

# NOTICE

The City of Stoughton will hold a Meeting of the **Personnel Committee** on **Monday, October 26, 2009 at 5:30 p.m.** in the **Hall of Fame Room, 381 E. Main Street, Stoughton, Wisconsin.**

## **AGENDA: 5:30 p.m.**

1. Call to order.
2. Personnel Committee minutes of September 28, 2009, October 5, 2009 and October 12, 2009.
3. Communications.
4. Discussion/recommendation regarding City & Utilities non-represented (including department head) salaries for 2010.
5. Identify future agenda items.
6. \*Meet with Attorney Crone regarding union negotiations.

## **AGENDA: 6:00 p.m.**

1. \*Union Negotiations with WPPA (CERD Unit).

## **AGENDA: 7:00 p.m.**

1. \*Union Negotiations with WPPA (Dispatch Unit).

## **Adjournment**

*\*The Meeting May Close Per State Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and then reopen for the regular course of business.*

Ron Christianson, Chair  
10/20/2009

## **Sent To:**

Steve Tone  
Ron Christianson  
Greg Jenson  
Rollie Odland

**Cc:** Mayor Jim Griffin  
City Attorney Matthew Dregne  
Attorney Thomas Crone  
Council Members  
Department Heads  
Stoughton Newspapers/Wisconsin State Journal  
Pili Hougan, Deputy Clerk/Confidential Secretary (e-mail)  
Tamarah Bader-Fleres/Debbie Blaney (e-mail)  
Debbie Myren (e-mail)  
Union Stewards  
Gary Anderson, WPPA Business Agent

Note: For security reasons, the front doors of the City Hall Building (including the elevator door) will be locked after 4:30 p.m. If you need to enter City Hall after that time, please use the Fifth Street entrance or if you are physically challenged and are in need of assistance, please call 873-6677 prior to 4:30 p.m.

**NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE COUNCIL**

# **PERSONNEL COMMITTEE MEETING MINUTES**

Monday, September 28, 2009 – 5:00 p.m.

Giles Dow Room

**Present:** Alderpersons Steve Tone, Ron Christianson, Greg Jenson and Rollie Odland.

**Others Present:** City Clerk/Personnel Director Luann Alme, Mayor Jim Griffin, Finance Director Laurie Sullivan, Alderperson David McKichan, Street Superintendent Karl Manthe and Utilities Director Robert Kardasz.

**Call to Order:** The meeting was called to order at 5:00 p.m. by Chair Ron Christianson.

**Personnel Committee minutes of August 24, 2009:** Moved by Jenson, seconded by Tone, to amend the minutes regarding Mayor's salary (using a 12 month trailing average as of August) and approve as amended. Motion carried unanimously.

**Communications:** none.

**Discussion and recommendation regarding offering health risk assessments to employee's spouses:** City Clerk Alme explained that the optional health risk assessments have been offered to City employees only for the past two years and has been very successful. The request is that this year (2009) the optional health risk assessments be offered to the spouses also. Moved by Jenson, seconded by Odland, to recommend Council approve offering the optional health risk assessment to spouses that are covered under the City of Stoughton health insurance plan in 2009. Motion carried unanimously.

**Review and recommendation of an amendment to Section 2-102 Election officials:** City Clerk Alme explained that the State changed the year in which the election officials must be approved by the municipality from the even year to the odd year. Moved by Tone, seconded by Jenson, to recommend Council place an ordinance to amend section 2-102 Election officials for a first reading and subsequent approval. Motion carried unanimously.

**Discussion and recommendation regarding waiving the requirement for a doctor's excuse for employees with the H1N1 virus:** City Clerk Alme explained that the current policies (union contracts and work rules) require a doctors slip if an employee is out sick for more than three days. The recommendations that are being seen in the media, etc. are indicating that if an employee has the H1N1 virus, they should stay home for a minimum of 5 days and that Doctor's are not seeing these individuals in their offices. Moved by Tone, seconded by Odland, to recommend Council approve the extension for a doctor's excuse from 3 days to 5 days at the discretion of the department heads with a review by the Personnel Committee in six months. Motion carried unanimously.

**Annual review and recommendation of the moratorium on filling vacant City positions:** Moved by Tone, seconded by Christianson, to recommend Council that the moratorium continue with a one year sunset. Motion carried unanimously.

**Identify Future Agenda Items:** none.

A recess was taken at 5:35 p.m.

**Meeting with the WPPA CERD Unit regarding 2009 contract negotiations:**

Moved by Tone, seconded by Christianson, to close the meeting per State Statute 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session, at 5:42 p.m. Motion carried unanimously.

