



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Food Pantry Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the: **SPECIAL MEETING** OF THE CITY OF STOUGHTON FOOD PANTRY  
Date /Time: Thursday, September 28, 2017 @ 1:00p.m.  
Location: Ed Overland Room (381 E Main St, Stoughton WI 53589)

Note-For security reasons, the front doors of the City Hall building (including the elevator door) will be locked after 4:30 p.m. If you need to enter City Hall after that time, please use the entrance on the east side of City Hall (the planning department door). If you are physically challenged and are in need of the elevator or other assistance, please call 873-6677 prior to 4:30 p.m.

- | Item # | CALL TO ORDER                                                                                                                                                                                       |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.     | Call to order                                                                                                                                                                                       |
| 2.     | Discussion and possible action on what new pantry items should be purchased for the pantry                                                                                                          |
| 3.     | Discussion and possible action on replacing any existing pantry items                                                                                                                               |
| 4.     | Discussion and possible action on providing signage for healthier food items                                                                                                                        |
| 5.     | Discussion and possible action on new equipment                                                                                                                                                     |
| 6.     | Discussion and possible action on the Stoughton Area Foundation grant, and idea of replacing the city's Holiday Fund with another voucher from the pantry                                           |
| 7.     | Discussion of meeting Karol, Amy and Mike had with the Mayor and Finance Director regarding creation of a Friends Group to support the pantry through grants and possible Second Harvest membership |
| 8.     | Adjournment                                                                                                                                                                                         |

cc: Mayor Olson, Food Pantry members, City Council Members, Department Heads, City Attorney, Stoughton Newspapers/WI State Journal, Deputy Clerk Kelli Krcma, Library Administrative Assistant Sarah Monette

Note-An expanded meeting may constitute a quorum of the Council.