Director's Report
June 2020

COVID-19/Operations

- Worked on updating Troll Beach budget and modifications due to Dane County Forward plan. After communicating with Dane County Public Health officials, I revised the plan.
- 5/21 Zoom meeting with Dane County Public Health officials
- 5/21 Zoom meeting with CVMIC
- Updated website and Facebook page to communicate changes and openings as they happened
- Worked with Public Works staff to coordinate the openings of various parks and features.
- Communicated with community sport groups on what we were hearing from public health officials.
- Worked with staff on modifications on programming including Gazebo Musikk, so we would have a plan in place when we reach the various phases of the Forward Dane Plan.
- 6/12 Zoom meeting with Dane County Public Health Officials
- Answered questions from Hub reporters on COVID-19 impacts.
- Special Parks & Recreation Meeting on June 2nd for Troll Beach season.
- Worked with the Youth Center Manager on the re-opening plan for the Youth Center. The plan and updated policies were reviewed by a Dane County Public Health official. We are awaiting supplies and are able to open when the supplies come in. The plan calls for the closing of the second floor indefinitely due to high-risk activities like basketball. We will be doing two two hour shifts of 15 children. We are limited to groups of 15 children and the shifts allow us to maximize usage and gives us a period to clean and disinfect.
- Attended daily Parks and Recreation Association conference calls.
- The boathouse at Division Street Park has been cleaned out along with the canoes and paddle boats. We are going to promote rentals with an attendant since outdoor equipment rentals are allowed under the Forward Dane Plan.

ADA Transition Plan

- Assisted MSA in completing the audit for the ADA plan.
- The next step is to have a review of their audit findings. Which is scheduled for the week of June 15.

Riverfront Project.

- Communicated with the Hub about the whitewater park project
- Created a presentation and presented the project at the Rock River Coalition Annual Meeting on May 27th
- Created a presentation and presented the project at a Town of Pleasant Springs meeting on June 11th
- 5/20 coordination meeting between city staff, Strand, and REP regarding design and permitting.
- Communicated with DNR and Army Corp of Engineer staff about permitting requirements. The DNR will not require an environmental study for the dam removal and recreational improvements. The Army Corp of Engineers said that we would need to be compliant with NEPA if we receive a federal grant. We would also need to be compliant with Section 7 Endangered

Species Act, and Section 107 National Historic Preservation Act. The Army Corp of Engineers will conduct their own review of impacts or benefits to aquatic resources and the public interests from the project as part of their permitting responsibilities under Section 404 of the Clean Water Act.

- Updated the FAQ on the project website on 6/10 as the old document was dated and needed to be updated.
- Communicated with REP about various questions to address concerns some Pleasant Springs residents have.

Rotary Park

- Wrote a participation letter needed for the Rotary grant
- Worked with Strand on project coordination for the restroom project
- Worked with the business owner with trash enclosure at Rotary Park about the restroom project. The enclosure will need to be removed to complete the excavation for the project.
- Collected qualifications from interested contractors.
- 6/11 bid opening

Misc.

- Attended 5/26 City Council meeting for the Eagle Scout project item
- Communicated with Eagle Scout on the final placement for the garden beds and dirt placement. The construction is scheduled for June 13.
- Attended City Council meetings on 6/9 and 5/26 for the Mandt Park Master Plan adoption and the Lowell Park raised garden bed items.
- Worked on scheduling a meeting with Hooper and school district officials about the ball diamond light removal at the high school. The City Attorney told me that it's a deconstruction project and it doesn't need to get bid out. There is a lot of nuance with the project, so it is best to approach it by including school district officials during the scoping part so everything is covered.
- Started working on the CIP budget.
- Worked with community garden volunteers to identify unkept plots and notify the plot owners that they needed tending to.