Director's Report
March 2022

Riverfront Project

- We had the project steering committee meeting on February 21.
- I wrote an article for the City newsletter to give the public an update on the project.
- I submitted a Municipal Flood Control grant application with help from Strand. This is for the river restoration effort in the millpond area.
- We had an internal meeting on 3/3 with engineers from Strand and REP to prepare for the meeting and set the agenda.
- Hosted the preliminary permitting meeting on 3/10. I gave a brief presentation in the beginning of the meeting to recap the project history. We received direction on how the NEPA process will work.
- Met with DNR grants specialist on 3/11. I'm working on scheduling an additional meeting with the NPS and USACE to streamline the NEPA process. The two agencies are looking at different things for NEPA compliance and we would like to make it one overall effort.

Mandt Park

- Zach Simpson (Strand engineer) and I met with the Fair Board and Bart Quale from the Mandt Center to review the 30% design. The Fair would like to reorient the grandstand so that it is parallel with the Mandt Center and river whereas the master plan has it perpendicular to the river. We will also need to address the circulation of traffic within the park. They do not believe having two way traffic at the 4th Street/Mandt Parkway intersection near Troll Beach is feasible for trucks with trailers. Zach and I discussed having a temporary road connect through the park just north of the tractor pull. He thought that possibly putting down a gravel base, putting topsoil over it, and seeding it would be sufficient and low cost.

Virgin Lake Trail

- Reviewed the proposal for design and engineering from MSA and asked them about including trail lighting. We may end up having solar trail lighting at road crossings. A lot of the trail is under a tree canopy which makes standalone solar lighting not a possibility and it would be costly to run conduit along the entire trail. I anticipate starting this work in late March or early April and having it completed by June.
- Participated in a meeting with the MPO and WI DOT about the BIL Funding grants. We may end up applying for this program. There is a different grant program that is available in July that fits this project better. Both programs are a 60/40% cost share for construction.

Recreation & Youth Center

- COVID continues to be an issue for us. We had a staff member out the week of March 7th.
- The youth center kitchen remodel is progressing. The Youth Center Manager and I met with a project manager from 1901 Inc. They would design the HVAC system that is needed to convert the kitchen into a commercial kitchen. The design is going to change a few things, so I scheduled a meeting with all of the contractors to make sure everything is updated and not missed.
- We are still waiting for the state contract to be approved so we can order a passenger van.
- The Gazebo Musikk lineup for the year is finalized. A highlight is a nine member orchestra with a vocalist. They will be playing show tunes.

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- Community garden applications continue to come in.

Misc.

- We still have not received any applications for the Recreation Assistant position. The position has been posted almost two months now.
- The 2022 sponsorship program has been sent out to local businesses. I ordered a few plaques for 2021 youth program sponsors.
- The City went through its auditing process earlier this month. They had quite a few questions for me since we had so much work completed in 2021.
- We had our annual CVMIC work plan meeting on February 22. This is to discuss upcoming training provided by the City's insurance provider.
- I met with the President of the Viking Snowdrifters regarding the upcoming developments. They are concerned they will get cutoff when the Linnerud property is developed. They have a state snowmobile trail that runs through the property.
- I met with an Eagle Scout that is interested in running a bike rodeo.
- I attended the Finance Committee meeting on February 22 due to the underpass item.
- I attended the City Council meeting on February 22 for the Municipal Flood Control grant approval item.
- I attended the City Council meeting on March 8 due to the underpass item.
- I reached out to Blake Theissen who did our CORP in 2018 to get a cost estimate to update the plan and a cost estimate for the KPW park.