



Meeting of the:  
Date /Time:  
Location:  
Members:

## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Personnel Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

### **Personnel Committee of the City of Stoughton**

**Monday, June 5, 2017 @ 6:00 pm**

**Mayor's Office (381 E Main St, Stoughton WI 53589)**

Thomas Majewski (Chair), Kathleen Johnson (Vice-Chair), Sid Boersma, Matt Bartlett, and Mayor Donna Olson (ex-officio member)

- 1 Call to Order
- 2 Approval of the May 1, 2017 Personnel Committee meeting minutes
- 3 Communications
- 4 Discussion and update regarding request for change to Work Rules: Hours of Work (No changes recommended per Director Gillingham and Mayor Olson)
- 5 Discussion and possible action regarding Work Rules: Rest Periods
- 6 Review and possible action regarding compensation plan and annual review
- 7 Discussion and possible action regarding the following position descriptions:
  - A. Media Technician – Camera Person
  - B. Media – Producer
  - C. Media Technician – Film Director
- 8 Discussion and possible action regarding proposed position description title change from “Forester/Machine Operator” to “City Forester”
- 9 Discussion, review and possible action regarding open Forester/Machine Operator position and recommended position description updates
- 10 Future Agenda Items
  - Review and recommendation for “steps” for Apprentice Linemen as certifications are received
  - Updates from Springsted regarding compensation review of Utilities position descriptions approved at the 3/1/2017 Council Meeting under the consent agenda
  - Springsted next steps
- 11 Adjournment

If you are disabled and in need of assistance, please call 873-6677 prior to this meeting.

**NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE COUNCIL.**

**Note:** For security reasons, the front door of the City Hall Building will be locked after 4:30 p.m. If you need to enter City Hall after that time, please use the Fifth Street entrances.