Moved by Tone, seconded by Jenson, to open the meeting at 5:56 for the regular course of business. Motion carried unanimously.

The following persons were in attendance at this session: Alderpersons Steve Tone, Rollie Odland, Ron Christianson, Greg Jenson and David McKichan, Attorney Tom Crone, Mayor Jim Griffin, Finance Director Laurie Sullivan, City Clerk/Personnel Director Luann Alme, Street Superintendent Karl Manthe, Utilities Director Robert Kardasz, WPPA Business Agent Gary Anderson, Lisa Aide, Phil Linnerud, John Udstuen, and Roger Strandlie.

The Committee and the WPPA /CERD Unit exchanged initial proposals for a contract to succeed the current contract that will expire on December 31, 2009.

Moved by Christianson, seconded by Tone, to close the meeting per State Statute 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session, at 6:23 p.m. Motion carried unanimously.

Moved by Jenson, seconded by Tone, to open the meeting for the regular course of business at 7:20 p.m.

**Meeting with the WPPA Dispatch Unit regarding 2009 contract negotiations:**

The Committee and the WPPA/Dispatch Unit exchanged initial proposals for a contract to succeed the current contract that will expire on December 31, 2009.

Moved by Tone, seconded by Odland, to adjourn at 7:35 p.m. Motion carried unanimously.

Luann J. Alme  
City Clerk/Personnel Director

# **PERSONNEL COMMITTEE MEETING MINUTES**

Monday, October 5, 2009 – 5:30 p.m.

Hall of Fame Room, City Hall

**Present:** Alderpersons Steve Tone, Ron Christianson, Greg Jenson and Rollie Odland.

**Others Present:** City Clerk/Personnel Director Luann Alme, Attorney Tom Crone and Lt. Pat Conlin.

**Call to Order:** The meeting was called to order at 5:30 p.m. by Chair Ron Christianson.

## **Discussion regarding union negotiations:**

Moved by Jenson, seconded by Tone, to close the meeting per State Statute 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session, at 5:30 p.m. Motion carried unanimously.

Moved by Jenson, seconded by Tone, to open the meeting for the regular course of business at 6:10 p.m. Motion carried unanimously.

## **Meeting with the WPPA Police (Sworn Officers) Unit regarding 2009 contract negotiations:**

The following persons were in attendance at this session: Alderpersons Steve Tone, Ron Christianson, Greg Jenson and Rollie Odland, City Clerk/Personnel Director Luann Alme, Attorney Tom Crone and Lt. Pat Conlin. WPPA Business Agent Gary Anderson, Patrol Officer Tom Nelson and Patrol Officer Walter Wurtzler.

The Committee and the WPPA /Police Unit exchanged proposals for a contract to succeed the current contract that will expire on December 31, 2009.

Moved by Jenson, seconded by Odland, to adjourn at 7:15 p.m. Motion carried unanimously.

Luann J. Alme  
City Clerk/Personnel Director

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# **PERSONNEL COMMITTEE MEETING MINUTES**

Monday, October 12, 2009 – 5:30 p.m.  
Hall of Fame Room, City Hall

**Present:** Alderpersons Steve Tone, Ron Christianson, Greg Jenson and Rollie Odland.

**Others Present:** City Clerk/Personnel Director Luann Alme, Attorney Tom Crone, Utilities Director Robert Kardasz, Finance Director Laurie Sullivan and Lt. Pat Conlin.

**Call to Order:** The meeting was called to order at 5:30 p.m. by Chair Ron Christianson.

## **Discussion regarding union negotiations:**

Moved by Tone, seconded by Jenson, to close the meeting per State Statute 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session, at 5:30 p.m. Motion carried unanimously.

## **Meeting with the WPPA Police (Sworn Officers) Unit regarding 2009 contract negotiations:**

The following persons were in attendance at this session: Alderpersons Steve Tone, Ron Christianson, Greg Jenson and Rollie Odland, City Clerk/Personnel Director Luann Alme, Attorney Tom Crone, Finance Director Laurie Sullivan, Lt. Pat Conlin, WPPA Business Agent Gary Anderson, Detective Brandon Hill and Sgt. Dan Jenks.

Moved by Tone, seconded by Jenson, to recommend Council approve the tentative agreement with the WPPA Police (Sworn Officers) Unit as negotiated this evening. Motion carried 3-1 with Alderperson Christianson voting no.

Moved by Odland, seconded by Jenson, to open and adjourn at 7:47 p.m. Motion carried unanimously.

Luann J. Alme  
City Clerk/Personnel Director

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