Plan Commission Meeting Minutes
Monday, August 12, 2019 at 6:00 pm
Public Safety Building, Council Chambers, Second Floor, 321 S. Fourth Street, Stoughton, WI.

Members Present: Mayor Tim Swadley, Chair; Todd Barman; Phil Caravello; Thomas Majewski; Tom Robinson; Tom Selsor; and Brett Schumacher
Members Absent: None
Staff: Rodney Scheel, Director of Planning & Development; Michael Stacey, Zoning Administrator
Press: None
Guests: John Peterson; Maggie Gasner; Jerry Bourquin; and Emily Bahr

1. **Call to order.** Mayor Swadley called the meeting to order at 6:00 pm.

   There was a moment of silence for Amber Levenhagen.

2. **Consider approval of the Planning Commission meeting minutes of July 8, 2019.**
   Motion by **Schumacher** to approve the minutes as presented, 2nd by **Caravello**. Motion carried 7 - 0.

3. **Council Representative Report.** Caravello stated the Common Council approved the following: Preliminary condominium plat for Hamilton Street Apartments; ETJ land division for 1421 Tower Drive and Final condominium plat for Stoughton Hospital.

4. **Staff Report - Status of Current Developments.**
   Scheel gave an overview of the status of developments as outlined in the packet of materials. There were no questions.

5. **Request by John Peterson for final approval of the Hamilton Street Apartment Condominiums, 1117 Hamilton Street.**
   Scheel explained the request.

   Motion by **Robinson** to recommend the Common Council approve the final condominium plat as presented, 2nd by **Selsor**. Motion carried 7 - 0.

6. **Request by Maggie Gasner for a conditional use permit to expand the childcare use and building at Weebleworld Child Care Center, 1815 Cedarbrook Lane.**
   Scheel gave an overview of the request.

   Mayor Swadley opened the public hearing.

   Jerry Bourquin registered to answer questions if necessary.

   Mayor Swadley closed the public hearing.

   Barman questioned the parking requirements.

   Maggie Gasner explained the intent of the request and how parking is handled during peak times.

   Motion by **Majewski** to recommend the Common Council approve the conditional use permit request as presented, 2nd by **Caravello**.

Selsor questioned the legality of parking in the shared access easement area. Selsor questioned what would happen if the adjacent property is sold.

Scheel suggested a deed restriction.

It was suggested that a document be recorded regarding parking in the shared access easement if it becomes necessary but it was not listed as a condition of approval.

Motion carried 7 – 0.

Motion by **Robinson** to approve the site plan resolution subject to Common Council approval of the conditional use permit, 2nd by **Selsor**. Motion carried 7 – 0.

7. Future agenda items. None discussed.

8. Adjournment.
Motion by **Barman** to adjourn at 6:20 pm, 2nd by **Caravello**. Motion carried 7 – 0.

Respectfully Submitted,

Michael Stacey