the park where they did an inventory of tree species and other fauna. They found that there are some oak trees along 4th Street that are located where a future stormwater basin is. They provided budget numbers to get the restoration project started next year. The final report should be available for review at the September committee meeting.
- MSA will be completing the master plan for the park.

Mandt Park Improvements

- I met with Fair board members twice during the fair this summer. Once with the Mayor and the following day with the engineer from Strand. The fair has been contentious about the improvements to the park. One item they feel they need is the northern section of Mandt Parkway that parallels the river due to circulation. While meeting with the fair board members some feel that we could widen south Mandt Parkway to ease the circulation issue. Due to this, the roadway configuration in the Mandt Park Master Plan will need to get moved up to the first phase of the project.

Comprehensive Outdoor Recreation Plan Update

Director's Report
August 2023

- I had the kick-off meeting with MSA for updating the plan. The next step is to review their standard survey that they use and add or modify the questions. They will also be soliciting public input at the farmer's market on 8/26 and Gazebo Musikk on 8/31.

Racetrack Park Master Plan Implementation

- The City Attorney is working on drafting the purchase offer for 2464 County Road A. We have been in contact with the property owner and it should be going to City Council in the near future.

Tee Naasak Park Master Plan

Stoughton *Wisconsin*



PARKS + RECREATION COMMITTEE MEETING

August 15th, 2023



MEETING GOALS

- Review concepts, character imagery, and scaled costs
- Review public input from Stoughton Musikk Nights
- Narrow programming for development of one Draft Master Plan

GENERAL PROJECT GOALS/OBJECTIVES

- Provide neighborhood green space
- Offer amenities/programming for people of all ages and abilities
- Be mindful of potential park expansions and phasing
- Emphasize meaning of park name and provide educational opportunities to learn on Ho Chunk land

*Pricing is an estimate and may not represent final costs

AMENITIES

Shelter/Restrooms



\$230,000*

Paved Multi-Use Path



\$100,000*

Prairie Walking Paths



MAINTENANCE

ACTIVITIES

Bird Watching



Sledding Hill



\$50,000

Playground



\$200,000*

Natural Play



\$100,000*

Swing Bench



\$7,000*

Bench Overlook



CHARACTER IMAGES



CONCEPT #1

PUMP TRACK



\$200,000*

SKILLS AREA



\$100,000*

SINGLE TRACK



\$150,000*



SCALE
0 40 80 160

CONCEPT #2

HAMMOCK PARK



DISC GOLF



SPORT COURT



MUSIKK NIGHTS OVERVIEW

- July 6th
 - Large crowd, sunny weather
- July 13th
 - Smaller crowd, storm/rain rolled through before concert
- Activities Offered:
 - Sticker Dot Activity – place a sticker on character imagery you'd like to see in the park
 - Sticky Note Activity – write comments (like/dislike) about each concept
 - Comment Feedback Forms – larger area to write comments and provide feedback
 - Online Survey – for people to take home with them or during concert

