



# OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Personnel Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the:  
Date /Time:  
Location:  
Members:

## **Personnel Committee of the City of Stoughton**

**Monday, February 6, 2017 @ 6:00 pm**

**Mayor's Office (381 E Main St, Stoughton WI 53589)**

Pat O'Connor (Chair), Thomas Majewski (Vice-Chair), Sid Boersma, Paul Lawrence, and Mayor Donna Olson (ex-officio member)

- 1 Call to Order
- 2 Approval of the January 5, 2017 Personnel Committee meeting minutes
- 3 Communications
- 4 Review and action regarding On Call and Call Back at Public Works
- 5 Review and possible action regarding Police Department Sergeant and Lieutenant Compensation
- 6 Review and possible action regarding Police Department Sergeants back pay request
- 7 Review and action regarding proposed update of Utilities Finance Manager position description
- 8 Review and action regarding proposed updated position descriptions for Utilities Wastewater Operator, Utilities Basic Certified Wastewater Operator, Utilities Advanced Certified Wastewater Operator, Utilities Advanced Certified Wastewater Operator/Laboratory Technician, and Wastewater Systems Supervisor
- 9 Review and possible action regarding Hiring Policy - Department Head
- 10 Review and possible action regarding Hiring Policy – Other
- 11 Discussion regarding retirement of full time vs part time employees with respect to accrued sick leave
- 12 Future Agenda Items
  - Additional Position Descriptions from Springsted
- 13 Adjournment

If you are disabled and in need of assistance, please call 873-6677 prior to this meeting.

**NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE COUNCIL.**

**Note:** For security reasons, the front door of the City Hall Building will be locked after 4:30 p.m. If you need to enter City Hall after that time, please use the Fifth Street entrances.