Plan Commission Meeting Minutes
Monday, November 9, 2020 at 6:00 pm
Virtual Meeting

Members Present: Mayor Tim Swadley, Chair; Todd Barman; Phil Caravello; Tom Robinson; Tom Selsor; Tom Majewski and Brett Schumacher
Members Absent: None
Staff: Rodney Scheel, Director of Planning and Development
Press: None
Guests: Phil Harrison

1. **Call to order.** Mayor Swadley called the meeting to order at 6:00 pm.

2. **Consider approval of the Plan Commission meeting minutes of October 12, 2020.**
   Motion by **Robinson** to approve the minutes as presented, 2nd by **Caravello**. Motion carried unanimously.

3. **Council Representative Report.**
   Caravello stated the Common Council approved the following:

   O-19-2020 – Amending the Zoning Classification at 1114 and 1115 Abel Court
   O-20-2020 – Amending Zoning Code 78-707 and 78-704 regarding exterior lighting

4. **Staff Report - Status of Current Developments.**
   Scheel gave an overview of the current status of developments as outlined in the packet of materials. There were no questions.

5. **Request by Vik Malling to amend zoning ordinance section 78-722(7) Swimming Pool Standards. (postponed from September 12, 2020)**
   Mr. Malling contacted the City and reported he couldn't participate tonight.

   Barman reported his understanding of our existing ordinances regarding fencing for pools: the fence is high enough (5 ft) so you don't have inadvertent accidents and far enough from the edge (4 ft) to prevent someone from jumping over the fence into the pool. He also stressed the "self-closing, self-latching" requirement is important to him. He suggested that the ordinance as proposed section 6 conflicts with section 7. He suggests we should clean up this section and has offered some suggested language to be considered.

   Motion by **Barman** to postpone action until December to allow Mr. Malling to participate and to have staff incorporate Commissioner Barman's suggested language into the draft ordinance, 2nd by **Robinson**. Motion carried unanimously.

6. **Proposed zoning ordinance amendment to repeal section 78-205(12) and all references to group developments.**
   Scheel explained the request.

   Mayor Swadley opened the public hearing.

   No one registered to speak.

Mayor Swadley closed the public hearing.

Motion by **Barman** to recommend the Common Council approve the ordinance amendment as presented, 2nd by **Schumacher**.

Motion carried unanimously.

7. Request by Phil Harrison to discuss the regulations for flags and banners used for commercial signage.

Phil Harrison explained that they are 2 year residents of Stoughton. They had observed "feather flags" elsewhere and thought they could be put up without a permit.

Commissioner Barman indicated as a local business owner he had previously inquired about "feather flags" for his own business and found they were not allowed. He stated it is a difficult time to invest in permanent signage.

Selsor suggested that Barman should recuse himself from voting on this item.

It was suggested that "sandwich board" type signs are better suited for pedestrian traffic vs. vehicular traffic.

Caravello suggested he may be willing to consider 1 feather flag per business with the message "Open".

There was discussion about possibly allowing one wave banner per lot to be used only when the business is open.

Barman suggested maybe considering one for each building per street frontage so a corner building would be allowed one on each street.

Majewski is concerned about the density of feather flags and suggested maybe one per lot in the downtown area. They should not be allowed in the right of way except in the downtown district.

The Commissioners would like staff to draft language for them to consider at the next meeting. They suggested we may need to include the City Attorney into the discussion.

No motions were made.

8. Discuss potential zoning code amendments to allow mobile food vending on private property.

Majewski is ok with 180 days but indicated 90 days may be better. Schumacher indicated support for 90 to 180 days.

Barman indicated Portland, OR has a system where they review mobile vending as part of a site plan. Mobile vending has been incorporated into strategies to encourage business activity in communities.

Mayor Swadley discussed how the Community Affairs/Council Policy Committee has evaluated mobile food vending licensing issues and is not recommending a separate City license. It was recommended mobile food vending be managed through zoning and special event permitting.

It was requested the City Attorney Rachel Synder attend the next meeting to discuss the draft language.

No action taken.

9. Future agenda items.
51 West Development.

Adjournment.
Motion by **Schumacher** to adjourn at 7:30 pm, seconded by **Caravello**. Motion carried unanimously.

Respectfully Submitted,

Rodney Scheel