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Whitewater Park

- Worked with Gary Becker and Matt Dregne on the easement for the RDA property.
- MSA completed the survey for the easement.
- Attended the RDA meeting on 12/11 to discuss the easement and DNR grant
- Communicated with the DNR grant specialist about phasing for the project and funding options. If we receive Land Water Conservation Fund (LWCF) monies, we would not have to get approval from the Joint Finance Committee because it is federal funding. She said that they have had conversations with the LWCF representatives and they like they project.
- Will be meeting with the Bryant Foundation on 12/13 about the project.

Miscellaneous

- Attended the Friends of the Stoughton Area Youth Center (FSAYC) meeting. I am responsible for developing the City's budget for the youth center and the FSAYC budget. The FSAYC pays for staffing of the youth center outside of $21,000. When the City budget gets passed, it sets the FSAYC budget which is mostly fundraising. Working with the Finance Director, we were able to get the budget closer to the actual amounts which will help the FSAYC set their fundraising goal more accurately.
- I used vacation the week of Thanksgiving. As of 12/12, I have 126 hours of vacation to be used. This is due to workload and staff shortages. I created a plan on November 1 to use vacation, but a lot of things happened where I was not able to use planned days off.
- I hosted the monthly leadership team meeting.
- Director Hebert and I had a conference call with MSA about incorporating GIS into City parks. The proposal for the service was cost prohibitive. MSA communicated that the data entry points for the ADA plan would be incorporated, so the data would be there if the City decided to incorporate the GIS platform in the future. We decided to not move forward with funding the GIS at this time due to costs and not having the ability to utilize the information.
- I compiled a draft Athletic Field Policy handbook to be used by organizations who want to use City fields. I shared this to AJ Gillingham and Pat Groom as there were insurance and field maintenance aspects to the policy.
- Worked with an Eagle Scout on building raised garden beds for the Lowell Park Community Garden.
- Attended a meeting in Madison about Dane County about their Get Outside program. They will be hiring a person to work with youth centers, and parks and recreation departments to get more youth outside and in parks. They have funding for field trips and are willing to do classes on-site as well. Some of the pilot programs include hiking, seed collection, and bird watching.

Mandt Park Master Plan

- Communicated with MSA that posting the draft plan to the website for additional feedback was preferred over another public meeting.

Recreation

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- Worked with a girl scout troop to clean up the abandoned plots at the community garden. They approached me for any service project options. There were 10 plots that still had fencing up, weeds, and other issues that needed to be cleaned out.
- Attended the Friends of Gazebo Musikk meeting on October 21st. They have committed to donating a $1,000 towards the park improvements at Rotary Park.

Bjoin Park

- Compiled the data gathered in the stakeholder meetings into a summary report.
- I started researching solar park light costs. This was the consensus number one improvement desired by the stakeholders.

Rotary Park Improvements

- Revised the grant application that was requested by the Bryant Foundation