PARKS AND RECREATION COMMITTEE MEETING MINUTES

May 15 2018
6:00 PM
Stoughton City Hall, Ed Overland Room

Present: Alderpersons: Regina Hirsch, Phil Caravello, Nicole Wiessinger, Mayor Tim Swadley, and Parks & Recreation Director Dan Glynn
Guests: Pat Groom, Dylan Lehmann

1. Call to Order
Meeting called to order by Regina Hirsch at 6:00 pm.

2. Approval of the Minutes from April 11, 2018
Motion by Regina Hirsch seconded by Phil Caravello to approve the minutes of April 11 as requested. Motion carried 3-0.

3. Communications

Bike Route Installation
Caravello shared that weather has delayed the installation. There are four teams of two people that are volunteering to install the signs and they will be up by June.

Lower Yahara River Trail Signs
Groom shared that the signs are in the City's possession and be installed within the next week.

Pickleball Construction
Glynn shared that area pickleball players have donated enough money to cover the cost of interior fencing. Glynn shared that there was an issue with the way the contractor laid out the courts and he caught the mistake prior to them paving. The contractor was going to reorient the court north south instead of the east west orientation they had.

Old Business

4. Park Development Fund Report
Glynn shared that Director LaBorde was working on finalizing the report and it was not ready for the meeting. LaBorde committed to having the report finalized prior to her departure from the City.

5. School District Use of the Youth Center
Glynn shared that the School District uses the facility for their special education transition program and that is used outside of the Youth Center's program hours. Mayor Swadley shared that he attended a meeting with the School District about a possible lease for the facility and there were concerns about liability.

6. Fair Contract
Glynn shared that he communicated with the Fair about the status of the contract and was informed by them that they didn't cover the contract at their meeting since they were working on their event. Glynn shared the list of the Fair's events with the committee.

7. Yahara River Whitewater Park Update
Glynn shared that he finalized the WDNR Stewardship Fund application and sent it in. Glynn shared with the committee that he will be meeting with WDNR representatives and Gary Lacy about permitting on May 16. Glynn shared that he thinks the Conceptual Plan Presentation will be well attended and that the Facebook event went viral. Glynn shared that he is continuing to work with the UW Urban Planning Department on developing an economic impact analysis for the project.

8. Criddle Park Natural Playground

Glynn shared the history of the project with the committee. Glynn shared that there will be a neighborhood potluck on May 31 where he will get input from users of the park.

9. Park Development Standard Guidelines
Glynn shared to the committee some of the issues in the past and the reasoning behind having guidelines. Hirsch shared that she would like more detailed criteria on different types of parks and the way they should be designed. Glynn shared the outline of the project and that it needs to be broken down by section so that it gets done.

New Business

10. Rotary Park Benches & Rain Garden
Hirsch shared that we need to invite Rotary Club to our next meeting for a discussion about the future of Rotary Park. Glynn shared the background about the park furnishings.

11. Chalet Court Land
Hirsch shared that the property has unique natural features and is utilized by Kegonsa School. The committee discussed about investigating how much the property is used by the school. Caravello suggested that there may be potential to have a trail go through the property to connect Main St and the school

12. Election of Chair

Motion made by Phil Caravello seconded by Nicole Wiessinger to nominate Regina Hirsch as Chair. Motion passed 3-0.

13. Election of Vice Chair

Motion made by Regina Hirsch seconded by Phil Caravello to nominate Nicole Wiessinger as Vice Chair. Motion passed 3-0.

14. Eagle Scout Bird Houses

Lehmann presented his eastern bluebird project to the committee. He noted the decline of bluebirds in local populations as the need for the houses. He explained that he would build 8 to 10 houses and the specifications for the houses. He explained that he was looking at Norse Park as a location for one, but didn't have locations for the other houses. The committee shared that when he goes to City Council for final approval that he should provide locations for each of the houses.

Motion made by Phil Caravello seconded by Nicole Weissinger to recommend to City Council to approve the project. Motion passed 3-0.

15. Future CIP Items

Glynn shared future CIP items with the committee and highlighted the importance of an ADA Transition Plan. Mayor Swadley said to focus on the next two years and use the updated Parks and Open Space Plan after that.

16. Future Agenda Items
Park Friends Group
Park Development Guidelines
Whitewater Park Steering Committee Appointment
Whitewater Park Update
Fair Contract
Collector Roads vs Off Road Trails
Signs for Trail
Chalet Court – Talk to Kegonsa Principal

Adjournment

Motion made by Nicole Wiessinger seconded by Phil Caravello at 9:15 pm. Motion passed 3-0.