JULY 6th

AMENITIES



ACTIVITIES

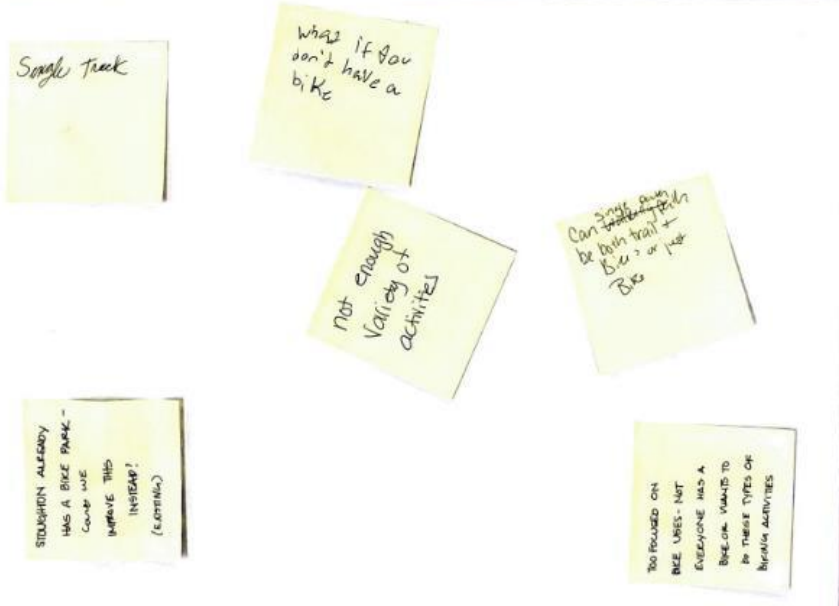


CONCEPT #1

LIKES



DISLIKES



CONCEPT 1 - JULY 6th

○ Likes

- Pump track
- Single track
- Sledding hill
- Great for teenagers, children, grandkids! (2)
- Big playground
- Drop-off zone
- Feasible parking

○ Other

- Music venue/ amphitheater (2)

○ Dislikes

- Single track
- Not enough variety
- Already a bike park in Stoughton
- What if you don't have a bike...
- Too focused on bike use

CONCEPT 2 - JULY 6th

CONCEPT #2

LIKES

DISLIKES



○ Likes

- Disc golf
- Hammock park (3)
- Sport court (2)
- Sledding hill into green space
- Parking
- Variety of activities (2)

○ Dislikes

- More native walking paths
- Disc golf (2) – we already have one
- How to access sledding?
- Play should be more organic
- Parking lot, no drop-off zone
- No area for teens
- Hammock park (2)

AMENITIES

Shelter/Restrooms



Paved Multi-Use Path



Prairie Walking Paths



Online Survey
Feedback Opportunity

<https://www.surveymonkey.com/r/TNPark>

ACTIVITIES

Bird Watching



Sledding Hill



Playground



Natural Play



Swing Bench



Bench Overlook



EXPERIENCE

JULY 13th

CONCEPT #1

LIKES

LIKES

DISLIKES

DISLIKES

Skills 1/1 Area

I like the Breen because I think it is very cool

I also like the Sport court

Future Connections on contiguous bike trail around Dane County a priority

AVOIDING W/ MOVEABLE PARTS/ SOCIAL ELEMENTS - IDEA?

