Plan Commission Meeting Minutes
Monday, December 11, 2023 at 6:00 pm
Hybrid Meeting

Members Present: Mayor Swadley, Chair; Tom Robinson; Phil Caravello, Vice-Chair and Al Farrow
Members Absent: Tom Majewski; Brett Schumacher; and Dorann Bradford
Staff: Director of Planning & Development, Rodney Scheel
Guests: None

1. **Call to Order.** Mayor Swadley called the meeting to order at 6:07 pm.

2. **Roll call and verification of quorum.** Mayor Swadley verified a quorum is present.

3. **Certification and compliance with open meetings law.** Mayor Swadley certified compliance with open meetings law.

4. **Plan Commission meeting minutes of November 13, 2023.**
   Motion by **Caravello** to approve the minutes as presented, 2nd by **Farrow**. Motion carried unanimously.

5. **Council Representative Report.**
   Caravello reported the Common Council approved R-164-2023 and R-186-2023.

6. **Status of Current Developments.**
   Scheel introduced the status of developments as outlined in the packet of materials.

7. **Extra-territorial land division at 2326 Skaalen Road, Town of Pleasant Springs.**
   Scheel introduced the request.

   Motion by **Caravello** to recommend the Common Council approve the land division as presented, 2nd by **Farrow**.

   Motion carried unanimously

8. **Site plan review for a building demolition and new maintenance facility at 900 W. Wilson Street for Stoughton Area School District.**
   The design team for the School District discussed the modifications to the building that have been made since the November Plan Commission meeting.

   Motion by **Robinson** to approve the resolution for the site plan as presented, 2nd by **Farrow**.

   Motion carried unanimously.

9. **Future agenda items.** No specific items were identified.

10. Adjournment.

Motion by **Caravello** to adjourn at 6:25 pm, 2nd by **Farrow**. Motion carried unanimously.

Respectfully Submitted,

Rodney J. Scheel