I like the natural play areas

Single track

I like include more natural elements than concept #2

Keep natural areas for wildlife & trees

Bike options in Straighten-ups

the trail is fun out of the bike options

Like trail for walking & wildflowers

SKILLS AREA

like the prairie walking paths

SLIDDING

RACH TOWER FLORIDA PARK SPACE AROUND / INTERACTIVE

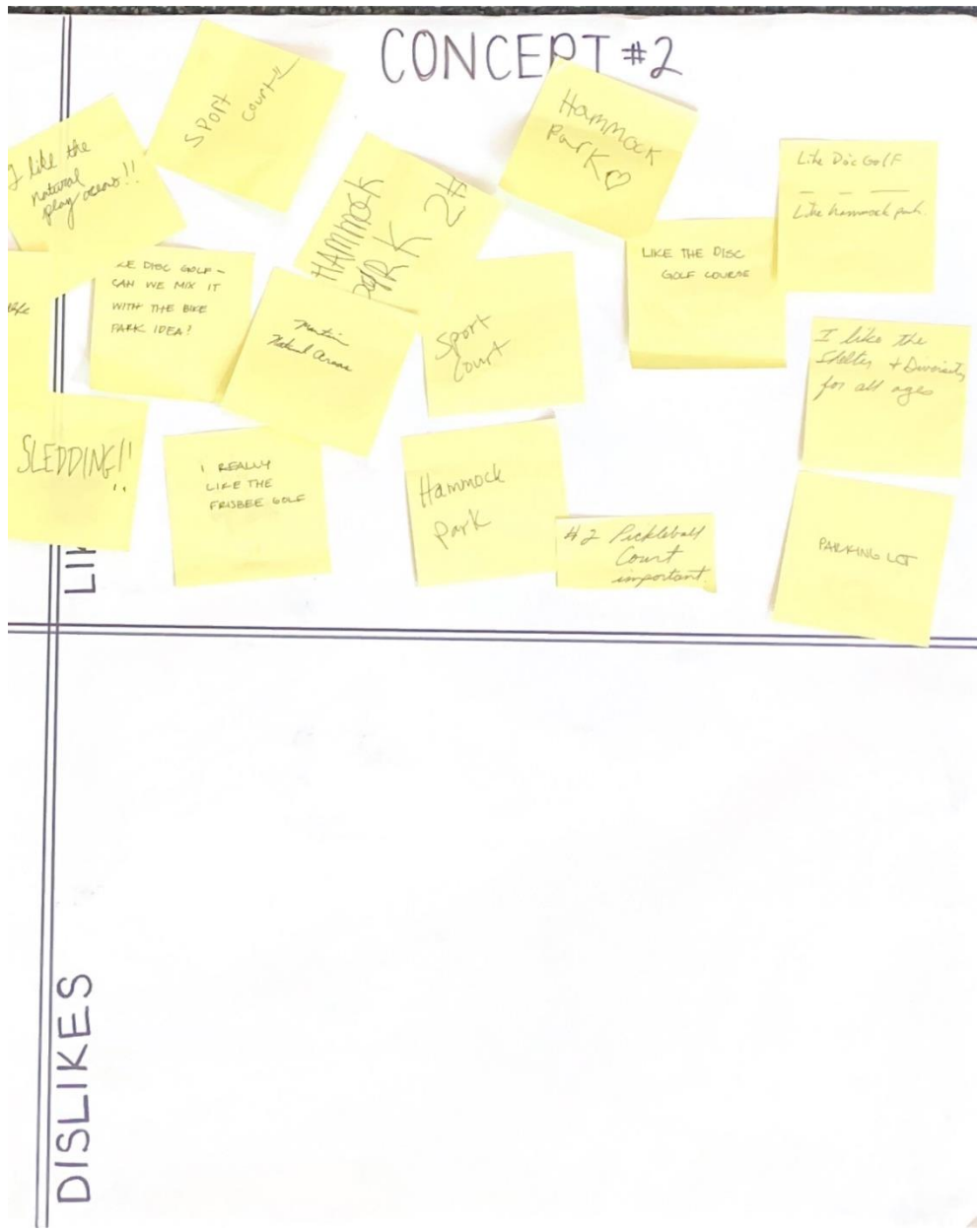
SOLELY FOCUSED ON BIKE USE - SHOULD HAVE MORE VARIETY

#1 not enough for older population

CONCEPT 1 - JULY 13th

- Likes
 - Skills area
 - Single track (1)
 - Prairie walking paths (2)
 - Bike areas (3)
 - Future bike trail connections
 - Woodland area
 - More natural elements than C2
 - Sledding
- Dislikes
 - Not enough variety
 - Too focused on bike use
- Other
 - Playground w/ moveable parts, instruments, interactive elements

CONCEPT 2 - JULY 13th



- Likes
 - Sport court (4)
 - Pickleball
 - Disc golf (3)
 - Mix with bikes?
 - Hammock park (3)
 - Shelter
 - Variety of uses/play
 - Parking lot
 - Sledding
 - Natural play

ONLINE SURVEY RESPONSE

- One Response
 - Prefers Concept 2
 - Says Stoughton needs a single-track course
 - Reiterated multiple times
 - Likes Disc golf, sledding, and hammock park
 - Multi-season use

ONLINE COMMENT FORM

- One Form
 - Supports Concept #1 and #2
 - Says hammock park is 'lazy'
 - "Stoughton needs a pool"

SUMMARY

- Many comments on the bike park (Concept 1) lacking **variety of program**
- Concept 2 offers more **variety**
- Support for a playground with **accessible features** (natural or standard equipment)
- Need/desire for **walking paths** was emphasized
- Keeping the space **naturalized**

CONCEPT #1

PUMP TRACK



\$200,000*

SKILLS AREA



\$100,000*

SINGLE TRACK



\$150,000*



SCALE
0 40 80 160'

CONCEPT #1 SCALED COSTS

Tee Naasak Park	Cost Estimate	
Concept 1	LOW	HIGH
Upkeep/Removal of Ex. Trees	Maint.	\$ 25,000
Prairie/Stormwater Areas	Maint.	\$ 45,000
Bike Racks	\$ 5,000	\$ 10,000
Add picnic tables	\$ 5,000	\$ 12,000
Add benches	\$ 5,000	\$ 20,000
Swing Bench	\$ 6,500	\$ 10,000
Site Plantings	\$ 5,000	\$ 20,000
Trees (New)	\$ 10,000	\$ 50,000
Maintenance/Storage Building	\$ 25,000	\$ 50,000
Angled Parking + Drop Off	\$ 48,000	\$ 60,000
Pump Track	\$ 80,000	\$ 350,000
Intermediate Skills Area (Bike Park)	\$ 50,000	\$ 200,000
Advanced Skills Area (Bike Park)	\$ 50,000	\$ 200,000
Multi-Purpose Green Space, Sledding (Lawn)	\$ 50,000	\$ 120,000
Add accessible routes to park amenities	\$ 50,000	\$ 150,000
Playground	\$ 80,000	\$ 250,000
Shelter + Restrooms	\$ 180,000	\$ 400,000
TOTAL (Range)	\$ 649,500	\$ 1,972,000

- Cost range reflects range in fit + finish of site features, program + amenities (ie. pit toilet vs. full restroom)
- For the Master Plan, program elements should be chosen based on desire and consider finish/pricing

\$649,500 - \$1,972,000

Not Listed: A/E Fees, Construction Administration/Observation, Permitting, Contractor Mobilization/Bonds and Insurance

CONCEPT #2

HAMMOCK PARK



DISC GOLF



SPORT COURT



CONCEPT #2 SCALED COSTS

Tee Naasak Park	Cost Estimate	
Concept 2	LOW	HIGH
Upkeep/Removal of Ex. Trees	Maint.	\$ 25,000
Prairie/Stormwater Areas	Maint.	\$ 45,000
Bike Racks	\$ 5,000	\$ 10,000
Add picnic tables	\$ 5,000	\$ 12,000
Add benches	\$ 5,000	\$ 20,000
Swing Bench	\$ 6,500	\$ 10,000
Site Plantings	\$ 5,000	\$ 20,000
Trees (New)	\$ 10,000	\$ 50,000
Hammock Park	\$ 5,000	\$ 25,000
Disc Golf Course (9-hole)	\$ 30,000	\$ 150,000
Parking Lot	\$ 20,000	\$ 65,000
Multi-Purpose Green Space, Sledding (Lawn)	\$ 50,000	\$ 200,000
Add accessible routes to park amenities	\$ 50,000	\$ 150,000
SportCourt	\$ 90,000	\$ 200,000
Playground	\$ 80,000	\$ 250,000
Shelter + Restrooms	\$ 180,000	\$ 400,000
TOTAL (Range)	\$ 541,500	\$ 1,632,000

- Cost range reflects range in fit + finish of site features, program + amenities (ie. pit toilet vs. full restroom)
- For the Master Plan, program elements should be chosen based on desire and consider finish/pricing

**\$541,500 -
\$1,632,000**

Not Listed: A/E Fees, Construction
Administration/Observation, Permitting, Contractor
Mobilization/Bonds and Insurance

QUESTIONS/COMMENTS?

Tee Naasak Park Master Plan
Stoughton *Wisconsin*